

Education- and examination regulations Master's programme Pedagogical Sciences 2017-2018

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Part 1 General provisions

Section 1 General provisions

Article 1.1 Applicability

1. The present education and examination regulations (hereinafter: the regulations) apply to the Master's degree programme Pedagogical Sciences (hereinafter, the programme), that is offered by the Faculty of Social Sciences (hereinafter, the faculty). Part 2 of these regulations lists the provisions applicable to all Master's degree programmes. Part 3 specifies the provisions applicable to this particular degree programme.
2. The present regulations apply to all students enrolled in the programme in the academic year 2017-2018.
3. In order to prevent disadvantages to students as a result of regulatory alterations regarding the EER that was in place at the start of the programme, suitable arrangements are made. If no arrangements have been made students can apply for consideration of the hardship clause (article 11.1).

Article 1.2 Definitions

1. The terms used in these regulations, which are also used in the Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek*, hereinafter, 'the Act') will have the same meaning as these terms have in the Act.
2. Apart from the terms referred to in paragraph 1, the following terms will be understood to have the following meaning:
 - EC (European Credit): the course load entity in accordance with the European Credit Transfer System, in which 1 EC is equivalent to 28 hours of study.
 - Interim examination: umbrella term for all examination methods, as described in article 4.1.1.
 - Unit of study part of the degree programme (component) as referred to in article 7.3 of the Act.
 - Examination programme: the entirety of units of study, resulting in a Bachelor's or Master's degree certificate.
 - Extracurricular elective unit of study: component to be determined by the student, which is not part of the examination programme.
 - Free elective unit of study: component to be determined by the student, which is part of the examination programme.
 - Fraud: any act or omission by a student that makes forming an accurate opinion of his or her knowledge, understanding and skills partially or entirely impossible.
 - Scientific integrity: regarding research and education within the faculty, regulations are in place as formulated by the 'Notitie Wetenschappelijke integriteit' at the KNAW (www.knaw.nl/nl/actueel/publicaties/notitie-wetenschappelijke-integriteit) and elaborated by the 'Nederlandse Gedragscode Wetenschapsbeoefening' by the VSNU (<http://www.vsnu.nl/nederlandse-gedragscode-wetenschapsbeoefening.html>).
 - Final paper: final paper for the programme, also known as dissertation or thesis.

Part 2 General part

Section 2 Admission to the programme

Article 2.1 Admission and admission requirements

1. De Admission Board decides on the admission to the programme.
2. The admission requirements are laid down in the programme-specific part of these regulations.

Article 2.2 Entry requirements

Students who are registered for the programme may attend all units of study in that programme and may sit the relevant interim examinations, unless specific admission requirements apply as laid down in the programme-specific part of these regulations.

Section 3 Structure of the programme

Article 3.1 *Final examination, degree and distinction*

1. The programme will be concluded by the Master's final examination.
2. The student who has passed the examination of the Master's programme will be awarded the Master of Science (MSc) degree.
3. The Examination Board can award a distinction to a student who has successfully passed the final examination. The rules for awarding a distinction have been laid down in a university guideline. These guideline is attached as appendix 1 to these regulations.

Article 3.2 *General learning outcomes*

The programme has the intention that students:

- a. acquire knowledge, understanding and skills in the relevant area;
- b. become qualified to an academic level; and
- c. prepare for a future (study) career.

Article 3.3 *Curriculum*

1. The programme comprises the total of the units of study as described in the programme-specific part of these regulations, aimed at the realisation of well-defined objectives in the areas of the knowledge, insight and skills that those completing the course are deemed to possess.
2. In addition to the units of study referred to in the previous paragraph the student may add extra-curricular elective units of study to the programme.
3. In the context of the programme the student is required to write a final paper as an individual proof of competence, unless The Examination Board should decide this requirement is to be replaced by participation in a research project or by an internship which is subject to an individual report in accordance with applicable academic standards.

Article 3.4 *Elective programme*

1. The programme's Examination Board decides on a request for permission to attend a elective programme as meant in article 7.3d of the Act. The Examination Board will verify whether the programme fits within the degree programme's domain which the Examination Board is accountable to, if it is sufficiently coherent and if the level is adequate in the context of the programme's learning outcomes.
2. The request in question will have to be submitted at least two months prior to the start of the programme.

Article 3.5 *Teaching periods and interim examinations*

1. The programme will be offered in an annual schedule consisting of two semesters. The programme-specific part at least arranges in which semester the opportunity is provided to attend courses and to sit the interim examinations of the units of study.
2. In derogation of the provision in paragraph 1 of this article, the Master's programmes can adjust the semester schedule to fit educational needs.

