Pre-Arrival Information
Summer 2017
## Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Arrival Checklist</td>
<td>3</td>
</tr>
<tr>
<td>How to get to Radboud Summer School</td>
<td>4</td>
</tr>
<tr>
<td>Arriving in Nijmegen - Special bus service between 11.00- 18.00</td>
<td>5</td>
</tr>
<tr>
<td>Registration on Campus</td>
<td>6</td>
</tr>
<tr>
<td>Overall schedule 7-12 August</td>
<td>7</td>
</tr>
<tr>
<td>Overall schedule 13- 18 August</td>
<td>8</td>
</tr>
<tr>
<td>Radboud University Account</td>
<td>9</td>
</tr>
<tr>
<td>Blackboard</td>
<td>10</td>
</tr>
<tr>
<td>Locations Radboud Summer School</td>
<td>11</td>
</tr>
<tr>
<td>Contact</td>
<td>12</td>
</tr>
<tr>
<td>Emergency contact number</td>
<td>12</td>
</tr>
</tbody>
</table>
Radboud Summer School 2017

The 2017 edition of Radboud Summer School starts in only a few weeks. This folder contains all necessary pre-arrival information.

Pre-Arrival Checklist

Have you:

- Checked whether or not you need a visa to enter the Netherlands?
- Arranged travel insurance for your property?
- Arranged medical insurance?
- Booked accommodation and made any necessary pre-payments?
- Checked whether your country imposes any restrictions on the amount of money you can travel with?
- Ensured that you have sufficient cash for the first few days.
- Checked what documents you may need to present at Border Control?
- Ensured you know who to contact in case of an emergency?
- Arranged to bring any medication required as well as a doctor’s letter of explanation (in English)?

Please pack the following items:

- A valid passport (or a valid ID card for EU citizens)
- Travel tickets
- Proof of insurance (travel insurance, medical insurance, etc.)
- Bank card & cash money
- Phone charger
- 220 V converter
- Details regarding your Radboud Account (username and password, more information on page 10)
- Summer clothes and bring something warm because the weather differs from day to day in the Netherlands.
- A raincoat or umbrella (might come in handy as well)
- Sportswear (if you want to join one of our sport activities)
How to get to Radboud Summer School

How to get to the Netherlands
There are several airports in the Netherlands. Please make sure to check which airport is the most convenient for you when planning your trip to Nijmegen.

Amsterdam Airport Schiphol
The largest airport in the Netherlands – Schiphol is about 80 minutes away. From there you can take a train commute to Nijmegen.

Dusseldorf Weeze Airport
The closest airport to Nijmegen is located in Germany, in the town of Weeze and is only 40 minutes from the centre of Nijmegen. Several (budget) airlines operate in the Dusseldorf Weeze Airport. There are buses going from Weeze Airport directly to Nijmegen Central station (costs about € 18.00). However, make sure to book a reservation for it. Please note that Nimwegen in German is Nijmegen!

Eindhoven Airport
Another airport close to Nijmegen is located in Eindhoven, and is also about 80 minutes away. You can check for the flights to Eindhoven Airport, and then plan your trip from this airport to Nijmegen. You will have to switch trains in Den Bosch (’s Hertogenbosch).

How to get to Nijmegen
The city of Nijmegen is easily accessible by car, train or bus from all parts of the country. For nationwide travel, trains are the best option. You can use the (Dutch) website OV9292 to plan your trip easily

OV-chipcard
You need an OV-chipcard to travel by public transport (train, bus, tram) everywhere in the Netherlands. The (anonymous)OV-chipcard must have credit in euros that allow for checking in and out when travelling. It is possible to upload travel products onto the card as well, depending on whether or not you have one. More information can be found on the OV-chipcard website and the separate page for visitors.

Parking
All car parks on the campus are equipped with barriers and pay-point terminals. Parking cost €2 per hour up to a maximum of €10 per day. After 6 P.M. and during weekends parking is free. Tickets can be paid for by credit or debit card. The parking garage under the Grotius Building (Faculty of Law, address: Montessorilaan 10) is the closest one to the location of the registration (Comeniuslaan 2). Disabled parking is possible at the designated parking lots on Radboud University’s campus.

Bikes
If you are one of the first 100 participants who applied, you will receive a Radboud Bike free of charge for the duration of your summer course. If you are one of the lucky ones, you will receive an e-mail before the 15th of July 2017 with all the details. The bikes will be distributed at the registration.

If you do not get a Radboud bike you can rent a bike at Nijmegen Central Station. Lastly, Radboud University also has a bicycle repair shop.
Campus map Radboud University

Below you will find the map of the Radboud University campus. At the registration you will receive detailed information where your course room and the social events are located.

