Guide for the Review Article (Summary for supervisors)

Timeframe and appointments
This is a 6 EC course, which translates to a time investment of four full-time weeks. In case the student wishes to schedule their work differently, a modified time frame may be agreed on with you.

You will have four moments of contact with the student, either in person or via email:

**During your first moment of contact:**
- You agree on supervision;
- You align expectations (see most recent guidelines and rubric in the study guide);
- You agree on an overall time frame;
- You set a deadline for the outline and plan your second moment of contact.

**During the second moment of contact:**
- You discuss the outline;
- You discuss the grading form;
- You set the deadlines for the first full version and final version and plan your third moment of contact.

**During the third moment of contact:**
- You discuss the first full version;
- You plan your fourth moment of contact.

**During the fourth contact moment:**
- You discuss the grade and, if applicable, further actions;
- You fill in and submit the testimonial.

Commenting and grading
Commenting on the outline and first full version of the research proposal can be done via a regular text editor. The most important comments by you (and possibly peers) should be addressed in a rebuttal that the student adds to the final version.

Grading is done using an online form, for which you receive a link by email after the student has submitted the final version to SPIB. A preview of the form is available for reference in the study guide (see link above). As explained in the full guide, there is some room for flexibility in the grading form. Deviations should be discussed with the student beforehand, ideally during the second meeting. In case of a failing grade, please consult the full guide (4.5 Resit) and inform the course coordinator.

Structure of the review article
The review article must have the following structure:
- A title page;
- A brief summary;
- An introduction in which a main question, aims of the review and sub-questions are formulated;
- A body of the text, either as two separate or one integrated section consisting of:
  - An examination of the used articles;
A discussion with critical comments with respect to the articles that are used and conclusions concerning the main question and sub-questions as formulated in the introduction;

- A conclusion with perspectives;
- A reference list;
- A rebuttal.

Questions?
If you have questions, please contact the course coordinator: Ivo Rieu (i.rieu@science.ru.nl)