

Guide for the Review Article (Summary for supervisors)

v20211210

Timeframe and appointments

In principle, the review article has to be written during a four week, full-time period. In case the student prefers to deviate from this requirement, they should discuss the possibility for a modified time frame with you. You will have four moments of contact, either in person or via email.

During your first moment of contact:

- You agree on supervision;
- You agree on a deadline for the outline, first version and final version;
- You plan your second moment of contact.

During the second moment of contact:

- You discuss the outline;
- You discuss the grading form;
- You agree on the project plan and the deadlines for the first full version and final version;
- You plan your third moment of contact.

During the third moment of contact:

- You discuss the first full version;
- You plan your fourth moment of contact.

During the fourth contact moment:

- You discuss the grade and, if needed, further actions;
- You fill in and submit the testimonial.

Commenting and grading

Commenting on the outline and first full version of the research proposal can be done via a regular text editor. The most important comments by you (and possibly peers) should be addressed in a rebuttal that should be added to the final version.

Grading is done using an online form, for which you receive a link by email after the student has submitted the final version to SPIB. A PDF version of the form is available for reference in the study guide. As explained in the full guide, there is some room for flexibility when applying the grading form. Deviations should be discussed with the student beforehand, ideally during the second meeting. In case of a failing grade, please consult the full guide (4.5 Resit) and inform the course coordinator.

Structure of the review article

The review article must have the following structure:

- A title page;
- A brief summary;
- An introduction in which a main question, aims of the review and sub-questions are formulated;
- A body of the text, either as two separate or one integrated section consisting of:
 - An examination of the used articles;
 - A discussion with critical comments with respect to the articles that are used and conclusions concerning the main question and sub-questions as formulated in the introduction;
- A conclusion with perspectives;
- A reference list;
- A rebuttal.