

Education- and examination regulations Master's programme Anthropology and Development Studies 2017-2018

General overview

Part 1 General provisions

Section 1 General provisions

Article 1.1 Applicability

Article 1.2 Definitions

Part 2 General part

Section 2 Admission to the programme

Article 2.1 Admission and admission requirements

Article 2.2 Entry requirements

Section 3 Structure of the programme

Article 3.1 Final examination, degree and distinction

Article 3.2 General learning outcomes

Article 3.3 Curriculum

Article 3.4 Elective programme

Article 3.5 Teaching periods and interim examinations

Article 3.6 Form of education

Article 3.7 Incorporation of units of study obtained outside the programme

Article 3.8 Replacing units of study

Article 3.9 Exemptions

Section 4 Final examinations and interim examinations

Article 4.1 Structure and requirements of the interim examinations

Article 4.2 Frequency of interim examinations

Article 4.3 Registration for interim exams

Article 4.4 Re-sit of interim examinations

Article 4.5 Validity term of interim examinations

Article 4.6 Determination of results

Article 4.7 Publication of results

Article 4.8 The right to inspect the interim examinations

Article 4.9 Determination of final examination results

Section 5 Study progress, student counselling and course advice

Article 5.1 Study progress and student counselling

Section 6 Teaching evaluation

Article 6.1 Teaching evaluation method

Section 7 Miscellaneous stipulations

Article 7.1 Code of conduct

Part 3 Programme-specific regulations

Section 8 Admission to the programme and the education

Article 8.1 Admission requirements

Article 8.2 Pre-master

Article 8.3 Language requirements

Article 8.4 Programme-specific entry requirements

Section 9 Structure and form

Article 9.1 Programme-specific exit qualifications

Article 9.2 Study load

Article 9.3 Programme form

Article 9.4 Language of instruction

Article 9.5 Composition of the programme

Article 9.6 Participation in education

Section 10 Interim examinations

Article 10.1 Validity term of achieved study results

Article 10.2 Participation in interim examinations

Article 10.3 Essay interim examinations

Part 4 Transitional and final stipulations

Section 11 Transitional stipulations

Article 11.1 Transitional stipulations

Section 12 Final stipulations

Article 12.1 Safety net scheme and hardship clause

Article 12.2 Drawing up and amendments

Article 12.3 Publication

Article 12.4 Entering into effect

Appendix 1 Judicium

Appendix 2 Fraud and plagiarism

Appendix 3 Code of conduct

Appendix 4 Final qualifications Master

Appendix 5 Pre-master programme

Appendix 6 Transitional stipulations

Part 1 General provisions

Section 1 General provisions

Article 1.1 Applicability

1. The present education and examination regulations (hereinafter: the regulations) apply to the Master's degree programme Anthropology and Development Studies (hereinafter, the programme), that is offered by the Faculty of Social Sciences (hereinafter, the faculty). Part 2 of these regulations lists the provisions applicable to all Master's degree programmes. Part 3 specifies the provisions applicable to this particular degree programme.
2. The present regulations apply to all students enrolled in the programme in the academic year 2017-2018.
3. In order to prevent disadvantages to students as a result of regulatory alterations regarding the EER that was in place at the start of the programme, suitable arrangements are made. If no arrangements have been made students can apply for consideration of the hardship clause (article 12.1).

Article 1.2 Definitions

1. The terms used in these regulations, which are also used in the Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek*, hereinafter, 'the Act') will have the same meaning as these terms have in the Act.
2. Apart from the terms referred to in paragraph 1, the following terms will be understood to have the following meaning:
 - EC (European Credit): the course load entity in accordance with the European Credit Transfer System, in which 1 EC is equivalent to 28 hours of study.
 - Interim examination: umbrella term for all examination methods, as described in article 4.1.1.
 - Unit of study part of the degree programme (component) as referred to in article 7.3 of the Act.
 - Examination programme: the entirety of units of study, resulting in a Bachelor's or Master's degree certificate.
 - Extracurricular elective unit of study: component to be determined by the student, which is not part of the examination programme.
 - Free elective unit of study: component to be determined by the student, which is part of the examination programme.
 - Fraud: any act or omission by a student that makes forming an accurate opinion of his or her knowledge, understanding and skills partially or entirely impossible.
 - Scientific integrity: regarding research and education within the faculty, regulations are in place as formulated by the 'Notitie Wetenschappelijke integriteit' at the KNAW (www.knaw.nl/nl/actueel/publicaties/notitie-wetenschappelijke-integriteit) and elaborated by the 'Nederlandse Gedragscode Wetenschapsbeoefening' by the VSNU (<http://www.vsnu.nl/nederlandse-gedragscode-wetenschapsbeoefening.html>).
 - Final paper: final paper for the programme, also known as dissertation or thesis.

