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PART I GENERAL PROVISIONS

Section 1. General provisions

Article 1.1 Scope of the regulations

1. These education and examination regulations (hereinafter: regulations) apply to the initial Bachelor’s degree programmes (hereinafter: the degree programmes) that are offered at the Faculty of Arts at Radboud University. Part II of these regulations lists the provisions applicable to all programmes; Part III includes additional specific provisions for individual programmes. Part IV briefly describes the transitional and final provisions.

2. The present regulations apply to all students enrolled in the programme in the academic year 2018-2019.

Article 1.2 Definition of terms

The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, “the Act”) will have the same meaning as these terms have in the Act.

1. The terms used in these regulations which are also used in either the Structure Regulations or in the Act shall have the same meaning as those in the Structure Regulations and the Act respectively.

2. In these regulations, the following definitions apply:
   a. *Party involved*: the student who is registered for the examination programme of these Education and Examination Regulations and, more specifically, in reference to the review of course examinations, the student who has taken the course examination in question.
   b. *Binding Study Advice*: recommendation given to all students at the end of the first year of the Bachelor’s programme regarding the progress of their studies. A negative recommendation is binding;
   c. *First Year Study Advice Committee*: the committee which, on behalf of the dean, issues the preliminary recommendation after the first semester and the definitive binding study advice at the end of the first year. This committee consists of three members, with the Director of Education as the chair. The other members, in principle, are members of the faculty’s Examination Board;
   d. *Core curriculum*: a compulsory set of courses to be followed in the Bachelor’s programme by all students of the humanities faculties consisting of 15 credits;
   e. *Interim examination*: a course examination administered in multiple parts. Unless otherwise stated in these regulations, the term “course examination” also includes

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1 For students who started a Bachelor’s degree programme at the Faculty of Arts before 1 September 2011, the core curriculum is not part of the programme.
“interim examinations”. The period of validity for an interim examination is determined by the degree programme;

f. **Lecturer**: the staff member responsible for providing education;

g. **Final examination**: an examination of the student's academic achievements, in which the Examination Board determines whether or not all examinations that are part of the programme have been successfully completed. The Examination Board may determine that this review requires a test of the candidate's knowledge, understanding and skills by the Examination Board itself and an assessment of the results of that test;

h. **Examination Board**: the examination board of the Faculty of Arts. See also *Structuurregelings Radboud Universiteit Nijmegen* (Radboud University Structure Regulations) and the *Reglement Examenvorming Faculteit der Letteren RU* (RU Faculty of Arts Examination Board Regulations);

i. **Component**: course unit of the programme, as defined in the Act;

j. **Examiner**: the person designated by the Examination Board to administer the course examinations;

k. **Fraud**: fraud at RU is defined as any behaviour or negligence on the part of the student that, by nature, is directed towards making it partly or entirely impossible to properly assess the knowledge, insights, and skills of the student or of another student (see Regulations for fraud during examinations, section 2, Article 4, Appendix 3);

l. **Institution**: Radboud University Nijmegen;

m. **Minor**: a package of related courses consisting of 15 credits approved by the faculty board and included in the faculty minor guide;

n. **Educational unit**: any organised activity that is assessed and is associated with credits (in practice, these are usually courses, but internships and seminars are also considered to be educational units). According to law, educational units are completed with a *course examination*. Degree programmes (which consist of a coherent set of educational units) are completed with a *final examination*;

o. **Plagiarism**: copying or paraphrasing another author’s works, in whole or in part, when writing assignments, essays or other written tests without adequate acknowledgement of sources or clear indication of a beginning and end to the quotations;

p. **Practical exercise**: a practical exercise as referred to in Article 7.13 clause 2 under d of the Act, in one of the following forms:
   i. writing a thesis
   ii. completing a literature review
   iii. participating in fieldwork or going on an excursion
   iv. completing an assignment
   v. completing an internship

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2 A 20-credit minor applies for all students who began a Bachelor’s programme at the Faculty of Arts before 1 September 2011; The minor system can be applied differently (including the use of a transitional scheme if required) for students who are beginning a Bachelor’s programme at the Faculty of Arts as of 1 September 2018.
vi. Participating in an additional educational activity to acquire certain skills
vii. Completing the tasks prescribed by the lecturer in preparation for a seminar.

q. First year: the foundation year (propedeutic phase) of the programme, as referred to in the Act;
r. Student: anyone enrolled at Radboud University for the purpose of participating in a degree programme and/or in the courses or examinations of a programme;
s. Prospectus: programme guide containing programme specific information;
t. Study compatibility check: activity as described in the Regeling Studiekeuzecheck (Regulations governing the study compatibility check):
https://www.ru.nl/english/education/bachelors-programmes/admission-enrolment/study-compatibility-check/
u. Credit (abbreviated EC): credit in accordance with the European Credit Transfer System in which 1 EC is equal to 28 hours of study;
v. Specialisation: a specialisation within a Bachelor’s programme;
w. Course examination: an examination testing the knowledge, understanding and skills of the student in relation to a certain unit of study, regardless of the form in which this examination takes place, and which is administered by at least one examiner designated by the Examination Board;
x. Admission Committee: the committee which determines the admissibility of the student to a degree programme on behalf of the dean (based on prior education, admission, and language requirements)
y. Working days: Monday to Friday, except statutory holidays and other days designated by the Executive Board as collective holidays;

Article 1.3 The degree programmes
1. The faculty offers the following 180-EC Bachelor’s programmes:
   a. Algemene Cultuurwetenschappen
   b. Communicatie- en Informatiewetenschappen
   c. Duitse Taal en Cultuur
   d. Engelse Taal en Cultuur
   e. Geschiedenis
   f. Griekse en Latijnse Taal en Cultuur
   g. Kunstgeschiedenis
   h. Nederlandse Taal en Cultuur
   i. Romaanse Talen en Culturen
   j. Taalwetenschap
2. The Bachelor’s degree programmes include a propedeutic phase of 60 EC.

Article 1.4 Programme types
All degree programmes are offered exclusively as full-time programmes.

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3 The terms “he”, “his” and “him” in these regulations shall refer to both male and female individuals
PART II GENERAL PART

Section 2. Admission to the degree programme and education

Article 2.1  (Additional) admission requirements
1. Decisions regarding admission are made by the Admissions Committee.
2. To be admitted to the programme, the student must meet the (additional) prior education requirements set out by law.

