Please make sure you send or upload a complete set of application forms to the International Office. Incomplete sets cannot be processed. You should have all of the forms mentioned below to make your set complete. Radboud University is currently working on a pilot project for the application. The procedure for students at the Faculty of Arts and the Faculty of Social Sciences will therefore be different. Please check: www.ru.nl/exchangestudents/admission

- Application forms
  Printed and signed PDF-file that has been sent to you after your preliminary digital application.

- Transcript of Grades
  An official, signed and stamped Transcript of Grades in English from your home university, including the ECTS credits for every course you have taken so far.

- For a study period: Learning Agreement for study (LAS)
  The obligatory LAS is meant to enable you to register for the courses you wish to follow at Radboud University Nijmegen. On our website www.ru.nl/ects you can find a complete overview of all the ECTS courses available. For an overview of our thematically clustered Radboud Minors Programmes, go to www.ru.nl/radboudminors. The Learning Agreement has to be signed by you and your home university.

- For a traineeship: The Learning Agreement for Traineeships (LAT)
  The obligatory LAT is designed to assign to students tasks and responsibilities to match their knowledge, skills, competencies and training objectives and ensure that appropriate equipment and support is available. The TA has to be signed by you and your home university. It has to be sent to the International Office together with the full set of forms.

- Proof of English
  (only if English is not your native language) If you want to follow classes in English, you need to have a good command of English. As a proof of your English language proficiency you must include one of the following:
  - TOEFL test certificate, with a minimum score of: 550 (paper), 213 (computer) or 79/80 (internet) points
  - IELTS test certificate: minimum score of 6.0 points (paper), 213 (computer) or 79/80 (internet) points
  - Cambridge First Certificate in English (minimum level B2)
  - A university certificate of an English language course
  - A TOEIC test with a minimum score of 670. The modules ‘Speaking and Writing’ and ‘Listening and Reading’ have to be successfully completed. Additional Language requirements Faculty of Arts: Please note that the Faculty of Arts and the Nijmegen School of Management have additional Language requirements. E.g. the Faculty of Arts will only accept certified proofs of English. Please check the following website for more detailed information: www.ru.nl/english/education/exchange-phd-other/exchange-students/admission/virtuele-map/proof-english

- Photocopy of your valid passport or ID (which may not expire during your stay in Nijmegen)
  Do not forget to take your valid passport or ID with you to Nijmegen.

- Official passport photograph
  You need to send in an official passport photograph.

Deadlines
NB: Nominations should be sent to the Erasmus coordinator of the faculty no later than 15 May.
In order for the International Office to process your enrolment at the university and to help arrange housing, it is very important that you return or upload the complete set of forms as soon as possible, before the deadline of 1 June (1st semester) or 1 December (2nd semester).

Insurance
Erasmus students are obliged to have sufficient (extended) insurance for calamities (like: illness, accidents, death, unexpected return, repatriation or specific medical intervention), and for legal liability for damage or injury caused to a third party, during their stay in the foreign country and during the journey to and from this country, but also during their stay at the place of work. They need to have an (1) extended HEALTH INSURANCE, (2) extended TRAVEL INSURANCE and (3) LEGAL LIABILITY INSURANCE.

VISA DOCUMENTS FOR NON EEA STUDENTS:
Students who need a visa and/or residence permit to study in the Netherlands will be informed by the visa department about the additional documents needed. The visa department will also inform them about the health and liability insurance needed.
For more detailed information have a look at: www.ru.nl/students/exchange_student/visa_and_residence/
Please send the complete set of forms in duplicate to: Radboud University Nijmegen, International Office, 651020 P.O. Box 9102, 6500 HG Nijmegen, The Netherlands Fax: +31-24-3612757 E-mail: internationaloffice@io.ru.nl Telephone: +31-(0)24-3616055 Website: www.ru.nl/io/english/

March 2016