Part 2 General part

Section 2 Admission to the programme

Article 2.1 Admission and admission requirements

1. De Admission Board decides on the admission to the programme.
2. The admission requirements are laid down in the programme-specific part of these regulations.

Article 2.2 Entry requirements

Students who are registered for the programme may attend all units of study in that programme and may sit the relevant interim examinations, unless specific admission requirements apply as laid down in the programme-specific part of these regulations.

Section 3 Structure of the programme

Article 3.1 Final examination, degree and distinction

1. The programme will be concluded by the Master's final examination.
2. The student who has passed the examination of the Master's programme will be awarded the Master of Science (MSc) degree.
3. The Examination Board can award a distinction to a student who has successfully passed the final examination. The rules for awarding a distinction have been laid down in a university guideline. These guideline is attached as appendix 1 to these regulations.

Article 3.2 General learning outcomes

The programme has the intention that students:

- a. acquire knowledge, understanding and skills in the relevant area;
- b. become qualified to an academic level; and
- c. prepare for a future (study) career.

Article 3.3 Curriculum

1. The programme comprises the total of the units of study as described in the programme-specific part of these regulations, aimed at the realisation of well-defined objectives in the areas of the knowledge, insight and skills that those completing the course are deemed to possess.
2. In addition to the units of study referred to in the previous paragraph the student may add extra-curricular elective units of study to the programme.
3. In the context of the programme the student is required to write a final paper as an individual proof of competence, unless The Examination Board should decide this requirement is to be replaced by participation in a research project or by an internship which is subject to an individual report in accordance with applicable academic standards.

Article 3.4 Elective programme

1. The programme's Examination Board decides on a request for permission to attend a elective programme as meant in article 7.3d of the Act. The Examination Board will verify whether the programme fits within the degree programme's domain which the Examination Board is accountable to, if it is sufficiently coherent and if the level is adequate in the context of the programme's learning outcomes.
2. The request in question will have to be submitted at least two months prior to the start of the programme.

Article 3.5 Teaching periods and interim examinations

1. The programme will be offered in an annual schedule consisting of two semesters. The programme-specific part at least arranges in which semester the opportunity is provided to attend courses and to sit the interim examinations of the units of study.
2. In derogation of the provision in paragraph 1 of this article, the Master's programmes can adjust the semester schedule to fit educational needs.

Article 3.6 Form of education

1. The programme-specific part of these regulations establishes the form of education for each unit of study.
2. The language/languages in which units of study of the programme are taught is specified in the programme-specific part of these regulations.

Article 3.7 Incorporation of units of study obtained outside the programme

1. At the request of the student the Examination Board will incorporate elective units of study from outside the programme.
2. The incorporation of units of study as meant in clause 1 is only allowed before the start of that unit.
3. In the event the units that express workload and study results of the units of study to be incorporated differ from those provided for in these regulations, conversion will take place. The Examination Board will decide on the conversion, with due observance of the Radboud University memo 'Conversion of workload and study results' (*Conversie van studiebelasting en studieresultaten*).

Article 3.8 Replacing units of study

In special cases a student may, with the permission of the Examination Board, replace an obligatory unit of study of the programme by a unit of study of another programme. In that event article 3.7 paragraph 2 will apply equally.

Article 3.9 Exemptions

1. At the request of a student and having heard the examiner involved, the Examination Board may exempt the student either partially or fully from sitting an interim examination, if this student:
 - a. has either completed a relevant unit of study of a university or higher professional programme that is similar both regarding contents and level; or
 - b. demonstrates - after successfully passing an assessment as requested by the examiner - having adequate knowledge and skills regarding the unit of study in question as a result of relevant work experience or professional experience.
2. Exemptions must be requested before the start of the unit of study.
3. The percentage of exemptions will never be more than 50% of the programme credits.
4. No exemption as referred to in paragraph 1 will be granted for the final paper.
5. In so far as the programme has general exemptions, these are listed in the programme-specific part of these regulations.
6. The Examination Board does not grant exemptions on the basis of results obtained in the period in which the student was barred from sitting interim examinations as referred to in article 7.12b paragraph 2 of the act.

