Bachelor of Biology Selection and Placement Regulations, Radboud University, 2019-2020

Considering that:
- the Executive Board has set a maximum of 200 places for the Bachelor of Biology study programme at Radboud University in the 2019-2020 academic year (hereinafter: the “programme”);
- applicants may qualify for a place within the programme by participating in the selection and placement procedure drawn up by the Educational Institute;
- in view of the regulations governing ‘selection and placement for Bachelor’s programmes”, the Executive Board has mandated the dean to set the quota as stipulated in these regulations;
- in view of those regulations, the Executive Board has also mandated the dean to draw up selection criteria and a selection procedure;
- the dean of the Faculty of Science (hereinafter the “dean”) has set out the programme quota, the selection criteria, and the procedure in greater detail in the regulations below;
- the regulations set out below have been drawn up in accordance with the provisions of the Higher Education and Research Act [Wet op het hoger onderwijs en wetenschappelijk onderzoek] (hereinafter: the “Act”) and related legislation and regulations, including the Higher Education Registration and Admission Regulation [Regeling Aanmelding en Toelating Hoger Onderwijs] (RATHO) and the Minister’s letter of 11 November 2015 in this respect;
- the regulations set out below will apply in the event that the number of registrations exceeds the stipulated quota on 16 January 2019.

General provisions
1. The Biology Selection and Admission Committee will carry out selection and placement for the study programme on behalf of the Executive Board.
2. In each academic year, only one selection procedure is offered. It will not be possible for applicants to register in any other manner or take a resit at a later date.
3. The selection procedure will be conducted between 16 January and 14 April prior to the relevant academic year.

Registration
4. An applicant may register for (selection procedure regarding) the programme through Studielink as of 10 October 2018. The deadline for registration is 15 January 2019.
5. The selection committee will contact any applicant who has registered through Studielink on or before 15 January 2019, using the e-mail address the applicant has specified through Studielink.

Educational and language requirements
6. An applicant will qualify for selection for the programme, provided they:
   a. hold a VWO diploma (six years of university preparation including the subjects of Dutch, English, Biology, Physics, Chemistry and Mathematics A or B) on 31 July 2019 or, in case they have requested permission to submit their diploma at a later
date, expect to hold this diploma by 31 August 2019; or
b. hold a related Bachelor’s degree from a university of applied science or the equivalent thereof, or expect to hold such a qualification by no later than 31 August 2019; or
c. hold a statement of admission based on a special entrance examination or expect to hold such a statement by no later than 31 August 2019; or
d. hold a foreign qualification that is deemed to be the equivalent of the aforementioned requirements and which also comply with any additional requirements for admission in relation to English and Mathematics, or expect to satisfy the aforementioned requirements by no later than 31 August 2019.

Selection criteria, assessment and procedure

7. The criteria (qualitative and otherwise) for selection set out in greater detail in Clause (8)(a) to (c) comprise (i) the results of the online test belonging to the self-study assignment, (ii) the average grade for the mandatory subjects stipulated in Article 6 which were obtained in the applicant’s final completed school year as part of their prior education, and (iii) the applicant’s motivation for wanting to enrol in the programme and how they have oriented themselves about this particular programme. The weighting of these components as part of the final grade shall be 70% and 30% respectively.

8. The following selection criteria will be used:
   a. a self-study assignment followed by an online multiple choice test which is representative of the first year of the Bachelor’s degree. This assignment will require the applicant to study of a number of chapters from the textbook for the first academic year, **Campbell Biology** by J.B. Reece, L.A. Urry et al. (Pearson Education) followed by an online multiple choice test lasting one (1) hour designed to assess the candidate’s understanding of and ability to apply the knowledge that they have acquired;
   b. an orientation and motivational assignment. As part of this assignment, the applicant will have to write a personal statement describing why they have opted for the Bachelor Biology at Radboud University and why the applicant deems to be suitable. This statement should comprise no more than two (2) A4 pages and is based on specific questions.

9. The selection assignments can be accessed online by all candidates.

10. The online test which is part of the self-study assignment referred to in Clause 8a can only be done at the time and date stipulated.

11. An applicant will only be entitled to an extension of the time for the test if they have demonstrated, prior to a date stipulated by the selection committee, that they are or were entitled to an extension of time during their final examinations at secondary school or the examinations conducted for the purposes of the study programme, by means of a statement issued by their secondary school or the examination board for their current course. In such a case, the relevant applicant shall be granted an extension of thirty (30) minutes. An applicant who obtained a certificate before 2014, pursuant to which it has been stipulated that they may be admitted into the university and who no longer holds a statement from their secondary school, shall be required to demonstrate
in some other way, prior to the date stipulated by the selection committee, that it is reasonable to assume that they are entitled to an extension of time. The selection committee shall decide whether an applicant is to be granted an extension of time based on the statement which the applicant has supplied, and shall notify the applicant accordingly but no later than three (3) weeks before the date of the test.

12. Any assignment to which the selection criteria pertain may only be carried out and submitted once.

13. The test and its assessment shall be conducted under the responsibility of the Biology Selection and Admission Committee.

14. The selection committee may refrain from assessing the work carried out by an applicant if the latter fails to comply with the provisions of these regulations and/or any rules applicable while sitting the test or fails to do so in full, on time or in the stipulated manner.

15. In the event that fraud is detected, the relevant applicant will be immediately excluded from the selection.

16. No correspondence will be conducted in relation to the results of the selection assignments. The assessment of the selection assignments will not be accessible for applicants.

Ranking and placement

17. As instructed by the Executive Board, the Biology Selection and Admission Committee will assign a unique ranking number to the applicants who have participated in the selection after the assignments have been assessed.

18. In the event that two (2) candidates qualify for the same ranking number based on the weighted outcomes of the selection components, the selection committee will determine the final ranking number based on the candidates’ attitude towards the study as expressed in their motivational assignment.

19. The Executive Board shall communicate the final ranking order to Studielink no later than 14 April 2019.

20. On 15 April, the applicants ranked 1 to 200 will be offered a place for the programme. If a candidate does not accept a place in the study programme that they have been offered or subsequently deregisters by no later than 15 August, it shall be offered to the next candidate in the rankings.

21. After being assigned a place in the study programme, an applicant should commence the Bachelor Biology at the Radboud University during the very next academic year.

Quota

22. An applicant may register for the programme in any subsequent year no more than three (3) times. The selection results of the self-study assignment and test, and of the orientation and motivational assignment may not be reused for a subsequent academic year. A candidate will be required to carry out these two (2) assignments again at the appropriate time and date.

Final provisions

23. Having regard to the provisions governing selection and placement for Bachelor's programmes of study with a quota, an applicant may file an objection with the Executive Board against a decision made pursuant to these additional regulations.
24. In the event that a situation occurs which is not covered by these additional regulations, the matter will be decided by the selection committee acting on behalf of the Executive Board.

25. In the event that there is a conflict between any provision of these additional regulations and those of the Radboud University Registration Regulations, especially those of the regulations governing selection and placement for Bachelor’s programmes of study with a quota (a hyperlink will follow as soon as those regulations have been published), the provisions of the latter regulations will prevail.

Established by the Executive Board on 23 August 2018.

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