Article 2.1a Substitute requirements for insufficient prior education
A prospective student who does not meet the admission requirements referred to in Article 2.1, may still enrol, with due observance of the provisions of Article 7.25 clause 5 of the Act, on the condition that substitute requirements have been met that are equivalent in terms of content and subject to an admission assessment (colloquium doctum).

Article 2.2 Admission requirements
Students who are registered for the programme may attend all educational units in that programme and may sit the relevant examinations, unless specific admission requirements apply as laid down in the programme-specific part of these regulations.

Article 2.3 Study compatibility recommendation
Anyone referred to in Article 7.31b of the Act who wishes to enrol as a student for the first year of a Bachelor’s programme for the first time before 1 May, shall receive a non-binding study compatibility recommendation based on the study compatibility check as stipulated in the Regeling Studiekeuzecheck (Regulations governing the study compatibility check).

Article 2.4 Admission to the main phase
Students who have not yet completed their first year examination, but have received a positive recommendation as stipulated in Section 2.3, may attend education and sit the corresponding examinations in the main phase, subject to the applicable sequence as described in the programme-specific portion of these regulations.

Section 3. Structure and design

Article 3.1 Final examination, degree and distinctions
1. The first year of the Bachelor’s programme concludes with the propedeuse examination.
2. The degree programme is concluded by the Bachelor’s examination.
3. A student who has passed the examination for the Bachelor’s degree programme will be awarded a Bachelor of Arts degree, which will be written on the examination certificate.

4. The Examination Board can award a distinction to a student who has successfully passed the degree programme examination. The rules for awarding distinctions have been established in an academic guideline. This guideline has been included as Appendix 1 to these regulations.

**Article 3.2 General learning outcomes**

The programme objectives are as follows:

a) Acquire knowledge, skills and insights in the relevant field of study;

b) Develop academic competences; and

c) Prepare for further study or future career.

**Article 3.3 Curriculum**

1. The programme comprises the total of the educational units as described in the programme-specific part of these regulations and is designed with the aim of realising well-defined objectives in the areas of the knowledge, understanding and skills that students are required to possess upon successful completion.

2. The programme offers up to 30 EC of space for the inclusion of educational units from outside of the degree programme (minor space). The Examination Board may make an exception for English-speaking students.

   a. The Bachelor’s programme has two minors of 15 EC each, to be selected by the student from the faculty’s course range or elsewhere. For the design of the education programme, please refer to the faculty minor guide: https://www.ru.nl/prospectus/arts/minor-elective-course/algemene-informatie-minoren-letteren/. All courses followed outside of the programme (for example, within the context of an elective minor) and the examinations thereof are established by the Examination Board of the programme which provides the course.

   b. A student’s total selection of minors may not contain more than 15 EC of first year courses.

   c. The student has the option of choosing a maximum of one minor from the educational selection of the faculty or other faculties. The “elective minor” requires approval from the Examination Board. A request for approval for a minor composed by the student must be submitted, as a rule, six weeks prior to the start of the first component. Late submission may result in the Examination Board being unable to handle the request in a timely fashion. In exceptional cases, the Examination Board may deviate from this deadline.

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4 Students who started the first year of the programme between 1 September 2011 and 1 September 2014 have a maximum of 45 EC available for a minor. The minor system can be applied differently (including the use of a transitional scheme if required) for students who are beginning a Bachelor’s programme in the Faculty of Arts as of 1 September 2018.

5 Students who started the first year of the programme between 1 September 2011 and 1 September 2014 follow three minors of 15 EC each.

6 Students who started their first year before 1 September 2014 may include a maximum of two elective minors in their programme.
d. If a student wishes to make changes to the approved minor composition referred to in clause 3.2.d, he may submit a request to the Examination Board. The criteria mentioned in this article also apply to the desired changes.

3. In addition to the modules referred to in the previous clause, the student may add extra-curricular modules to the programme. Permission from the Examination Board is required for this.

4. In the context of the programme the student is required to write a final paper as an individual proof of competence, unless the Examination Board should decide this requirement is to be replaced by participating in a research project or completing an internship for which a report will be written in accordance with academic standards.

5. The programme allows for educational units of a philosophical nature, in total amounting to at least 5 EC.

6. Academische taalvaardigheid Nederlands (academic Dutch language proficiency) test:
   - Every student of a Dutch-taught Bachelor’s programme must take an academic Dutch language proficiency test during the first academic year.
   - This test assesses academic language proficiency and includes the following aspects: basic spelling, academic vocabulary, presentation and text structure.
   - The academic language proficiency test is connected with a first-year course referred to in an Article 6.2 clause 3 of the programme-specific part of these regulations
   - If the academic Dutch language proficiency test is the only interim examination that has not been passed, the successfully completed interim examinations will remain valid.
   - If the academic Dutch language proficiency test is successfully completed, while the full examination was not, the result of the academic Dutch language proficiency test will remain valid.
   - Exemption from the academic language proficiency test can only be granted on the basis of an equivalent university language test.

**Article 3.4 Elective programme**

*Not applicable.*

**Article 3.5 Teaching and examination periods**

1. The degree programme is offered in an annual division consisting of two semesters. The programme-specific part includes, at the minimum, the semester in which the opportunity is provided to participate in the course and to take the examinations for the educational units.

**Article 3.6 Instruction method**

1. The instruction method of each course is established in the programme-specific part of these regulations per educational unit.

2. The language in which the components of the programme are taught is specified in the programme-specific part of these regulations.
Article 3.7  Type of interim examination

1. The manner in which examinations will take place is described in the programme-specific part of these regulations. In special cases, the Examination Board may decide to deviate from the prescribed course examination format.

2. In principle, oral course examinations are not public unless the Examination Board decides otherwise. Oral examinations consist of an individual test in which, in principle, not more than one person is tested at the same time. Oral examinations are administered whenever possible in the presence of a second examiner or observer appointed by the Examination Board. In special cases, the Examination Board may require that the oral examination be recorded.

3. The Examination Board may allow students with an impairment to take the interim examinations in a form adapted to their individual impairment. Prior to making a decision in this matter, the Examination Board may seek expert advice. If this involves facilities provided for a “digital test”, the Examination Board will also seek advice from the faculty coordinator of digital testing for the design of the facilities.

