

PARTNER INFORMATION SHEET 2016/2017

Full legal name of the institution (in English and local language)	Hochschule Bremen, City University of Applied Sciences	
Erasmus Code	D Bremen04	
Address	Neustadtswall 30, 28199 Bremen, Germany	
International Office	International Office AB-Building, Rooms AB 104-108 Neustadtswall 30, 28199 Bremen, Germany E International-office@hs-bremen.de T +49 (0) 421 5905 -2148, -2640, -4135 F +49 (0) 421 5905 -4109	
Institution's website	hs-bremen.de	
Website for incoming exchange students	http://www.hs-bremen.de/internet/en/international/office/incomings/austausch/	
Institutional Coordinator International Office INCOMING Students	Christiane Sgonina T +49 (0) 421 5905-2160 F +49 (0) 421 5905-4109 E International-office@hs-bremen.de E intorooms@hs-bremen.de	
Accommodation		
ERASMUS+ Institutional Coordinator Deputy Institutional Coordinator	Ilka Knippel Katharina Nowakowski T +49 (0) 421 5905-4135, -2440 F +49 (0) 421 5905-4109 E erasmus@hs-bremen.de	
Departmental Coordinator INCOMING and OUTGOING Students	Claudia Kuhlmann T +49 (0) 421 5905-4230 E claudia.kuhlmann@hs-bremen.de F +49 (0) 421 5905 4815	Lara Müller T +49 (0) 421 5905 -4814 E lara.mueller@hs-bremen.de
	Hochschule Bremen, City University of Applied Sciences Departmental International Office Faculty 1 - School of International Business (SiB) Werderstraße 73 28199 Bremen Germany	

Courses offered for incoming students	Will be sent with our information package to our partners and students.	
Language of instruction	For English held courses we need a proof of proficiency (see below*) For German held courses we need a B1.2 level certificate of German knowledge base on the Common European Framework of Reference for Languages (CEFR)	
	Winter Semester 2016/2017	Summer Semester 2017
Application deadlines	June 1 (same year)	January 15 (same year)
Semester dates	Semester: 01.09.2016 – 28.02.2017 Lectures Start: 04.10.2016 – 27.01.2017 Exams : 30.01.2017 – 10.02.2017	Semester: 01.03.2017 – 31.08.2017 Lectures Start: 13.03.2017 – 30.06.2017 Exams : 03.07.2017 – 14.07.2017
Orientation week (OW) *Compulsory attendance, students should arrive a few days before the OW	26.09. – 30.09.2016 (morning)	06.03. – 10.03.2017 (morning)
German intensive language course for incoming students	27.09. – 30.09.2016 (afternoon)	01.03. – 04.03.2016 (afternoon)
Courses during the semester	60-hrs-course for EUR 160,00 (6 ECTS)	60-hrs-course for EUR 160,00 (6 ECTS)
<u>Approximate monthly costs (in Euro) for:</u>		
Onetime payment	~ 100,00	
- Visa fees (BSU) for non-European	~ 35,00	
- Study material/ books	~ 230,00 per semester (semester ticket, students' union fee)	
- City and regional transportation		
Monthly:	~ 250,00 - 350,00	
- Accommodation	~ 82,00	
- Health insurance	~ 200,00	
- Food and Beverage		
Overall for about five month	~ 3300,00 (including Visa costs)	

Application Procedure Exchange Programme:

The student contacts the persons in charge of the cooperation at his/her home university in order to make arrangements for his/her studies in Bremen.

The coordinators at the home and host institutions will inform the applicant about the details for applying.

The nominations should include:

- Full name of student: name and last name
- Email address
- Field of study at the home university
- Subject area of study at Hochschule Bremen (HSB)
- Time of study at HSB: winter semester 2016-17 / summer semester 2017 / both semesters

We will send you and/or your students an email with a link which leads to our online application form, open for three months:

- For the winter semester: March 1 – June 1
- For the summer semester: October 15 – January 15

Your students will receive a letter of acceptance and our admittance information after they have submitted their complete online application and have been accepted by the Hochschule Bremen, City University of Applied Sciences.

Please note: We do not require any postal sent original documents. Online registration and/or email nomination is perfectly fine.

Proof of Proficiency in English for International Exchange Students

International exchange students intending to take classes/modules taught in English will need to provide evidence that they have sufficient competence in English as part of their application. Sufficient proficiency in English can be proven by supplying internationally accepted test scores, certificates, or other evidence of adequate language competence.

Students will meet the English language proficiency requirement by providing one (1) of the following English language test scores, certificates or statements of confirmation on language level:

1. IELTS (International English Language Test Service) – minimum score 5.5
2. TOEFL (Test of English as a Foreign Language) – minimum score
 - Paper-based: 530
 - Computer-based: 197
 - Internet-based (iBT): 71
3. University of Cambridge – one (1) of these certificates
 - First Certificate in English – at least grade B, or
 - Certificate in Advanced English – at least grade C, or
 - Certificate of Proficiency in English – at least grade C
4. UNICert level II
5. Michigan English Language Assessment Battery (MELAB) – minimum score 85
6. **B2** competence level certificate/confirmation from a recognized university language center or a language instructor from your home institution based on the **Common European Framework of Reference for Languages (CEFR)**
7. Evidence that:
 - Your native (first) language is English
 - You completed your secondary school education with English as the language of instruction
 - You have spent at least one year studying or working in an English-speaking country within the last three years.