Radboud University
Student Exchange
Data sheet 2023/2024

General
- General website: www.ru.nl/english/
- Admission information for Exchange students: www.ru.nl/exchangestudents
- Erasmus code/OID: E10209488

Academic calendar
First semester 2023/24
- Monday 4 September 2023 - Friday 26 January 2024
- Nomination deadline: 1 May 2023
- Student application deadline: 23 May 2023
- Orientation activities: Sunday 20 August - Saturday 27 August 2023

Second semester 2023/24
- Monday 29 January - Friday 12 July 2024
- Nomination deadline: 1 November 2023
- Student application deadline: 23 November 2023
- Orientation activities: Sunday 28 January - Saturday 3 February 2024

Expected arrival dates are at the start of the orientation or at the beginning of each semester. Various faculties have subdivided each semester into two blocks (also known as periods or quarters). The first (Autumn) semester consists of block 1 and block 2. The second (Spring) semester consists of block 3 and block 4. In the first semester exams mostly take place in December/January; in the second semester, exams can be held up until early July. Students should confirm the dates of the classes/exams with the faculty/study coordinator. For master studies, the academic year may not necessarily fall into two semesters.

Responsibility
- Non-EEA university-wide:
  - Outgoing students
  - Nominations incoming students
    - Contact Person: Ms. Kim van Helden, MA
    - Telephone number: +31 (0)6 3113 2208
    - E-mail address: studentexchange@ru.nl

- Partnership management:
  - Nominations incoming students EEA and non-EEA faculty based
    - Contact Person: Mr. Rob van Leeuwen, MA
    - Telephone number: +31 (0)6 3113 2289
    - E-mail address: studentexchange@ru.nl

- Admissions incoming students
  - Contact Person: Ms. Elke van Bogget, MA
  - Telephone number: +31 (0) 24 361 1628
  - E-mail address: exchangeadmissions@ru.nl

- Erasmus+ Institutional Coordination
  - Contact Person: Ms. Annika Weites, MA
  - Telephone number: +31 (0) 6 31 13 22 13
  - E-mail address: erasmus@ru.nl

- Administration Erasmus+ scholarships (outgoing students)
  - Contact Person: Ms. Ingrid Verberk
  - Telephone number: +31 (0) 24 361 2053
  - E-mail address: erasmus@ru.nl
General information

Courses
www.ru.nl/overviewexchange courses

Grading table
www.ru.nl/io/grading-table

Radboud University uses a grading system on a scale of 1 to 10. 6 and higher is a pass. 9 or 10 are seldomly given. Since 2016, Radboud University participates in the Egracons initiative for grade conversion.

Housing
www.ru.nl/exchange students/housing

Radboud University offers support in finding housing, but unfortunately cannot give any guarantees. Contact housing@ru.nl for more information.

Language
www.ru.nl/exchange students/proofsenglish

Minimum level in English: B2. C1 applies for courses offered at the Department of English and the Master's programmes at Nijmegen School of Management. Courses may be taught in English and/or Dutch; in addition, Spanish, German, and French may be used at the departments for foreign languages. For updates regarding the accepted proofs of English please check the abovementioned website.

Language courses
www.ru.nl/radboudintolanguages/en/

Social Dutch language courses are offered for free (limited spots available) for exchange students. Special discounts are also available for other language courses for students.

Insurance
www.ru.nl/insurances

When staying in the Netherlands, students are required to have (extended):
1. Health insurance
2. Legal liability insurance for damage or injury caused to a third party
3. Travel insurance

Visa
www.ru.nl/visa
(for non-EEA countries)

Depending on the nationality and length of stay, students may need to obtain 1 or 2 entry documents:
1. A short stay visa (< 3 months), required for certain non-EEA countries. Please note that a short-stay visa (also called ‘Schengen visa’) has to be applied for in person at the Netherlands Embassy (or its representation) in the home country; 
2. The Provisional Residence Permit (in Dutch MVV: Machtiging tot Voorlopende Verblijf). Student Admissions will submit the student’s Provisional Residence Permit and/or residence permit (in Dutch VVR, Verblijfsvergunning Regulier) application on the student’s behalf. Please check www.ru.nl/visa and the Netherlands Embassy in the home country (or its representation) for the latest requirements.

Orientation

Facilities
https://www.ru.nl/english/education/study-radboud/facilities-campus/

Approximate €700 - €1000 a month (daily expenses, rent and instruction materials)
living costs

Nomination and Application Procedures

Application
www.ru.nl/exchange students/admission

Procedures
(1) The home university sends the nomination of their student(s) using the Radboud University nomination sheet to exchangeadmissions@ru.nl, the relevant faculty (see below) or for university-wide non-EU agreements to studentexchange@ru.nl
(2) Upon acceptance by the faculty, the student will receive a login for online registration
(3) The student submits all required data and documents online. For Erasmus+ partners: please note that Radboud University is listed under our legal name ‘Stichting Radboud Universiteit’ in the OLA-platform. Please use the e-mail address of the relevant faculty contact points below as ‘contact person’ & ‘responsible person’.
(4) Student Admissions at Radboud University will review the application and will inform the student if the submitted data and documents meet the requirements. After this, the faculty will inform the students about their acceptance as an exchange student.

Please find an explanation of this procedure and more information about the documents on our website: www.ru.nl/exchange students/admission. NB: students coming for a traineeship will need to fill in the specific Learning Agreement for Traineeships. For traineeships, a proof of English proficiency and a Transcript of Records are not required.

Contact points

for nominations,
Faculty of Arts internationaloffice@let.ru.nl
Faculty of Law internationaloffice@jur.ru.nl
Learning
Faculty of Medical Sciences internationalofficestudents@radboudumc.nl
Agreements and Faculty of Philosophy, Theology and Religious Studies internationaloffice@ftr.ru.nl
course Faculty of Science io@science.ru.nl
information Faculty of Social Sciences ioss@ru.nl
Nijmegen School of Management imo@fm.ru.nl

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