

# **Education and Examination Regulations for the Bachelor's Degree Programmes**

## **Nijmegen School of Management 2016-2017**

- Business Administration
- Public Administration
- Economics and Business Economics
- Political Science
- Geography, Spatial Planning and Environment

## **Introduction**

The Education and Examination Regulations in this publication contain the descriptions of the curricula of the Bachelor's degree programmes of the Nijmegen School of Management and the accompanying regulations. The Regulations comprise two parts: provisions that apply to all programmes and those that apply to specific programmes.

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## Part 1 – General provisions

### Section 1 – General

#### Article 1.1 – Applicability of the regulations

These regulations apply to the education and examinations of the Bachelor's degree programmes in Business Administration, Public Administration, Economics and Business Economics, Political Science and Geography, Spatial Planning and Environment, hereinafter to be referred to as: the programmes. The programmes are offered within the Nijmegen School of Management.

#### Article 1.2 – Definitions

Insofar as they are also mentioned in the *Wet op het Hoger onderwijs en Wetenschappelijk onderzoek* (Higher Education and Research Act), the terms used in these regulations will have the same meaning as in this Act.

In these regulations the following words have the following meanings:

- a. the Act: the *Wet op het Hoger onderwijs en Wetenschappelijk onderzoek* (Higher Education and Scientific Research Act) as it reads currently, abbreviated as WHW
- b. the programme: the Bachelor's programme as defined in Article 7.3a.1 under a of the Act
- c. student: the individual who is enrolled at Radboud University to participate in education and/or to take the interim examinations and the final examinations of the programme
- d. propedeuse: the first year of the programme, defined as a component of the programme in Article 7.8 of the Act
- e. interim examination: an examination testing the knowledge, understanding and skills of the candidate in relation to a certain unit of study as well as an assessment of the results of that test by at least one examiner designated by the Examining Board
- f. final examination: a review of the student's academic achievements in which the Examining Board assesses whether all interim examinations of the units of study that are part of the *propedeuse* or Bachelor's degree programme have been successfully completed, insofar as the Examining Board has not determined that the final examination also includes an assessment by the Examining Board itself of the knowledge, understanding and skills of the candidate (in accordance with Article 7.10 of the Act)
- g. Examining Board: the Examining Board of a programme appointed in accordance with Article 7.12c of the Act. See also *Structuurregeling* Radboud University
- h. Examiner: the person designated by the Examining Board in accordance with Article 7.12c of the Act, who administers the interim examinations
- i. course coordinator: the person who is ultimately responsible for the organisation of the course and corresponding interim examination. Generally speaking, the examiner who is appointed by the Examining Board for the course is also the course coordinator. The examiner can nominate another lecturer for the course to act as course coordinator. However, the examiner remains ultimately responsible during the course
- j. study advisor: person appointed by the Faculty to advise the students during their study, in accordance with the code of conduct of the National Association of Study Advisors (LVSA)
- k. mentor: lecturer who is appointed by the Faculty with a special commission concerning the supervision of first-year students

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- l. first-year study advice committee: the Faculty committee that is responsible for providing study advice at the end of the first year of study, appointed in accordance with the implementation decision BSA of the Executive Board of Radboud University
- m. EC: credits in accordance with the European Credit Transfer System
- n. working day: Monday to Friday, except legal holidays and the days on which the faculty buildings are closed
- o. institution: Radboud University
- p. Faculty: Nijmegen School of Management of Radboud University
- q. Blackboard: the digital learning environment used by the Nijmegen School of Management. The community *Onderwijsberichten Faculteit der Managementwetenschappen* functions as a general communication channel for students, lecturers and the organisation
- r. Faculty Website: website of the Nijmegen School of Management: [www.ru.nl/fm](http://www.ru.nl/fm)
- s. University Website: website of Radboud University: [www.ru.nl](http://www.ru.nl)
- t. Osiris: a series of Internet services of Radboud University with which students can, among other things, view their study results and register for courses and interim examinations. The services provided to students are in accordance with the Student Charter of this institution
- u. language of instruction: the language in which a study programme is conducted . This means that lectures, oral presentations and interim examination are given in this language, that reports and theses are written in this language and that individual supervision takes place in this language
- v. tutorial: an intensive form of instruction where students are assessed partly on their active preparation and participation
- w. paper: all the practical exercises that are used to determine the result of the interim examination in addition to or instead of the oral or written test

### Article 1.3 – Form of the programmes

The programmes are full time.

### Article 1.4 – The examinations of the programmes

The following examinations can be taken in the study programmes:

1. the *propedeuse examen* (propaedeutic examination);
2. the Bachelor's examination.

### Article 1.5 – Study load

1. The study load is expressed in whole ECs, where one EC is equivalent to 28 hours of study.
2. The propedeutic programme has a study load of 60 ECs.
3. The Bachelor's programme has a study load of 180 ECs.

### Article 1.6 – Language of instruction of the programmes

1. The language of instruction of the programmes is Dutch.
2. Notwithstanding the provisions in clause 1, one or more courses that are part of the programmes can be taught in English.
3. If a course in the programmes that are usually taught in Dutch is taught in English, this means that the lectures and oral presentations are given in English. Questions on the interim examinations of these courses are asked in English, but may be answered in Dutch. A paper in this course that is counted as part of the interim examination may also be written in Dutch.
4. Notwithstanding clause 1, the language of instruction is English in the specialisations in International Business Administration of the Business Administration degree programme and International Economics & Business of the Economics and Business Economics degree programme.



## Article 1.7 – Information provision for students

1. Notices intended for students in a specific course are published on the Blackboard page of the course.
2. Notices intended for one or more cohorts of students are published on Blackboard on the Bachelor's Community of the corresponding study programme.
3. Notices for students from multiple programmes are published on the Community 'Educational Notices of the Nijmegen School of Management' on Blackboard. For English-speaking students, these notices will be placed on the 'Educational Messaging Community'.
4. Notices intended for individual students can also be sent to the E-mail addresses provided by the University (...@student.ru.nl). Students are expected to periodically check this e-mail address. In special cases, communication will take place by regular mail. Such letters will be sent to the postal address provided by the student in Osiris.
5. Messages concerning examinations, including transitional provisions for courses that have been eliminated, are placed on the Faculty or University Website. Notwithstanding the foregoing, examinations outside the established examination periods and deviations from previously announced interim examination dates are communicated via Blackboard, see Articles 5.1.9 and 5.1.10.
6. These Education and Examination Regulations are announced on the Faculty Website.

## Section 2 – Admission

### Article 2.1 – Admission requirements

1. Students with a VWO (pre-university) diploma can enrol in a degree programme only if they meet the additional, nationally established requirements for the corresponding programme, or if they meet the established alternative requirements.
2. Students who have a propedeuse diploma in Higher Professional Education (HBO) after completing HAVO or MBO can only be enrolled for the degree programmes in Business Administration and Economics and Business Economics if they have a written statement from the relevant Examining Board which indicates that they are competent in the subject Mathematics A or B at the VWO final examination level according to the profiles implemented in 2007. For the degree programme in Economics and Business Economics, these students must also have a similar written statement regarding the subject Economics at the VWO final examination level according to the profiles implemented in 2007.
3. Students who have a propedeuse diploma in Higher Professional Education (HBO) after completing HAVO or MBO can only be enrolled for the degree programmes in Business Administration, Political Science and Geography, Spatial Planning and Environment if they have a written statement from the relevant Examining Board which indicates that they are competent in the subject Mathematics C (or A or B) at the VWO final examination level according to the profiles implemented in 2007.
4. To enrol in a course that is taught in Dutch, students who do not have a VWO diploma or a diploma from Dutch higher education must pass the state examination in Dutch as a second language programme II (*Nederlands als Tweede Taal, programma II*), or have a diploma or certificate that is equivalent according to the Student Charter of Radboud University, or otherwise demonstrate that they are proficient in Dutch at the VWO (pre-university) level.
5. Students participating in a specialisation of a programme that is taught in English must have sufficient command of the English language. This requirement has been satisfied when the student meets one of the following conditions: the student
  - holds a Dutch pre-university diploma (VWO diploma), or
  - holds a Bachelor's diploma from Dutch higher professional education, or
  - holds an International Baccalaureate diploma, or
  - holds a European Baccalaureate diploma whereby at least the course *English Language 1* has been passed, or
  - holds a diploma appearing on the Diploma List of VSNU/Nuffic and has also passed an English course, or
  - holds a diploma from secondary education equivalent to or higher than Dutch VWO level at an educational institution located in one of the Member States of the EU/EEA, Australia, Canada, New Zealand or the United States, for which the language of instruction was English, or

- is a citizen of Australia, Canada (except residents of Quebec), Ireland, New Zealand, United Kingdom or United States.

Students who do not meet one of the above conditions must:

- have earned a TOEFL certificate (iBT) with a total score of at least 80, with subscores of not less than 17, or
- have earned an IELTS Academic certificate with a total score of at least 6.0, with subscores of not less than 5.5, or
- have earned a Cambridge Certificate of Advanced English with a score of at least C, or
- have earned a Cambridge Certificate of Proficiency in English with a score of at least C.

Other certificates will not be accepted. The TOEFL and IELTS certificates must not be older than two years.

### **Article 2.2 – Substitute requirements for deficiencies in preparatory education**

1. The Examining Board of the relevant programme determines which substitute demands apply.
2. The Examining Board can assign an examiner in the relevant subject the task of giving one or more tests.

### **Section 2.3 - Entrance examination**

1. The entrance examination (as referred to in Section 7.29 of the Act) for the programmes in Business Administration and Economics and Business Economics is subject to the following requirements:
  - sufficient mastery of Mathematics A or B at the final exam level of pre-university education (VWO) with the profiles implemented in 2007, or Mathematics A 1,2 or B 1 at the VWO level with the with the previously applicable profiles
  - competency in English at the pre-university final examination level
  - competency in Dutch at the pre-university final examination level.For the programme in Economics and Business Economics, sufficient mastery of Economics is also required at the VWO final examination level with the profiles implemented in 2007 or Economics 1 at the VWO level with the previously applicable profiles.
2. The entrance examination (as referred to in Article 7.29 of the Act) for the programmes Public Administration, Political Science, and Geography, Spatial Planning and Environment is subject to the following requirements:
  - sufficient mastery of Mathematics C (or A or B) at the final examination level of pre-university education (VWO) with the profiles implemented in 2007, or Mathematics A 1 at the VWO level with the previously applicable profiles
  - competency in English at the pre-university final examination level
  - competency in Dutch at the pre-university final examination level.

### **Article 2.4 – Study advice**

1. According to the Study Check Regulations (*Regeling Studiekeuzecheck*), a student, as defined in Article 7.31b WHW, who has enrolled for the first time in the propedeutic phase of a Bachelor's degree programme is entitled to a digital check of his or her degree programme choice, and as a corollary, to a degree programme recommendation. If so warranted by the advice, the student will receive an invitation for a degree programme choice interview.
2. The study choice advice is not binding.
3. The Study Check Regulations do not apply to specialisations of degree programmes which involve local selection and to students who want to enrol based on a diploma from abroad.

## **Section 3 – Aim of the programme**

### **Article 3.1 – Competencies and learning outcomes**

The content and structure of the curriculum of the Bachelor's programmes have the aim of realising competencies. These competencies are listed in the programme-specific part of these Regulations. Along with each competency, the intended competency level at the end of the Bachelor's programme is described by means of learning outcomes.

### **Article 3.2 – Participation in education**

1. During the indicated registration period, students must register for all courses in which they wish to participate.
2. While participating in education, students must carry their student card and show this identification upon request.
3. The active preparation for – and participation in – tutorials is mandatory for students. The details of this obligation and the sanctions for non-compliance are specified in the relevant student handbook. This student handbook will be published on Blackboard no later than one week before the course begins.