Arriving in Nijmegen - Special bus service between 11.00-18.00

At Central Station:
If you arrive in Nijmegen by train, get off at Nijmegen Central Station. Raboud Ambassadors will welcome you there—in a Radboud Summer School t-shirt—between 11.00-18.00. Look for the Radboud Summer School banner in the central hall. Our ambassadors will guide you to the bus takes you to the Radboud campus.

At the bus stop:
If you land in Weeze Airport (in Germany) there is a shuttle bus from the airport to Nijmegen Central Station. When you arrive at the bus stop, please go into the central station and look for our ambassadors who will help you (see above).

If, for some reason, you cannot find our ambassadors or you come outside of the aforementioned hours, you can get to campus by taking bus 15 (direction Wijchen) or bus 13 (direction Wijchen). Get off the bus at bus stop “Spinozagebouw/Tandheelkunde”.
Registration on Campus

Please note that in Nijmegen you need to register on campus on Sunday before your course starts in order to receive all the necessary information!

Date: Sunday 6 or 13 August 2017
Time: 12.00-18.00
Location: Aula Radboud University, Comeniuslaan 2

Transport to Radboud Summer School accommodation
Time: 13.00–18.00
Location: Aula Radboud University, Comeniuslaan 2
Service for participants that have arranged accommodation through RSS.
We have arranged shuttle buses to take you to your rooms.
Participants that have made their own arrangement we cannot bring to their accommodation.
We can only bring them back to Central Station if that is convenient.

Distribution of Radboud Bikes
Time: 18.30–20.00
Location: Spinoza building – Basement, Montessorilaan 3

Welcome reception
Time: 20.00–21.00
Location: Aula Radboud University, Comeniuslaan 2

Welcome package
At the registration desk you will receive an information booklet, your name badge, lunch vouchers and a goodie bag. If you booked a Radboud room you can collect the key at the registration. Please note that you cannot collect the key at the accommodation buildings.

Late arrival Sunday evening
If you know already that you cannot make it to the registration in time, you have to contact us. You will likely have to book a room for the first night yourself. On our website you will find a list of hotels and B&Bs.

Late arrival Desk Monday morning
Monday 7 August or 14 August
08.30-09.15 Collect welcome package and key to Radboud room (if applicable)
Location: Aula Radboud University, Comeniuslaan 2

Accommodation
If you booked accommodation with us, you will receive your room key after you have completed your registration. The rooms are furnished and include bed linen. Please note that breakfast is not provided and unfortunately, cutlery or pans are not available. At the registration you need to sign the housing contract. You will find an example of the contract here. Please read it carefully so you can acquaint yourself with the terms and conditions.

What should you bring with you to the accommodation: an Ethernet cable (LAN connection, no wifi in the rooms, adaptor for Mac!) and towels (not provided by the Housing Office).
Overall schedule 7-12 August

Sunday 6 August 2017
12.00-18.00 Registration
18.30-20.00 Bike Distribution
20.00-21.00 Welcome Reception

Monday 7 August 2017
Location: Aula Radboud University, Comeniuslaan 2
08.30-09.15 Late arrival desk
09.00-09.30 Welcome with coffee/tea
09.30-10.30 Opening Ceremony
10.30-11.00 Group picture + walk to class rooms
11.00-17.00 Classes
19.30-19.45 Meeting point Radboud Sports Centre, Heyendaalseweg 141
20.00-21.00 Sports programme (no fee charged)

Tuesday 8 August 2017
09.00-17.00 Course programme
18.15-21.00 Guided tour Nijmegen + pancake dinner (social events package 3)
19.15-21.00 Boat trip + pancake dinner (social events package 2)
21.00 Pub Quiz

Wednesday 9 August 2017
09.00-17.00 Course programme
18.00-21.00 Guest lecture (no fee charged)
              BBQ (social events package 2 and 3)

Thursday 10 August 2017
09.00-17.00 Course programme
Evening No social programme

Friday 11 August 2017
09.00-15.00 Course programme
16.00-18.00 Farewell ceremony & reception

Saturday 12 August 2016
10.00-17.00 Open Air Museum Arnhem & Valkhof Museum in Nijmegen
09.45 Kelfkensbos 59 (meeting in front of the Valkhof Museum)

Accommodation:
10.00 End of rental period of Radboud accommodation

Social Events
Everyone is invited to join our (free of charge) social activities: welcome reception, sports programme, guest lecture, and farewell ceremony and reception. We will have a limited amount of tickets available for social events at the registration. So for those of you who have not reserved (and paid for) a social event and would like to, this is your chance.
Overall schedule 13-18 August

Sunday 13 August 2017
12.00-17.00 Registration
18.00-19.00 Bike Distribution
20.00-21.00 Welcome Reception

Monday 14 August 2017
08.30-09.15 Late arrival desk Aula Radboud University, Comeniuslaan 2
08.30-09.30 Welcome with coffee/tea Grotius Building, Montessorilaan 10
09.30-10.30 Opening Ceremony Grotius
11.00-17.00 Classes
19.30-19.45 Meeting point Radboud Sports Centre, Heyendaalseweg 141
20.00-21.00 Sports programme