Article 3.6 *Form of education*

1. The programme-specific part of these regulations establishes the form of education for each unit of study.
2. The language/languages in which units of study of the programme are taught is specified in the programme-specific part of these regulations.

Article 3.7 *Incorporation of units of study obtained outside the programme*

1. At the request of the student the Examination Board will incorporate elective units of study from outside the programme.
2. The incorporation of units of study as meant in clause 1 is only allowed before the start of that unit.
3. In the event the units that express workload and study results of the units of study to be incorporated differ from those provided for in these regulations, conversion will take place. The Examination Board will decide on the conversion, with due observance of the Radboud University memo 'Conversion of workload and study results' (*Conversie van studiebelasting en studieresultaten*).

Article 3.8 Replacing units of study

In special cases a student may, with the permission of the Examination Board, replace an obligatory unit of study of the programme by a unit of study of another programme. In that event article 3.7 paragraph 2 will apply equally.

Article 3.9 Exemptions

1. At the request of a student and having heard the examiner involved, the Examination Board may exempt the student either partially or fully from sitting an interim examination, if this student:
 - a. has either completed a relevant unit of study of a university or higher professional programme that is similar both regarding contents and level; or
 - b. demonstrates - after successfully passing an assessment as requested by the examiner - having adequate knowledge and skills regarding the unit of study in question as a result of relevant work experience or professional experience.
2. Exemptions must be requested before the start of the unit of study.
3. The percentage of exemptions will never be more than 50% of the programme credits.
4. No exemption as referred to in paragraph 1 will be granted for the final paper.
5. In so far as the programme has general exemptions, these are listed in the programme-specific part of these regulations.
6. The Examination Board does not grant exemptions on the basis of results obtained in the period in which the student was barred from sitting interim examinations as referred to in article 7.12b paragraph 2 of the act.

Section 4 Final examinations and interim examinations

More detailed provisions regarding the assessment of the units of study are outlined in the Rules and Regulations of the Examination Board (see: <http://www.ru.nl/fsw/onderwijs/oer-eer-rr-2017-2018>).

Article 4.1 Structure and requirements of the interim examinations

1. Each unit of study of the degree programme will be completed by an interim examination. Interim examinations may comprise more than one modular interim examination and can be taken either in writing, online or orally. Apart from written or oral examinations, practical or computer assignments, take home examinations, theses, assignments, reports, internships, presentations or a combination of any of these is possible.
2. In addition to the provisions set forth in section 1 of this article for units of study that also comprise a practical and/or work group, attendance levels and levels of active participation may be included in final grading.
3. In principle, oral interim examinations are administered in public and these examinations consist of an individual test in which, in principle, not more than one person is tested at the same time.
4. Oral interim examinations are administered in the presence of at least a second examiner or an observer appointed by the Examination Board. Otherwise the interim examination is to be recorded. In the case that a presentation is part of the examination, the same rules apply. The same applies to presentations that count for more than 40% of the final examination. This provision does not refer to practical assignments.
5. The Examination Board may allow students with an impairment to take the interim examinations in a form adapted to their individual impairment. Prior to taking a decision in this matter, the Examination Board may seek expert advice.
6. Prior to the commencement of an academic year information will be provided for each individual unit of study on the way in which the interim examinations will be administered.
7. Representative sample questions, both in form and content will be made available on the electronic learning environment to the students at least one week prior to the examination.
8. The course manual must be published on the electronic learning environment at least one week in advance of the unit of study. The course manual includes materials for the interim examination preparation, examination methods and weighting of various interim examination parts in the determination of the final grade. For all students assessment criteria have to be available for final assignments, theses, assignments, reports and presentations.
9. Interim examination dates must be announced no later than one month before the start of a semester.

10. If an interim examination is spread over more than one exam sitting, at least one working day must be scheduled between the last class session covering relevant new materials for the interim examination and the interim examination. If there is only one exam sitting, at least three working days must be scheduled between the last class session and the interim examination.
11. If a unit of study starts on the first day of an academic period set by the Executive Board, no requirements may be imposed on students regarding literature having been studied or assignments having been completed for that unit of study on that day. Necessary preparatory actions - such as reading course manuals or looking for an internship - are permitted.
12. If there are legitimate grounds, the Examination Board may decide that an interim examination is taken in another form than described in the study guide.