### **Article 3.3 – Sequence of education and examinations**

Students who have not yet passed the final propaedeutic examination, but have received positive or suspended study advice as referred to in Section 4, are permitted to participate in post-propaedeutic education and take the corresponding interim examinations. In the programme-specific part of these regulations, restrictions for participation in specific courses may be formulated.

## **Section 4 – Binding Study Advice**

### **Article 4.1 – Study advice, first year**

1. At the end of their first year of study, and no later than 31 July, students who are enrolled in the propaedeutic phase of a Bachelor's degree programme receive advice about continuing their study. This advice is given by the first-year study advice committee (on behalf of the Dean), as referred to in article 7.8b of the Act.
2. Students who have earned at least 42 ECs during the propaedeutic phase receive positive advice.
3. When determining whether the required credits referred to in the above clause have been earned, credits allocated for exemptions are not included. When granting the exemptions, the Examining Board can decide otherwise or can impose substitute or supplementary requirements.
4. Students who do not comply with the provision in clause 2 above receive negative study advice. That negative advice is binding.
5. The first-year study advice committee will inform the student concerned about the intended negative advice.
6. Before the negative study advice becomes definitive, the student concerned is given an opportunity for a hearing by the above committee.
7. Students can appeal against binding negative advice within six weeks to the Examinations Appeals Board. The appeal has no suspensive effect; students can continue their study only when the binding negative advice is reversed.
8. For the dual studies Law and Management and Law and Economics, which are acknowledged in the Education and Examination Regulations of the Faculty, the number of ECs earned in the study in which the student first enrolls is decisive when determining the number of ECs earned during the propaedeutic phase. Students in the dual studies Law and Management and Law and Economics therefore receive study advice from the Faculty of Law, and not from the Nijmegen School of Management.
9. If students are enrolled in more than one degree programme during their first year, then they must satisfy the standard for first-year study advice for both programmes. However, if they do not satisfy the standards for one of these programmes, then the first-year study advice committee can suspend the negative advice for that programme. In that case, students must have earned all

- 60 ECs of the *propedeuse* of that programme before the end of the second year of study, figured from the date of enrolment in the programme concerned. To be eligible for such suspended advice, students must contact their study advisor in a timely fashion.
10. Until 1 March of their first year of enrollment, students may transfer to one of the other degree programmes of the Faculty, except the specialisation in IBA of the Bachelor's degree programme in Business Administration and the specialisation in IE&B of the Bachelor's degree programme Economics and Business Economics. Transfer students receive the study advice for the programme into which they transfer at the end of the second year of study (figured from the date of enrolment in the first programme). In that case, students must have earned all 60 ECs of the propaedeutic phase. Students who do not comply with this condition receive negative study advice, which is binding.
  11. Students who de-enrol before 1 March from a programme and do not enrol (or are not already enrolled) in a different programme of the Faculty will not receive the study advice at the end of the first year of study.
  12. If the students, as referred to in article 4.1.11, re-enrol for the same study as in the previous academic year, they receive the binding study advice at the end of that second year. In that case, students must have earned all 60 ECs of the propaedeutic phase. Students who do not comply with this condition receive negative study advice, which is binding.
  13. Students who enrol in a degree programme of the Faculty after 31 January will receive the study advice at the end of the second year of enrolment. In that case, students must have earned all 60 ECs of the propaedeutic phase. Students who do not comply with this condition receive negative study advice, which is binding.
  14. The binding negative advice as referred to in clauses 4, 9, 10, 12 and 13 can be waived if there are personal circumstances as referred to in Article 4.3 or the circumstances referred to in Article 4.5.

#### **Article 4.2 – Provisional study advice.**

1. After the first semester, before 1 March, the first-year study advice committee gives students their provisional study advice based on their registered results to that point.
2. The provisional study advice is a warning for students who have made insufficient progress. These students are urgently advised to make an appointment with the study advisor.

#### **Article 4.3 – Personal circumstances**

1. As part of its decision on the binding negative advice, the first-year study advice committee takes into account the personal circumstances as referred to in Article 2.1<sup>1</sup> of the *Uitvoeringsbesluit WHW*, if these circumstances have been reported in a timely fashion by, or on behalf, of the student concerned to the study advisor or other authorised person. The student can be requested to justify the appeal to personal circumstances or to make a plausible case for this appeal.
2. If binding negative study advice is not issued based on the provisions in the first clause, then at the end of the second year of enrolment the student concerned will again receive study advice as referred to in Article 4.1. In that case, students must have earned all 60 ECs of the propaedeutic phase. Students who do not satisfy this requirement will receive binding negative advice, unless personal circumstances again give cause to deviate from this provision.

#### **Article 4.4 – Duration of the binding negative advice**

1. Students who have received binding negative advice cannot enrol in the corresponding Bachelor's programme for a period of three years.
2. If a student, following the period referred to in clause 1, again enrolls in the Bachelor's degree programme, for the purposes of this Section this is considered to be an initial enrolment, and the relevant provisions shall apply.

#### **Article 4.5 – No binding negative advice or postponed decision**

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<sup>1</sup> The *Uitvoeringsbesluit WHW* refers to the following circumstances: a. disease; b. dysfunction; c. pregnancy; d. exceptional family circumstances; e. membership in specified participational bodies; f. specified activities on behalf of the institution; g. administration of a study organisation or similar organisation, under specified conditions.

1. In exceptional cases, the Dean, after being informed that the first-year study advice committee has decided on negative study advice, can decide to make this advice nonbinding, temporarily or otherwise.
2. If the negative study advice is nonbinding as referred to in clause 1 above, the first-year study advice committee will again decide on this matter before the end of the second year of study as referred to in Article 4.1 if at that time not all 60 ECs in the propedeutic phase have been earned.

## **Section 5 – Taking interim examinations**

### **Article 5.1 – Admission to interim examinations; location and frequency of interim examinations**

1. The admission to the written or oral interim examination can be limited to students who have met the relevant requirements concerning attendance and the submission of completed papers, in all forms.
2. Any conditions for admission to the written or oral interim examination will be announced before the course begins via Blackboard.
3. Two opportunities to take interim examinations for courses will be provided during each academic year. If the assessment of the paper its components counts for 25% or more of the result of the interim examination, at least one additional opportunity to resubmit the paper will be provided during each academic year. If this assessment of the paper or its components counts for less than 25% of the result of the interim examination, the Examiner will announce before the beginning of the corresponding course whether opportunities to resubmit these components will be offered; this announcement will be made on Blackboard.
4. Students will be automatically registered for the first opportunity to take written and oral interim examinations in their study programme when they register for the corresponding courses. Students must register for resits of interim examinations at least five working days before the scheduled date of the examinations. If students register after this, they must pay a fee of 10 Euros for administration costs. Notwithstanding the foregoing, students in the first year of study must register for an exam resit for a course in the fourth block no later than three working days before the scheduled date of the exam.
5. Unless they have written permission from the Examining Board, students cannot take interim examinations for courses that are intended for other categories of students. The registration conditions are listed on the Faculty Website.
6. Students who are more than 15 minutes late for a written exam will no longer be admitted to the examination room.
7. Students are not allowed to leave the room within the first 45 minutes after the written exam has started.
8. The fixed examination periods for written interim exams will be announced before the beginning of the academic year on the Faculty Website. The exact dates on which written interim examinations can be taken will be announced on the schedule page of the University Website no later than the end of the first week of the block in which the interim examination period falls.
9. If components of interim examinations are given outside the fixed examination periods, then these dates must be announced before the beginning of the course and at least one month before the examination date.
10. In exceptional cases, previously announced dates for written interim examinations can be changed. If the decision to change the date takes place five working days or less before the original date of the interim examination, all potential participants will be informed by regular mail and by e-mail. In all other cases, changes will be announced on Blackboard (under *Onderwijsberichten*). The date of a written interim examination cannot be changed by moving it to an earlier date.
11. The locations of the written interim examinations will be announced on the schedule page of the University Website at least five working days before the relevant interim examinations are held.
12. Students must carry their student card and show this identification upon request when taking oral and written interim examinations.

## **Article 5.2 – Form of the interim examinations**

1. Interim examinations will be given in the form and language as specified in the programme-specific part of these Regulations.
2. At the request of a student or the examiner, the Examining Board can allow an interim examination to be given and taken in a different form or language than stated in the programme-specific part of these Regulations. Changes that take place at the request of the examiner will be announced before the beginning of the course.
3. The weighting factors for the various components used to determine the result of the interim examination will be announced on Blackboard before the corresponding course begins.
4. During written interim examinations it is permissible to use dictionaries that translate from the language of the student to the language of the interim examination and the reverse. The dictionaries must not contain any notes attached by persons other than the publisher. During written interim examinations, the use of other aids (such as course readers) and apparatus that can be used to save texts and formulas is permitted only if the examiner has stated this explicitly in the examination instructions.
5. At the request of a student, the Examining Board can decide that students with a functional disability will be given the opportunity to take the interim examinations in a manner which is adapted as much as possible to their individual disability. If necessary, the Examining Board will acquire expert advice before making such a decision.
6. Oral interim examinations are given individually; no more than one person can be examined simultaneously. Oral examinations are not public, unless the Examining Board has ruled otherwise in a special case.
7. As a supplement to the above provision, an oral interim examination will be given by an examiner in the presence of a co-lecturer. Instead of a co-lecturer being present, a recording of the oral interim examination can also be made.

## **Article 5.3 – Bachelor's thesis**

1. Every student has the right to a supervisor from the study programme when writing his or her Bachelor's thesis. This supervisor is also the first evaluator of the thesis. In addition, the thesis is reviewed by a second assessor, who is on the staff of one of the departments involved in the degree programme.
2. Students must write their Bachelor's thesis individually.
3. Notwithstanding the provisions in clause 2, the Examining Board can decide in very exceptional cases to allow a thesis to be written by no more than two students. In that case the following rules apply:
  - each of the students provides an independent contribution to planning the research, to the conceptual-theoretical component, the operationalisation of theory, the description and analysis of research material and the conclusions and reflection
  - both students are responsible for the coherence of the thesis as a whole
  - as part of the thesis, the authors must specify their individual share in the realisation of the thesis and Both students must provide an equal contribution
  - the magnitude and/or depth of the thesis must be demonstrably greater than that of an individual thesis
  - the Examining Board must be informed beforehand by means of a research proposal from both students, accompanied by a written explanation from the thesis supervisor
  - both students will be given a separate mark for the thesis.

