Bonuses for PhD-students

IMM Board
Vastgesteld: 26/06/2017

IMM PhD students may qualify for two bonuses: a rapid graduation bonus of 1500 euro gross and/or an IMM Graduate School Bonus of 500 euro gross.

Terms to qualify for the Rapid Graduation Bonus (*CAO Nederlandse Universiteiten, Artikel 3.16: Toelage op andere gronden)*:
- You have an employment contract as a PhD-student with the Institute for Molecules and Materials (IMM)
- You may also qualify in case you have a contract with FOM (Stichting voor Fundamenteel Onderzoek der Materie) and you conducted your PhD research at IMM.
- You must send your thesis manuscript to the manuscript committee within the period of your employment contract (48 months for fulltime), and this manuscript is subsequently approved.
- The period of 48 months may be extended in case of specific circumstances, such as long-term illness, pregnancy leave or a time-consuming commitment to additional tasks related to your work at IMM. In these cases you can make a written appeal to the IMM Board explaining the situation. The IMM Board will then advice the IMM director whether you qualify for the bonus. The IMM director will decide on this.

Terms to qualify for the IMM Graduate School Bonus:
- You qualify for the IMM certificate by completion of the PhD-Training and Guidance Programme.
- Your thesis manuscript was handed in to the manuscript committee within 48 months (for fulltime employment) after the starting date of your contract, and this manuscript is subsequently approved.
- The period of 48 months may be extended in case of specific circumstances, such as part-time employment, long-term illness, pregnancy leave or a time-consuming commitment to additional tasks related to your work at IMM. In these cases you can make a written appeal to the IMM Board explaining the situation. The IMM Board will then advice the IMM director whether you qualify for the bonus. The IMM director will decide on this.

How will the bonuses be paid?
The supervisor sends a copy of the cover letter, used to address the manuscript committee, and the proof that the PhD-Training and Guidance Programme is completed (if available) to the IMM Bureau. If the bonus is granted the personnel department will take care of the actual payment.

This new rule is valid for PhD-manuscript submissions as of 1 April 2016.