

## Education- and examination regulations Master's programme Behavioural Science 2017-2018

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## Section 1 General provisions

### *Article 1.1 Applicability of the regulations*

1. These regulations apply to the two year research Master's degree programme in Behavioural Science (hereinafter called 'the programme'). This programme is offered by the School of Psychology and Artificial Intelligence, in collaboration with the School of Pedagogical and Educational Science and School of Socio-Cultural Science and the Behavioural Science Institute, (hereinafter referred to as 'the institute') of the Faculty of Social Sciences (hereinafter called 'the faculty').
2. The present regulations apply to all students enrolled in the programme in the academic year 2017-2018.
3. Notwithstanding the stipulation in the first paragraph, for those units of study offered by other degree programmes the regulations for individual units of study and interim examinations of the degree programme in question apply.
4. In order to prevent disadvantages to students as a result of regulatory alterations regarding the EER that was in place at the start of the programme, suitable arrangements are made. If no arrangements have been made students can apply for consideration of the hardship clause (article 8.2).

### *Article 1.2 Definitions*

Insofar as they are also mentioned in the Higher Education and Scientific Research Act, the concepts used in these regulations will have the same meaning as in the Higher Education and Scientific Research Act. In these regulations the following definitions apply:

- a. The Act: the Higher Education and Scientific Research Act of 8 October 1992 (GG 593) as it currently reads;
- b. Programme: the Master's programme as referred to in article 7.3a, paragraph 1 under b of the Act;
- c. Student: anyone enrolled at Radboud University Nijmegen to take part in the programme and/or interim and final examinations of the programme;
- d. Bachelor's programme: programme as referred to in article 7.3a of the Act;
- e. Practical: a practical exercise as referred to in article 7.13, paragraph 2 under d of the Act, in one of the following forms:
  - practical training and experience;
  - writing a Master's thesis;
  - writing a paper, carrying out a project, or developing an analytical design;
  - writing an assignment;
  - taking part in workshops;
  - conducting a literature study;
  - gaining work experience;
  - taking part in fieldwork or an excursion;
  - taking part in another educational activity aimed at acquiring certain skills;
- f. Interim examination: an examination testing the knowledge, understanding and skills of the candidate in relation to a certain unit of study as well as an assessment of the results of that test by at least one examiner designated by the Examination Board;
- g. Final examination: a review of the student's academic achievements in which the Examination Board assesses whether or not all interim examinations of the units of study that are part of the Master's programme have been successfully completed, insofar as it has not been determined that the examination also includes an additional examination by the Examination Board, testing the knowledge, understanding and skills of the candidate as well as an assessment of the results of that test (in accordance with article 7.10 of the Act);
- h. Examination Board: the Examination Board of the programme set up in accordance with article 7.12 of the Act;
- i. Examiner: the person designated by the Examination Board in accordance with article 7.12 of the Act, who administers the interim examinations;

- j. EC: credit in accordance with the European Credit Transfer System, 1 EC is equal to 28 hours of study;
- k. Working days: Monday to Friday, except statutory holidays;
- l. Institution: Radboud University;
- m. Programme degree committee: the programme degree committee of the programme (in Dutch: 'opleidingscommissie') as referred to in article 9.18 of the Act;
- n. Director: the director of the programme;
- o. Associate director: Associate director of the programme;
- p. Dean: the Dean of the faculty;
- q. Joint Student-Staff Council: the joint assembly of the employee's council of the faculty ('onderdeelcommissie') and the faculty's student council;
- r. Fraud: any act or omission by a student that makes forming an accurate opinion of his knowledge, understanding and skills partially or entirely impossible. Also see appendix 4;
- s. Scientific integrity: regarding research and education within the faculty, regulations are in place as formulated by Notitie Wetenschappelijke integriteit at KNAW ([www.knaw.nl/nl/actueel/publicaties/notitie-wetenschappelijke-integriteit](http://www.knaw.nl/nl/actueel/publicaties/notitie-wetenschappelijke-integriteit)) and elaborated by the Nederlandse Gedragscode Wetenschapsbeoefening by the VSNU (<http://www.vsnul.nl/nederlandse-gedragscode-wetenschapsbeoefening.html>);
- t. Unit of study: part of the degree programme as referred to in article 7.3 of the Act;
- u. Examination programme: the entirety of units of study, resulting in a Master's degree certificate;
- v. Extracurricular elective unit of study: unit of study to be determined by the student, which is not part of the examination programme;
- w. Elective unit of study: unit of study to be determined by the student, which is part of the examination programme.