Article 4.2 *Frequency of interim examinations*

1. Without prejudice to the provision of paragraph 2 students are allowed to participate in interim examinations twice per unit of study in an academic year.
2. Contrary to the stipulation in the first paragraph, there will be only one opportunity to take an interim examination for a unit of study that was not taught in that particular academic year. The examiner can decide otherwise.

Article 4.3 *Registration for interim exams*

1. Students who register through OSIRIS for unit of study of the programme for which they have registered are also registered for the first following interim examination in the relevant academic year.
2. If a student should not want to sit the interim examination, he or she will have to deregister through OSIRIS, no later than five working days before the interim examination date. If the student fails to deregister in due time, non-appearance will be considered as a used opportunity to sit the interim examination. This might have consequences for granting a distinction.
3. In the case of force majeure students are allowed to deregister later. The Examination Board will decide whether this is the case.

Article 4.4 *Re-sit of interim examinations*

1. Interim examinations may be retaken once within the same academic year, even when the result is a pass.
2. Students will have to register for a re-sit no later than five working days before the interim examination date in conformity with the provisions laid down to that purpose by or on behalf of the Examination Board.
3. If feedback has been provided within a reasonable time period, successfully passed examinations (essays, assignments, report etc.) cannot be retaken, unless stated otherwise in the course manual. A final paper for a programme that receives a passing grade may only be redone in the sense that an entirely new paper is written.
4. If a student re-sits an interim examination, in all cases the most recent mark will determine the final result.
5. The course manual contains provisions on retaking modular interim examinations for the different units of study of the programme.
6. Each interim examination must be passed within the academic year that students take the relevant unit of study. If students do not pass the interim examination within the academic year they must retake the entire unit of study the following academic year, unless the examiner decides otherwise.

Article 4.5 *Validity term of interim examinations*

1. The validity term of any interim examination that has been passed will in principle be indefinite, unless indicated otherwise in the programme-specific part of these regulations and with due observance of the stipulations on this matter laid down in the Act.
2. In the case of a limited validity, the Examination Board is entitled to extend the validity term of specific interim examinations that have been passed.

Article 4.6 *Determination of results*

1. The final grade of an examination will be rounded to the nearest whole and half grade points, as follows: 1; 1.5; 2; 2.5; 3; 3.5; 4; 4.5; 5; 6; 6.5; 7; 7.5; 8; 8.5; 9; 9.5; 10, unless the grade is not expressed in a figure.

2. As determined in paragraph 1, the results of an interim examination will not be set at 5.5. For arithmetical scores between 5 and 6, a score lower than 5.50 will be rounded to 5 and a score equal to or higher than 5.50 will be rounded to 6. The degree programme's study guide contains provisions on rounding scores of modular interim examinations for the different units of study.
3. If the result of an interim examination equals or is greater than 6.0 points, the interim examination is deemed to have been passed. If the result of the interim examination equals or is less than 5.0 points, the student will be deemed to have failed the interim examination.

Article 4.7 Publication of results

1. The examiner will determine the results of a written interim examination as soon as possible and will provide the student administration office with the data required for the publication of the results.
2. In case of an oral interim examination the examiner will determine the result immediately or within five days after the interim examination was administered. In case of written or online interim examinations the grading period is no longer than fifteen working days after the day the examination was administered. The last regulation also applies to written examinations divided into parts. For open-ended questions examinations with more than 100 participants a grading period of twenty working days applies. With respect to written assignments/papers the rule of assessment within fifteen working days applies. If there are more than 100 papers to be marked a period of twenty working days applies.
3. By way of exception the Examination Board may - in consultation with the examiner - extend the period referred to in the second paragraph of the present article or reduce this period.
4. The grading period is mentioned at the examination form or the digital learning environment.
5. A minimum period of ten working days must be maintained between the date of the announcement of the result and the date of the re-sit.
6. When the results are published, the student will be informed about the right to inspect his or her marked work as referred to in article 4.8 and about the possibility of appealing at the Examinations Appeals Board as well as of the option of reassessment within the period for appeal applicable. A request for reassessment must be lodged with the Examination Board and shall not defer the submission term for lodging an appeal.
7. During completion of the programme's final project an independent second reader will be consulted as well as a thesis supervisor.
8. In the case of suspected fraud or plagiarism, the provisions contained in the Rules and Guidelines of the Examination Board must be followed.