4. For instances in which a course examination is administered for a component not taught in the programme, the relevant Education and Examinations Regulations shall apply.

Article 3.8  Including educational units completed outside of the degree programme

1. At the request of the student, the Examination Board can include educational units from outside of the degree programme.

2. The inclusion of the educational units as specified in clause 1 must be requested before that educational unit begins. During the duration of the educational unit, proposals for changes are possible.

3. If the credits and study results of the educational units to be included differ from the definitions in these regulations, they will be converted. The Examination Board makes a decision regarding the conversion in compliance with the memorandum “Conversie van studiebelasting en studieresultaten” (conversion of grades and credits) at Radboud University.

Article 3.9  Replacement of educational units

In special cases, a student may, with permission from the Examination Board, replace an obligatory educational unit with an educational unit from another programme. In such a case, Article 3.8 clause 2 applies mutatis mutandis.

Article 3.10  Exemptions

1. The Examination Board, at the request of a student and having heard the examiner involved, may exempt the student, either partially or fully, from sitting a course examination if the student:
   a) Has passed an examination for an educational unit in a relevant subject at a university or university of applied science (HBO);
   b) Demonstrates that he has adequate knowledge and skills regarding the educational unit in question as a result of relevant work experience or professional experience.
2. If the degree programme allows group exemptions, then these are included in the programme-specific part of these regulations.
3. The exemptions as stated in clause 1 can never exceed 90 EC.
4. Exemptions as referred to in clause 1 cannot be granted for the Bachelor’s thesis.
5. The Examination Board provides no exemptions on the basis of results attained during the period for which the student has been excluded from participation in course examinations due to fraud, as specified in Article 7.12b clause 2 of the Act.

**Article 3.11 Term of validity of successfully completed course examinations**

1. The validity term of any course examination that has been passed is indefinite, unless indicated otherwise, notwithstanding the provisions in the Act.
2. The Examination Board may extend the validity term of specific course examinations that have been passed in individual cases.
3. The validity period of the successfully passed interim examinations is, in principle, limited to the academic year, unless otherwise specified in the programme-specific part.

**Article 3.12 Number of examination opportunities per educational unit**

1. Notwithstanding the provision in clause 2, two opportunities to take the course examinations are provided per educational unit, unless otherwise specified in the programme-specific part.
2. A student who has successfully passed a course examination may not re-sit this examination without the explicit written authorisation of the relevant Examination Board.
3. The date of the first examination opportunity shall be announced at the beginning of the relevant semester. The date of the re-sit shall be announced prior to the first examination opportunity. The date of the re-sit must be announced before the first examination opportunity has taken place. With regard to the Bachelor’s thesis, internships and other components that are not concluded with a course examination, the individual programmes may decide on the procedure. This is specified in the programme-specific part of these regulations.
4. Students shall be provided at least one additional opportunity to sit an examination for a course that is no longer in the curriculum in the first academic year that it is no longer offered.
5. In instances in which a programme or professor has not set a deadline for a project or assignment, the project or assignment shall be submitted no later than 12 months following the end of the course to which the project or assignment belongs. Projects and assignments must always be submitted to the examiner at least 30 days prior to the examination date.

**Section 4. Examinations**

**Article 4.1 Registration for course examinations**

1. Students who register through Osiris for educational units in the programme are also automatically registered for the first examination opportunity in the relevant academic year. If
a student does not wish to sit the interim examination, he will have to deregister through Osiris no later than five working days before the interim examination date. If the student fails to deregister in time, non-appearance will be considered a used opportunity to sit the examination, unless the Examination Board decides otherwise in exceptional cases.

2. The student must register for an examination in accordance with the applicable guidelines and instructions set by the relevant Examination Board no later than five working days before the examination date. For the second examination opportunity in period 4, students must register no later than 30 June 2019.

Article 4.2 Confirmation of examination results
1. Unless specified otherwise in the programme-specific part of these regulations, the result of an examination will be expressed in full or half points. With regard to this, grades up to .25 will be rounded down to .0, grades between .25 and .75 will be rounded to .5, and grades from .75 and up will be rounded up to .0.

2. Contrary to the provisions of the first clause, the results of an examination will not be set at 5.5. In that case, a calculated score of less than 5.50 will be rounded down to 5 and a score of 5.50 or greater will be rounded up to 6.

3. If a student re-sits an examination, in all cases (including resits on the basis of Article 3.12, clause 2) the most recent mark will determine the final result.

4. If the result of an examination is equal to or greater than 6.0, the examination is deemed to have been passed. If the result of the examination is equal to or less than 5.0, the student is deemed to have failed the examination.

5. Interim examination results may be expressed in numbers rounded to one decimal place. When rounding off, numbers after the first decimal shall be ignored.

Article 4.3 Publication of results
1. Immediately after determining the results of the course examination, the examiner shall input the results into Osiris.

2. The examiner shall determine the result of an oral examination within 10 working days of the date that it was administered.

3. The examiner shall determine the result of a written examination within 15 working days of the date it was administered.

4. Contrary to the provisions of clause 2 and 3, the examiner shall publish the results of course examinations and re-sits from period 4 within 5 working days of the end of the examination period.

5. For course examinations that are administered in some other form, the Examination Board or examiner will decide in advance the method and time frame in which the results will be announced to the student.

6. In special cases, the Examination Board can either extend or shorten the time frames specified in clause 2 and 3, if requested.
7. When the results are published, the student will be informed about the right to inspect his marked work as referred to in these regulations and about the possibility of appealing to the Examinations Appeals Board within the applicable appeal period.

**Article 4.4 Right of inspection and explanation**

1. Following publication of an oral examination result, a discussion between the student and examiner shall take place during which the result shall be explained.

2. Within four weeks following publication of a course examination result other than an oral examination, the student may request access to review and inspect all graded work and discuss it with the examiner. The examiner shall determine the time and place of this discussion.

3. The examiner may determine that the inspection or review shall take place at a particular location and provide at least two different time periods. If the student demonstrates that he is unable to attend the inspection or review as a result of force majeure, then another option shall be offered, if possible within the period stated in clause 2 of this Article.