Section 4 Final examinations and interim examinations

More detailed provisions regarding the assessment of the units of study are outlined in the Rules and Regulations of the Examination Board (see: <http://www.ru.nl/fsw/onderwijs/oer-eer-rr-2017-2018>).

Article 4.1 Structure and requirements of the interim examinations

1. Each unit of study of the degree programme will be completed by an interim examination. Interim examinations may comprise more than one modular interim examination and can be taken either in writing, online or orally. Apart from written or oral examinations, practical or computer assignments, take home examinations, theses, assignments, reports, internships, presentations or a combination of any of these is possible.
2. In addition to the provisions set forth in section 1 of this article for units of study that also comprise a practical and/or work group, attendance levels and levels of active participation may be included in final grading.
3. In principle, oral interim examinations are administered in public and these examinations consist of an individual test in which, in principle, not more than one person is tested at the same time.
4. Oral interim examinations are administered in the presence of at least a second examiner or an observer appointed by the Examination Board. Otherwise the interim examination is to be recorded. In the case that a presentation is part of the examination, the same rules apply. The same applies to presentations that count for more than 40% of the final examination. This provision does not refer to practical assignments.
5. The Examination Board may allow students with an impairment to take the interim examinations in a form adapted to their individual impairment. Prior to taking a decision in this matter, the Examination Board may seek expert advice.
6. Prior to the commencement of an academic year information will be provided for each individual unit of study on the way in which the interim examinations will be administered.
7. Representative sample questions, both in form and content, will be made available on the electronic learning environment to the students at least one week prior to the examination.
8. The course manual must be published at least one week in advance of the interim examination on the electronic learning environment. The course manual includes materials for the interim examination preparation, examination methods and weighting of various interim examination parts in the determination of the final grade. For all students assessment criteria have to be available for final assignments, theses, assignments, reports and presentations.

9. Interim examination dates must be announced no later than one month before the start of a semester.
10. If an interim examination is spread over more than one exam sitting, at least one working day must be scheduled between the last class session covering relevant new materials for the interim examination and the interim examination. If there is only one exam sitting, at least three working days must be scheduled between the last class session and the interim examination.
11. If a unit of study starts on the first day of an academic period set by the Executive Board, no requirements may be imposed on students regarding literature having been studied or assignments having been completed for that unit of study on that day. Necessary preparatory actions - such as reading course manuals or looking for an internship - are permitted.
12. If there are legitimate grounds, the Examination Board may decide that an interim examination is taken in another form than described in the study guide.

Article 4.2 Frequency of interim examinations

1. Without prejudice to the provision of paragraph 2 students are allowed to participate in interim examinations twice per unit of study in an academic year.
2. Contrary to the stipulation in the first paragraph, there will be only one opportunity to take an interim examination for a unit of study that was not taught in that particular academic year. The examiner can decide otherwise.

Article 4.3 Registration for interim exams

1. Students who register through OSIRIS for unit of study of the programme for which they have registered are also registered for the first following interim examination in the relevant academic year.
2. If a student should not want to sit the interim examination, he or she will have to deregister through OSIRIS, no later than five working days before the interim examination date. If the student fails to deregister in due time, non-appearance will be considered as a used opportunity to sit the interim examination. This might have consequences for granting a distinction.
3. In the case of force majeure students are allowed to deregister later. The Examination Board will decide whether this is the case.

Article 4.4 Re-sit of interim examinations

1. Interim examinations may be retaken once within the same academic year, even when the result is a pass.
2. Students will have to register for a re-sit no later than five working days before the interim examination date in conformity with the provisions laid down to that purpose by or on behalf of the Examination Board.
3. If feedback has been provided within a reasonable time period, successfully passed examinations (essays, assignments, report etc.) cannot be retaken, unless stated otherwise in the course manual. A final paper for a programme that receives a passing grade may only be redone in the sense that an entirely new paper is written.
4. If a student re-sits an interim examination, in all cases the most recent mark will determine the final result.
5. The course manual contains provisions on retaking modular interim examinations for the different units of study of the programme.
6. Each interim examination must be passed within the academic year that students take the relevant unit of study. If students do not pass the interim examination within the academic year they must retake the entire unit of study the following academic year, unless the examiner decides otherwise.