## **Section 6 – Interim examination results**

### **Article 6.1 – Determining and announcing interim examination results**

1. The examiner determines the result (final mark) of an interim examination on a scale ranging from 0 (the lowest possible mark) to 10 (the highest possible mark), where only half and whole marks will be given. However, the mark of 5.5 will not be given. When rounding off a mark between 5 and 6, a mark below 5.5 is rounded off to 5 – a failing mark – which means that this component of the curriculum has not been passed. If the mark is exactly 5.5 or is between 5.5 and 6, then it is

- rounded off to six (6), a passing mark, which means that this component of the curriculum has been passed.
2. A course or course-replacement component of the curriculum has been passed if a mark of 6 or higher is earned.
  3. If a student uses multiple opportunities to take an interim examination for a specific course, then the highest score counts, including the initial examination.
  4. The results of oral and written interim examinations must be submitted to the Student Administration Office no later than the tenth working day after the day on which the interim examination was taken. If an oral examination lasts several days, then the result must be submitted to the Student Administration Office no later than ten days after the last oral exam session. If the result of an interim examination is based partly on the assessment of a paper, then the examination results must be submitted to the student administration office no later than the 10th working day following the last day of the corresponding examination week or re-sit week. Regarding the deadline for changing the revision of an examination result after post-inspection, see Article 6.4.
  5. The student administration office announces the results no more than two days after the deadline on which the examination result must be submitted to this office. This announcement is made via Osiris. Students can derive rights only from examination results announced on Osiris. The results become final six weeks after the first announcement on Osiris.
  6. Notwithstanding the provisions in Article 6.1.4, different deadlines apply to the results for Block 4: the tenth working day becomes the fifth working day following the date of the last exam in the relevant exam week or re-sit week, the 12th working day also becomes the fifth working day after the last exam in the relevant exam week or re-sit week. These different deadlines also apply to the interim examinations of Block 4 of the first year of study.
  7. When they are given the results of an interim examination, students are also informed of the right of inspection of the written exam and paper, as well as of the possibility to submit an objection, first with the examiner and secondly with the Examining Board most directly involved, and of the possibility to file an appeal with the Examination Appeals Board. When they are given the results of an oral exam, students are informed about the above-mentioned possibilities for objection and appeal.
  8. The Examining Board, while taking account of the provisions in clause 4, can extend the term during which the results must be announced to a maximum of 15 working days following a written interim examination, based on a well-founded request submitted by the examiner. This request must be submitted at least 15 working days before the scheduled written interim examination. The examiner informs the students about the new date on which the results will be announced via Blackboard as well as on the coversheet for the written interim examination.
  9. If it is impossible to comply with the provisions in clause 4 due to circumstances beyond his or her control, then the examiner must report this as soon as possible to the Examining Board. The examiner is required to publish the new date on which results will be announced – which is established in consultation with the Examining Board – on Blackboard.
  10. If the examiner is unable to correct the examinations within the allotted period, the Examining Board will appoint a replacement after having consulted with the professor who is substantively responsible for the course.
  11. If the correction period is exceeded, the following regulation ('Exceeding the correction period') will take effect.
    - if the period between the day on which the results are announced on Osiris and the day on which the resit takes place is less than ten working days due to the correction period having been exceeded, another opportunity to take the resit will be provided. This second opportunity will be scheduled at least 10 and no more than 15 working days after the results have been announced. However, this emphatically does not concern an extra resit
    - students can take either the regular opportunity to resit or the second opportunity. In the latter case, they must cancel their registration for the regular resit and be allowed to register in the usual fashion for the second opportunity
    - the results of the regular resit and the second opportunity will be announced simultaneously
    - both opportunities are the same regarding the form and degree of difficulty of the interim examination.
  12. The regular opportunity to resit the examination will be cancelled if all students withdraw their registration.

13. The possibilities for exceeding the correction period referred to in clauses 7 through 10 above are not in force during the interim examinations and resits in Block 4 of the first year of study.
14. The time period between the day on which the results of a written interim examination in Block 4 of the first year of study are announced via Osiris and the day of the resit for this exam must be at least five calendar days (not working days).
15. During the regular semester, the examiner and the second evaluator provide a substantively supported assessment no later than 15 working days after the Bachelor's thesis is submitted.

#### **Article 6.2 – Term of validity for interim examinations**

1. Passed post-propaedeutic interim examinations of students who began their Bachelor's degree programme in academic years other than 2008-2009, 2009-2010 and 2010-2011 retain their validity, albeit with the restrictions as stated in clause 2.
2. If the interim examination for a course from the second and third years of study was passed more than five years ago, the Examining Board can require that a supplementary or substitute examination be taken before the student is eligible for the corresponding Bachelor's final examination.
3. If students do not pass all parts of a course that determine eligibility for, or the results of, the interim examination during an academic year, then the parts they did pass lose their validity after that year, unless the examiner decides otherwise.
4. For students who began in 2008-2009, 2009-2010 and 2010-2011, all passed interim examinations in the post-propaedeutic phase of Bachelor's programme expire five years after the students have enrolled in the propaedeutic phase of that programme, if the final Bachelor's evaluation has not been successfully completed within that period.
5. Students whose attained results expire due to the provisions in clause 1 of Article 6.2 can, in accordance with Article 7.11.5 of the Act, request a declaration from the corresponding Examining Board which in any case lists the interim examinations that they have passed.
6. If their passed interim examinations have expired due to the provisions in Article 6.2.4, students can re-enrol in the same Bachelor's degree programme. All interim examinations from the post-propaedeutic phase (120 ECs) must be taken again and passed within four years (calculated from the re-enrolment after the passed examinations have expired) before the students are eligible for the Bachelor's final examination.

#### **Article 6.3 – Post-inspection, assessment and retention period**

1. Within eleven working days after the announcement of the results of an interim examination, the student has an opportunity to inspect his or her evaluated written exam and paper and the questions/assignments on the written interim examination, as well as the norms which were used for the assessment. Inspection takes place at a place and time determined by the examiner, but at least 15 working days before the first subsequent re-sit opportunity. The time and location will be announced via Blackboard as soon as possible after the interim examination result is announced, at least five working day before the date of the inspection. Students must comply with the instructions given by the Examiner regarding the registration for and the state of affairs during the inspection.
2. If a collective inspection is held, students can request an individual inspection from the examiner only if they are present at the collective inspection and explain their request, or are or have been prevented from attending the collective inspection as a result of demonstrable circumstances beyond their control. Such an individual inspection can take place up to 15 working days following the collective inspection. In case of a dispute between the Examiner and student about whether individual inspection is warranted, this should be referred as soon as possible to the Examining Board.
3. Notwithstanding the provisions in clause 1 above, the post-inspection of written interim examinations and resits from Block 4 of the first year of study are held no more the two working days after the results of a written interim examination are announced. The provision concerning the minimum number of days between the post-inspection of the exam and the first subsequent resit does not apply to these written interim examinations and resits.
4. The assessment of written interim examination is based on established standards. During the post-inspection of the exam, students can see the questions and answers on the written interim examination, as well as the standards on which the assessment was based.



5. By stating that they are co-authors of a group project, the members of the group indicate that they have each provided an equal contribution to the project. All members of the group can be held responsible for the content of the final report.
6. The Examining Board ensures the retention of written interim examinations and papers that are counted for the assessment for at least two years after the interim examination has taken place. Bachelor's theses and the corresponding assessment forms must be retained by the study programme management for at least seven years.

#### **Article 6.4 – Objection and appeal**

1. If they do not agree with the evaluation of the written interim examination, students can lodge an objection with the examiner. Within five working days after the post-inspection of the exam, the examiner must indicate the extent to which this objection is valid or invalid. Notwithstanding the foregoing, the examiner of a written interim examination from the fourth block of the first year of study that has been assessed as unsatisfactory must indicate the extent to which this objection is valid or invalid within two working days.
2. If students disagree with the assessment of the oral interim examination, they can submit an objection with the examiner within 48 hours after the assessment is announced. Within five working days after receiving this objection, the examiner must indicate the extent to which this objection is valid or invalid.
3. In continuation of clauses 1 and 2 above, after the Examiner has responded to the objection, students can submit a written objection to the Examinations Appeals Board.
4. Within a maximum period of six weeks after the results of the interim examination have been announced, students can make an appeal to the Examination Appeals Board if they do not agree with the assessment of an interim examination.  
The grounds for making an appeal are the following:
  - conflict with the applicable regulations (such as the Education and Examination Regulations) and/or
  - conflict with standards of reasonableness and fairness.Submitting an objection to the examiner does not suspend the term of appeal. In that case, the student can submit a 'pro forma' appeal to the Examination Appeals Board. In this pro forma appeal, the student does not state the grounds for appeal, but requests an extension of the term of appeal.
5. Within six weeks after they have received binding negative study advice, first-year students can make an appeal to the Examination Appeals Board.

#### **Article 6.5 – Fraud**

1. Fraud is defined as any act or omission of a student when participating in an examination which partially or completely prevents a correct assessment being made about his or her knowledge, understanding and skills, or about the knowledge, understanding and skills of another student. Fraud is also defined as repeatedly submitting the same work for different assessments (for the same or another course) and therefore failing to provide the original performance that is expected by the assessor.
2. If fraud is suspected, the examiner or monitor immediately informs the Examining Board.
3. Before ascertaining that fraud has taken place, the Examining Board can provide a hearing for the examiner/monitor and the student; in any case, a hearing must be provided if one of these individuals requests this.
4. The Examining Board determines whether fraud has actually been committed.
5. If it is determined that fraud has been committed, then the Examining Board for the degree programme in which the student is enrolled determines which measures will be taken. The following measures can be taken:
  - this Examining Board can invalidate the results of interim examinations for which fraud has been ascertained
  - this Examining Board can ensure that the ascertained fraud is entered into the permanent record of the student involved

- this Examining Board can prevent a student who has committed fraud from taking interim examinations and the final examination in the degree programme for a maximum of one year. In that case, this Examining Board does not grant any exemptions based on interim examinations in a different programme that have been passed during the period of ineligibility
- if a student commits serious fraud, this Examining Board can propose that the administration of the institution definitively terminate his or her enrolment in the corresponding programme
- regarding a student who has been enrolled continuously in one of the programmes of the Faculty since 1 September 2014 and who has been determined to have committed fraud, the remaining examinations in his or her programme will not be considered for a degree classification (*judicium*). For other students, the new degree classification scheme in Article 8.3.9 applies.

## **Section 7 – Transition and exemption regulations and electives**

### **Article 7.1 – Transitional regulations**

1. Students qualify for the transitional regulations if a course is no longer being offered.
2. The transitional regulations comprise in any case two additional opportunities to take the interim examination of the course and possibly the option to take a replacement course with two opportunities to take the interim examination; this course replaces the course no longer offered. During each academic year, students can take advantage of no more than two of the possible four interim examination opportunities that result from such a transitional regulation.
3. The draft transitional regulations are drawn up by the study advisor and the coordinator of the relevant programme. The Examining Board approves the transitional regulations. The regulations are to be published on the Faculty Website no later than 31 May (before the beginning of the academic year in which the course will no longer be offered).

### **Article 7.2 – Electives and exemption from and substitution of interim examinations**

1. If students want to choose a course as an elective that is not offered by Radboud University, then they must request approval in advance from the Examining Board. The Examining Board must reply within one month after receiving the request.
2. The Examining Board can provide exemption or dispensation from participation in an interim examination based on the results of previously passed interim examinations or final evaluations in courses in higher education with comparable difficulty and content, or based on knowledge and skills acquired outside higher education.
3. Students can substitute educational components in their curriculum with components they have passed at a university abroad, under the following conditions:
  - the relevant student must have signed a completely filled-in learning agreement in which he or she indicates which educational components will be replaced by educational components from the university abroad;
  - this learning agreement is signed – before the study abroad – by the Examining Board of the programme in which the student is enrolled;
  - after his or her stay abroad, the student must present certified proof that the described components have been passed, including the study load in ECs and the assessment.

## **Section 8 – Final Examinations**

### **Article 8.1 – General provisions concerning the final propaedeutic examination**

The propaedeutic phase of the Bachelor's programme ends with the final propaedeutic examination. Students pass the final propaedeutic examination in a specific programme if they have satisfied each of the following conditions:

- they are enrolled in the relevant programme at the Central Student Administration Office
- they must have passed all components that are part of the *propedeuse* examination.

- during the past three academic years, they must not have received binding negative study advice for first-year students in the corresponding study programme.

### **Article 8.2 – General provisions concerning the Bachelor's final examination**

1. The Bachelor's programme ends with the Bachelor's final examination. Students pass the Bachelor's final examination in a specific programme if they have satisfied each of the following conditions:
  - they are enrolled in the relevant programme at the Central Student Administration Office
  - they have passed a final propaedeutic examination in the corresponding programme or have received an exemption for this;
  - they have completed all components of the post-propaedeutic phase of the corresponding programme.
2. Students who satisfy all requirements for the Bachelor's degree (*bachelorexamen*) will be awarded this degree, albeit with the limitation as stated in clause 3.
3. The degree referred to in clause 2 shall be awarded only if the student has earned at least 90 ECs for interim examinations and other components required for this degree at Radboud University, including the Bachelor's thesis.

