How to apply
Please submit your application online at the following website:
http://www.uct.ac.za/apply/applications/affiliated/
You will need to select the Law Exchange Programme. Do not select Semester Study Abroad. You will further need to submit academic transcripts and a letter of nomination from your home university. Applications for the second semester of 2016 close on 30 March 2016.

Term Dates, Orientation and Registration.
All lectures commence on Monday 18 July 2016 and Orientation and Registration takes place on Friday 15 July 2016 in Room 4B, Level 4, Wilfred and Jules Kramer Building from 9H00 -10H30. Please advise the Faculty Office of your estimated date of arrival, or if you no longer intend to study at this University. The courses for which you will be permitted to register will only be finalised on registration.

Fees
As an exchange student, you are not required to pay academic fees. It is however essential that you note that all non-academic costs are entirely for your own account. The additional costs for which you are personally responsible include accommodation and subsistence, membership fees of any sports or social clubs that you may join while at UCT, etc. Please complete a copy of the fee waiver form which will be available at registration.

Regulations pertaining to international students
Documentation needed for registration:
1. All applicants must have returned a signed declaration form (included with the letter of offer) to the Admissions Office before being allowed to register.
2. International students will be required to attend 'pre-registration' before registering (enrolling) in the faculty.

Pre-registration
Pre-registration is the process - undertaken by the International Academic Programmes Office (IAPO) - of checking and recording information of international students registering at UCT as is required by the Immigration Act No. 13 of 2002. Pre-registration includes the checking of study visa, fee clearance and medical insurance. An international student must complete pre-registration before registration (course enrolment) can proceed.

The following must be presented for pre-registration:
- Passport with copies of the passport page with personal details and photo
- A copy of the study visa (valid for studies at UCT)
- Proof of health insurance

The International Academic Programmes Office can advise you about obtaining a study permit. This office also runs an exciting Orientation Programme in July and all international students are invited to participate. Kindly provide them with your details so secure an invitation.

Contact details for IAPO:
Email: int-iapo@uct.ac.za
Tel: +27 21 650 2822 / 3740
Fax: +27 21 650 5667

Overview: Credit transfer
As a guideline for Exchange undergraduate students, a full academic load equivalent to that of a full degree student for a semester, is considered to be between 72 and 90 NQF* credits per semester. The undergraduate courses at the University of Cape Town are offered as first, second and third year courses (1000-, 2000-, 3000- codes). In general, a South African bachelor's degree is of three years duration. Fourth year courses (4000 codes) form part of the single year Honours degree, or the four year professional bachelors degree, which are required for admission to Masters-level studies. Some fourth year level courses may be open to senior SSA students, if students meet the pre-requisites. Bear in mind that transfer of credit is always at the discretion of the home institution or centralised programme.

UCT transcripts and handbooks show the credit value for each course. 1 NQF credit represents roughly 10 notional hours of work.

There is no longer a table that should be used for converting all courses at a certain level (eg 1000-level) to a specific number of credit hours. Each course has a uniquely defined NQF credit value, which is published in the Faculty Course handbooks.

The Registrar's Office has indicated that the following process should be used to determine the relative 'weight' of a course:

1. What credits should be used? The NQF credit points allotted to the course - these are in the handbooks, both printed and online, for every course in every Faculty.
2. What is a FULL LOAD? The usual full load for an undergraduate student for one semester is 72 NQF credits. Students enrolled for a full degree of study at UCT may take up to 90 credits in one semester, but 72 credits is the minimum full load.

As usual, semester study abroad students are permitted to enrol in up to FOUR semester courses.

An example

<table>
<thead>
<tr>
<th>NQF credit values</th>
<th>% of full semester load</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>25%</td>
</tr>
<tr>
<td>24</td>
<td>33%</td>
</tr>
<tr>
<td>36</td>
<td>50%</td>
</tr>
</tbody>
</table>

Grading

UCT does not use a US grade point average system. Grades are awarded at the end of the semester for individual courses and are usually based on the final examination as well as continuous assessment through the semester (assignments, tutorials and tests). Grades expressed as percentages are classified as first, upper second, lower second and third, similar to the British system.

Recommended grade conversion table

<table>
<thead>
<tr>
<th>UCT grades</th>
<th>Approximate equivalents:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>In the US</td>
</tr>
<tr>
<td>75 - 100% First Class</td>
<td>A</td>
</tr>
<tr>
<td>70 - 74% Second Class (Division One)</td>
<td>B+</td>
</tr>
<tr>
<td>60 - 69% Second Class (Division Two)</td>
<td>B</td>
</tr>
<tr>
<td>50 - 59% Third Class</td>
<td>C</td>
</tr>
<tr>
<td>0 - 49% Fail</td>
<td>F</td>
</tr>
<tr>
<td>DPR: Duly Performed certificate refused ie. Not permitted to write examination</td>
<td>F</td>
</tr>
<tr>
<td>AB: Absent from examination</td>
<td>F</td>
</tr>
</tbody>
</table>

National Qualification Framework

This is a recommended grade conversion.