

## Assessment form Internship

To be filled in by the RU or UDE supervisor. For assessment, apply the letters A to F (according to the ECTS grading system). If the highest possible grade is achieved (4.0), indicate an 'A+'.

Research (50% of final grade)	A 3.6 – 4.0	B 2.9 – 3.5	C 2.2 – 2.8	D 1.5 – 2.1	E 1.0 – 1.4	F 0	Comments (if any)
Adequate definition of the problem, objective and question and working method							10%
Setting-up, executing and finalising a study on student's own							12.5%
Acquiring, analysing and interpreting data							10%
Creativity and originality							7.5%
Making an appeal to supervision and processing of the contributions of the supervisor							7.5%
Cooperation (if applicable)							2.5%
Report (50% of final grade)	A 3.6 – 4.0	B 2.9 – 3.5	C 2.2 – 2.8	D 1.5 – 2.1	E 1.0 – 1.4	F 0	Comments (if any)
Quality of the contents (accuracy, completeness, foundation)							25%
Structure (internal coherence)							15%
Use of language and style of writing (correct, consistent, scientific, clear and short)							10%
<b>Final grade</b>							



**seen and approved**

(signature student)

date: .....

**discussed with the student on .....**

(signature assessor)

**Possible remarks coming from the student about the research, evaluation and quality of the supervision:**

### **Annotation**

The assessment is based on quantified criteria. The form leads to an assessment of student's internship expressed by the letters A to F according to the ECTS grading system. Next to that it gives the student good insight in his/her strengths and weaknesses.

The assessment is divided into the execution of the research and the compilation of the report on the research.

Research and compilation of the report are included in the evaluation of the internship in a **ratio of 1:1**. The last column of the assessment form (comments) also shows the weighing factor of the individual parts. These weighing factors should be considered as a guideline. Special circumstances can lead to a motivated departure from these weighing factors.