### **Article 8.3 – Result of the final examination**

1. The Examining Board of the corresponding degree programme, once the student has presented sufficient evidence of his or her passed interim examinations and the corresponding academic training and development, will formally determine whether the requirements for passing the final examination have been satisfied, will specify the results of the final examination and will determine the degree classification, if any.
2. Subject to the provisions in this article, the Examination Board is the body that determines whether any, and if so what, degree classification (*judicium*) is awarded.
3. The degree classification (*judicium*)
  - a. "cum laude" is awarded if the weighted average of the final assessment of the components referred to in clause 4 is 8.0 or above, or
  - b. "summa cum laude" is awarded if the weighted average of the final assessment of the components referred to in clause 3 above is 9.0 or above.
4. The degree classification is based on all components of the final examination programme for which a mark is given on a scale from 0 through 10, with the exception of the extracurricular components.
5. As a weighting factor in the calculation of the weighted average result, the number of ECs of the component referred to in clause 4 are taken into account.
6. The degree classification "cum laude" is awarded with the Bachelor's diploma only if a mark of at least 8 is earned for the Bachelor's thesis.
7. The degree classification "summa cum laude" is awarded with the Bachelor's diploma only if a mark of at least 9 is earned for the Bachelor's thesis.
8. The degree classification is not awarded if resits are taken for more than 10 percent of the total study load of the final examination programme (being one or more components), unless the Examining Board decides otherwise with substantiation.
9. The degree classification will not be awarded if fraud is ascertained on any of the components of the entire final examination programme. .
10. No degree classification will be awarded if the total amount of exemptions (in ECs) is more than half of the total number of ECs to be earned.
11. Only marks earned for courses in the Bachelor's degree programme with a magnitude of 180 ECs are counted when determining the average mark for the Bachelor's courses. The Examining Board determines which courses are included in these 180 ECs.
12. The results of the passed interim examinations will be listed on the supplement to the certificate.
13. Students receive Dutch and English versions of the list of marks.

### **Article 8.4 – Transitional regulations for degree classifications**

1. Notwithstanding the provisions in Article 8.3, the following applies through 31 August 2017 to students who have been enrolled continuously in one of the Bachelor's degree programmes of the Faculty since 1 September 2014. The classification summa cum laude will be awarded by the Examining Board to all final examinations for which the unweighted average mark is equal to or higher than 9.0 and no mark is lower than 8.0. In addition, to qualify for the classification summa cum laude, there must not be more than one resit for any interim examination and no more than three resits for all courses, for a maximum of 18 ECs. For the Bachelor's final examination, there is also the condition that a mark of at least 9.0 has been earned for the Bachelor's thesis.
2. Notwithstanding the provisions in Article 8.3, the following applies through 31 August 2017 to students who have been enrolled continuously in one of the Bachelor's degree programmes of the Faculty since 1 September 2014. The classification cum laude is awarded by the Examining Board to all final examinations for which the classification summa cum laude cannot be awarded but for which the unweighted average mark is equal to or higher than 8.0 and no mark is lower than 7.0. In addition, to qualify for the classification cum laude, there must not be more than one resit for any interim examination and no more than three resits for all courses, for a maximum of 18 ECs. For the Bachelor's final examination, there is also the condition that a mark of at least 8.0 has been earned for the Bachelor's thesis.
3. Notwithstanding the provisions in Article 8.3, the following applies through 31 August 2017 to students who have been enrolled continuously in one of the Bachelor's degree programmes of the Faculty since 1 September 2014. The classification bene meritum is awarded by the Examining Board to all final examinations to which the classifications summa cum laude or cum laude cannot be awarded but for which the unweighted average mark is equal to or higher than 7.5 and no single mark is lower than 7.0. In addition, to qualify for the classification bene meritum, there must not be more than one resit for any interim examination and no more than three resits for all courses, for a maximum of 18 ECs. For the Bachelor's final examination, there is also the condition that a mark of at least 7.5 has been earned for the Bachelor's thesis.
4. No degree classification will be awarded if the total amount of exemptions (in ECs) is more than half of the total number of ECs to be earned.
5. Only marks earned for courses in the Bachelor's degree programme with a magnitude of 180 ECs are counted when determining the average mark for the Bachelor's courses. The Examining Board determines which courses are included in these 180 ECs.

#### **Article 8.5 – Final examination date and frequency of presentation of certificates**

1. The date of the final examination is the last day of the month during which the mark on the last interim examination is determined.
2. Students must remain enrolled in the degree programme until the final educational activity has been completed.
3. The presentation of certificates takes place at least twice per year.

### **Section 9 – Study supervision**

#### **Article 9.1 – Study progress administration**

1. The Dean is responsible for the registration of the individual study results of the students.
2. Students can consult Osiris for an overview of their study results.

#### **Article 9.2 – Study supervision**

The Dean is responsible for a supervision system for the students who are enrolled in the study programme; one aim of this supervision is their orientation towards potential study routes inside and outside the programme. The right to study supervision includes the following:

- provisional study advice for first-year students before 1 March
- the option of consulting about study progress
- referral to other help providers
- information about study skills training

- insight into the criteria for the study advice.
- advice in planning the termination of the study
- information about choosing optional subjects
- advice for choosing a Master's programme.

## **Section 10 – Final provisions**

### **Article 10.1 – Enactment of the Education and Examination Regulations / Amendments**

Also refer to the *Structuurregeling* (Articles 15 and 34) and the *UGV* and *FGV* Regulations (Article 3.3.1)

1. These regulations are enacted and amended by the Dean, after being advised in this matter by the Curriculum Committee and after approval by the Collective Faculty Meeting, by means of individual decree.
2. No changes to these regulations can be made that apply to the current academic year unless it can be reasonably determined that this does not damage the interests of the students.

### **Article 10.2 – Deviations from the Education and Examination Regulations**

In individual cases and based on special conditions, the Examining Board is authorised to make a decision that deviates from the Education and Examination Regulations. This decision must not limit the rights of the student as set down in the Education and Examination Regulations.

### **Article 10.3 – Publication of the regulations**

1. The Dean will ensure that these regulations, the rules and guidelines established by the Examining Board and all amendments to these documents are published in a suitable fashion.
2. The Education and Examination Regulations are published before the beginning of the academic year on the Faculty Website.
3. The Education and Examination Regulations will be published in both Dutch and English. In case of a conflict between the two versions, the Dutch version takes precedence.

### **Article 10.4 – Date of enactment**

These regulations go into effect on 29 August 2016. On that date, the Education and Examination Regulations that were previously in effect for the stated programmes expire.

Approved by the Dean on 26 August 2016.

## Chapter 1 – Bachelor's programme in Business Administration

### Section 1 – Objectives of the programme

#### Article 1.1 – Aim of the programme

The objectives of the programme are to:

1. Acquire knowledge, skill and understanding in the field of business administration.
2. Contribute to students' academic training and development.
3. Prepare students for further study, whereby the students in the Business Administration and Business Economics specialisations have the right of admission to the Master's programme in Business Administration at the Nijmegen School of Management and similar Master's degree programmes elsewhere, and whereby the students in the Business Economics specialisation also have the right of admission to the Master's specialisation in Accounting and Control of the Master's degree programme in Economics of the Nijmegen School of Management.

The competencies and learning outcomes are listed in the appendix.

#### Article 1.2 – Degree

1. Students who satisfy all requirements for the Bachelor's degree (*bachelorexamen*) will be awarded the degree Bachelor of Science in Business Administration / *Bedrijfskunde*.
2. This degree is stated on the certificate for the final evaluation.
3. The specialisation that the student has completed is listed on the supplement to the certificate.

#### Article 1.3 – Language of instruction

1. The language of instruction is subject to the provisions in Article 1.6 of the general section of the Bachelor's EER.
2. The language of instruction of the specialisations in Business Administration and Business Economics is Dutch.
3. As an exception to clause 2, Dutch is not the language of instruction for the following courses:
  - Business Analysis for Responsible Organisations
  - Corporate Finance
  - Financial Accounting and Reporting
  - Knowledge Management
  - Management Accounting and Control
  - Marketing
  - Organisation and Environment
  - Project: Financial Instruments
  - Strategic Human Resource Management
  - Topics in Business Economics.These courses are conducted in English.
4. The language of instruction of the specialisation in International Business Administration is English.

### Section 2 – Provisions concerning admission

#### Article 2.1 – Admission to the post-propaedeutic phase

1. Admission to the post- propaedeutic phase of the Bachelor's programme in Business Administration is granted to students who have received positive first-year study advice for the Business Administration programme at Radboud University. For the duration of suspended first-year study advice (as referred to in EER General, Article 4.3) for the Business Administration

degree programme at Radboud University, they are also admitted to the post-propaedeutic phase of the Bachelor's degree programme in Business Administration.

2. Students who have completed the propaedeutic year in Business Administration at a Dutch university other than Radboud University or those who have successfully completed a propaedeutic year in the fields of Economics, Business Economics, Business Information Technology or Business Science at a Dutch university, will be admitted to the post-propaedeutic phase if their admission request is approved by the Examining Board.
3. The Examining Board can decide whether a student who has been admitted to the post-propaedeutic phase based on the provisions in clause 2 must still complete one or more propaedeutic components. This decision must be announced to the student simultaneously with the notification of approval of the admission request.

### Article 2.2 – Admission to the Bachelor's programme in English

Students who opt for the Bachelor's programme in English must complete the procedure specified in the admission regulations as established by the Examining Board. The admission regulations can be found on the study programme pages of the University website.

### Article 2.3 – Admission to interim examinations

1. Students in the Dutch programme and students in the English programme can take exams from the programme in the other language only if these exams are not for similar types of courses about the same content.
2. Students in the Bachelor's programme in Business Administration are not permitted to take interim examinations of courses that are exclusively intended for students in the bridging programme Law and Management.

## Section 3 – Curriculum

The Bachelor's programme consists of six semesters. In the programme that is taught in Dutch, the two specialisations in Business Administration and Business Economics are different beginning in semester 2.2. In the programme that is taught in English, only the specialisation in International Business Administration is offered.

### Article 3.1 – The Bachelor's degree programme in Dutch with the specialisation in Business Administration

The Bachelor's programme in Dutch with the specialisation in Business Administration profile comprises the following courses:

#### Semester 1.1 Introduction to Business Administration

Course Code	Course Name	ECs	Type of exam	Language	Block
BPRA148A	Research and Intervention Methodology A (Business Administration)	6	Written examination	Dutch	1
BIN001A	Introduction to Business Administration 1	6	Written examination + Paper	Dutch	1
BCU194B	Economics of Management Science (Business Administration)	6	Written examination	Dutch	2
BIN002A	Introduction to Business Administration 2	6	Written examination + Paper	Dutch	2
BIN117B	Academic skills (Business Administration)	6	Paper	Dutch	1 and 2

#### Semester 1.2 The learning organisation

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU007	Organisation Theory	6	Written examination + Paper	Dutch	3

BPRA153A	Research and Intervention Methodology B (Business Administration)	6	Written examination	Dutch	3
BIN118B	Philosophy of the Management Sciences (Business Administration)	6	Written examination	Dutch	4
BCU168	Accounting	6	Written examination	Dutch	4
BPRO100A	Project: The learning organisation (research design)	6	Paper	Dutch	3 and 4

### Semester 2.1 Internal processes

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU008A	Strategic Human Resource Management	6	Written examination + Paper	English	1
BCU2020	Corporate Finance	6	Written examination + Paper	English	1
BCU201B	Operational Management and Logistics	6	Written examination + Paper	Dutch	2
BPRA347	Qualitative Research Methodology	6	Written examination + Paper	Dutch	1 and 2
	Elective	6			

### Semester 2.2 Strategy and environment

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU012	Strategy	6	Written examination + Paper	Dutch	3
BPRA247	Quantitative Research Methodology	6	Written examination	Dutch	3
BCU2008	Marketing	6	Written examination + Paper	English	4
MOR003	Organisation and Environment	6	Written examination	English	4
BPRO363	Business Analysis for Responsible Organisations	6	Written examination + Paper	English	3 and 4

### Semester 3.1 System and environment

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU321	Systems Theory	6	Written examination + Paper	Dutch	1
BCU019B	Intervention Methodology	6	Written examination + Paper	Dutch	1
BCU320	Organisation Design	6	Written examination	Dutch	2
BCU322A	Knowledge Management	6	Written examination + Paper	English	2
BPRO370A	Project: System and Environment	6	Paper	Dutch	1 and 2

### Semester 3.2 The Bachelor's thesis

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective	6			
	Elective	6			
	Elective	6			
BPRO372A	Bachelor's thesis for specialisation in Business Administration	12	Paper	Dutch**	3 and 4

\*\* In preparation for the Master's programme – which is conducted entirely in English – students have the opportunity to write their Bachelor's thesis in English in order to improve their English writing skills.