Article 4.5 Validity term of interim examinations

1. The validity term of any interim examination that has been passed will in principle be indefinite, unless indicated otherwise in the programme-specific part of these regulations and with due observance of the stipulations on this matter laid down in the Act.
2. In the case of a limited validity, the Examination Board is entitled to extend the validity term of specific interim examinations that have been passed.

Article 4.6 *Determination of results*

1. The final grade of an examination will be rounded to the nearest whole and half grade points, as follows: 1; 1.5; 2; 2.5; 3; 3.5; 4; 4.5; 5; 6; 6.5; 7; 7.5; 8; 8.5; 9; 9.5; 10, unless the grade is not expressed in a figure.
2. As determined in paragraph 1, the results of an interim examination will not be set at 5.5. For arithmetical scores between 5 and 6, a score lower than 5.50 will be rounded to 5 and a score equal to or higher than 5.50 will be rounded to 6. The degree programme's study guide contains provisions on rounding scores of modular interim examinations for the different units of study.
3. If the result of an interim examination equals or is greater than 6.0 points, the interim examination is deemed to have been passed. If the result of the interim examination equals or is less than 5.0 points, the student will be deemed to have failed the interim examination.

Article 4.7 *Publication of results*

1. The examiner will determine the results of a written interim examination as soon as possible and will provide the student administration office with the data required for the publication of the results.
2. In case of an oral interim examination the examiner will determine the result immediately or within five days after the interim examination was administered. In case of written or online interim examinations the grading period is no longer than fifteen working days after the day the examination was administered. The last regulation also applies to written examinations divided into parts. For open-ended questions examinations with more than 100 participants a grading period of twenty working days applies. With respect to written assignments/papers the rule of assessment within fifteen working days applies. If there are more than 100 papers to be marked a period of twenty working days applies.
3. By way of exception the Examination Board may - in consultation with the examiner - extend the period referred to in the second paragraph of the present article or reduce this period.
4. The grading period is mentioned at the examination form or the digital learning environment.
5. A minimum period of ten working days must be maintained between the date of the announcement of the result and the date of the re-sit.
6. When the results are published, the student will be informed about the right to inspect his or her marked work as referred to in article 4.8 and about the possibility of appealing at the Examinations Appeals Board as well as of the option of reassessment within the period for appeal applicable. A request for reassessment must be lodged with the Examination Board and shall not defer the submission term for lodging an appeal.
7. During completion of the programme's final project an independent second reader will be consulted as well as a thesis supervisor.
8. In the case of suspected fraud or plagiarism, the provisions contained in the Rules and Guidelines of the Examination Board must be followed.

Article 4.8 *The right to inspect the interim examinations*

1. For a period of a maximum of twenty working days following the publication of the results of a written interim examination the student will be allowed to inspect the questions and the work marked, as well as receive an explanation of the formal assessment criteria.
2. The inspection will take place under supervision of at least an examiner and/or another person with substantive knowledge regarding the course.
3. If deemed necessary, the Examination Board can, after consultation with the examiner, extend or shorten the period of twenty working days as mentioned in clause 1 of this article.
4. The examiner may decide that inspection will take place for all students at the same time, on a date and at a time and place set prior to the start of the unit of study.
5. Time, date and - preferably - place of the inspection referred to in paragraph 4 will be announced at least five working days in advance.
6. If a student is unable to attend the inspection referred to in paragraph 4 due to demonstrable circumstances beyond his or her control a separate inspection can be arranged, upon his or her request, preferably within the period of time referred to in the first paragraph of the present article.

7. In all events, inspection will take place no later than five working days before the re-sit of the interim examination in question is administered.

Article 4.9 *Determination of final examination results*

1. When students have completed all interim examinations successfully, they must apply for the final exam themselves.
2. The Examination Board will determine the results of the final examination as soon as the student has passed the interim examinations forming part of either the units of study of the degree programme in question or of the phase of the degree programme in question and has submitted proof thereof.
3. Prior to determining the results of the final examination, the Examination Board itself may conduct an inquiry into the student's knowledge with respect to one or more units of study or aspects of the degree programme. If this is the case, this will be elaborated upon in the programme-specific part of these regulations.

