

Erasmus Factsheet – Stockholm University/ Faculty of Social Sciences/Department of Economics

IMPORTANT INFORMATION!

At Stockholm University (SU) there are approximately sixty departments and centres within the Faculties of Humanities, Law, Sciences and Social Sciences. All Erasmus agreements at Stockholm University are signed and handled on a departmental level.

Each department is responsible for its own Erasmus agreements and exchanges.

Stockholm University provides information via EWP via Institutional Data (OUnits) API and IIA Factsheet API¹. However, the IIA Factsheet API is only provided on HEI level, and the information could differ between departments.

This factsheet applies to mobilities with the Department of Economics only.

Information about the higher education institution

Name of the institution and department (faculty, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Stockholm University, Department of Economics	S STOCKHO01 SCHAC: su.se	exchange@su.se +46 8 16 20 00	https://www.su.se/english https://www.su.se/english/search-courses-and-programmes

¹ This document is also for partners who do not use these optional API:s.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

General information for Stockholm University, see Additional information.

Mobility numbers per academic years

Defined in the IIA.³

Recommended language skills

Defined in the IIA.⁴

Calendar

Calendar for Stockholm University/faculty/department	Autumn term (dd/mm)	Spring term (dd/mm)
Nominations of incoming students must reach the institution by	01/04	01/10
Applications from incoming students must reach the institution by	01/05	01/12

*) This information can differ between SU Factsheet API (General IIA information) and the departments at Stockholm University. Common dates for all departments at Stockholm University will be introduced when applications will be handled in Mobility-Online.

Information for	Contact details (email, phone)	Website for information
Application procedure for incoming students	exchange@ne.su.se	https://www.su.se/english/education/exchange-students

Additional requirements

Requirement	Details	Website for information (if applicable)
Academic*	<i>Official transcript</i>	
CV*		
Motivation letter*		

³ The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

⁴ The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Requirement	Details	Website for information (if applicable)
Other*		

*) Common routines for requirements for all departments at Stockholm University will be introduced when applications will be handled in Mobility-Online.

The receiving institution will send its decision within 5 weeks.

Inclusion and accessibility

Students and staff with disabilities are welcome to Stockholm University.

Arrangements for the exchange have to be agreed on before nomination. The sending institution is responsible for covering all extra costs in connection with the exchange.

Information for	Contact details (email, phone)	Website for information
Inclusion and accessibility	disability@su.se +46 8 16 17 80	https://www.su.se/english/education/student-support/studying-with-a-disability

Information

Housing

Information for	Contact details (email, phone)	Website for information
Housing ⁵	housingoffice@su.se +46 8 16 20 00	https://www.su.se/english/education/student-life/housing-for-international-students

⁵ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Visa

Information for	Contact details (email, phone)	Website for information
Visa ⁶	exchange@su.se +46 8 16 20 00	https://www.su.se/english/education/new-in-sweden/visas-and-residence-permits
Migration Board		https://www.migrationsverket.se/English/Startpage.html

Insurance

Information for	Contact details (email, phone)	Website for information
Insurance ⁷	exchange@su.se +46 8 16 20 00	Students: https://www.su.se/english/education/new-in-sweden/insurance Teacher/staff: https://www.su.se/staff/personnel/insurance-for-researchers
Kammarkollegiet		https://www.kammarkollegiet.se/engelska/start/all-services/insurance-for-foreign-visitors/student-insurance/exchange-students-in-sweden

Additional information

Information for	Contact details (email, phone)	Website for information
Stockholm University website		https://www.su.se/english/

⁶ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

⁷ The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information for	Contact details (email, phone)	Website for information
Erasmus institutional coordinator	exchange@su.se +46 8 16 20 00	
All departments at Stockholm University		https://www.su.se/english/education/go-international/exchange-studies/departamental-international-coordinators-at-stockholm-university
Website admitted students		https://www.su.se/department-of-economics/
Course catalogue		https://www.su.se/department-of-economics/education
Grading system ⁸		https://www.su.se/english/education/admission/s/sweden-s-higher-education-system
Welcome Activities	study@su.se	https://www.su.se/welcomeactivities

Other information regarding the terms of the agreement

- In Sweden, the subject of Economics is divided into Economics and Business/Finance. The Department of Economics, *offers courses in the subject of **Economics**, only* (not Business/Finance)
- The Department of Economics conducts teaching and examinations on Campus, exclusively. It is mandatory to sign up in advance to written examinations in IT-system Ladok
- Students who wish to apply to a course of another department of Stockholm university should send the application to the Department of Economics who will forward it to the other department. The other department will assess the application and return to the Department

⁸ Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

- Economics and to the student. Please note that the student, being a student of a partner university to the Department of Economics, should choose at least two courses of the Department of Economics
- About Housing: the Department of Economics does not provide housing. Please read the information provided by the Housing Office at Stockholm university: <https://www.su.se/english/education/student-life/housing-for-international-students> of
- The accounts and other digital services is provided by the IT-department of Stockholm university. <https://www.su.se/english/education/it-for-students>
- Completed courses and study certificates: the student should create the final official transcript in IT-system Ladok so that a verification-code becomes generated for the home-university to verify. If a study certificate with a stamp and a signature from Stockholm University exclusively is needed, the student can order this by logging in to Serviceportalen. Click on Requests, Infocenter / Student Services and select the type of certificate requested

Termination of the agreement

Termination of the Agreement or changes in the data set in the agreement should be made by written notification before September 1st for the following academic year⁹. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁹ In the event of unilateral termination, a notice of at least one academic year should be given.