



Nottingham Business School

Nottingham Trent University

Partner Information Pack 2026-27

Nottingham Trent University, Nottingham Business School	
Nottingham Business School, Director of International Nottingham Business School, Deputy Director of International Nottingham Business School Coordinators (Partnerships/Mobility) NBS International Mailbox University Website Nottingham Business School website Exchange Websites	<ul style="list-style-type: none"> • Dr Demola Obembe • Dr Ofelia Palermo • Donna Newman and Pam Catori (see contact information further below) • NBS.InternationalPartnerships@ntu.ac.uk • www.ntu.ac.uk • Nottingham Business School • https://www.ntu.ac.uk/international/study-and-courses/exchange-and-study-abroad
Contact details for incoming (to NBS) student exchanges Contact details for outgoing (from NBS) student exchanges Student Facing Team	<ul style="list-style-type: none"> • nbs.incomingexchange@ntu.ac.uk • nbs.studyabroad@ntu.ac.uk • Donna Newman and Pam Catori
General Partnership Enquiries Email:	<ul style="list-style-type: none"> • nbs.internationalpartnerships@ntu.ac.uk





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Email address incoming exchange applicants/students can use for enquiries	<ul style="list-style-type: none"> • nbs.incomingexchange@ntu.ac.uk <p>Please use this mailbox for queries regarding your students joining us on exchange/dual degree studies only.</p>
Email address used for outgoing exchange from Nottingham Business School to partners	<ul style="list-style-type: none"> • NBS.StudyAbroad@ntu.ac.uk <p>Please only use this mailbox to send us information about your own incoming programs or regarding queries regarding our own exchange/dual degree students.</p>
Postal Address for transcripts and promotional materials	<p>International Partnerships Nottingham Business School 907 Newton Building Nottingham Trent University Burton Street Nottingham NG1 4BU United Kingdom</p>

<p>Academic Calendar dates <i>*Exchange semester dates are not published on the NTU main website as this is different for every school within the University due to different course offerings. Please only use the dates on this factsheet for Nottingham Business School</i></p>	<p><u>Undergraduate/Bachelor</u> Fall Semester: Induction Week: 14th September –18th September 2026 Teaching: 21st September 2026 – 22nd January 2027 (including assessment dates) Main Vacation Dates: 12th December 2026 – 10th January 2027.</p> <p>Spring Semester: Mandatory Welcome Session: 21st January 2027 (TBC)* Teaching: 25th January 2027 – 28th May 2027 (including assessment dates) (start date subject to moving). * Main Vacation Dates: 20th March – 4th April 2027.</p> <p><u>Postgraduate/Masters</u> Induction Week: 14th September –18th September 2026 Fall Trimester: 21st September 2026 – 22nd January 2027 Main Vacation Dates 19th December 2026 – 10th January 2027</p> <p>Spring Trimester: Induction Day: TBC* Spring Trimester: 25th January –21st May 2027. * Main Vacation Dates: 22nd March – 4th April 2027.</p> <p>*All Spring Semester dates are currently being reviewed at NTU for all Schools so subject to change.</p>
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<u>Course offerings</u>	
Courses offered in English	All courses are provided in English.
Course Offerings – SUBJECT TO CHANGE Detailed offering sent out each year.	Undergraduate: Incoming Students (2 nd year of study year offered). Postgraduate: Incoming Students
Restricted programmes	
<p>Undergraduate:</p> <ul style="list-style-type: none"> All Professional Courses are unavailable to study on. FdA courses, Business Management Accelerated, Business Management & Digital Marketing (London based). Some specialised Economics courses are restricted, and partner institutions should contact us to request in advance of student applications to join. We do not offer the Undergraduate Economics programme in our Spring Semester. Unique Opportunities from our 2nd year are not available on the exchange program. <p>Postgraduate: MSc 2yr courses, MBA programmes, CIM courses, Professional Courses, Management (Creative & Digital Industries – London Based).</p> <p>Dual Award and Progression Degrees are only possible via contractual arrangements.</p>	
Foreign language support	
Available to exchange students during the terms (Academic English).	
Pre-sessional English programme available prior to commencement of programme (payment of fees required).	
EXAMINATIONS	
<p>Due to the high number of requests being received requesting to sit Undergraduate exams back at the home institution, there may now be a charge for this service. The cost of this is usually £100 per exam. If the examination is online, there will be no charge. If a reciprocal arrangement can be put in place for incoming and outgoing students, then there will also not be a charge.</p> <p>No overseas examinations will be offered in the May examination period for any student.</p>	





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Academic Information	
Course load/semester	3 modules per semester (60 UK credit points/30 ECTS). Exchange students on Postgraduate / Masters courses can only study for 1 semester, we cannot accept full year exchange students due to the course duration.
Credit system	10 UK Credit Points = 5 ECTS 20 UK Credit Points = 10 ECTS
Grading system	Undergraduate 13 - 16 = First Class Honours (1 st) 10 - 12 = Upper Second-Class Honours (2:1) 7 - 9 = Lower Second-Class Honours (2:2) 4 - 6 = Third Class Honours (3 rd) 0 - 3 = Fail Postgraduate 13 - 16 = Distinction 10 - 12 = Commendation 7 - 9 = Pass 0 - 6 = Fail
Production of transcripts (<i>approx. date to be received from NBS</i>) <i>Transcripts are issued electronically directly to the student to pass onto the Home institution. Students must inform us if they need this completing differently.</i>	Fall Semester – Mid March (UG/PG) Spring Semester – End of June (PG) Mid July (UG) Full Year – Mid July (UG)