## Section 2 Admission to the programme

### *Article 2.1 Programme entry*

The annual programme entry date is September 1. Interim registration is only allowed with explicit written authorisation of the Examination Board declaring that entry into the education programme is still possible.

### *Article 2.2 Admission requirements for the programme*

1. The Admission Board decides on the admission to the programme.
2. Applicants for the programme have to apply by submitting a letter of motivation in English, curriculum vitae, grades obtained in the Bachelor's degree programme; two letters of reference written by lecturers or supervisors and copies of the certificates mentioned in paragraph 4 to the Admission Board.
3. The Admission Board decides on the admission by means of an individual check, which may include an interview.
4. Admissible to the individual procedure are candidates who have:
  - a. passed a Bachelor's examination in Psychology or (Pedagogic and) Educational sciences, Communication Science, Biology or Artificial Intelligence, or diplomas equal to those;
  - b. a positive conclusion of the individual check mentioned in paragraph 3;
  - c. proof of adequate command of the English language as determined in article 2.4;
  - d. in case of a non-Dutch nationality: a copy of the passport.
5. If candidates have completed a training different from that mentioned in paragraph 4.a., the Admission Board will decide on admission on an individual basis.

### *Article 2.3 Deficiencies*

Those who are interested in obtaining the degree of Master of Science (MSc), but whose prior education reveals some deficiencies should apply for an interview with the Admission Board by submitting a reasoned request in writing. Despite these deficiencies, the Admission Board may decide to grant

admission. The Admission Board may require that the candidate takes additional units of study within the Faculty of Social Science.

**Article 2.4 Language requirements**

1. An adequate command of English is required for participation in the programme.
2. This requirement is satisfied when the student:
  - a. is in the possession of a Dutch VWO diploma; or
  - b. is in the possession of a diploma of secondary education, obtained at an English-language institution for secondary education in or outside the Netherlands; or
  - c. has successfully completed one of the following tests:
    - TOEFL with a score of 600 (paper test), 250 (computer-based), 100 (internet-based) or higher;
    - IELTS with a score of 7.0 or higher;
    - a Cambridge Certificate of Advanced English or a Cambridge Certificate of Proficiency in English stating a minimum score of C.

**Article 2.5 Admission requirements for units of study**

1. Students who are registered for the programme may attend all the units of study of the programme and may sit the relevant interim examinations, unless specific admission requirements apply as laid down in paragraph 2 of this article.
2. The interim examinations of the following units of study can only be taken when specific other interim examinations have been successfully completed:
  - Major Research Project after Major Research Proposal, Minor Research Project, Statistics: Multivariate Analysis, and a minimum of 35 EC;
3. In certain cases, the Examination Board may determine another sequence.
4. Any particular unit of study may have specific requirements for prior knowledge, as specified in the programme's prospectus.

**Section 3 Structure of the programme**

**Article 3.1 Final examination, degree and judicium**

1. The programme will be concluded by the Master's final examination.
2. The student who has passed the final examination of the Master's degree programme will be awarded the Master of Science (MSc) degree.
3. The Examination Board can award a distinction to a student who has successfully passed the final examination. The rules for awarding a distinction have been laid down in a university guideline and are attached in appendix 1 of these regulations.

**Article 3.2 Aims and final qualifications of the programme**

**Article 3.2a Aims of the programme**

1. To offer a multidisciplinary programme to motivated and talented future researchers in the field of behavioural sciences.
2. To teach the knowledge, insights and advanced research skills necessary to enter and successfully complete a subsequent PhD programme in behavioural sciences (psychology, education and related disciplines) or to work as a researcher in the public or private sector.
3. To train students in the current research topics in behavioural science.
4. To enable students to gain hands on research experience under supervision of qualified researchers within the unique setting of the Behavioural Science Institute (BSI).
5. To create a multidisciplinary, international, and research-oriented learning environment.

**Article 3.2b Final qualifications of the programme**

Student who has successfully completed the programme will have the following qualifications.

1. Knowledge and understanding  
Student has advanced knowledge and understanding of the field behavioural sciences and the research methods and designs used in this field, i.e.:

- a. Student has knowledge and insight of the sub-areas of the behavioural sciences as studied in the Behavioural Science Institute (BSI).
  - b. Student has advanced knowledge and insight of the paradigms and theories of the topics of his/her chosen theme courses and of the topics of his/her research projects.
  - c. Student has knowledge and insight of the main research methods and techniques for data collection, data analysis and modelling in the social and behavioural sciences.
  - d. Student has understanding of academic processes such as publishing, reviewing, proposal writing and ethics of research.
  - e. Student has knowledge and understanding of standards of scientific integrity.
2. Applying knowledge and understanding  
Student can independently conduct research at scholarly level with scientific integrity, i.e.:
- a. Student can integrate existing knowledge to develop new theoretical concepts, research questions and hypotheses.
  - b. Student is able to select appropriate designs and research methods for solving research questions, taking into account the institute's available infrastructure.
  - c. Student is able to design and implement a scientific study. Student is able to make adaptations to the study in case of changed external circumstances or advanced insight.
  - d. Student is able to program scientific experiments.
  - e. Student is able to systematically process and analyse research data.
  - f. Student is able to interpret research results and to formulate conclusions.
3. Making judgements
- a. Student has critical thinking skills.
  - b. Student can discuss clearly what the theoretical implications are of research findings.
  - c. Student is able to critically reflect on the behavioural science disciplines and the methodologies used in this field.
  - d. Student can apply knowledge and insights to questions in societal or professional contexts.
  - e. Student is able to reflect on the societal significance of his/her research.
  - f. Student is able to make judgments based on principles of scientific integrity.
4. Communication
- a. Student is able to participate in academic exchanges with others in the behavioural sciences.
  - b. Student is able to give oral presentations, to discuss and to write scientific papers, reports and research proposals.
  - c. Student can clearly communicate the rationale, methods, and results of his/her research and can also present clear points of discussion.
5. Learning skills
- a. Student can find relevant scientific sources and can understand and follow scientific developments in the behavioural sciences.
  - b. Student has the learning skills to study/function in a manner that is largely independent.
  - c. Student has the ability to realise their own shortcomings or limitations: he/she has developed a critical attitude towards his/her performance as a beginner scientist and has learned how to improve knowledge and skills.

**Article 3.3 Type of programme**

The programme will be offered exclusively as a full time programme.

**Article 3.4 Study load**

The programme will have a study load of 120 EC.

**Article 3.5 Language**

The programme is offered in English; the courses and the examinations are administered in English.

**Article 3.6 Composition of the programme**

1. The programme comprises the following units of study, with reference to the corresponding semester (x) and study load (in EC):  
(N.B.: Unit of study name details may be subject to change)

*First year:*

a. State of the Art Behavioural Science (1).....	1
b. Professional Skills for Researchers (1) .....	4
c. Advanced Methods in Behavioural Research (2).....	3
Advanced Methods Tracks, 1 EC each	1
One to be chosen out of the two:	
- Advanced Methods: Experimental Paradigms (2);	
- Advanced Methods: Behavioural Observation (2);	
d. Minor Research Project (1, 2) .....	12
e. Statistics courses, 4 EC each .....	16
Statistics: Multivariate Analysis (1);	
Statistics: Analyzing in R (1);	
Statistics: Mixed-Effects Models (2);	
Statistics: Structural Equation Modelling (2);	
f. Selective Method course, 3 EC each .....	3
One to be chosen out of the two:	
- Programming Skills: Python (2);	
- Intervention Science (2);	
g. Theme courses, 4 EC each .....	20
Five to be chosen out of the following:	
- Behavioural Regulation (1);	
- Emotion (1);	
- Communication and Influence (1);	
- Psychobiology of Behaviour (2);	
- Social Relations (2);	
- Socialization and Education (1);	
- Developmental Psychopathology (1);	
- Neuroscience of Behaviour (1);	
- Stress and Health Behaviour (1);	
- Behavioural Decision Making (1);	
- Learning and Motivation (2);	
- Clinical Research (2);	
- Dynamics of Complex Systems (2);	
subtotal .....	60

*Second year:*

h. Behavioural Science: Philosophy and Reflection (1, 2).....	4
i. Major Research Proposal (1).....	5
j. Major Research Project* (1, 2) .....	26
k. Master's Thesis (2) .....	20
l. Elective unit(s) of study .....	4
m. Workshops (including colloquia) .....	1
subtotal .....	60
2. A detailed description of all units of study, contact hours, (summary of) learning objectives, form of interim examinations and instructional methods is included in the programme's prospectus.	
3. The elective units of study (4 EC) mentioned in paragraph 1.m should be of adequate level (master's level) and sufficiently relevant to the content of the programme. Units of study from the Behavioural Science programme can be chosen without permission of the Examination Board. Students will need approval from the Examination Board for elective units of study that are not part of the programme.	
4. The student may add extra-curricular units of study to the programme.	

\* A graduation ceremony is organised twice a year in which students must give a short oral presentation in English on their research project.

**Article 3.7 Incorporation of units of study obtained outside the programme**

1. At the request of the student the Examination Board will approve elective units of study from outside the programme.
2. The approval of units of study as meant in paragraph 1 is only allowed before the start of that unit.
3. If the units that express workload and study results of the units of study to be incorporated differ from those provided for in these regulations, conversion will take place. The Examination Board will decide on the conversion, with due observance of the Radboud University memo 'Conversion of workload and study results' (*Conversie van studiebelasting en studieresultaten*).