Section 5 **Study progress, student counselling and course advice****Article 5.1** *Study progress and student counselling*

1. The dean is responsible for the registration of the study results in such a way that every student can obtain an overview of the results registered in the system OSIRIS at that moment.
2. The dean is responsible for providing adequate student counselling.

Section 6 **Teaching evaluation****Article 6.1** *Teaching evaluation method*

With due observance of the quality assurance system of the university, as laid down in the Handbook Quality Assurance System Degree Programmes Radboud University (*Handboek Kwaliteitszorg Onderwijs Radboud Universiteit*), the dean sees to it that the units of study taught in the programmes will be systematically evaluated.

Section 7 **Miscellaneous stipulations****Article 7.1** *Code of conduct*

The faculty has instituted a Code of conduct that both students and employees are expected to follow. This Code of conduct is attached in appendix 3 of these regulations.

Part 3 **Programme-specific regulations****Section 8** **Admission to the programme and the education****Article 8.1** *Admission requirements*

1. Admission to the programme will be granted to those who have passed the final examination of the Bachelor's degree programme:
 - a. Cultural Anthropology and Development Sociology at Radboud University Nijmegen; as well as
 - b. Cultural Anthropology and Development Sociology at University of Amsterdam;
 - c. Cultural Anthropology and Development Sociology at Leiden University;
 - d. Cultural Anthropology and Development Sociology at Utrecht University;
 - e. Cultural Anthropology and Development Sociology at VU University Amsterdam;
 - f. International Development Studies at Wageningen University.
2. Without prejudice to the relevant provisions in the Act, admission to the programme will be granted to those who have obtained the certificate of admission for the academic year in question as provided by the Executive Board on the basis of a degree certificate that is at least equivalent to any of the diplomas legally required.
3. Admission to the programme will also be granted to any student who, in the opinion of the Admission Board, has demonstrated his/her suitability to follow the degree programme and who

has furnished proof that he/she has an adequate command of the English language, as stipulated in article 8.3.

Article 8.2 Pre-master

1. In the event that not all admission criteria have been met but the Admissions Board is of the opinion that the deficiencies can be remedied within a reasonable period of time, the scope and the content of a pre-master programme will be determined upon request.
2. The student will only be admitted to the degree programme if the pre-master programme has been completed and all admission requirements have been met.

Article 8.3 Language requirements

1. An adequate command of English is required for participation in the programme and interim examinations of the programme.
2. This requirement is met if the student can supply:
 - a Dutch pre-university education (VWO) diploma; or
 - a secondary education diploma of an English-language programme in the Netherlands or abroad; or
 - one of the following language certificates:
 - a. a Test of English as a Foreign Language (TOEFL) certificate stating a minimum score of 575 (paper test), 232 (computer test), or 90 (internet-based test);
 - b. an International English Language Testing System (IELTS) certificate stating a minimum score of 6.5;
 - c. a Cambridge Certificate of Advanced English (CAE) or Certificate of Proficiency in English (CPE) with a mark of C or higher.

* Applicants are considered to be a native speaker of English if they are from Australia, Canada (with exception of Quebec), Ireland, New Zealand, Singapore, United Kingdom, United States of America or South Africa.

Article 8.4 Programme-specific entry requirements

Contrary to the provisions in article 2.2 of these regulations the interim examinations of the units of study referred to below cannot be taken before having passed the interim examinations of the units of study specified:

- Field Research, after having completed Theorizing Solidarities, Advanced Research Methods, Shifting Solidarities and Research Design;
- Reflecting and Reporting, after having completed Field Research.

Section 9 Structure and form

Article 9.1 Programme-specific exit qualifications

1. Without prejudice to the exit qualifications referred to in the general part of these regulations the programme's aim is for students to:
 - a. convey advanced knowledge, skills and understanding to students in the field of Anthropology and Development Studies;
 - b. convey advanced academic skills to students;
 - c. convey the items sub a and b at a level that is in line with the Master's degree programme in the field of Anthropology and Development Studies;
 - d. educate students so that they are able, after graduation, to execute independent research in the domain of Anthropology and Development Studies or to contribute to solutions to policy problems in that field.
2. These aims are further specified in appendix 4 of these regulations.