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<u>Application Information</u>	
Application deadline for admissions per semester (BACHELOR & MASTER EXCHANGE ONLY)	<p><u>Fall Semester</u> Nomination deadline: 1st April Application Deadline: 1st May</p> <p><u>Spring Semester</u> Nomination Deadline: 30th October Application Deadline: 15th November</p>
Application deadline for admissions per semester (DUAL AWARDS, PROGRESSION AND ADVANCED STANDING AGREEMENTS)	<p><u>Fall Semester</u> Nomination deadline: 30th April Application Deadline: 30th May</p> <p><u>Spring Semester</u> Nomination Deadline: 30th October Application Deadline: 15th November</p>
Nomination and Application procedure	<p>Partner Exchange office to send nominations via an online form (we no longer accept email nominations; the link will be sent out in February/September when we open for applications).</p> <p>Dual Award Bachelor/Master student nominations should be sent via email including the information required below or we cannot progress the application.</p> <p>Fee paying students (non-partner institutions) can email nbs.incomingexchange@ntu.ac.uk directly to receive a link to apply.</p> <p>We will then send a link/information to the nominated student to apply. Degree awarding programmes will fill out a PDF application form.</p>
Required documents	Online Application Form (Exchange students), PDF Application Form (Degree





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	awarding programmes only), Passport, Academic Transcripts, Proof of English Language.
Information for NTU and Students when nominating students for the Dual Awards	Please include the following when nominating students: <ul style="list-style-type: none"> • Name • Date of Birth • Nationality as per passport • Home Institution (if nominating from a non-partner email address) • Email address <p><i>Failure to provide the information required above will mean that we cannot accept the nomination.</i></p>
English Language Requirements	All students are required to have IELTS 6.5 (with a minimum of 5.5 in each component) or equivalent or what is agreed in the Legal Agreement between partners and NBS. Further information on accepted certificates can be found at: NTU English Language Requirements .
	All students must meet NTU English Language requirements to successfully study at NTU and these cannot be waived particularly when visa sponsorship is required. It is recommended to contact us in advance with any queries you may have.
GPA requirements (If applicable)	N/A – Students are expected to have knowledge of the subjects shown in their transcript upon application.
Number of years of Study completed before taking part:	Undergraduate: Students must have completed 1 year of higher educational study prior to joining the exchange programme. All students will join our Year 2 courses.





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	Masters: Students must have completed a Bachelor’s degree, unless otherwise agreed with the Partner directly.
Housing and Housing application procedure information	Students will be sent accommodation details after applying. We are unable to guarantee NTU accommodation for students. NTU Accommodation Office

<u>General Information</u>	
Useful links	Starting at NTU Student Life at NTU
Student Support	We want students to make the most of their NTU experience. That means treating all students as an individual, and providing tailored, useful support – whether it’s physical, emotional, spiritual, financial or academic. Student Support
Arrival <ul style="list-style-type: none"> Pick up service 	Airport pick up service is available for students coming to Nottingham but is limited and only runs at specific times of the academic year. Planning your journey
Orientation programme	All exchange students are given an orientation programme prior to commencing their studies and this is compulsory to attend. Students who fail to attend without prior notice, will have any arrival forms dated for the start of teaching and not the orientation date.



A row of accreditation logos: EQUIS ACCREDITED, AACSB ACCREDITED, ASSOCIATION OF AMBAs ACCREDITED, SMALL BUSINESS CHARTER, and PRME Principles for Responsible Management Education CHAMPIONS.

Below the accreditation logos are three award laurels:

- 1st** IN THE UK FOR EMPLOYABILITY (Uni Compare 2025)
- RATED GOLD FOR TEACHING** (Teaching Excellence Framework 2023)
- 5x** UNIVERSITY OF THE YEAR (Between 2017 – 2023)



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VISA, Living Costs and Work Information

Visa information for international and EU, EEA and Swiss applicants	Information on visas can be found on the UK Visa and Immigration Office website as follows: https://www.gov.uk/check-uk-visa Further advice can available through the NTU International Web Pages: NTU Advice Applying for a visa Visa Information for EU, EEA & Swiss Students Students must maintain attendance of 80% or more on a student route visa or may be withdrawn as per university policy. Special permission must be sought for a student wanting a Student Route Visa for less than 6 months.
Expenses (living)	Approximately £1023 per month. Please see the link below for more accurate costs. NTU living costs
Work/Employability	Students can only work with the correct immigration clearance. Short term visas do not allow work in the UK. All students can access our Employability resources but will not be able to use NTU as a sponsor for work (other than dual degree students).





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