**Article 3.8 Replacing units of study**

If applicable on the basis of the student's academic education preceding the registration for the programme, the Examination Board can, after having heard the student, make the decision to replace obligatory units of study of the MSc curriculum by other units of study. In those cases the student still has to obtain a total of 60 EC per year.

**Article 3.9 Instructional methods**

1. All units of study of the Master's programme, as mentioned in article 3.6, involve education in the form of lectures, tutorials, and/or practicals. The specific instructional methods for each unit are included in the prospectus.
2. Attendance at lectures, tutorials and practicals may be compulsory, provided that this is in accordance with the aims of the unit of study
3. For units of study that consist solely of a practical, attending the practical and achieving adequate results is equivalent to passing an interim examination.
4. The units of study 'Minor research project', 'Major research project' and 'Master's thesis', as mentioned in article 3.6, consist of a practical as referred to in article 1.2.e.
5. The units of study 'Minor research project' and 'Major research project' must concern different topics and involve different supervisors.
6. The programme is concluded with a Master's thesis.
7. The Master's thesis is an individual effort that meets the academic requirements that apply for the type of study that is conducted.

**Article 3.10 Teaching periods**

The programme will be offered in an annual schedule of two semesters. Article 3.6 of these regulations arranges in which semester the opportunity is provided to attend courses and to sit the interim examinations of the units of study.

**Section 4 Interim and final examinations of the programme**

More detailed provisions regarding the assessment of the programme units of study are outlined in the Rules and Regulations of the Examination Board (<http://www.ru.nl/fsw/onderwijs/oer-eer-rr-2017-2018>).

**Article 4.1 Time schedule and frequency of interim examination**

1. In each academic year there will be two opportunities to take the interim examinations of the units of study mentioned in article 3.6.
2. Students can only use the second opportunity if:
  - a. they have taken the first opportunity and failed or;
  - b. they missed the first opportunity due to illness or other special personal circumstances. Students will need to inform the coordinator by email at the latest on the day of the examination. Decision will be made by the Examination Board.
3. Notwithstanding the stipulation in the first paragraph, there will be only one opportunity to take an interim examination for a unit of study that was not taught in that particular academic year.
4. A student who fails an interim examination can retake the examination a following year, but this second examination will be based on the content of the unit of study of that year, or on the content of a substitute unit of study designated by the Examination Board.

5. Successfully passed interim examinations may be retaken once, but only within the same academic year. Given that feedback has been provided within a reasonable period, papers (final papers, essays, assignments) that have been marked with a pass cannot be redone, unless stated otherwise in the course manual.
6. In case of retaking the interim examination, the latest mark will determine the result obtained.

**Article 4.2 Requirements for interim examinations**

All requirements for interim examinations will be announced to the students in question one week before the start of the relevant unit of study.

**Article 4.3 Form of interim examinations**

1. Each unit of study of the degree programme, mentioned in article 3.6 will be completed by an interim examination. Interim examinations may comprise more than one examination and can in principle be taken either in writing, online or orally. Apart from written, online or oral examinations practical or computer assignments, take home examinations, theses, assignments, reports, internships, presentations or a combination of any of these is possible.
2. The examiner will announce how the final course grade is built up out of its grading units of study (e.g., 50% exam, 50% assignments) before or at the start of the relevant unit of study.
3. Where there are more grading units of study, each unit of study must be a minimum of 6. A unit of study with a grade lower than 6 must be retaken by the student for the student to pass the course. If a grading unit of study has a grade lower than 6, a 'fail' will be administered for the first attempt:
  - a. For grading units of study in the form of essays, research proposals, exams, and such, the unit of study will be retaken in the original format or in a similar format, to be determined by the examiner (e.g. an oral examination can be taken instead of a written examination).
  - b. For grading units of study in the form of weekly assignments, class discussions, class presentations, and such, the examiner will decide an alternative format for retaking this unit of study.
  - c. When the retake of a grading unit of study implies a revision of that unit of study (e.g. essay/research proposal) after feedback from the examiner, the examiner may decide to give a maximum grade for that unit of study. This will be announced before or at the start of the relevant unit of study.
4. For units of study that (also) comprise a practical and/or tutorial, attendance levels and levels of active participation may be included in the assessment.
5. The examiner will announce the form of the relevant interim examination to the students in question before or at the start of the relevant unit of study.
6. For in-class examinations, representative sample questions, both in form as content, will be made available on the electronic learning environment at least one week prior to the examination.
7. At least three working days must be scheduled between the last class session covering relevant new materials for the interim examination and the interim examination.
8. The administration of oral examinations will be public unless the Examination Board has decided otherwise in a special case, or if the student has made objections to this.
9. Oral examinations are administered in the presence of at least a second examiner or an observer appointed by the Examination Board. Otherwise the examination is to be recorded. If a presentation is part of this examination the same regulation applies. This provision does not refer to practical assignments.
10. In the case of disabled students, allowances will be made in the administration of interim examinations to the utmost extent possible, ensuring that their individual disability will not prevent them from taking part in an interim examination. If necessary, the Examination Board will seek expert advice before making a decision about such a matter.
11. If an interim examination is spread over more than one exam sitting, at least one working day must be scheduled between the last class session covering relevant new materials for the interim examination and the interim examination. If there is only one exam sitting, at least three working days must be scheduled between the last class session and the interim examination.