Article 9.2 Study load

The programme will have a study load of 60 ECs.

Article 9.3 Programme form

The programme will be offered exclusively as a full time programme.

Article 9.4 Language of instruction

The programme will be conducted in the English language.

Article 9.5 Composition of the programme

1. The Master's programme Shifting Solidarities comprises the following units of study and study load in EC (total 60):

Course name	Course code	Semester	EC
Theorizing Solidarities	ADSM010	1	6
Shifting Solidarities	ADSM030	1	6
Advanced research Methods	ADSM020	1	6
Research Design	ADSM040	1	9
Field Research	ADSM050	1 en 2	15
Reflecting and reporting	ADSM060	2	3
Master's Thesis	ADSM070	2	15

2. A detailed description of all units of study, contact hours, instructional methods, form of interim examinations and (summary of) learning objectives included, is included in the programme's prospectus.

Article 9.6 Participation in education

1. In principal - regarding participation in education - the following rules apply:
 - a. participation in practicals and seminars is mandatory;
 - b. participation in lectures is optional;
 - c. mandatory participation in practicals and seminars is stated in the course manual.
2. Mandatory participation and possible penalties for not participating must be stated in course manual of the unit of study concerned.
3. If the provisions stipulated in the previous paragraph are not fulfilled, no mandatory requirements may be imposed on students with regard to participation in educational units of study.

Section 10 Interim examinations**Article 10.1 Validity term of achieved study results**

Contrary to the provision in article 4.5, the Examination Board may, with respect to a unit of study that has been completed more than six years previously, and if there are valid substantive or educational reasons to do so, impose a supplementary or substitute interim examination that must be passed before the student is admitted to the final examination. Such a supplementary or substitute interim examination does not yield extra ECs.

Article 10.2 Participation in interim examinations

1. In derogation of the provision in article 4.4, students are given only one opportunity a year to take an interim examination of a unit of study, if no education relating to that unit of study has been offered in a particular year.
2. Anyone studying for the Master's examination who does not pass a unit of study in an academic year can retake the interim examination the following year, but this second examination will be based on the content of the unit of study of that same year.
3. In the case that a student has not passed an interim examination after three attempts, the student must request the Examination Board for each following attempt to participate in the interim examination.
4. The above mentioned in paragraphs 2 and 3 applies to both oral, written and online interim examinations.

Article 10.3 Essay interim examinations

1. When an interim examination consists of an essay, this essay has to be submitted before the date stipulated by the lecturer. In case of submission after the deadline, the interim examination will be judged/marked as insufficient.
2. Students are entitled to inspection of and feedback (by means of an assessment form) on their submitted essay interim examination or take home examination.

3. In case a student does fails for an essay interim examination, he/she is awarded a second chance. In the course manual this second chance is described.

Part 4 Transitional and final stipulations

Section 11 Transitional stipulations

Article 11.1 Transitional stipulations

Transitional stipulations for students started in 2016-2017 are attached in appendix 6.

Section 12 Final stipulations

Article 12.1 Safety net scheme and hardship clause

1. Individual cases not covered by these regulations or insufficiently clearly covered by these regulations, will be decided by the dean.
2. In individual cases of extreme unfairness, the Examination Board or the dean is authorised to make an exception to the provision of these regulations in favour of a student.

Article 12.2 Drawing up and amendments

1. Without prejudice to the provisions of article 7 of the Structure regulations of Radboud University, the present regulations are drawn up or amended by the dean after having been advised thereon by the degree programme committees and after having obtained the approval of the 'Facultaire Gezamenlijke Vergadering' (Faculties General Meeting).
2. Any amendments made to these regulations will only take effect in the present academic year if the interests of the students are not disproportionally compromised thereby.

Article 12.3 Publication

1. The dean will be responsible for suitable publication of these regulations and of possible amendments.
2. All interested parties may consult the EER on the faculty's website.

Article 12.4 Entering into effect

These regulations will enter into effect on September 1, 2017.

Any education and examination regulations laid down previously for the degree programmes referred to will cease to apply from that date onwards.

Thus drawn up by the Dean on June 22, 2017.