4. Due to the limited amount of time between exam period 4 and re-sit period 4 and between re-sit period 4 and issuing the binding study advice, inspection of examination results from these periods shall take place on the day the relevant results are published.

5. Contrary to the first and second clauses of this article, the examiner may decide that inspection will take place for all students at the same time, on a date and at a time and place set in advance. If a student is unable to attend the inspection referred to in clause 3 due to demonstrable circumstances beyond his control, a separate inspection can be arranged, upon his request, preferably within the period of time referred to in the first clause of this article.

6. If a joint review takes place and a student was unable to attend as a result of force majeure or if he attended but substantiates a different reason, the student may submit a request in accordance with clause 2 of this article.

7. The provisions of the previous clause of this article shall also apply to cases in which the Examination Board or examiner allows the student to compare his course examination results with model answers.

8. During the period referred to in clause 2 of this article, any party involved may inspect the course examination questions and instructions and, where possible, the course examination grading standards.

9. In all cases, the right of inspection must be exercised as soon as possible, but as a rule no later than five days prior to the resit for the course examination.

**Article 4.5 Confirmation of the result of the final examination**

1. The Examination Board will determine the result of the final examination once the student has passed the course examinations of the educational units of the degree programme in question or of the phase of the degree programme in question and has submitted proof thereof. In that case, the examination date is the date on which the most recent examination has been taken.
2. Prior to determining the result of the final examination, the Examination Board may evaluate and assess the student’s knowledge with respect to one or more components or aspects of the programme.

**Article 4.6 Guidelines and rules for the Examination Board**

1. The Examination Board is responsible for guaranteeing the quality of courses and final examinations.
2. In the Faculty of Arts Examination Board Regulations, the Examination Board sets rules with regard to the procedures concerning course examinations and the necessary measures to be followed.
3. The Examination Board may provide guidelines and instructions to examiners to assist them in determining the examination results and assessing the candidate taking the examination.

**Article 4.7 Fraud and plagiarism**

1. The definition of fraud and the procedure and sanctions in the event of fraud, whether it be proven or suspected, are in accordance with the Regulations for fraud during examinations of Radboud University (see Appendix 3).
2. The provisions in Articles 5 and 6 of the Regulations for fraud during examinations (see Appendix 3) will be enacted in the Faculty of Arts as follows:
   a. Within 10 working days of the report by the lecturer or examiner, the admissibility of the report will be determined by the Examination Board; when the report is admissible, the student will immediately be informed of this.
   b. Within 10 working days of the admissibility being determined, the student will be heard and the Examination Board will make a decision regarding any measures to be taken.
   c. If the Examination Board and the student are still engaging in discussion, the period specified in clause 2b can be extended by up to 10 working days.
3. In addition to what is stated in the Regulations for fraud during examinations (see Appendix 3), the Examination Board of the Faculty of Arts can set other requirements for the student (such as writing a report reflecting on the situation or some other type of assignment).

**Section 5. Study performance, support and advice**

**Article 5.1 Study performance and support**

1. The faculty dean is responsible for recording student results in such a way that, upon request, the Examination Board can provide the student with an overview of the progress of the study within a reasonable time of this request.
2. The dean is responsible for providing adequate student counselling.

**Article 5.2 Binding study advice regulations**
Further rules covering the binding study advice regarding whether or not a student can continue his studies have been included in Appendix 2 of these regulations.

Section 5a. Educational evaluation

Article 5a.1 Method of educational evaluation
In compliance with the quality assurance system of the university as described in the Handboek Kwaliteitszorg Onderwijs Radboud Universiteit (Radboud University quality assurance manual), the dean shall ensure that the education of the degree programmes is evaluated systematically.
PART III PROGRAMME-SPECIFIC PART

Section 6 Admission to the degree programme and education

Article 6.1(a) Substitute requirements for insufficient prior education
Not applicable.

Article 6.1(b) Equivalent prior education
Not applicable.

Article 6.1(c) Admission based on HBO propedeuse diploma
1. Those in possession of a HBO propedeuse diploma shall be exempt from the requirements set out in Article 7.24 of the Act, provided they demonstrate the required knowledge, understanding and skills to complete the programme successfully.
2. The requirement referred to in clause 1 shall be met provided that:
   - the HBO first year was completed within one year, and
   - the average result obtained is a 7.0 or higher
3. They can prove that they have sufficient knowledge of English at the level of the VWO final examination by providing the appropriate certificate.

Article 6.1(d) Colloquium doctum
Not applicable.

Article 6.2 Programme-specific admission requirements
Contrary to the provisions in the general part of these regulations, participation in the education and interim examinations of the components listed below is not possible until the following admission requirements have been met:
1. A sufficient command of Dutch is required to participate in the programme and to sit for examinations in Dutch. This requirement is satisfied if a student:
   a. is in possession of a diploma of pre-university education (VWO), obtained at a Dutch-language institution for secondary education in the Netherlands or elsewhere, or
   b. is in possession of a diploma of higher professional education from such an institution, or
   c. is in possession of an admission statement authorising entrance to academic education in the Netherlands, or
   d. is in possession of one of the following diplomas or certificates
      i. a certificate for the State Examination of Dutch as a Second Language, programme II (NT2-II)
      ii. the RU certificate for Dutch as a Second Language (RU-NT2)
      iii. the Dutch as a second language certificate, Academic Language Proficiency profile, or Higher Education Language Proficiency profile
      iv. International Baccalaureate: Dutch as Language A or Language B (Higher Level)
      v. European Baccalaureate: Dutch as a second language
      vi. United Kingdom: Dutch at GCE A-level (from 1998)
vii. International GCSE First Language  

viii. Germany: Zeugnis der Allgemeinen Hochschulreife with Dutch as a Leistungs or Grundkurs  

ix. Suriname: VWO diploma, first year (propedeuse) Anton de Kom University  

x. Belgium: secondary education diploma (ASO), or  

xi. Overseas Territories: VWO diploma with Dutch as a final examination course or a Dutch higher education degree.