Article 4.8 The right to inspect the interim examinations

1. For a period of a maximum of twenty working days following the publication of the results of a written interim examination the student will be allowed to inspect the questions and the work marked, as well as receive an explanation of the formal assessment criteria.
2. The inspection will take place under supervision of at least an examiner and/or another person with substantive knowledge regarding the course.
3. If deemed necessary, the Examination Board can, after consultation with the examiner, extend or shorten the period of twenty working days as mentioned in clause 1 of this article.
4. The examiner may decide that inspection will take place for all students at the same time, on a date and at a time and place set prior to the start of the unit of study.
5. Time, date and - preferably - place of the inspection referred to in paragraph 4 will be announced at least five working days in advance.
6. If a student is unable to attend the inspection referred to in paragraph 4 due to demonstrable circumstances beyond his or her control a separate inspection can be arranged, upon his or her request, preferably within the period of time referred to in the first paragraph of the present article.
7. In all events, inspection will take place no later than five working days before the re-sit of the interim examination in question is administered.

Article 4.9 Determination of final examination results

1. When students have completed all interim examinations successfully, they must apply for the final exam themselves.

2. The Examination Board will determine the results of the final examination as soon as the student has passed the interim examinations forming part of either the units of study of the degree programme in question or of the phase of the degree programme in question and has submitted proof thereof.
3. Prior to determining the results of the final examination, the Examination Board itself may conduct an inquiry into the student's knowledge with respect to one or more units of study or aspects of the degree programme. If this is the case, this will be elaborated upon in the programme-specific part of these regulations.

Section 5 Study progress, student counselling and course advice

Article 5.1 Study progress and student counselling

1. The dean is responsible for the registration of the study results in such a way that every student can obtain an overview of the results registered in the system OSIRIS at that moment.
2. The dean is responsible for providing adequate student counselling.

Section 6 Teaching evaluation

Article 6.1 Teaching evaluation method

With due observance of the quality assurance system of the university, as laid down in the Handbook Quality Assurance System Degree Programmes Radboud University (*Handboek Kwaliteitszorg Onderwijs Radboud Universiteit*), the dean sees to it that the units of study taught in the programmes will be systematically evaluated.

Section 7 Miscellaneous stipulations

Article 7.1 Code of conduct

The faculty has instituted a Code of conduct that both students and employees are expected to follow. This Code of conduct is attached in appendix 3 of these regulations.

Part 3 Programme specific regulations

Section 8 Access to the degree programme and education

Article 8.1 Entering the programme

1. The programme has the following entering moments. Interim registration is not possible.
 - a. September 1;
 - b. February 1.
2. Enrolment for the programme is only possible if the graduation date for the prior education degree on which the enrolment is based precedes the enrolment date.

Article 8.2 Admission requirements

1. Admission to the programme will be granted to those who have passed the Bachelor's examination in Pedagogical Sciences at the Radboud University Nijmegen. The Admission Board may require supplementary conditions to be met if the Bachelor's examination took place more than six years previously and there are substantive reasons for doing so.
2. Those who have obtained a Bachelor's degree in one of the Pedagogical Sciences programmes from a Dutch university will be admitted to the programme, subject to the approval of the Admission Board.
3. Admission will also be granted to a student who has completed at least a Bachelor's programme and in the opinion of the Examination Board has given sufficient proof of suitability to follow the programme.

Article 8.3 Pre-master

1. In the event that not all admission criteria have been met but the Examination Board is of the opinion that the deficiencies can be remedied within a reasonable period of time, the scope and the content of a pre-master programme will be determined upon request.
2. The student will only be admitted to the programme if the pre-master programme has been completed and all admission requirements have been met.

3. The pre-master regulations are attached as appendix 5.

Article 8.4 Programme specific entry requirements

1. Students are admitted to the interim examinations of the specialisation units of study 2 provided they have participated the interim examination of the specialisation unit of study 1.
2. Contrary to the provisions in the general part of these regulations students may not participate in the courses of the units of study Internship Orthopedagogics and Diagnostics before they have completed the following units of study of the Bachelor's programme:
 - Beroepsvaardigheden 3: Orthopedagogiek;
 - Methodiek van de psychodiagnostiek;
 - Behandelingsmethodiek.

