Internationalisation Award Regulations (27 January 2012, updated April 2017)

1. Principles
   a. The Internationalisation Award aims to encourage the further internationalisation of education at Radboud University and to reward good initiatives to this end.
   b. The Executive Board will confer the Internationalisation Award based on the advice of the jury.
   c. The Internationalisation Award consists of a certificate and a cash prize of €10,000, to be spent on fostering the internationalisation of the university.
   d. The Internationalisation Award is presented once per year – during the Dies in May or the opening ceremony for the Academic Year – by the Executive Board.

2. Jury composition
   a. On behalf of the Executive Board, the internationalisation portfolio holder is responsible for appointing the jury and serving as its chair.
   b. The jury will consist of:
      • The internationalisation portfolio holder of the Executive Board;
      • Three staff members, at least one of whom is a professor, appointed on the recommendation of the internationalisation portfolio holder;
      • One student, appointed on the recommendation of the University Student Council.
   c. Secretarial support to the jury will be provided by the central International Office.

3. Procedure
   a. Nominations may only be submitted by or on behalf of a study association or an organisational unit at Radboud University; the award shall benefit the unit, not a natural person.
   b. The central International Office may not participate.
   c. The International Office is responsible for providing comprehensive information about the award. Directors of education, research institute directors and study associations will receive an annual letter with an invitation to submit motivated nominations for the Internationalisation Award.
   d. Each nomination must include a description of the initiative, project or activity as well as a motivated explanation of why it is eligible for the Internationalisation Award.
   e. A simple submission form has been created for nominations.
   f. The nominations must be done in English.
   g. The nominations must be supported in writing by the faculty dean and submitted to the jury’s secretarial office for approval.
   h. A final submission deadline will be set each year. Nominations submitted after this deadline will not be processed.
   i. The nominations will be evaluated by the jury based on the criteria specified in section 4 below.

4. Selection criteria
   The jury will use the following six criteria to determine the extent to which the nominated initiative fosters the internationalisation of Radboud University:
   1. Its effect on the quality of education.
   2. The extent to which it encourages a direct international (learning) experience for students, PhD candidates and/or teachers.
   3. Its contribution to the (international) reputation of Radboud University.
   4. The extent to which it fulfils an exemplary role and has broad applicability within Radboud University.
   5. Its structural nature.
   6. Its innovative value and the extent to which the initiative is unique or truly original.
   7. What will the award be used for if you were to win the Internationalisation Award.