2. A sufficient command of English is required for participation in courses offered in English and to sit for the associated examinations. This requirement is satisfied if a student:
   - has a diploma for pre-university education (VWO), or
   - is in possession of a diploma of pre-university education obtained at an English-language institution in the Netherlands or elsewhere, or
   - is in possession of a diploma of a university of applied sciences (HBO), or
   - has achieved a sufficient score on one of the following English language tests:
     a. Test of English as a Foreign Language (TOEFL) with a score of >80 (internet-based) or >213 (computer-based) or >550 (paper-based); Every sub-score must be a minimum of 17 points (internet-based), 45 points (computer-based) or 117 points (paper-based)
     b. International English Language Testing System (IELTS) with a score of >6.0 and at least 5.5 for each of the four sub-scores
     c. Cambridge Certificate of Advanced English (CAE) or Certificate of Proficiency in English (CPE) with a minimal score of C
     d. the TOEIC test with a score of 785 or higher, where the modules “Speaking and Writing” and “Listening and Reading” have been fully completed.

3. Academische taalvaardigheid Nederland (academic Dutch language proficiency) test: the academic Dutch language proficiency test is part of the course Academische Vaardigheden (LET-ACWB106). This course can only be completed after the academic language proficiency test has been passed.

Section 7  Structure and design

Article 7.1  Programme-specific learning outcomes

In addition to the general learning outcomes specified in the general section of these regulations, the programme aims to deepen students' knowledge, skills and insight in the field of arts and cultural studies, so that upon completion of the programme, students will have developed sufficient academic competences and will be prepared for a social function in the programme field and/or for a continued academic career with the right of access to specialisations of the Master’s programmes Arts & Culture and Literary Studies as stated in the relevant EERs.

Article 7.2  Programme study load

The degree programme has a study load of 180 EC.

Article 7.3  Programme types

All degree programmes are offered exclusively as full-time programmes.
Article 7.4  Programme language
In principle, the course will be provided in English.

Article 7.5a  Composition of the first-year (propedeuse phase)
Subject to the general provisions of these regulations, the first-year programme comprises the following educational components:

1. The first year includes the following components with the accompanying study load in EC.

<table>
<thead>
<tr>
<th>Course code</th>
<th>Name</th>
<th>EC</th>
<th>Form (WC/HC)</th>
<th>Exams (ST/MT/W)</th>
<th>CU</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specialisation in Algemene Cultuurwetenschappen</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LET-ACWB000</td>
<td>Mentoraat</td>
<td>0</td>
<td>HC/HC</td>
<td>TBD</td>
<td>2</td>
</tr>
<tr>
<td>LET-ACWB101</td>
<td>History of the Western Arts 1 (English and Dutch)</td>
<td>5</td>
<td>HC/HC</td>
<td>TBD</td>
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<tr>
<td>LET-ACWB102</td>
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<tr>
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<td>LET-ACWB104</td>
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<tr>
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</tr>
<tr>
<td>LET-ACWB108</td>
<td>European Culture (English)</td>
<td>5</td>
<td>HC/HC</td>
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<td>Varying</td>
</tr>
<tr>
<td>LET-ACWB109</td>
<td>Values of Culture (English)</td>
<td>5</td>
<td>HC/HC</td>
<td>TBD</td>
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<tr>
<td>LET-ACWB107</td>
<td>Cultural Theory (English)</td>
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<tr>
<td>LET-ACWB100</td>
<td>Inleiding Literatuurwetenschap</td>
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<th>Exams (ST/MT/W)</th>
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<td>HC/HC</td>
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### LET-ACWB106-ACS
- **Name:** Academic Skills
- **EC:** 5
- **Form:** HC/WC
- **Exams:** TBD
- **CU:** 2

### LET-ACWB105-ACS
- **Name:** Image, Music and Text Analysis
- **EC:** 10
- **Form:** HC/WC
- **Exams:** TBD
- **CU:** Varying

### LET-ACWB108
- **Name:** European Culture
- **EC:** 5
- **Form:** HC/WC
- **Exams:** TBD
- **CU:** Varying

### LET-ACWB109
- **Name:** Values of Culture
- **EC:** 5
- **Form:** HC/WC
- **Exams:** TBD
- **CU:** 4

### LET-ACWB107
- **Name:** Cultural Theory
- **EC:** 10
- **Form:** HC/WC
- **Exams:** TBD
- **CU:** 6

### LET-ACWB100-ACS
- **Name:** Research Methods
- **EC:** 5
- **Form:** HC/WC
- **Exams:** TBD
- **CU:** 6

**Total:** 60

**WC = seminar, HC = lecture, ST = written examination, MT = oral examination, W = written assignment, CU = number of contact hours, TBD = to be determined**

2. Lecture attendance
   a. Attendance is mandatory for all first-year (propedeuse) components, including the mentorship.
   b. If a student has attended less than 80% but at least 50% of the lectures of a component, he will be excluded from the second opportunity to take the examination or the practical exercises of the component in question.
   c. If a student has attended less than 50% of the lectures of a component, he will be excluded from both opportunities to take the examination or the practical exercises of the component in question. This means he will be unable to complete this component in the academic year in question.

3. Practical exercises in the first year
   a. The following first year components listed in Article 7.5a include practical exercises in the form of written and/or oral assignments, possibly alongside the programme’s lectures, seminars or instructional lectures. The method used for each component in Core Curriculum 1 is determined by the programme which provides the component.
   b. The examination of a component listed in the first clause of this article may not be taken until the corresponding practical exercises have been successfully completed:
      *Not applicable*
   c. For the following components, successfully completing the practical exercises is equivalent to passing a corresponding examination: *not applicable*

**Article 7.5b  Composition of the core programme (post-propaedeutic phase)**

Subject to the general provisions of these regulations, the programme after the first year is comprised of the following educational units:

1. The core programme includes the following components with the accompanying study load in EC:

<table>
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<th>Name</th>
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<th>Form (WC/HC)</th>
<th>Exams (ST/MT/W)</th>
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<td>HC/WC</td>
<td>TBD</td>
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<td>Values of Culture</td>
<td>5</td>
<td>HC/WC</td>
<td>TBD</td>
<td>4</td>
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<tr>
<td>LET-ACWB107</td>
<td>Cultural Theory</td>
<td>10</td>
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<td>LET-ACWB100-ACS</td>
<td>Research Methods</td>
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<td>HC/WC</td>
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### Specialisation in Algemene cultuurwetenschappen