Section 9 Programme structure and design

Article 9.1 Specific learning outcomes

1. In addition to the general learning outcomes in the general part of these regulations, this programme also aims to:
 - a. bring students to an advanced level of knowledge, skills and insights in the field of Pedagogical Sciences;
 - b. give students an advanced academic training;
 - c. bring students to such a level, mentioned in paragraph 1 sub a and b, that this accords with the Bachelor's programme in Pedagogical Sciences;
 - d. train students in such a way that after the completion of the programme they are capable of independent academic research in the field of Pedagogical Sciences, and to follow a subsequent study that is mainly self-directed or autonomous in nature;
 - e. train students in such a way that they are capable of applying knowledge, insights and problem-solving abilities in new or unknown situations within a broader (or multi-disciplinary) context that is related to the field of Pedagogical Sciences;
 - f. train students to be capable of integrating knowledge and to work with complex matters;
 - g. train students to be capable of making an expert judgement, even when the information available is limited, and in so doing take into consideration the social and ethical responsibilities that are involved in applying one's own knowledge and judgment;
 - h. train students to be capable of communicating their conclusions, along with the knowledge, motivation and considerations on which these are based, to a public of specialists and non-specialists.
2. Students who have satisfactorily completed the programme will have:
 - a. advanced knowledge, insights and skills in the field of Pedagogical Sciences;
 - b. the skills to carry out independent research in the field of Pedagogical Sciences;
 - c. sufficient knowledge to follow a subsequent study in the field of Pedagogical Sciences that is mainly self-directed or autonomous in nature.
3. The further elaboration of paragraph 1 and 2 is attached to these regulations as appendix 4.

Article 9.2 Study load

The programme will have a study load of 60 EC.

Article 9.3 Structure of the programme

The programme will be offered exclusively as a full-time programme.

Article 9.4 Language of instruction

1. The programme will be conducted in the Dutch language.
2. Contrary to the provision in paragraph 1 units of study (partially) may be conducted in English and interim examinations may be taken in English. It concerns the following units of study, with reference to the corresponding semester (x):
 - Complex Systems Theory (2);
 - Educating the Gifted (1);
 - Love: Beyond Science and Healthcare (1 or 2);
 - The Good Life (1 or 2).

Article 9.5 Composition of the programme

1. The programme has eight graduation specialisations:
 - a. Angst- en stemmingsstoornissen;
 - b. Beperkingen en handicaps;
 - c. Diversities in Youth Care;
 - d. Forensische pedagogiek;
 - e. Gifted Education;
 - f. Pedagogische ethiek;
 - g. Risicogedrag;
 - h. Speciale leerbehoeften.
2. Composition of the specialisations Angst- en stemmingsstoornissen, Beperkingen en handicaps, Diversities in Youth Care, Forensische pedagogiek, Gifted Education, Risicogedrag en Speciale leerbehoeften with reference to the corresponding semester (x) and the study load in EC (total 60):
 - a. Master's thesis (1 and 2) 15
 - b. Juvenile Law, Policy and Ethics (1 and 2) 4
 - c. Complex Systems Theory (2) 4
 - d. Coaching in de praktijk (1 and 2) 4
 - e. Specialisation units of study (two per specialisation, see 3) 8
 - f. Internship (1 and 2), choice of :
 - Orthopedagogie 20
 - Pedagogie 20
 - g. Choice of*:
 - Diagnostiek (1 and 2) 5
 - Policy Cycle (2) 6

* Choice of the unit of study Diagnostiek or Policy Cycle depends on choice of the internship. Students who choose an internship Orthopedagogie take the unit of study Diagnostiek. An internship Pedagogie Students is combined with the unit of study Policy Cycle.
3. Overview of specialisation units of study*

Angst- en stemmingsstoornissen:

 1. Achtergrond van angst- en stemmingsstoornissen (1) 4
 2. Klinische vaardigheden voor angst en stemmingsstoornissen (1) 4

Beperkingen en handicaps:

 1. Interventies bij mensen met functiebeperkingen (1) 4
 2. Participatie: opvoeden en begeleiden van mensen met een beperking (1) 4

Forensische pedagogiek:

 1. Dwang en drang (1) 4
 2. Gen en omgeving (1) 4

Gifted Education:

 1. Educating the Gifted (1) 4
 2. Course Abroad (2) 4

Risicogedrag:

 1. Recente ontwikkelingen in risicogedrag (1) 4
 2. Risicogedrag: onderzoek en klinische praktijk (1) 4

Speciale leerbehoeften:

 1. Theoretische verklaringsmodellen van het speciaal leren (1) 4
 2. De scientist-practioner binnen het speciaal leren (1) 4
- * The graduation specialisation Diversities in Youth Care will be published in the prospectus. See <http://www.ru.nl/studiegids/socsci/master/pedagogische-wetenschappen/specialisaties/specialisatie-diversities-youth-care/>
4. Composition of the graduation specialisation Pedagogische ethiek:
 - a. Scriptie (1 and 2) 15
 - b. Stage Pedagogiek (1 and 2) 20
 - c. Coaching in de praktijk (1 and 2) 4

- d. Jeugdrecht, beleid en ethiek (2)..... 4
 - e. Belang van het kind (1 or 2)..... 4
 - f. The Good Life (1 or 2)..... 4
 - g. Love, Beyond Science and Healthcare (1 or 2)..... 4
 - 5. A description of the units of study outlined in paragraph 1 to 4, including contact hours, (a summary of) learning objectives and instructional and examination methods included, is provided in the programme's prospectus.
- N.B.: Specialisation and unit of study titles in article 9.5 may be amended.

Article 9.6 Participation in education

1. In principal - regarding participation in units of study - the following rules apply:
 - a. participation in lectures and question & answer lectures is optional;
 - b. participation in work groups is optional. An exemption applies to practical training. Participation in these work groups is mandatory.
2. Mandatory participation and possible penalties for not participating must be stated in the course manual for the unit of study concerned.
3. If the provisions stipulated in the previous paragraph are not fulfilled, mandatory participation may not be imposed.

Article 9.7 General exemptions

The Examination Board does not grant any standard exemptions based on previously-taken educational programmes.

Section 10 Examinations

Article 10.1 Restricted period of validity of credits earned

With regard to units of study for which the exam was passed more than six years ago, notwithstanding the provisions in article 4.5, the Examination Board may, for valid content-related or educational reasons, decide that the student must take a supplementary or replacement interim examination before being allowed to take the final Master's examination. A supplementary or replacement interim examination of this sort does not yield extra EC.

Article 10.2 Participation in interim examinations

In derogation from what was established in article 4.2 of these regulations an internship in both Orthopedagogy and Pedagogy will be offered no more than twice during the programme, with the understanding that if the student fails to meet the required standard during the internship or the internship is terminated before the agreed period, another chance will be offered in a different place in order to obtain the marks required for the internship.

Part 4 Transitional and final provisions

Section 11 Final provisions

Article 11.1 Safety net scheme and hardship clause

1. The dean will make decisions in individual cases not covered or insufficiently covered by these regulations.
2. In individual cases of extreme unfairness, the Examination Board or the dean is authorised to make an exception to the provisions of these regulations in favour of a student.

Article 11.2 Adoption and amendments

1. Notwithstanding the provisions in article 7 of the Structure Regulations of Radboud University, these regulations are drawn up or amended by the dean after receiving advice from the programme committee and after having obtained the approval of the faculties' general assembly (facultaire gezamenlijke vergadering).
2. In special cases, an amendment made to these regulations can take effect in the present academic year, only if this does not disproportionately compromise the interests of the students.

Article 11.3 Publication

1. The dean will be responsible for suitable publication of these regulations and of possible amendments to these.
2. Any interested party may consult the EER on the faculty's website.

Article 11.4 Entry into force

These regulations will enter into effect on September 1, 2017.

Any Education and Examination Regulations laid down previously for the programme will cease to apply from that date onwards.

As established by the dean on June 22, 2017.

These Education and Examination Regulations are a translation of the original Dutch version (Onderwijs- en examenregeling masteropleiding Pedagogische wetenschappen 2017-2018) as drawn up by the dean, June 22, 2017, which, should any doubts arise concerning the interpretation of the English version, is the legally binding text.

Appendices

Appendix 1 Distinctions

1. With due observance of the provisions set out in this article, the Examination Board will determine whether a distinction will be awarded and, if so, which distinction will be awarded.
2. The distinction:
 - a. 'cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 8.0; or
 - b. 'summa cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 9.0.
3. The distinction will be calculated on the basis of all units of study of the examination programme for which a mark has been awarded on a scale of 1 to 10, except for extra-curricular units of study.
4. The number of EC of the units of study referred to in paragraph 3 will serve as the weighting ratio for the calculation of the weighted average result, unless provided otherwise in the programme-specific part of these regulations.
5. The distinction will not be awarded if more than 10 percent of the total study load of the examination programme (being one or more units of study) has been resat or if interim examinations have been resat more than once, notwithstanding the authority of the Examination Board to decide otherwise, stating reasons therefor.
6. The distinction will not be awarded if fraud was established in one of the examination programme's units of study.

