

## ROSKILDE UNIVERSITY – FACT SHEET

### Institutional details

<b>Institution</b>	Roskilde University Universitetsvej 1 4000 Roskilde Denmark
<b>Erasmus Code</b>	DK ROSKILD01
<b>PIC Code</b>	999901803
<b>Organisation ID</b>	E10209146
<b>Institution website</b>	<a href="https://ruc.dk/">https://ruc.dk/</a>

### Main contacts

<b>Contact person</b>	Elena Paños Gundersen
<b>Responsibility</b>	Institutional Erasmus Coordinator / agreement administration
<b>Contact details</b>	International Education & Mobility Phone: +45 4674 3579 Email: <a href="mailto:epg@ruc.dk">epg@ruc.dk</a>

<b>Contact person</b>	Rana Chaachouh Heidi Thomsen
<b>Responsibility</b>	Incoming Mobility Officers / incoming learning agreements
<b>Contact details</b>	International Education & Mobility Phone: +45 4674 2244 Email: <a href="mailto:incoming-exchange@ruc.dk">incoming-exchange@ruc.dk</a>

<b>Contact person</b>	Anne Keinke
<b>Responsibility</b>	Outgoing Mobility Officer / outgoing learning agreements (primary contact)
<b>Contact details</b>	International Education & Mobility Phone: +45 4674 2144 Email: <a href="mailto:outbound-exchange@ruc.dk">outbound-exchange@ruc.dk</a>

### Academic calendar

<b>Academic calendar</b>	<p>The academic year at RUC is divided into two semesters:</p> <ul style="list-style-type: none"> <li>• <b>The Autumn semester:</b> running from 1 September to 31 January</li> <li>• <b>The Spring semester:</b> running from 1 February to 30 June</li> </ul> <p>Please note that normally the last 2 weeks of the semester is project group exam period.</p>
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## Application procedure and deadlines

<b>Application procedure</b>	<a href="https://ruc.dk/en/admission-exchange">https://ruc.dk/en/admission-exchange</a>  Please note that only full applications will be considered (the official language test can be forwarded after the deadline, however)
<b>Deadline; Autumn term</b>	Application: 01 May Nomination: 2 weeks prior Language test: 15 June
<b>Deadline; Spring term</b>	Application: 01 October Nomination: 2 weeks prior Language test: 15 November

## Course information

<b>Online course catalogue</b>	Course packages in English: <a href="https://ruc.dk/en/intro-exchange-and-guest-students">https://ruc.dk/en/intro-exchange-and-guest-students</a>  The full course catalogue can be found at <a href="http://study.ruc.dk">study.ruc.dk</a>
<b>Project work</b>	RUC adheres to project-based learning principles and each semester 15 ECTS is devoted to group project work (both at BA and MA level). More information on group and problem-oriented project work can be found here: <a href="https://ruc.dk/en/intro-exchange-and-guest-students">https://ruc.dk/en/intro-exchange-and-guest-students</a> <a href="https://www.youtube.com/watch?v=NBGIWwGyIE">https://www.youtube.com/watch?v=NBGIWwGyIE</a>
<b>Group formation process</b>	<p>It is very important that the student arrive at Roskilde University in time to participate in all study activities from semester start (1 September/1 February). Normally there will be group formation days within the first week, where students find the subject of the project and team up in project groups.</p> <p>Group formation days are usually a 2-3 days long process, where you spend the days talking about subjects for the project, facilitated by academic staff. By the end of the 2-3 days, students will have narrowed the subjects for the project into a very specific title that the project will be focused on and the team up in groups. At this time groups will register together for the exam as a project group.</p> <p>The process gives students possibilities to influence the subject and feel out fellow students, as they have to work closely together for the whole semester on the project. It is not possible to do a project alone.</p>
<b>Restrictions</b>	Exchange students should mainly choose their courses within the agreed field of study. Whether or not they are allowed to take courses within other fields depends on their academic background and course availability.