Tuesday 15 August 2017
09.00-17.00 Course programme
18.15-21.00 Guided tour Nijmegen + pancake dinner (social events package 3)
19.15-21.00 Boat trip + pancake dinner (social events package 2)
21.00 Pub Quiz

Wednesday 16 August 2017
09.00-17.00 Course programme
18.00-21.00 Guest lecture (no fee charged)
20.00-21.00 BBQ (social events package 2 and 3)

Thursday 17 August 2017
09.00-17.00 Course programme
Evening No social programme

Friday 17 August 2017
09.00-15.00 Course programme
16.00-18.00 Farewell ceremony & reception

Saturday 19 August 2017
10.00 End of rental period of Radboud accommodation

Social Events
Everyone is invited to join our (free of charge) social activities: welcome reception, sports programme, guest lecture, and farewell ceremony and reception. We will have a limited amount of tickets available for social events at the registration. So for those of you who have not reserved (and paid for) a social event and would like to, this is your chance.
Radboud University Account

As a participant of Radboud Summer School you will receive a Radboud University account. Once you have activated your account you will be able to:

- access course documents on our e-learning environment (Blackboard)
- access the wireless network while you are on Radboud campus

Please note that current students and PhD candidates from Radboud University will be enrolled with their already active Radboud account.

How to activate your account

- **30 June 2017**: you will receive two e-mails from our ICT department (sender is no-reply@ru.nl) with instructions how to activate this account. The first e-mail contains your account number, the second e-mail your password. Please read the e-mails carefully and follow the steps completely. Please check your spam mailbox after the 5th of July if you did not receive both e-mails.
- **10 July 2017**: Please activate your account before this date. If you did not receive our e-mails or you cannot activate your account please contact our ICT Help Desk as soon as possible so they can help you. For contact details, see below.

ICT Help Desk

During the Radboud Summer School the ICT Help Desk is your first point of contact if you have any questions regarding your account or your wifi connection on campus. The helpdesk can be reached by telephone, e-mail or you can visit the Help Desk during office hours. Most problems can be resolved remotely by the help desk. We advise you to contact the Help Desk by phone, this is the fastest way to solve any problems you might have.

Contact details ICT Help Desk:
Location: Learning Zone, University Library, Erasmuslaan 36
Office hours: weekdays from 8:00 to 17:30
Phone: +31 (0) 24 3622222
E-mail: icthelpdesk@ru.nl

Someone from the Help Desk is also on location during the registration and during lunch at the Refter.
Blackboard

Radboud University uses Blackboard to provide course information. Once you have activated your account you can access Blackboard at: Blackboard.ru.nl. Please use an updated version of Google Chrome or Explorer.

Located under “My Courses” you will find your Blackboard courses.

Your course leader(s) will post all relevant information about the course here, e.g. reading materials, schedules, etc. We recommend you check if there is information available for your course no later than 15 July. You might find that you have pre-course assignments or literature to study before the course starts.

WIFI access on Campus- eduroam
Eduroam is the network for students and staff at RU and for Eduroam partners. Eduroam provides wireless access to the RU network and Internet for mobile devices. If your mobile device is eduroam-compatible it can connect with the RU network and the Internet.

To start the automatic configuration tool click here

Username: Your RU login (E-number@ru.nl, for example: E123456@ru.nl)
Password: Your RU password
Locations Radboud Summer School

1: Aula, Comeniuslaan 2
2: Grotius building, Montessorilaan 10
3: Spinoza building, Montessorilaan 3
4: Donders Institute, Kapittelweg 28
5: Huygens building, Heyendaalseweg 135
6: Erasmus building, Erasmusplein 1
7: UMC Study Centre/ Restaurant de Haardt, Geert Grooteplein 21
8: Huize Heyendaal, Geert Grooteplein 9
9: Thomas van Aquinostraat
10: Radboud Sports Centre, Heyendaalseweg 141
Contact

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radboudsummerschool@ru.nl
www.ru.nl/radboudsummerschool

Radboud Summer School Team

Margot van Mulken  Alice Nieboer  Wessel Meijer  Mariken Jacobs  Sybil Bouten  Lisette te Hennepe  Nadia de Beijer
RSS Dean 2017  Project Manager  Strategy & Policy  Project Assistant  Social Events  Overall support  Overall support
(Dean  Faculty of Arts)  (Head International Office)

Emergency contact number

Netherlands:  112
In case of a fire, an accident, a medical emergency or threatening situation.

On Campus:  +31-24-36 55 555
This is the alarm number of Radboud University and Radboudumc. This number can only be used if an emergency happens on campus. If you call this number the emergency centre will start the emergency procedures straight away. This will be quicker than dialing 112!

RSS Matters:  +31 6 21958358
Ms. Alice Nieboer