## Article 3.2 – The Bachelor's degree programme in Dutch with the specialisation in Business Economics

The Bachelor's programme in Dutch with the specialisation in Business Economics comprises the following courses:

### Semester 1.1 Introduction to Business Administration

Course Code	Course Name	ECs	Type of exam	Language	Block
BPRA148A	Research and Intervention Methodology A (Business Administration)	6	Written examination	Dutch	1
BIN001A	Introduction to Business Administration 1	6	Written examination + Paper	Dutch	1
BCU194B	Economics of Management Science (Business Administration)	6	Written examination	Dutch	2
BIN002A	Introduction to Business Administration 2	6	Written examination + Paper	Dutch	2
BIN117B	Academic skills (Business Administration)	6	Paper	Dutch	1 and 2

### Semester 1.2 The learning organisation

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU007	Organisation Theory	6	Written examination + Paper	Dutch	3
BPRA153A	Research and Intervention Methodology B (Business Administration)	6	Written examination	Dutch	3
BIN118B	Philosophy of the Management Sciences (Business Administration)	6	Written examination	Dutch	4
BCU168	Accounting	6	Written examination	Dutch	4
BPRO100A	Project: The learning organisation (research design)	6	Paper	Dutch	3 and 4

### Semester 2.1 Internal processes

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU008A	Strategic Human Resource Management	6	Written examination + Paper	English	1
BCU2020	Corporate Finance	6	Written examination + Paper	English	1
BCU201B	Operational Management and Logistics	6	Written examination + Paper	Dutch	2
BPRA347	Qualitative Research Methodology	6	Written examination + Paper	Dutch	1 and 2
	Elective	6			

### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU012	Strategy	6	Written examination + Paper	Dutch	3
BPRA247	Quantitative Research Methodology	6	Written examination	Dutch	3
BCU2008	Marketing	6	Written examination + Paper	English	4
BCU2016	Financial Accounting and Reporting	6	Written examination + Paper	English	4
BPRO208	Project: Financial Instruments	6	Written examination + Paper	English	3 and 4

### Semester 3.1

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective	6			1
	Elective	6			1
	Elective	6			1 or 2
BCU2004	Management Accounting and Control	6	Written examination + Paper	English	2
BCU320	Organisation Design	6	Written examination	Dutch	2

### Semester 3.2 The Bachelor's thesis

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU328 or BKV57	Advanced Bookkeeping* Interorganisational Networks	6	Written examination+ Paper Written examination+ Paper	Dutch English	3
BCU3016	Topics in Business Economics	6	Written examination + Paper	English	3
MOR003	Organisation and Environment	6	Written examination	English	4
BIM303	Bachelor's thesis for the specialisation in Business Economics	12	Paper	Dutch**	3 and 4

\* Students who opt for postgraduate Registered Accountancy programme must choose this course.

\*\* In preparation for the Master's programme – which is conducted entirely in English – students have the opportunity to write their Bachelor's thesis in English in order to improve their English writing skills.

### Article 3.3 – The Bachelor's programme in English with the specialisation in International Business Administration

The Bachelor's programme in English with the specialisation in International Business Administration consists of the following courses:

#### Semester 1.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU341	Introduction to Business Administration	6	Written examination	English	1
MOR002	Methods of Research and Intervention	6	Written examination	English	1
MOR004	Statistics	6	Written examination + Paper	English	2
MOR001	Organisation Theory	6	Written examination + Paper	English	2
BIN117BA	Academic Skills (International Business Administration)	6	Paper	English	1 and 2

#### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BIN116BA	Introduction to Economics and Business IBA	6	Written examination + Paper	English	3
BCU162	International Business Ethics	6	Written examination	English	3
BCU168EN	Accounting	6	Written examination	English	4
BCU345	Cross-Cultural Management and Communication	6	Written examination + Paper	English	4
BPRO120	Project: Learning Organisation	6	Paper	English	3 and 4

#### Semester 2.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU008A	Strategic Human Resource Management	6	Written examination + Paper	English	1
BCU2020	Corporate Finance	6	Written examination + Paper	English	1
BCU344	Organisational Culture & Communication	6	Written examination + Paper	English	2
BCU320EN	Introduction to Organisation Design	6	Written examination	English	2
BPRA347EN	Qualitative Research Methods	6	Written examination + Paper	English	1 and 2

## Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU012EN	Strategy	6	Written examination + Paper	English	3
BPRA247EN	Quantitative Research Methods	6	Written examination	English	3
BCU2008	Marketing	6	Written examination + Paper	English	4
MOR003	Organisation and Environment	6	Written examination	English	4
BPRO363	Business Analysis for Responsible Organisations	6	Written examination + Paper	English	3 and 4

## Semester 3.1

Course Code	Course Name	ECs	Type of exam	Language	Block
	Study abroad*	30			1 and 2

\* The programme for the Study Abroad component must be approved in advance by the Examining Board for Business Administration.

## Semester 3.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BKV47	International Management	6	Written examination + Paper	English	3
BCU019A	Intervention Methodology	6	Written examination + Paper	English	3
BKV54	Leadership in Organisations	6	Written examination + Paper	English	4
BIM301	Bachelor's Thesis International Business Administration	12	Paper	English	3 and 4

## Article 3.4 – Research internship

In accordance with the internship regulations approved by the Examining Board, students can replace an elective component 12 ECs with a research internship (work placement) of 12 ECs at an institution or organisation in the Netherlands or abroad that is related to their field of study. Students in the International Business Administration specialisation may replace 12 ECs of their study abroad with a research internship. This research internship must take place abroad.

## Section 4 – Sequence of interim examinations

### Article 4.1 – Sequence of interim examinations

Students in the Bachelor's specialisation in Business Administration will be allowed to begin work on their Bachelor's thesis if:

- they have passed the courses *Academische vaardigheden* (Academic Skills - Business Administration), *Onderzoeks- en interventiemethodologie A* (Research and Intervention Methodology A - Business Administration) and *Onderzoeks- en interventiemethodologie B* (Research and Intervention Methodology B - Business Administration), and
- have also earned 72 ECs with other subjects from the Bachelor's degree programme.

Students in the Bachelor's specialisation in Business Economics, for whom equivalent intake periods for the Bachelor's thesis exist in the first as well as the second semester, will be allowed to begin work on their Bachelor's thesis if:

- they have passed the courses *Academische vaardigheden* (Academic Skills - Business Administration), *Onderzoeks- en interventiemethodologie A* (Research and Intervention Methodology A - Business Administration) and *Onderzoeks- en interventiemethodologie B* (Research and Intervention Methodology B - Business Administration), and

- have also earned 102 ECs with other subjects from the Bachelor's degree programme. Students in the Bachelor's specialisation in International Business Administration will be allowed to begin work on their Bachelor's thesis if:
  - they have passed the the courses Academic Skills (Business Administration), Statistics and Methods of Research and Intervention
- have also earned 72 ECs with other subjects from the Bachelor's degree programme.

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## **Appendix: Competencies and learning outcomes for the Bachelor's programme in Business Administration**

At the end of the degree programme, students are capable of:

### *Theory:*

1. regarding the most important ideas, theories en concepts in social and integral business administration (*in the areas of organisation, strategy, finance, marketing and management*):
  - a. explaining them and relating them to current developments and debates;
  - b. critically assessing them by making judgements about their scientific/practical application and implications.

### *Research*

2. using the most important concepts and techniques in social science research methodology and intervention methodology, to critically evaluate empirical research and perform business administration research (or components thereof).

### *Application*

3. set up and implement a study into a practical business administration problem and translate the results into a design and recommendations for focused intervention so that problems in organisations will be adequately diagnosed and effective solutions will be generated.

### *Communication*

4. adequately communicate and report on research and interventions by working systematically on the collection and processing of information, and reporting the results in writing and orally to specialists and non-specialists alike.

## Chapter 2 – Bachelor's Programme in Public Administration

### Section 1 – Objectives of the programme

#### Article 1.1 – Aim of the programme

The objectives of the programme are to:

1. Acquire knowledge, skill and understanding in the field of public administration.
2. Contribute to the academic training of students.
3. Prepare for further study with the right of admission to the Master's degree programme in Public Administration of the Nijmegen School of Management and similar Master's programmes elsewhere.

The competencies and learning outcomes are listed in the appendix.

#### Article 1.2 – Degree

1. Students who satisfy all requirements for the Bachelor's degree (*bachelorexamen*) will be awarded the degree Bachelor of Science in Public Administration / *Bestuurskunde*.
2. This degree is stated on the certificate for the final evaluation.

#### Article 1.3 – Language of instruction

1. The language of instruction is subject to the provisions in Article 1.6 of the general section of the Bachelor's EER.
2. Dutch is not the language of instruction for the following courses:
  - Comparative Public Administration
  - European Governance
  - Good Governance
  - Policy Cycle.

These courses are conducted in English.

### Section 2 – Provisions concerning admission

#### Article 2.1 – Admission to the post-propaedeutic phase

1. For provisions on admission to the Bachelor's degree programme, see Article 2 in the general component of the Bachelor's EER,
2. Admission to the education in the post-propaedeutic phase of the Bachelor's programme in Public Administration is granted to students who have received positive first-year study advice for the Public Administration degree programme at Radboud University Nijmegen. For the duration of suspended first-year study advice (as referred to in EER General, Article 4.3) for the Public Administration degree programme at Radboud University, they are also admitted to the post-propaedeutic phase of the Bachelor's degree programme in Public Administration.
3. Students who have passed a propaedeutic year in Public Administration, Political Science, Public Administration and Policy Sciences or Policy and Organisation Studies at a Dutch university will be admitted to the post-propaedeutic phase.
4. The Examining Board can decide whether a student who has been admitted to the post-propaedeutic phase based on the provisions in clause 3 must still complete one or more propaedeutic components. This decision must be announced to the student simultaneously with the notification of approval of the admission request.