## Exam information

<b>Exam information</b>	Examinations normally take place in January and June following the end of course programmes and project work.
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## Foundation course for international students

We strongly recommend incoming students to participate in the pre-semester Foundation Course. More information: <https://ruc.dk/en/foundation-course>

## Grading system

7 point grading scale (see below) **and** pass/fail (please note that it is not possible to give individual grades to exchange students in courses with pass/fail assessment).

Danish Mark	Explanation of the Mark	Equivalent ECTS Mark
12	Is given for an excellent performance, displaying a high level of command of all aspects of the relevant material with no or only a few minor weaknesses	A
10	Is given for a very good performance, displaying a high level of command of most aspects of the relevant material with only minor weaknesses	B
7	Is given for a good performance, displaying good command of the relevant material and some weaknesses	C
4	Is given for a fair performance, displaying some command of the relevant material but also some major weaknesses	D
02	Is given for a performance meeting only the minimum requirements for acceptance <b>(Lowest passing grade)</b>	E
00	Is given for a performance which does not meet the minimum requirements for acceptance <b>(Failure)</b>	Fx
-3	Is given for a performance which is unacceptable in all respects <b>(Failure)</b>	F

## Language requirements

Type of mobility	Language of instruction 1	Language of instruction 2	Recommended language of instruction level according to CEFR
Student Mobility for Studies	English	Danish	<b>English:</b> B2 (requirements for documentation can be found here: <a href="https://ruc.dk/en/admission-exchange">https://ruc.dk/en/admission-exchange</a> ) <b>Danish:</b> Near native documented by: A course in Danish at A-level
Staff Mobility for Teaching	English		B2 (recommended)

## Students with disabilities

Students with a physical or psychological disability, chronic illness or dyslexia must contact [incoming-exchange@ruc.dk](mailto:incoming-exchange@ruc.dk) for personalised advice before or in the early stages of their application.

## Accommodation

Roskilde University administers a limited number of dorm rooms on campus for exchange students.

<b>Contact details</b>	Heidi Thomsen <a href="mailto:incoming-exchange@ruc.dk">incoming-exchange@ruc.dk</a> +45 4674 2335
<b>Website</b>	<a href="https://ruc.dk/en/accommodation-exchange-students">https://ruc.dk/en/accommodation-exchange-students</a> See also our 'Getting Started' guide: <a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>

## Cost of living

Students should expect to spend an average of 8,000DKK (€ 1070) per month:

<b>Housing</b>	DKK 3000-5000 (€ 400-670)
<b>Food</b>	DKK 1500-2000 (€ 200-270)
<b>Transportation</b>	DKK 660 (€ 90)
<b>Books</b>	DKK 250-500 (€ 35-70)

## Insurance

<b>Contact details</b>	Incoming Exchange Team <a href="mailto:Incoming-exchange@ruc.dk">Incoming-exchange@ruc.dk</a> +45 4674 2244
<b>Website</b>	See our 'Getting Started' guide: <a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>

## Visa

<b>Contact details</b>	Rana Chaachouh <a href="mailto:Incoming-exchange@ruc.dk">Incoming-exchange@ruc.dk</a> +45 4674 2244
<b>Website</b>	See our 'Getting Started' guide: <a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>

## Additional information for international students & partners

<b>Getting Started guide</b>	<a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>
<b>About the University and Campus</b>	<a href="https://youtu.be/IFGKuoWXJYQ">https://youtu.be/IFGKuoWXJYQ</a> <a href="https://youtu.be/pfe_WUgWQgE">https://youtu.be/pfe_WUgWQgE</a> <a href="https://youtu.be/aW4pQjDUnGo">https://youtu.be/aW4pQjDUnGo</a>
<b>Sending of Hard Copies</b>	Roskilde University does not mail hard copies of learning agreements, letters of acceptance, etc. by post. We handle everything <u>digitally</u> .