

I have multiple exams at the same time. What should I do?

The short answer:

It is your responsibility to make sure at all times to check for exam conflicts prior to registration for the courses. If you choose to select courses for which the exams are at the same time, you should take one of the exams in the regular exam period, and the other at the second opportunity. Requests to reschedule exams or make specific arrangements to suit the needs of individual students cannot be granted.

Background and scheduling policy for exams

When preparing the exam timetables, the education centre makes a lot of effort to avoid conflicting exams. However, this cannot be guaranteed for all combinations of courses, in particular when electives are involved. For this reason, the exam schedule is made available before course registration opens, so that you can check whether the courses you select will have conflicting exams. In general, the following scheduling procedure applies.

1. The exams of *mandatory* courses belonging to the same year within a given program will be scheduled without overlap. Therefore, if you are on schedule and taking courses within the same program and year, you should be able to take the first and second opportunity of mandatory exams without any conflicts.
2. The exams of *mandatory* courses of consecutive years in the same program (that is, first and second year, or second and third year) will be scheduled without conflict *as much as possible*; however, due to the high number of courses offered by our programs, conflicts cannot always be avoided in this case. If you have an exam conflict between two courses in the same program but not in the same year, you should take one of the exams during the first exam period, and the other at the second opportunity. In that case, *please consult your student advisor to discuss priorities and planning*.
3. The courses chosen as electives by students cannot be predicted, therefore it is impossible to avoid all conflict between exams of electives. If you choose to select courses for which the exams are at the same time, you can take one of the exams in the regular exam period, and the other at the second opportunity. If needed, consult with your student advisor to discuss priorities and planning.