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<th>Exams</th>
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<tr>
<td>LET-ACWB200</td>
<td>Gender en de kunsten</td>
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<td>HC/WC</td>
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<tr>
<td>LET-ACWB204</td>
<td>Muziekcultuur</td>
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<td>LET-ACWB202</td>
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<tr>
<td>LET-ACWB203</td>
<td>Vulgar Culture (English)</td>
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<td>HC/WC</td>
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<td>LET-ACWB207</td>
<td>Intertekstualiteit: methoden en vaardigheden</td>
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<td>LET-ACWB301</td>
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<td>Podiumcultuur: De actualisering van klassiek theaterrepertoire</td>
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<td>Television: Industry and Aesthetics (English)</td>
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<td>HC/WC</td>
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<td>LET-ACWB703</td>
<td>Organising the Creative Industries (English)</td>
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<td>HC/WC</td>
<td>TBD</td>
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<tr>
<td>LET-ACWB705</td>
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Total: 120

### Course code | Name                                                                 | EC | Form | Exams | CU |
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<td>Visual Culture</td>
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<td>TBD</td>
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<td>Perspectives on Photography: History and Theory</td>
<td>5</td>
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<td>LET-ACWB703</td>
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<td>LET-ACWB704</td>
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</table>

**WC** = seminar, **HC** = lecture, **ST** = written examination, **MT** = oral examination, **W** = written assignment, **CU** = number of contact hours, **TBD** = to be determined

2. Lecture attendance  
   a. Attendance is mandatory for all first-year (propedeuse) components, except for the Bachelor’s Thesis.  
   b. If a student has attended less than 80% but at least 50% of the lectures of a component, he will be excluded from the second opportunity to take the examination or the practical exercises of the component in question.  
   c. If a student has attended less than 50% of the lectures of a component, he will be excluded from both opportunities to take the examination or the practical exercises of the component in question. This means he will be unable to complete this component in the academic year in question.

3. Practical exercises in the core programme  
   a. All core programme components listed in Article 7.5b include practical exercises in the form of written and/or oral assignments, alongside the programme’s lectures, seminars or instructional lectures. The method used for each component in Core Curriculum II and III and the courses in the minors is determined by the programme which provides these courses: *Not applicable*  
   b. The examination of a component listed in the first clause of this Article may not be taken until the corresponding practical exercises have been successfully completed: *Not applicable*  
   c. With regard to the following components, passing grades are required for both the practical exercises and the corresponding examination: *not applicable.*

**Article 7.5c  Core curriculum**

1. All students who have been enrolled in the first year from 1 September 2011 shall follow a core curriculum of 15 ECs during their study programme. This core curriculum consists of the following components:
<table>
<thead>
<tr>
<th>Course code</th>
<th>Name</th>
<th>EC</th>
<th>Form (WC/HC)</th>
<th>Exams (ST/MT/W)</th>
<th>CU</th>
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<tbody>
<tr>
<td>LET-KCCC100</td>
<td>Wisegerige reflectie: Esthetica (ACW)</td>
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<tr>
<td>LET-ACWCC100-ACS</td>
<td>Philosophical Reflection (ACS)</td>
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<tr>
<td>FTR-FICC200</td>
<td>Kennis en inzichten in de humaniora</td>
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<tr>
<td></td>
<td>1. Theories of Interpretation: Understanding and Explanation in the Humanities</td>
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<tr>
<td></td>
<td>2. Intellectuele geschiedenis van het Christendom</td>
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<td></td>
<td>3. De zijderoute</td>
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<td></td>
<td>4. De oudheid en haar voortleven in de Europese cultuur</td>
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<td></td>
<td>5. Golden Ages: Baroque Art in Italy and the Netherlands</td>
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<td>6. Van Homerus tot Houellebecq: meesterwerken uit de Europese letterkunde</td>
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<td>7. Gender, Identity, Diversity: Key concepts and Debates</td>
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<td>8. Woorden en woordgebruik</td>
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<td>9. De academicus voor de klas</td>
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<td>Geesteswetenschappen en samenleving</td>
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</tr>
</tbody>
</table>

WC = seminar, HC = lecture, ST = written examination, MT = oral examination, W = written assignment, CU = number of contact hours, TBD = to be determined

**Article 7.6 Validity of credits earned**

Contrary to the provisions of Article 3.11, notwithstanding the provisions in clause 1 and 2 of the said Article, the following restrictions shall apply to results:

- European Culture (English): 24 months
- Academische vaardigheden: 24 months
- Academics Skills: 24 months
- Cultural Theory: 24 months
- Values of Culture (English): 24 months
- Intertekstualiteit: methoden en vaardigheden: 36 months
- Cultuur en politiek: 36 months
- Kunstkritiek en repertoire: 36 months.
Article 7.7  Generic exemptions
In addition to the provision in the general part of these regulations, the Examination Board provides the student with the following (generic) exemptions on the basis of the previously mentioned (parts of) the degree programmes: not applicable.

Section 8  Examinations

Article 8.1  Number of examination opportunities per educational unit
By way of derogation from the general part of these regulations, the examinations for the following educational units can only be taken once.

Article 8.2  Sequence of examinations
1. Examinations and associated practical exercises of the components listed below may only be done once the examinations of the listed components have been successfully completed:
   a. Foundation year (propedeuse): Not applicable
   b. Core programme:
      - Gender en de kunsten after successfully completing Cultuurtheorie.
      - Muziekcultuur after successfully completing Cultuurtheorie and Analyse van muziek, tekst en beeld.
      - Tekstcultuur after successfully completing Literatuurwetenschap: tekst en betekenis and Analyse van muziek, tekst en beeld.
      - Podiumcultuur after successfully completing Kunstkritiek en repertoire.
      - Intertekstualiteit: methoden en vaardigheden after successfully completing Academische vaardigheden and Analyse van muziek, tekst en beeld.
   - City Culture (for ACW students): after successfully completing Analyse van muziek, tekst en beeld and Cultural Theory; (for ACS students): after successfully completing Image, Text and Music Analysis and Cultural Theory.
   - Visual Culture (for ACW students): after successfully completing Analyse van muziek, tekst en beeld and Cultural Theory; (for ACS students): after successfully completing Image, Text and Music Analysis and Cultural Theory.
   - Cultuur en Politiek after successfully completing Values of Culture and Cultural Theory.
   - Television: Industry and Aesthetics (for ACW and ACS students): after successfully completing History of the Western Arts 1-4; (for ACW students): after successfully completing Analyse van muziek, tekst en beeld; (for ACS students): after successfully completing Image, Text and Music Analysis.
   - Organising the Creative Industries (for ACW and ACS students): after successfully completing History of the Western Arts 1-4; (for ACW students): after successfully completing Analyse van muziek, tekst en beeld; (for ACS students): after successfully completing Image, Text and Music Analysis.
   - Working through Fashion (for ACW and ACS students): after successfully completing History of the Western Arts 1-4; (for ACW students): after successfully completing Analyse van muziek, tekst en beeld; (for ACS students): after successfully completing Image, Text and Music Analysis.
- **Onderzoekseminar Cultuurbeleid** after successfully completing Values of Culture and Cultural Theory.
- **Leren in het museum** after successfully completing Values of Culture and History of the Western Arts 1-4.
- **Museumeducatieve praktijk** after successfully completing Values of Culture and History of the Western Arts 1-4.

