

Office of Engaged Learning

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FACT SHEET

UIS Institution Information

University Name: [University of Illinois Springfield](#)

Address: One University Plaza, Springfield, IL 62703

UIS Facts: Visit the [Rankings & Facts](#) to learn more about the university.

Study Away Programs Contact Information

Name of Program: [Study Away Programs \(SAP\)](#)

Location: Brookens Library, Office 482 (BRK 482)

Email: sap@uis.edu

Phone Number: 217-206-6640

SAP Main Contacts

Name	Title	Contact Information
Lauren Roalkvan	Associate Director	Email: sap@uis.edu Phone: 217-206-8319 Office: BRK 487
Badria Luteify	Program/Student advisor	Email: sap@uis.edu Phone: 217-206-7889 Office: BRK 486

Admission Requirement

Minimum GPA:

- Exchange Partners: 2.75 on 4.0 scale
- National Student Exchange (NSE): 2.5 on 4.0 scale

English Proficiency: Applicants whose native language is not English must meet the UIS English Proficiency Admission Requirements.

Proficiency Test	Minimum Acceptable Score
TOEFL	61 iBT
IELTS	5.0

Application Process & Deadlines

Application Steps:

1. Request a nomination from your home university.
 - Submit using the [Nomination Online form](#).

2. Complete the [application process](#) for Exchange Students.
3. Turn in **all** required documents listed on the above web page.
4. Complete the general [UIS application](#) as a non-degree-seeking student. Contact blute2@uis.edu with any questions or concerns.

Deadlines:

Allow enough time for the application, admission, & Visa processes. We advise that you apply by the due date to allow enough time for the Visa process. Visit our [Exchange Students](#) web page to learn more.

Semester	Deadline for Nomination	Deadline for Application
Fall 2025	April 1, 2025	April 15, 2025
Spring 2026	October 1, 2025	October 15, 2025

Academic Information

Available Academic Programs: Visit the [Degrees Offered](#) web page for a list of degrees offered at UIS.

Restricted Programs: Nursing & Medical Laboratory Science.

Course List: Visit the [dynamic schedule page](#) on the [Office of Records and Registration](#) website. Students can register for both undergraduate and graduate courses, depending on course prerequisites and any program course restrictions.

Credit Hours:

Students must register for a minimum of 12 credit hours per semester.

- Must have a minimum of 9 credit hours as in-person, on-ground classes. This is a requirement for international exchange students as part of their J1 visa status.

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Academic Calendar

Important Dates for Exchange Students: Visit the [UIS Academic Calendars](#) for additional dates.

EVENT	FALL 2025	SPRING 2025
Preferred Arrival Date	August 19 – August 21 (Orientation Week)	January 6 – January 8 (Orientation Week)
Check-In with SAP Office	August 22	January 9
Classes Start	August 22	January 12
Orientation (Tentative)	August 29	January 16
Campus Closure	September 1 (Labor Day)	January 19 (Martin Luther King Jr. Day)
Mid-Point Check-In (Individual Meetings)	November 3 – November 25	March 11 – April 17
Break	November 26 – November 28 (Thanksgiving)	March 9 – March 13 (Spring Recess)
Classes End	December 6	Saturday, May 2
Final Week	December 8 – 13	May 4 – 9
Last Day of the Semester	December 13	May 9
Final Grades Available	December 19	May 15

Housing

Exchange students are **required** to live on campus. UIS Residence Life offers many housing options. Housing cost depends on students' selection. We recommend the townhouses option. Please visit [Residence Life website](#) to apply for housing and for more information. *You need to secure housing prior to your arrival.*

Meal Plan

A few options are available. Students can choose any of the meal plans available: Signature Plan, Gold Plan, Silver Plan, or Bronze Plan. Cost and more information are available on the [Dining website](#). A meal plan is not required for students who select to live in the apartments/townhouses on campus.

Approximate Cost

Students coming from partner universities will have their tuition and fees waived. The approximate cost of living per semester is estimated at \$6,500. This includes costs for housing, the meal plan, books, and necessities. Actual costs will vary depending on students' choices.

Other Requirements

Health Insurance: All students are required to have health insurance at UIS. In addition, exchange students must acquire health insurance for the duration of their exchange program. (International Exchange Students – refer to the guidelines stated on the second page of your DS2019 form).

Students who do not submit a qualifying health insurance policy will be automatically enrolled in the [UIS Student Health Insurance](#).

Immunization Records: International students are required to submit Yellow Cards from the World Health Organization (WHO) as evidence for immunizations administered outside of the United States. Please visit the [UIS Health Services website](#) for more information.

COVID Policies: Adhere to the [UIS Student COVID-19 Vaccination Policy](#). Updated information can be found on the [UIS: United in Safety page](#).