Appendices

Appendix 1 Judicium

1. With due observance of the provisions set out in this article, the board of examiners will determine whether a distinction will be awarded and if so, which distinction will be awarded.
2. The distinction:
 - a. 'cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 8.0; or
 - b. 'summa cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 9.0.
3. The distinction will be calculated on the basis of all units of study of the examination programme for which a mark has been awarded on a scale ranging between 1 and 10, excepting extra-curricular units of study.
4. The number of ECs of the units of study referred to in paragraph 3 will serve as the weighting ratio for the calculation of the weighted average result, unless provided otherwise in the programme-specific part of these regulations.
5. The distinction will not be awarded if more than 10 per cent of the total study load of the examination programme (being one or more units of study) has been resat *or* if interim examinations have been resat more than once, notwithstanding the authority of the Examination Board to decide otherwise, stating reasons therefore.
6. The distinction will not be awarded if fraud was established in one of the entire examination programme's units of study.

Appendix 2 Fraud and plagiarism

1. Notwithstanding the provisions in article 1.2 of the EER fraud during a written examination with multiple-choice and/or open-ended questions may consist of:
 - a. copying from others or a cheat sheet;
 - b. using study aids (e.g. dictionaries, calculators, mobile telephone and cameras) during an interim examination without permission;
 - c. exchanging information inside or outside the examination room during the examination;
 - d. impersonating someone else during an interim examination or allowing someone else to represent oneself during an interim examination;
 - e. being in possession of the assignments for an interim examination before that interim examination is held;
 - f. taking or duplicating the examination papers of an interim examination during the examination or inspection or distributing these without permission of the examiner.The above list is not exhaustive.
2. Fraud during other exam formats may consist of the fabrication of data and/or falsifying of data and/or plagiarism. Fabrication is defined as inventing or otherwise fabricating research data. Falsification is defined as manipulating or falsely presenting research data and results. Plagiarism is defined as:
 - a. copying texts, thoughts and/or reasoning of others and presenting these as one's own;
 - b. submitting previously submitted or similar texts for assignments from other units of study without acknowledging the source;
 - c. submitting papers obtained from a commercial organisation or written by someone else - whether in return for payment or not.The above list is not exhaustive.
3. In addition to the perpetrator, accomplices may also be punished in cases of fraud and plagiarism. If the work copied from a fellow student was copied with the permission and/or assistance of that fellow student, he/she will in any case be considered an accomplice as defined in the previous sentence.
4. Suspicions of fraud or plagiarism may be determined before, during or after an interim examination.

5. If the proctor believes he/she has discovered a student committing fraud during a written interim examination, the proctor will immediately make note of this on the exam protocol. The proctor will also make note of this on the answer sheet of the participant suspected of fraud, either at the time the fraud is discovered or when the participant submits the examination papers. After the interim examination, the proctor will make a written report of the detected fraud. The examinee will be given the opportunity to add a written comment to the report. The written report and any comments will be handed to the relevant examiner, who is then required to contact the Examination Board for further handling.
6. An examiner may use a plagiarism detection program to investigate plagiarism.
7. If the examiner or any other party involved thinks they may have discovered fraud or plagiarism before, during or after the assessment of other exam formats, he/she must report this to the Examination Board and submit a file with evidence to prove the fraud or plagiarism.
8. The Examination Board will determine whether fraud has been committed after investigating the matter.
9. If an examinee is found guilty of fraud, the Examination Board may exclude him/her from further participation in the interim examination in question, as well as from participation in other interim examinations for up to one year after the fraud is discovered.
10. In the event of serious fraud, the Examination Board may recommend that the student's enrolment for the degree programme be terminated.

Appendix 3 Code of conduct

The Faculty of Social Sciences seeks to offer a work environment where employees and students work and study with effort, joyfully, and aimed towards results. To facilitate this, the faculty has adopted a number of rules governing conduct in the faculty. These rules of conduct are taken to form the foundation of a motivating and inspiring work environment. It is the mutual responsibility of employees and students to take care of them.

Points of reference

The faculty seeks to provide an atmosphere characterized by:

- mutual respect and personal development;
- openness and trust;
- cooperation and responsibility.