Appendix 2 Fraud and plagiarism

1. Notwithstanding the provisions in article 1.2, paragraph 2 of the EER, fraud during a written examination/resit with multiple-choice and/or open-ended questions may consist of:
 - a. copying from others or a cheat sheet;
 - b. using study aids (e.g. dictionaries, calculators, mobile telephone, cameras, etc.) during an interim examination/resit without permission;
 - c. exchanging information inside or outside the examination room during the interim examination/resit;
 - d. impersonating someone else during an interim examination/resit or allowing someone else to represent oneself during an interim examination/resit;
 - e. being in possession of the assignments for an interim examination/resit before it is held;
 - f. taking a copy of the exam or duplicating it, and/or distributing it without authorisation from the examiner, either during or after the interim examination/resit, or during the inspection.The above list is not exhaustive.
2. Fraud during other exam formats may consist of the fabrication of data and/or falsifying of data and/or plagiarism. Fabrication is defined as inventing or otherwise fabricating research data. Falsification is defined as manipulating or falsely presenting research data and results. Plagiarism is defined as the following and comparable behaviour:
 - a. copying texts, thoughts and/or reasoning of others and presenting these as one's own;
 - b. submitting previously submitted or similar texts for assignments from other units of study without acknowledging the source;
 - c. submitting papers obtained from a commercial organisation or written by someone else - whether in return for payment or not.The above list is not exhaustive.
3. In addition to the perpetrator, accomplices may also be punished in cases of fraud and plagiarism. If the work copied from a fellow student was copied with the permission and/or assistance of that fellow student, he or she will in any case be considered an accomplice as defined in the previous sentence.
4. Suspicions of fraud or plagiarism may be determined before, during or after an interim examination/resit.
5. If the proctor believes he or she has discovered a student committing fraud during a written interim examination/resit, he or she will immediately make note of this on the exam protocol. The proctor will also make note of this on the answer sheet of the participant suspected of fraud, either at the time the

fraud is discovered or when the participant submits the examination papers. After the interim examination, the proctor will make a written report of the detected fraud. The examinee will be given the opportunity to add a written comment to the report. The written report and any comments will be handed to the relevant examiner, who is then required to contact the Examination Board for further handling.

6. An examiner may use a plagiarism detection program to investigate plagiarism.
7. If the examiner or any other party involved thinks they may have discovered fraud or plagiarism before, during, or after the assessment of other exam formats, he or she must report this to the Examination Board and submit a file with evidence to prove the fraud or plagiarism.
8. The Examination Board will determine whether fraud has been committed after investigating the matter.
9. If an examinee is found guilty of fraud, the Examination Board may exclude him or her from further participation in the interim examination/resit in question, as well as from participation in other interim examinations/resits for up to one year after the fraud is discovered.
10. In the event of serious fraud, the Examination Board may recommend that the student's enrolment for the degree programme be terminated.

Appendix 3 Faculty of Social Sciences code of conduct

The Faculty of Social Sciences seeks to offer a work environment where employees and students work and study with effort, joyfully, and aimed towards results. To facilitate this, the faculty has adopted a number of rules governing conduct within the faculty. These rules of conduct are taken to form the foundation of a motivating and inspiring work environment. It is the mutual responsibility of employees and students to follow them.

Points of reference

The faculty seeks to provide an atmosphere characterised by:

- mutual respect and personal development;
- openness and trust;
- cooperation and responsibility.

This implies that

- everyone should be treated with respect, without being offensive or hurtful;
- you should treat others as you wish to be treated. This goes for all forms of all contact on campus that occurs between staff and students and for all forms of communication, including verbal, written, e-mail, Blackboard, chat rooms, and course evaluations;
- everyone makes sure to familiarise themselves with and act according to the rules in the various regulations (e.g. EER, student-act, regulation on academic integrity, the terms of use for the RU-network and SURFnet) as well as the agreements made with respect to attendance, deadlines, review periods, completing assignments, among others;
- one sticks to the rules and agreements once made;
- students and lecturers are jointly responsible for the successful functioning of the educational process. They can and may appeal to their responsibility;
- one assumes good intentions of each other and one does not adhere to prejudicial judgements;
- everyone makes sure to be familiar with relevant information and recent changes in the educational organisation and content;
- everyone respects each other's property and takes good care of spaces and materials used.

Basically, this all boils down to the same thing: treat each other with respect. The faculty trusts that students and employees will act accordingly.