2. Bachelor Thesis:

   In special cases, the Faculty Examination Board may, at the request of the student, permit deviations from the sequence stated above.

3. In regard to an examination which is not mentioned in the first clause because it corresponds to a course from a different programme, the Education and Examination Regulations of that programme shall apply.
PART IV TRANSITIONAL AND FINAL PROVISIONS

Section 9. Transitional provisions

Not applicable

Section 10 Final provisions

Article 10.1 Safety net scheme and hardship clause

1. In all cases not covered fully or clearly by these regulations, the decision lies with the dean.
2. In all cases in which these regulations may result in unreasonable or unfair situations for individual students, the Examination Board or, as a last resort, the dean is authorised to make an exception to the provisions in the Education and Examination Regulations.

Article 10.2 Establishment and amendments

1. Notwithstanding the provisions in Article 7 of the Structure Regulations, these regulations are drawn up or amended by the dean after receiving advice from the programme committees and after having obtained the approval of the Joint Assembly of the faculty.
2. In principle, these regulations are established for the entirety of the current academic year. Changes can only be made if they do not disproportionately harm the interests of the student.

Article 10.3 Entry into force

1. These regulations shall enter into force on 1 September 2018.
2. The Education and Examination Regulations applicable before this date will then expire.

Article 10.4 Publication

1. The Director of Education is responsible for publishing these regulations and any amendments thereto.
2. Any party involved can obtain a copy of the documents specified in the first clause from the Student Information Point.

As established by the dean on 1 September 2018.
Appendix 1: Distinction regulations

Article 1 - Awarding distinctions

1. With due observance of the provisions set out in this article, the Examination Board is responsible for the decision of whether a distinction shall be awarded and if so, which distinction.

2. The distinctions
   a. “cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in clause 3 is equal to or higher than 8.0, or
   b. “summa cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in clause 3 is equal to or higher than 9.0.

3. The distinction shall be calculated on the basis of all components of the examination programme for which a mark has been awarded on a scale ranging between 1 and 10, with the exception of extra-curricular components.

4. The number of EC of the component referred to in clause 3 shall serve as the weighting factor for the calculation of the weighted average result, unless stipulated otherwise in the programme-specific part of these regulations.

5. The distinction shall not be awarded if more than 10 percent of the total study load of the examinations programme (being one or more components) has been re-sat and if interim examinations have been re-sat more than once, unless the Examination Board exercises its authority to decide otherwise, stating the reasons for this decision.

6. The distinction shall not be awarded if fraud was discovered in one of the examinations of the degree programme.

Article 2 - Transitional provision for distinctions

Not applicable
Appendix 2: Binding Study Advice Regulations

Article 1 – First year study advice
1. At the end of the first academic year in which a student is enrolled for the first year of a full-time Bachelor’s programme, the First Year Study Advice Committee shall issue a binding study advice on behalf of the dean, no later than 31 August, regarding the continuation of the programme as stipulated in Article 7.8b of the Act.
2. The propaedeutic phase (foundation year) constitutes the curriculum of the first year of the Bachelor’s programme and consists of a study load of 60 EC.
3. The First Year Study Advice Committee shall issue a positive advice to students who have completed at least 45 EC of the first-year curriculum, as referred to in clause 2.
4. The First Year Study Advice Committee shall issue a negative advice to students who have not met the requirement set out in clause 3, except in instances of extraordinary personal circumstances as stipulated in Article 3. A negative advice constitutes a binding rejection.
5. In case of a binding rejection, the First Year Study Advice Committee shall formulate a plan to inform the student of a binding negative study advice and provide the student with the opportunity to be heard before the binding study advice is issued.
6. To determine whether the required credits referred to in clause 3 have been achieved, exempted credits shall not be counted. The Examination Board may determine exemptions differently and set supplementary or additional requirements.
7. Student hearings are conducted by the First Year Study Advice Committee.
8. For students who enrolled after 31 January, the First Year Study Advice Committee shall issue the binding study advice at the end of the second academic year. In this case, the First Year Study Advice Committee shall only issue a positive advice if the first year has been successfully completed.
9. The dean is authorised to set out specific rules for students who are enrolled in a recognised double degree programme under these regulations.
10. Students who terminate their enrolment before 1 March will not receive a study advice. If they re-enrol for the same programme in the following academic year, they shall receive the binding study advice at the end of the second year of enrolment. The provisions of the last sentence of clause 8 shall apply accordingly.
11. A student may appeal the binding negative study advice with the Examination Appeals Board within six weeks. The appeal does not suspend the validity of the binding study advice.

Article 2 – Preliminary study advice
1. The First Year Study Advice Committee shall issue a preliminary study advice to students after the first semester, based on the results achieved up till that point.
2. The preliminary study advice is primarily intended as a warning to students who have made insufficient progress in their studies. The students in question will be invited for an interview
with the student advisor to discuss how study results could be improved or what other alternative programmes would be better suited to them.

**Article 3 – Personal circumstances**

1. The First Year Study Advice Committee shall take into account personal circumstances in their binding study advice decision, as stated in Article 2.1 of the Act’s Implementation Decree, insofar as these circumstances have been reported to the student advisor, a student dean or another designated person by the student or by someone else on behalf of the student. The student may be asked to further substantiate or justify personal circumstance claims.