## Section 3 – Curriculum

### Article 3.1 – The Bachelor's programme

The Bachelor's programme comprises the following courses:

#### Semester 1.1 Knowledge and skills for answering questions in Public Administration

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU191	Core Themes in Public Administration	6	Written examination	Dutch	1
BPRA150	Research and Intervention Methodology A (Public Administration)	6	Written examination	Dutch	1
BCU312	Organisation Theory	6	Written examination + Paper	Dutch	2
BPRO165	Policy Project 1.1: Public Administration	6	Written examination + Paper	Dutch	2
BIN117BK	Academic Skills (Public Administration)	6	Paper	Dutch	1 and 2

#### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU192	Domestic Governance	6	Written examination + Paper	Dutch	3
BPRA155	Research and Intervention Methodology B (Public Administration)	6	Written examination	Dutch	3
BCU268	Management of Public Administration	6	Written examination + Paper	Dutch	4
BPRO166	Project 1.2: Domestic Governance	6	Paper	Dutch	4
BCU228D	<i>Inleiding recht en bestuursrecht</i> (Introduction to Law and Administration Law -Public Administration)	6	Written examination	Dutch	3 and 4

#### Semester 2.1 The interdisciplinary character of Public Administration

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU275	<i>Bestuur, Macht en Rechtvaardigheid</i> (Administration, Power and Justice)	6	Written examination + Paper	Dutch	1
BPRA200	Research Methods in Public Administration I	6	Written examination + Paper	Dutch	1
BCU194BK	Economics of the Management Sciences (Public Administration)	6	Written examination	Dutch	2
BPRO209	Project: Comparative Analysis	6	Paper	Dutch	2
BCU333B	Sociology for Public Administrators	6	Written examination + Paper	Dutch	1 and 2

#### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU3017	Policy Cycle	6	Written examination	English	3
BCU335A	Financial management of Public Administration	6	Written examination	Dutch	3
BPRO201	Project: Consulting and Organisation Behaviour	6	Written examination + Paper	Dutch	4
BIN118BK	Philosophy of the Management Sciences (Public Administration)	6	Written examination	Dutch	4
BPRA201	Research Methods in Public Administration II	6	Written examination + Paper	Dutch	3 and 4

#### Semester 3.1 Public administration in international perspective

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU332	Good Governance	6	Written examination + Paper	English	1
	Elective component	6			1
BCU336	European Governance	6	Written examination + Paper	English	2

BCU355	Policy Implementation	6	Written examination and Paper	Dutch	2
BCU2015A	Comparative Public Administration	6	Written examination + Paper	English	1 and 2

### Semester 3.2

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective component	18			3 and 4
BIM322A	Bachelor's Thesis in Public Administration	12	Paper	Dutch	3 and 4

### Article 3.2 – Elective component

The elective component during the third year of study, with a total magnitude of 24 ECs (6+18), can be used as follows:

1. 24 ECs of electives ending with interim examinations and/or papers;
2. 12 ECs of electives ending with interim examinations and/or papers and a research internship of 12 ECs, ending with a report (the research internship has the following course code: BPRO359B);
3. a period of study at a university abroad with a magnitude of 24 ECs, ending with interim examinations and/or papers;
4. a minor of at least 24 ECs, completed with a certificate.

### Section 4 – Sequence of interim examinations

#### Article 4.1 – Sequence of interim examinations

Students, for who equivalent intake periods for the Bachelor's thesis exist in the first as well as the second semester, are permitted to begin work on their Bachelor's thesis if:

- they have passed the courses *Academische vaardigheden* (Academic Skills - Public Administration), *Onderzoeks- en interventiemethodologie A* (Research and Intervention Methodology A - Public Administration) and *Onderzoeks- en interventiemethodologie B* (Research and Intervention Methodology B - Public Administration), and
- have also earned 102 ECs with other subjects from the Bachelor's degree programme.



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## **Appendix: Competencies and learning outcomes for the Bachelor's programme in Public Administration**

At the end of the degree programme, students are capable of:

### *Theory*

1. regarding the most important ideas, theories and concepts from public administration in the areas of policy (*policy analysis, decision-making and development of policy*) and administration and management (*organisation and organisation processes, control, structure and operation of public administration for various levels and organisations*):
  - a) to explain, critically assess and relate to current developments and debates;
  - b) to relate to basic knowledge of sociology, political science, economics (in particular public finance) and Dutch law (in particular constitutional and administrative law).

### *Research*

2. (under supervision) to set up quantitative and qualitative social science research to describe, explain or test, and critically reflect on the possibilities and limitations of this research.

### *Application*

3. to analyse, interpret and explain policy and/or organisation problems within their legal, economic and societal contexts, and on this basis to develop and implement recommendations about policy and organisation, and evaluate them by means of critical reflection.

### *Communication*

4. to communicate and report, in a scientifically responsible fashion, on public administration research and policy by working systematically on the collection and processing of information, and reporting the results in writing and orally to specialists and non-specialists alike.

## Chapter 3 - Bachelor's degree programme in Economics and Business Economics

### Section 1 – Objectives of the programme

#### Article 1.1 – Aim of the programme

The objectives of the programme are to:

1. Acquire knowledge, skill and understanding in the field of economics.
2. Contribute to the academic training of students.
3. Prepare for further study with the right of admission to the Master's programme in Economics of the Nijmegen School of Management and similar Master's programmes elsewhere.

The competencies and learning outcomes are listed in the appendix.

#### Article 1.2 – Degree

1. Students who satisfy all requirements for the Bachelor's degree (*bachelorexamen*) will be awarded the degree Bachelor of Science in Economics and Business Economics/*economie en bedrijfseconomie*.
2. This degree is stated on the certificate for the final evaluation.
3. The specialisation that the student has completed is listed on the supplement to the certificate.

#### Article 1.3 – Language of instruction

1. The language of instruction is subject to the provisions in Article 1.6 of the general section of the Bachelor's EER.
2. The language of instruction for the specialisations in Business Economics, Financial Economics and International Economics and Policy is Dutch.
3. As an exception to clause 2, Dutch is not the language of instruction for the following courses:
  - Behavioural Finance
  - Comparative Economic and Business Systems
  - Corporate Finance
  - Economic Development
  - Economic Methodology
  - Economic Policy & Public Finance
  - Financial Accounting and Reporting
  - Financial Regulation
  - Government and Policy
  - International Economics
  - International Financial Policy
  - Investment Management
  - Management Accounting and Control
  - Markets and Strategy
  - Methods of Economic Research
  - Multinational Finance
  - Project: European Integration in a Globalizing Economy
  - Project: Financial Instruments
  - Topics in Business Economics
  - Topics in Financial Economics
  - Topics in International Economics & Policy.These courses are conducted in English.
4. The language of instruction for the specialisation in International Economics & Business is English.

## Section 2 – Provisions concerning admission

### Article 2.1 – Admission to the post-propaedeutic phase

1. Admission to the post-propaedeutic phase of the Bachelor's programme in Economics & Business Economics is granted to students who have received positive first-year study advice for the Economics and Business Economics degree programme at Radboud University. For the duration of suspended first-year study advice (as referred to in EER General, Article 4.3) for the Economics and Business Economics degree programme at Radboud University, they are also admitted to the post-propaedeutic phase of the Bachelor's degree programme in Economics and Business Economics.
2. Students who have completed the propaedeutic year in Economics at a Dutch university other than Radboud University or those who have successfully completed a propaedeutic year in the fields of Business Economics, Business Information Technology or Business Science at a Dutch university, will be admitted to the post-propaedeutic phase if their admission request is approved by the Economics Examining Board.
3. The Examining Board can decide whether a student who has been admitted to the post-propaedeutic phase based on the provisions in clause 2 must still complete one or more propaedeutic components. This decision must be announced to the student simultaneously with the notification of approval of the admission request.

### Article 2.2 – Admission to the Bachelor's programme in English

Students who have opted for the English specialisation of the Bachelor's programme must complete the procedure specified in the regulation enacted by the Economics Examining Board. The admission regulations can be found on the study programme pages of the University website.

## Section 3 – Curriculum

During the first three semesters, all students in the Dutch specialisations participate in a single shared curriculum. After this, three specialisations are possible: Business Economics, Financial Economics and International Economics and Policy. The students in the English specialisation follow a separate curriculum.

### Article 3.1 – The Bachelor's degree programme in Dutch with the specialisation in Business Economics

#### Semester 1.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU194EC	Economics of the Management Sciences (Economics and Business Economics)	6	Written examination + Paper	Dutch	1
BPRA149	Research and Intervention Methodology A (Economics and Business Economics)	6	Written examination	Dutch	1
BCU163	Macroeconomics	6	Written examination + Paper	Dutch	2
BCU188	Mathematics	6	Written examination + Paper	Dutch	2
BIN117EC	Academic skills (Economics and Business Economics)	6	Paper	Dutch	1 and 2

#### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BPRA154	Research and Intervention Methodology B (Economics and Business Economics)	6	Written examination	Dutch	3
BCU164	Microeconomics	6	Written examination + Paper	Dutch	3
BCU 168	Accounting	6	Written examination	Dutch	4

BIN118EC	Philosophy of the Management Sciences (Economics and Business Economics)	6	Written examination + Paper	Dutch	4
BPRO140	Project: Financial Institutions and Monetary Theory	6	Written examination + Paper	Dutch	3 and 4

### Semester 2.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2020	Corporate Finance	6	Written examination + Paper	English	1
BCU2021	International Economics	6	Written examination + Paper	English	1
BPRA202A	Economic Methodology	6	Written examination + Paper	English	2
BCU316	Institutional Economics	6	Written examination + Paper	Dutch	2
BCU302	Geschiedenis van het economisch denken (History of Economic Thought)	6	Oral examination + Paper	Dutch	1 and 2

### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU3022	Investment Management	6	Written examination + Paper	English	3
BPRA203	Methods of Economic Research	6	Written examination + Paper	English	3
BCU2039	Multinational Finance	6	Written examination + Paper	English	4
BCU2016	Financial Accounting and Reporting	6	Written examination + Paper	English	4
BPRO208	Project: Financial Instruments	6	Written examination + Paper	English	3 and 4

### Semester 3.1

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective	6			1
	Elective	6			1
	Elective	6			1 or 2
BCU2004	Management Accounting and Control	6	Written examination + Paper	English	2
BPRA347	Qualitative Research Methodology	6	Written examination + Paper	Dutch	1 and 2

### Semester 3.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU328	Advanced Bookkeeping*	6	Written examination+ Paper	Dutch	3
BKV57	Interorganisational Networks		Written examination+ Paper	English	
BCU3016	Topics in Business Economics	6	Written examination + Paper	English	3
	Elective	6			
BIM304BE	Bachelor's thesis in Business Economics	12	Paper	Dutch	3 and 4

\* Students who opt for the postgraduate Registered Accountancy programme must choose this course.

## Article 3.2 – The Bachelor's degree programme in Dutch with the specialisation in Financial Economics

### Semester 1.1

Course Code	Course Name	ECs	Type of exam	Language	Block
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BCU194EC	Economics of the Management Sciences (Economics and Business Economics)	6	Written examination + Paper	Dutch	1
BPRA149	Research and Intervention Methodology A (Economics and Business Economics)	6	Written examination	Dutch	1
BCU163	Macroeconomics	6	Written examination + Paper	Dutch	2
BCU188	Mathematics	6	Written examination + Paper	Dutch	2
BIN117EC	Academic skills (Economics and Business Economics)	6	Paper	Dutch	1 and 2

### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BPRA154	Research and Intervention Methodology B (Economics and Business Economics)	6	Written examination	Dutch	3
BCU164	Microeconomics	6	Written examination + Paper	Dutch	3
BCU168	Accounting	6	Written examination	Dutch	4
BIN118EC	Philosophy of the Management Sciences (Economics and Business Economics)	6	Written examination + Paper	Dutch	4
BPRO140	Project: Financial Institutions and Monetary Theory	6	Written examination + Paper	Dutch	3 and 4

### Semester 2.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2020	Corporate Finance	6	Written examination + Paper	English	1
BCU2021	International Economics	6	Written examination + Paper	English	1
BPRA202A	Economic Methodology	6	Written examination + Paper	English	2
BCU316	Institutional Economics	6	Written examination + Paper	Dutch	2
BCU302	Geschiedenis van het economisch denken (History of Economic Thought)	6	Oral examination + Paper	Dutch	1 and 2

### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU3022	Investment Management	6	Written examination + Paper	English	3
BPRA203	Methods of Economic Research	6	Written examination + Paper	English	3
BCU2039	Multinational Finance	6	Written examination + Paper	English	4
BCU3023	Economic Policy & Public Finance <i>or</i>	6	Written examination	English	4
BCU2016	Financial Accounting and Reporting	6	Written examination + Paper	English	4
BPRO208	Project: Financial Instruments	6	Written examination + Paper	English	3 and 4

### Semester 3.1

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective	6			
	Elective	6			
	Elective	6			
BCU2037	International Financial Policy	6	Written examination + Paper	English	2
BCU2038	Financial Regulation	6	Written examination	English	2