Appendix 4 Further elaboration on the objectives and learning outcomes of the Master's programme

The Master's graduate in Pedagogical Sciences is capable of studying critically the pedagogical relationship, to research this and to optimise this by:

1. the application of and contributions to current and specialist academic knowledge in the field of development, learning or behaviour;
2. making use of and contributing to deepening the knowledge of methodology, methods and dilemmas in the (ortho) pedagogical practice;

3. approaching the pedagogical relationship in its context, as a complex system that is continuously changing;
4. formulating critically founded judgments and advice in the field of pedagogy and education, bearing in mind the social and ethical framework;
5. noting and analysing complex (ortho) pedagogical problem situations and advising a suitable approach, and supporting, implementing and evaluating this;
6. setting up independent research to answer a question of additional value for the discipline;
7. working systematically in collecting and processing relevant and usable information and relating this to existing and current academic knowledge;
8. reporting in a responsible academic manner, both orally and in writing, on complex questions to both specialists and non-specialists;
9. acting professionally in conducting research and practice, bearing in mind the normative nature and ethics of the discipline.

Appendix 5 Pre-masterprogramme Pedagogical Sciences

The Educational Institute offers a pre-Master's programme Pedagogical Sciences for students with a bachelor's degree certificate (on either applied (HBO) and academic level).

1. The pre-Master's programme Pedagogical Sciences prepares students for the Master's degree programme Pedagogical Sciences with an internship Pedagogy.
2. The pre-Master's programme Pedagogical Sciences supplemented with a clinical NVO-package prepares students for the Master's degree programme Pedagogical Sciences with an internship Orthopedagogy.
Only this combination gives admission to the Master's Internship Orthopedagogy and the unit of study 'Diagnostiek'.

In both cases completion of the pre-master programme admits students to the Master's degree Programme Pedagogical Sciences. The combination with a clinical NVO package allows students to apply for the 'NVO-beroepsregistratie Basisorthopedagoog en de Basisaanpak Diagnostiek' after successfully completing the Master's programme Pedagogical Sciences (with an internship Child and Youth Care Sciences and the unit of study 'Diagnostiek'). Only students with comparable prior education can take the clinical NVO-package. More information can be found on the website <http://www.ru.nl/pwo>.

The pre-master programme should be completed fully in order to be admitted to the Master's Programme Pedagogical Sciences. This is obtained by means of a certificate of admittance issued by the Examination Board.

Composition pre-master programme Pedagogical sciences (56 EC)

The pre-master programme comprises the following units of study with reference to the corresponding semester (x) and the study load in EC.

September, 2017 - August, 2018:

- Inleiding wetenschappelijk onderzoek (1)..... 4 EC
- Analyse 1 (1) 4 EC
- Motorische en perceptuele ontwikkeling (1) 4 EC
- Inleiding pedagogiek (1) 4 EC
- Cognitieve en taalontwikkeling (1) 4 EC
- Sociale- emotionele en morele ontwikkeling (2)..... 4 EC
- Analyse 2 (2) 4 EC
- Academische vaardigheden PM (2)..... 4 EC
- Elective* (1 of 2)..... 4 EC

*Choice from : Wijsgerige en historische context (1), Inleiding onderwijswetenschappen (1), Vormgeven van onderwijs (1), Capita selecta (1), Inleiding orthopedagogiek (2), Inleiding diagnostiek (2), Leren en instructie (2).

Composition pre-master programme Pedagogical sciences, supplemented with clinical NVO package (60 EC)

The pre-master programme comprises the following units of study with reference to the corresponding semester (x) and the study load in EC.

September, 2017 - August, 2018:

- Inleiding wetenschappelijk onderzoek (1).....	4 EC
- Analyse 1 (1)	4 EC
- Methodiek van de diagnostiek PM (1)	4 EC
- Ontwikkelingspsychologie pre-master (1)	4 EC
- Inleiding orthopedagogiek (2)	4 EC
- Behandelingsmethodiek PM (2)	4 EC
- Analyse 2 (2)	4 EC
- Academische vaardigheden PM (2).....	4 EC
- Elective* (1 or 2).....	4 EC

September, 2018 - August 2019:

- Psychometrie en besliskunde (1)	4 EC
- Beroepsvaardigheden 3: Orthopedagogiek (1)	8 EC
- Wetenschapsfilosofie (1)	4 EC
- Neuropsychologie (1)	4 EC
- Pre-masterscriptie (1)	4 EC

*Choice from: Ontwikkelingsproblemen (1), Leerproblemen (2), Sociale en emotionele problemen (2).