This implies that

- everyone should be treated with respect, without being offensive or hurtful. Treat others as you want to be treated by others. This goes for all forms of communication including verbal, written, e-mail, blackboard, chat-rooms, course evaluations, contacts with secretary and supporting staff;
- everyone makes sure to familiarize themselves with and act according to the rules in the various regulations (e.g. EER, student-act, regulation on academic integrity, users' regulation RU-network and Surf-net) as well as the agreements made with respect to attendance, deadlines, review period, completing assignments, among others;
- one sticks to an agreement once made;
- students and lecturers are jointly responsible for the successful functioning of the educational process. They can and may appeal to their responsibility;
- one assumes good intentions of each other and one does not adhere to prejudicial judgements;
- everyone makes sure to be familiar with relevant information and last minute changes in the educational organisation and content, for instance via Blackboard;
- everyone respects each other's properties and takes care of locations and materials used.

Basically, this all boils down to the same thing: treat each other with respect. The faculty trusts that students and employees will act accordingly.

Appendix 4 Final qualifications Master

Upon the conferral of a master's degree in Anthropology and Development Studies, you have attained at least the following qualifications.

Theoretical competence

1. You can develop and argue independently a critical view of the most important theoretical and social debates in cultural anthropology and development studies.

Application of knowledge and insights (themes)

2. You take part in debates in the discipline of cultural anthropology and development studies using your own scholarly arguments.
3. You develop your knowledge of and insights into one or more issues related to the discipline.

Methods and techniques

4. a. You design a research project independently of the basis of a clearly defined research objective and a clearly defined and delineated research question in one of the debates in cultural anthropology and development studies.
- b. You select and employ independently the appropriate research methods to examine and analyse the research question, and if necessary and desirable, to adjust it to the context in which the research is conducted.
- c. You collect and analyse data independently and you interpret the research findings in terms of relevant theoretical debates.
- d. You evaluate critically a selected research approach as well as your own research once it has been completed, with specific attention for theory, methodology, critical attitude and scientific integrity.

Skills and attitude

5. You communicate your insights into social questions to social partners and on international academic platforms in writing, orally, or using audio-visual and social media.
6. You develop independently a culturally sensitive approach to conduct research in intercultural situations at home and abroad and you employ cultural sensitivity by showing an open and critical attitude to the opinions of the population that is subject of research.
7. You reflect critically on your own epistemological position in research, and can argue this from a viewpoint connecting academia and society.

Appendix 5 Pre-master programme

- a. Students with deficiencies in prior education can submit a request for admission to the pre-master programme with the Examination Board.
- b. In order to be admitted to the pre-master programme additional requirements may be imposed by the Examination Board.
- c. Pre-master programme following HBO/University unrelated to the following units of study and study hours in EC (total 60 EC):

Course name	Course code	EC	Semester
Beschrijvende Statistiek voor PM (Extra statistiekvak voor 3 EC in de zomervakantie)	CAOSB1080	3	1
Introduction CAOS I	CAOSB1010	6	1
Statistiek 2 CAOS	MTB2008	3	1
Grote denkers en sleutelbegrippen	CAOSB2010	6	1
Kwalitatieve en etnografische methoden van onderzoek	CAOSB201	3	1
Politiek van verwantschap	CAOSB1040	6	1
Inleiding CAOS II	CAOSB1030	3	1
Onderzoeksmethoden en -technieken	CAOSB303	6	2
<i>Keuze 2 uit 3 (3 EC per cursus):</i> - Cultuur, identiteit en religie - Gender en sociale ongelijkheid - Markt, materiele cultuur en meerwaarde	CAOSB305 CAOSB306 CAOSB307	6	2
Leerproject 3	CAOSB309	9	2
Bachelorscriptie	CAOSB308	9	2

- d. The pre-master programme following WO for related degree programmes with the following courses and study hours in EC (total 18 EC):

Course name	Course code	EC	Semester
Grote denkers en sleutelbegrippen	CAOSB2010	6	1
Kwalitatieve en etnografische onderzoeksmethoden	CAOSB201	3	1
Poverty, Well-being and Social Justice	CAOSB302	3	1
<i>Choice 1 out of 2 (per course 6 EC):</i>		6	1
- Materialiteit, identiteit en natuur	CAOSB2030		1
- Giften, schuld en wederkerigheid	CAOSB2040		1

Appendix 6 Transitional stipulations

In the academic year 2016-2017 the Master's programme Anthropology and Development Studies has started with a new degree programme. Students who did not pass (an) (interim) examination(s) of the previous degree programme, have to contact their study advisor to set up an individual arrangement.