### Semester 3.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2005	Behavioural Finance	6	Written examination + Paper	English	3
BCU3019	Topics in Financial Economics	6	Written examination + Paper	English	3
	Elective	6			
BIM304FE	Bachelor's thesis in Financial Economics	12	Paper	Dutch	3 and 4

### Article 3.3 – The Bachelor's programme in Dutch with the specialisation in International Economics and Policy

#### Semester 1.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU194EC	Economics of the Management Sciences (Economics and Business Economics)	6	Written examination + Paper	Dutch	1
BPRA149	Research and Intervention Methodology A (Economics and Business Economics)	6	Written examination	Dutch	1
BCU163	Macroeconomics	6	Written examination + Paper	Dutch	2
BCU188	Mathematics	6	Written examination + Paper	Dutch	2
BIN117EC	Academic skills (Economics and Business Economics)	6	Paper	Dutch	1 and 2

#### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BPRA154	Research and Intervention Methodology B (Economics and Business Economics)	6	Written examination	Dutch	3
BCU164	Microeconomics	6	Written examination + Paper	Dutch	3
BCU168	Accounting	6	Written examination	Dutch	4
BIN118EC	Philosophy of the Management Sciences (Economics and Business Economics)	6	Written examination + Paper	Dutch	4
BPRO140	Project: Financial Institutions and Monetary Theory	6	Written examination + Paper	Dutch	3 and 4

#### Semester 2.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2020	Corporate Finance	6	Written examination + Paper	English	1
BCU2021	International Economics	6	Written examination + Paper	English	1
BPRA202A	Economic Methodology	6	Written examination + Paper	English	2
BCU316	Institutional Economics	6	Written examination + Paper	Dutch	2
BCU302	Geschiedenis van het economisch denken (History of Economic Thought)	6	Oral examination + Paper	Dutch	1 and 2

#### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2040	Economic Development	6	Written examination + Paper	English	3
BPRA203	Methods of Economic Research	6	Written examination + Paper	English	3

BCU2017	Comparative Economic and Business Systems	6	Written examination + Paper	English	4
BCU3023	Economic Policy and Public Finance	6	Written examination	English	4
BPRO204EN	Project: European Integration in a Globalising Economy	6	Oral examination + Paper	English	3 and 4

### Semester 3.1

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective	6			
	Elective	6			
	Elective	6			
BCU2037	International Financial Policy	6	Written examination + Paper	English	2
BCU301	Markets and Strategy <i>or</i>	6	Written examination+ Paper Written examination+ Paper	English	2
BCU308	Government and Policy				

### Semester 3.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2041	Behavioural Economics	6	Written examination + Paper	English	3
BCU3018	Topics in International Economics and Policy	6	Paper	English	3
	Elective	6		English	
BIM304IE	Bachelor's thesis in International Economics	12	Paper	Dutch	3 and 4

## Article 3.4 – The Bachelor's programme in English with the specialisation in International Economics and Business

### Semester 1.1

Course Code	Course Name	ECs	Type of exam	Language	Block
MOR002	Methods of Research and Intervention	6	Written examination	English	1
BIN116EN	Introduction to Economics and Business IE&B	6	Written examination + Paper	English	1
MOR004	Statistics	6	Written examination + Paper	English	2
BCU163EN	Macroeconomics	6	Written examination + Paper	English	2
BIN117EN	Academic Skills (International Business & Economics)	6	Paper	English	1 and 2

### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU104	Mathematics in Economics and Business	6	Written examination + Paper	English	3
BCU162	International Business Ethics	6	Written examination	English	3
BCU168EN	Accounting	6	Written examination	English	4
BCU164EN	Microeconomics	6	Written examination + Paper	English	4
BPRO101	Methods and Integration: Money, Banking and Financial Markets	6	Written examination + Paper	English	3 and 4

### Semester 2.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2020	Corporate Finance	6	Written examination + Paper	English	1
BCU2021	International Economics	6	Written examination + Paper	English	1
BPRA202A	Economic Methodology	6	Written examination + Paper	English	2
BCU2037	International Financial Policy	6	Written examination + Paper	English	2
BPRO2011	Methods and Integration: Multinationals and Finance	6	Written examination + Paper	English	1 and 2

### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2040	Economic Development	6	Written examination + Paper	English	3
BKV47	International management	6	Written examination + Paper	English	3
BCU345	Cross Cultural Management and Communication	6	Written examination + Paper	English	4
BCU2017	Comparative Economic and Business Systems	6	Written examination + Paper	English	4
BPRO2010	Methods and Integration: Multinationals and Economic Development	6	Oral examination + Paper	English	3 and 4

### Semester 3.1

Course Code	Course Name	ECs	Type of exam	Language	Block
	Semester Abroad*	30			1 and 2

\* The programme for the Semester Abroad component must be approved in advance by the Examining Board for Economics

### Semester 3.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2041 BCU2005	Behavioural Economics <i>or</i> Behavioural Finance	6	Written examination + Paper Written examination + Paper	English	3
BCU012EN BKV57 BCU3016 BCU3019 BCU3018	Strategy <i>or</i> Interorganisational Networks Topics in Business Economics <i>or</i> Topics in Financial Economics <i>or</i> Topics in International Economics and Policy	6	Written examination + Paper Written examination + Paper Written examination + Paper Written examination + Paper Paper	English	3
BCU2008 MOR003 BCU2016 BCU3023	Marketing <i>or</i> Organisation and Environment <i>or</i> Financial Accounting and Reporting <i>or</i> Economic Policy and Public Finance	6	Written examination+ Paper Written examination Written examination+ Paper Written examination	English	4
BIM304EN	Bachelor's Thesis International Economics and Business	12	Paper	English	3 and 4



### **Article 3.5 – Research internship (work placement)**

In accordance with the internship regulations approved by the Examining Board, students who take the programme in Dutch can replace two elective courses of 6 ECs with a research internship (work placement) at an institution or organisation related to their field of study. Students taking the programme taught in English are permitted to replace Semester Abroad (12 ECs) with a research internship. This research internship must take place abroad.

## **Section 4 – Sequence of interim examinations**

### **Article 4.1 – Sequence of interim examinations**

Students in the Bachelors programme taught in Dutch, for who equivalent intake periods for the Bachelor's thesis exist in the first as well as the second semester, will be allowed to begin work on their Bachelor's thesis if:

- they have passed the courses *Academische vaardigheden* (Academic Skills - Economics and Business Economics), *Onderzoeks- en inventiemethodologie A* (Research and Intervention Methodology - Economics and Business Economics) and *Onderzoeks- en inventiemethodologie B* (Research and Intervention Methodology B - Economics and Business Economics) , and
- have also earned 102 ECs with other subjects from the Bachelor's degree programme.

Students in the Bachelors programme in English will be allowed to begin work on their Bachelor's thesis if:

- they have passed the the courses Academic Skills (International Business & Economics), Statistics and Methods of Research and Intervention
- have also earned 72 ECs with other subjects from the Bachelor's degree programme.

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## **Appendix: Competencies and learning outcomes for the Bachelor's programme in Economics and Business Economics**

At the end of the Bachelor's degree programme in Economics and Business Economics, students are capable of:

### *Theory*

1. understanding the most important ideas, theories and concepts from the fields of economics and business economics, specifically international economics and economic policy, financial economics and business economics, and can
  - a. identify them, explain them, and relate them to current developments and debates;
  - b. critically evaluate their foundations and their analytical and predictive power, and reflect on the relationship between theoretical problems and practical solutions.

### *Research*

2. regarding the key concepts and techniques in economics and business economics research methodology:
  - a. assess their applicability;
  - b. use them – under supervision – to conduct research into practical problems and theories in economics and business economics.

### *Application*

3. analyse problems in economics and business economics problems with the aim of assessing and improving or developing solutions, while referring explicitly to existing scientific notions, concepts and theories.

### *Communication and cooperation*

4.
  - a. communicating adequately about economics and business economics research by working systematically to collect and process information and reporting on this orally and in writing;
  - b. working together in task-oriented groups.

### *Self-reflection*

5. indicating the contours of their own competencies with respect to knowledge and skills and identifying new learning outcomes and routes in the light of subsequent study programmes.

## Chapter 4 – Bachelor's programme in Political Science

### Section 1 – Objectives of the programme

#### Article 1.1 – Aim of the programme

The objectives of the programme are to:

1. Provide students with knowledge, skill and understanding in the field of Political Science.
2. Contribute to the academic training of students.
3. Prepare for further study with the right of admission to the Master's degree programme in Political Science of the Nijmegen School of Management and similar Master's programmes elsewhere.

The competencies and learning outcomes are listed in the appendix.

#### Article 1.2 – Degree

1. Students who satisfy all requirements for the Bachelor's degree (*bachelorexamen*) will be awarded the degree Bachelor of Science in Political Science / *Politologie*.
2. This degree is stated on the certificate for the final evaluation.

#### Article 1.3 – Language of instruction

1. The language of instruction is subject to the provisions in Article 1.6 of the general section of the Bachelor's EER.
2. Dutch is not the language of instruction for the following courses:
  - Comparative Politics: Democratisation
  - Introduction to International Political Economy
  - Political Communication
  - Political Science Research Methods I
  - Political Science Research Methods II
  - Political Parties, Origins, Transformation and Future Prospects
  - Politics, Ethics and Practice
  - Theory and History of European Integration
  - Theories of International Relations.These courses are conducted in English.

### Section 2 – Provisions concerning admission

#### Article 2.1 – Admission to the post-propaedeutic phase

1. Admission to the education in the post-propaedeutic phase of the Bachelor's degree programme in Political Science is granted to students who have received positive first-year study advice for the Political Science degree programme at Radboud University. For the duration of suspended first-year study advice (as referred to in EER General, Article 4.3) for the Political Science degree programme at Radboud University, they are also admitted to the post-propaedeutic phase of the Bachelor's degree programme in Political Science.
2. Students who have completed the propaedeutic year in Political Science at a Dutch university other than Radboud University, or those who have successfully completed a propaedeutic year in Public Administration or Policy and Organisation Studies at a Dutch university, will be admitted to the post-propaedeutic phase.
3. The Examining Board can decide whether a student who has been admitted to the post-propaedeutic phase based on the provisions in clause 2 must still complete one or more propaedeutic components. This decision must be announced to the student simultaneously with the notification of approval of the admission request.

## Section 3 – Curriculum

### Article 3.1 – The Bachelor's programme

The Bachelor's programme comprises the following courses:

#### Semester 1.1: Introduction to Political Science

Course Code	Course Name	ECs	Type of exam	Language	Block
BIN104A	Introduction to Political Science	6	Written examination	Dutch	1
BPRA151	Research and Intervention Methodology A (Political Science)	6	Written examination	Dutch	1
BCU194PO	Economics of the Management Sciences (Political Science)	6	Written examination + Paper	Dutch	2
BCU282A	Dutch Politics in Comparative Perspective	6	Written examination	Dutch	2
BIN117PO	Academic Skills (Political Science)	6	Paper	Dutch	1 and 2

#### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU309	International Organisations	6	Written examination + Paper	Dutch	3
BPRA156	Research and Intervention Methodology B (Political Science)	6	Written examination	Dutch	3
BIN118PO	Philosophy of the Management Sciences (Political Science)	6	Written examination	Dutch	4
BPRO167A	Project 1: Explanations of Political Relations and Political Behaviour in the Netherlands	6	Written examination	Dutch	4
BCU228A	Introduction to Law (Political Science)	6	Written examination	Dutch	3 and 4

#### Semester 2.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2009EN	Theory and History of European Integration	6	Written examination + Paper	English	1
BPRA204A	Political Science Research Methods I	6	Written examination + Paper	English	1
BCU2026	History of Political Thought	6	Written examination	Dutch	2
BCU2024	Political Parties, Origins, Transformations and Future Prospects	6	Written examination	English	2
BPRO202	Project 2: European Governance	6	Paper	Dutch	1 and 2

#### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2011EN	Comparative Politics: Democratisation	6	Written examination	English	3
BPRA205A	Political Science Research Methods II	6	Written examination + Paper	English	3
BCU311	Contemporary Political Philosophy	6	Written examination + Paper	Dutch	4
BCU2012	Comparative Analysis of Foreign Policy	6	Written examination + Paper	Dutch	4
BPRO206	Project 3: Comparative Governance	6	Paper	Dutch	3 and 4

#### Semester 3.1

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective	6			
	Elective	6			
	Elective	6			
	Elective	6			
BCU329	Introduction to International Political Economy	6	Paper	English	1 and 2

### Semester 3.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU343	Political Communication	6	Written examination + Paper	English	3
BCU346	Politics, Ethics and Practice	6	Written examination + Paper	English	4
BCU2013EN	Theories of International Relations	6	Written examination + Paper	English	3 and 4
BIM323A	Bachelor's Thesis in Political Science	12	Paper	Dutch	3 and 4

### Article 3.2 – Elective component

The elective component during the third year of study, with a total magnitude of 24 ECs, can be used as follows:

- 24 ECs of electives, ending with interim examinations and/or papers
- 24 ECs of elective courses at a university abroad, ending with interim examinations and/or papers
- a research internship of 12 ECs at an institution or organisation, completed with an internship report, and 12 ECs of elective courses
- a minor of 24 ECs, completed with a certificate.