2. Only personal circumstances mentioned in or supported by the Act are eligible.

3. If, on the basis of clause 1, no negative study advice with a binding rejection has been issued, the First Year Study Advice Committee shall issue a study advice before the end of the second academic year as stipulated in the last sentence of Article 1, clause 8.

**Article 4 – Duration of the period of rejection**

Students who have received a binding negative study advice may not re-enrol in the relevant Bachelor’s programme for a period of three years, or for any other Bachelor’s programmes that the dean has determined fully or partially share the first-year phase.

**Article 5 – Hardship clause for binding study advice**

In special cases and after consulting with the First Year Study Advice Committee, the dean may decide to not issue a binding rejection in conjunction with a negative study advice.
Appendix 3: Regulations for fraud during examinations

Section 1. Introductory provisions

Article 1. Objective of the regulations
1. To prevent fraud during examinations as specified in Article 7.12b of the Higher Education Act, the Executive Board of Radboud University (hereinafter: RU) has adopted the following regulations.
2. In order to coordinate the provisions in these regulations between faculties, the regulations have been created by the Executive Board as a comply or explain scheme.

Article 2. Scope of the regulations
1. With the exception of the provision in Appendix 1, these regulations apply to all of the initial degree programmes at RU and the students enrolled in them.
2. In the event of a separate decision by the Executive Board, components of these regulations may be declared to apply mutatis mutandis to other educational offerings from RU.

Article 3. Definition of terms
The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, “the Act”) will have the same meaning as these terms have in the Act.

Section 2. Definition of fraud, procedure and sanctions

Article 4. Definition of fraud
1. Fraud at RU is defined as any behaviour or negligence on the part of the student that, by nature, is directed towards making it partly or entirely impossible to properly assess the knowledge, insights, and skills of the student or of another student.
2. Fraud in general is defined as:
   a) fraud when taking written examinations, including:
      i. having tools at one’s disposal that have not been authorised in accordance with the Regeling Huisregels Tentamenruimten RU (RU house rules for examination rooms)
      ii. looking at the work of others or exchanging information
      iii. impersonating someone else or allowing someone else to represent oneself during an interim examination
   b) fraud when writing theses or other papers, including:
i. plagiarism in the sense of using or including another person’s texts, data, or ideas without fully and correctly citing the source; plagiarism in the sense of using the work of another student and presenting it as one’s own; and other forms of plagiarism specific to academia

ii. the fabrication or falsification of research data

iii. the submission of a thesis or other paper that has been written by someone else

c) other fraud during examination, including:

i. acquiring the questions, answer sheets, or other similar information prior to the time of the examination

ii. changing answers to questions on an examination after it has been submitted for assessment

iii. providing incorrect information when requesting exemption, an extension of the validity period, and other similar requests regarding an examination

3. Any attempt at fraud will also be considered fraud in the sense of these regulations.

Article 5. Procedure for suspected fraud

1. In the event that fraud is suspected, the Examination Board or the examiner will immediately inform the student. If fraud is suspected while an exam is being given, then the Examination Board or the examiner will provide the student with the opportunity to complete the exam.

2. The Examination Board or the examiner may order the student to provide the materials involved in the suspicion of fraud.

3. The Examination Board or the examiner will draw up a report of the suspected fraud. If the examiner creates the report, they will send it to the Examination Board immediately.

4. For the application of the provisions in clause 1 and 2, the examiner is understood to include the invigilator or another RU staff member.

Article 6. Procedure for investigating and determining fraud

1. The Examination Board will immediately make the report specified in Article 5 available to the student and will begin an investigation into it. The Examination Board will provide the student with the opportunity to respond to the report in writing. The Examination Board will hear both the examiner and the student.

2. Within four weeks of making the report available to the student, the Examination Board will determine whether there is evidence of fraud. The Examination Board will inform both the student and the examiner of its decision in writing. The period of four weeks may be extended by two weeks.
3. If fraud is determined, the Examination Board will declare the examination in question to be invalid.

4. If fraud is determined, the Examination Board will document the identification of fraud and the sanctions imposed in the student’s file.

Article 7. Sanctions

1. If the Examination Board determines an instance of fraud, it is able to:
   a) decide that the student is no longer able to sit for one or more exams during a period to be defined by the Examination Board, being no longer than a year
   b) decide that the distinction can be granted on the student’s diploma
   c) recommend to the Dean of the Honours Academy that the student not be admitted into the honours programme of the university or faculty, or that the student’s participation in the university or faculty honours programme be terminated

   If the Examination Board determines a serious instance of fraud, it is also able to:
   d) recommend to the Executive Board that the student’s enrolment in a degree programme be definitively terminated.

2. After serious fraud has been determined by the Examination Board, the Executive Board may definitively terminate the student’s enrolment in a degree programme at the suggestion of the Examination Board.

3. The sanctions as specified in this provision will be imposed on the day following the date on which the student has been informed of the decision to impose the sanctions.

Section 3. Transitional provisions

(no transitional regulations)

Section 4. Final provisions

Article 8. Decisions and legal protection

1. Decisions on the basis of these regulations may be sent to the student digitally or by e-mail.

2. For decisions based on these regulations, the student is permitted to appeal the relevant decision within six weeks of the decision date to the Examination Appeals Board (EAB).

Article 9. Establishment and amendments
1. These regulations have been adopted by the Executive Board in accordance with the comply or explain principle.

2. If the content of these regulations relates to the duties and powers of the dean of the faculty or the duties and powers of the Examination Board of the degree programme, that content must be approved by the dean or the Examination Board. Without any explanation from the dean or the Examination Board as specified in clause 1, this approval is considered granted within three months of the regulations being adopted.

**Article 10. Entry into force**

In accordance with the provision in Article 9, these regulations will enter into force on 1 September 2018.

On that date, these regulations will replace the preceding regulations.

**Article 11. Publication**

1. The Executive Board is responsible for publishing these regulations and any amendments thereto.

2. For the purposes of adequately and clearly informing the (prospective) student, the dean and the Examination Board include these regulations as an appendix to the Education and Examination Regulations (EER).

Agreed upon by the Executive Board on 13 November 2017