### Section 4 – Sequence of interim examinations

#### Article 4.1 – Sequence of interim examinations

Students are permitted to begin work on their Bachelor's thesis if:

- they have passed the courses *Academische vaardigheden* (Academic Skills - Political Science), *Onderzoeks- en interventiemethodologie A* (Research and Intervention Methodology A - Political Science) and *Onderzoeks- en interventiemethodologie B* (Research and Intervention Methodology B - Political Science), and
- have also earned 72 ECs with other subjects from the Bachelor's degree programme.

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## **Appendix: Competencies and learning outcomes for the Bachelor's programme in Political Science**

At the end of the degree programme, students are capable of:

### *Theory*

1. regarding the most important ideas, theories and concepts from the various sub-areas of political science ( *comparative political science, international relations theory and political theory*):
  - a. to explain and use them in analyses of contemporary visions and manifestations at the local, national, European and international level;
  - b. to relate them to basic knowledge of national and international constitutional and administrative law, national and international economics and modern history.

### *Research*

2. using the most important concepts and techniques in social science and policy science research to critically evaluate empirical research and perform political science research (or components thereof).

### *Application*

3. to conduct a critical-reflective analysis of a political science problem by setting up, implementing and interpreting survey research, qualitative comparative research and case studies (comparative and otherwise).

### *Communication*

4. to communicate and report, in a scientifically responsible fashion, on political science research, scientific analyses and policy proposals by working systematically on the collection and processing of information, and reporting the results in writing and orally to specialists and non-specialists alike.

## Chapter 5 - Bachelor's degree programme in Geography, Spatial Planning and Environment

### Section 1 – Objectives of the programme

#### Article 1.1 – Aim of the programme

The objectives of the programme are to:

1. Acquire knowledge, skills and understanding in the fields of Human Geography and Spatial Planning, and the Social and Political Sciences of the Environment.
2. Contribute to the academic training of students.
3. Prepare students for further study with the right of admission to the Master's programmes in Human Geography, Spatial Planning and the Social and Political Sciences of the Environment of the Nijmegen School of Management and similar Master's programmes elsewhere.

The competencies and learning outcomes are listed in the appendix.

#### Article 1.2 – Degree

1. Students who satisfy all requirements for the Bachelor's degree (*bachelorexamen*) will be awarded the degree Bachelor of Science in Geography, Spatial Planning and Environment / *Geografie, planologie en milieu*.
2. This degree is stated on the certificate for the final evaluation.
3. For students who began the study programme before 2011-2012, the track that they followed in the programme is listed on the certificate.

#### Article 1.3 – Language of instruction

1. The language of instruction is subject to the provisions in Article 1.6 of the general section of the Bachelor's EER.
2. Het Nederlands is niet de voertaal bij de volgende cursussen:
  - Approaches to Space and Environment
  - Borders and Identities in Europe
  - Environment and Society
  - Globalising Worlds
  - Networks and Spaces
  - Qualitative Methods
  - Practising Spatial Theories
  - Theorising Spatial Practices.These courses are conducted in English.

### Section 2 – Provisions concerning admission

#### Article 2.1 – Admission to the post-propaedeutic phase

1. Admission to the education in the post-propaedeutic phase of the Bachelor's degree programme in Geography, Spatial Planning and Environment is granted to students who have received positive first-year study advice for the Geography, Spatial Planning and Environment programme at Radboud University. For the duration of suspended first-year study advice (as referred to in EER General, Article 4.3) for the degree programme in Geography, Spatial Planning and Environment at Radboud University, they are also admitted to the post-propaedeutic phase of the Bachelor's degree programme in Geography, Spatial Planning and Environment.

2. Admission to the post-propaedeutic phase of the Bachelor's programme Geography, Spatial Planning and Environment is provided to those students who have passed the propaedeutic year in Human Geography and Spatial Planning, Social-spatial Science, Human Geography or Spatial Planning at a Dutch university.
3. The Examining Board can decide that a student who has been admitted to the post-propaedeutic phase based on the provisions in clause 2 above must still complete one or more propaedeutic components. This decision must be announced to the student simultaneously with the notification of approval of the admission request. The corresponding components must be passed in the first year of the post-propaedeutic phase.

## Section 3 – Curriculum

### Article 3.1 – The Bachelor's programme

Students participate in a single shared curriculum. Beginning in Semester 2.2, they also take in-depth courses. The Bachelor's programme has the following common courses:

#### Semester 1.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BIN107	Introduction to GPM (Geography, Planning and the Environment)	6	Written examination	Dutch	1
BPRA152	Research and Intervention Methodology A (GPM)	6	Written examination	Dutch	1
BCU194OW	Economics of the Management Sciences (GPM)	6	Written examination	Dutch	2
BCU103	Spatial Transformations	6	Written examination + Paper	Dutch	2
BIN117OW	Academic Skills (GPM)	6	Paper	Dutch	1 and 2

#### Semester 1.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BPRA157	Research and Intervention Methodology B (GPM)	6	Written examination	Dutch	3
BCU102	Urban Development	6	Written examination and Paper	Dutch	3
BIN118OW	Philosophy of the Management Sciences (GPM)	6	Written examination	Dutch	4
BPRO110	Educational Project 1	6	Paper	Dutch	4
BCU105	Mapping 1.0	6	Written examination + Paper	Dutch	3 and 4

#### Semester 2.1

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2028	Approaches to Space and Environment	6	Written examination and Paper	English	1
BCU350	Area Development*	6	Written examination + Paper	Dutch	1
BCU2027	Factor Earth	6	Written examination + Paper	Dutch	2
BCU2029	Globalising Worlds	6	Written examination + Paper	English	2
BCU2030	Quantitative Methods	6	Written examination + Paper	English	1 and 2



\*Intended for students who enrolled in the GPM degree programme after the 2014-2015 academic year.

### Semester 2.2

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU347	Intervention Methodology*	6	Written examination + Paper	Dutch	3
BCU2033	Qualitative Methods	6	Written examination + Paper	English	3
BCU2031	Environmental Policy in the Netherlands	6	Written examination + Paper	Dutch	4
BCU2036	Theorising Spatial Practices	6	Written examination	English	4
BCU2034	Educational Project 2	6	Paper	Dutch	3 and 4

\*Intended for students who enrolled in the GPM degree programme after the 2014-2015 academic year.

### Semester 3.1 for students who enrolled in the GPM degree programme in 2014-2015 or previous academic years

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU347	Intervention Methodology	6	Written examination + Paper	Dutch	1
BCU350	Area Development	6	Written examination + Paper	Dutch	1
	Elective course from the in-depth courses	6			
	Elective course	6			
	Elective course	6			

### Semester 3.1 for students who enrolled in the GPM degree programme after the 2014-2015 academic year (from 2017)

Course Code	Course Name	ECs	Type of exam	Language	Block
	Elective course from the in-depth courses	6			
	Elective course from the in-depth courses	6			
	Elective course	6			
	Elective course	6			
	Elective course	6			

### Semester 3.2 for students who enrolled in the GPM degree programme in 2014-2015 or previous academic years

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU349	Practising Spatial Theories	6	Paper	English	3
	Elective course	6			3
BIM357	Bachelor's thesis in Geography, Spatial Planning and Environment	18	Paper	Dutch	3 and 4

### Semester 3.2 for students who enrolled in the GPM degree programme after the 2014-2015 academic year (from 2017)

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU349	Practising Spatial Theories	6	Paper	English	3
BCU293	Area Development	6	Written examination + Paper	Dutch	3
BIM357	Bachelor's thesis in Geography, Spatial Planning and Environment	18	Paper	Dutch	3 and 4

## In-depth courses

During semester 3.1, five in-depth courses are offered. Students who enrolled in the GPM degree programme after the 2014-2015 academic year must choose two of these in-depth courses. Students who enrolled in the GPM degree programme in 2014-2015 or previous academic years must choose enough of these courses so they also have a total of two in-depth courses. The in-depth courses are:

Course Code	Course Name	ECs	Type of exam	Language	Block
BCU2035	Urban Economics in Europe	6	Written examination + Paper	Dutch	1
BCU297	Law and Institutions of Environmental and Spatial Policy	6	Written examination	Dutch	1
BCU306	Borders and Identities in Europe	6	Paper	English	2
BCU351	Networks and Spaces	6	Paper	English	2
BCU2032	Environment and Society	6	Written examination + Paper	English	2

### Article 3.2 – Part of the curriculum abroad

Students can study abroad for a contiguous period in semester 3.1 or semester 3.2, but students who enrolled in 2015-2016 can begin only in semester 3.1. This study must comply with the conditions established by the Examining Board for Geography, Spatial Planning and Social and Political Sciences of the Environment.

### Article 3.3 – Minor and elective components

Within the elective component (30 ECs of in-depth and elective courses) in the second and third year, students can take separate electives or a minor. For a minor, they must submit a request to the Examining Board.

## Section 4 – Sequence of interim examinations

### Article 4.1 – Sequence of interim examinations

Students are permitted to begin work on their Bachelor's thesis if:

- they have passed the courses *Academische vaardigheden* (Academic Skills - GPM), *Onderzoeks- en inventiemethodologie A* (Research and Intervention Methodology A - GPM) and *Onderzoeks- en interventiemethodologie B* (Research and Intervention Methodology B - GPM), and
- have also earned 72 ECs with other subjects from the Bachelor's degree programme.

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## **Appendix: Competencies and learning outcomes for the Bachelor's programme in Geography, Spatial Planning and Environment**

At the end of the degree programme, students are capable of:

### *Theory*

1. regarding the key concepts, theories, developments and trends in human geography, spatial planning and social and political sciences of the environment:
  - a) explaining, critically assessing and relating them to current developments, and comparing them at various scales in societal and scientific debates;
  - b) doing the above while showcasing their conceptualising, contextualising and analysing attitude.

### *Research*

2. using relevant theories, methods and techniques (under supervision) to investigate social and spatial environmental issues (also policy issues) and reflecting critically on this process.

### *Application*

3.
  - a) systematically collecting relevant information, and assessing and processing this information in a broader (spatial) context;
  - b) empirically analysing socio-spatial problems by using theoretical concepts and theories;
  - c) reflecting on social and spatial interventions and interpreting them with attention to relevant actors at the various levels and their societal impact;
  - d) reflecting on the ethical aspects of their own role and the societal context in social-spatial and environmental issues.

### *Communication*

4.
  - a) reporting and communicating adequately, in writing and orally, about research and socio-spatial and environmental policy to specialists and non-specialists alike;
  - b) working together in a professional and goal-oriented way in a wide range of social settings (teams of experts, societal consultation and negotiation), taking into consideration other individuals' standpoints, positions and values.