**Article 4.4 Registration for interim examinations**

1. A student needs to register for each unit of study in the programme through OSIRIS, no later than five working days before the start of the unit.
2. By enrolling in a unit of study, students are automatically registered for all examinations that are part of the unit.
3. Not handing in a proposal, essay or assignment on time (without permission in writing from the course coordinator) will mean that you have failed the first opportunity.
4. In case of retaking an interim examination students should notify the course coordinator at least five working days before the examination.

**Article 4.5 Assessment and announcement of course examination results**

1. The result of the grading units of study and the final course grade is determined by the examiner in the form of a grade from 1 (= lowest attainable grade) to 10 (= highest attainable grade). Grades will be rounded to the nearest whole and half grade points. Grades of .25 or .75 will be rounded upwards. There is one exception: a 5.5 is not awarded. When a grade is higher than a 5 but lower to a 5.50, a 5 will be awarded. When a grade is equal to or higher than a 5.50 but smaller or equal to a 6, a 6 will be awarded. Passing grades are from 6 points upwards.
2. The qualifications (grades) for the tests of each unit of study of the programme are determined by the examiner as follows:
 

A: excellent .....	(10)
B: very good .....	(9)
C: good .....	(8)
D: satisfactory .....	(7)
E: sufficient .....	(6)
F: fail .....	(lower than 6)

For some units of study the results are expressed as 'passed' or 'failed'.

3. The examiner shall determine the result of a written interim examination within fifteen working days from the day on which it was taken, and shall within that period provide the OSP with the necessary information required for issuing written proof of the results to the student.
4. A minimum period of ten working days must be upheld between the date of the announcement of the result and the date of the re-examination.
5. A minimum period of ten working days must be upheld between the announcement of the date of the re-examination and the actual re-examination.
6. Before the examination, the examiner announces the period in which the examination will be evaluated, as well as the period for the right of inspection (see article 4.7).
7. When determining final grading for the Master's thesis, the thesis counsellor/tutor and a second reader are consulted.
9. The interim examination form informs students that they have a right of inspection, as referred to in article 4.7, and also that they may appeal to the Examination Appeals Board. The period for appeal is six weeks after the announcement of the result.
10. In case of possible fraud during the interim examination, the anti-fraud provisions, as described in appendix 4 of these regulations, will apply. These provisions are also applicable in case of a suspicion of plagiarism.

**Article 4.6 Period of validity**

1. The validity duration of course examinations is unrestricted.
2. In derogation of the provision of paragraph 1, the Examination Board may restrict the validity duration of course examination results, for didactical or substantive reasons, with due observance of the stipulations on this matter laid down in the Act.

**Article 4.7 Right of inspection**

1. Students will be given the opportunity to inspect their assessed work within a period of 20 working days following the publication of the results of a written interim examination.

2. In special cases the examination Board can extend or shorten the term, referred to in paragraph 1, in consultation with the examiner.
3. During the term mentioned in paragraph 1, the student will be allowed to inspect, under supervision of at least a teacher and/or another person with substantive knowledge regarding the unit of study, the questions and the work marked, as well as receive an explanation of the formal assessment criteria.
4. The examiner may determine that the inspection or taking cognizance shall take place at a designated venue and on at least two fixed points in time. Time, date and- preferably- place of the inspection will be announced at least five working days in advance at the electronic learning environment. If the person in question can prove that he or she cannot appear or has not been able to appear due to force majeure at the time and place thus determined, he or she will be given another opportunity to do so, if possible within the term mentioned in paragraph 1.
5. Together with the results of the interim examination the inspection policy will be posted on the electronic learning environment.
6. In all events inspection will take place no later than five working days before the re-sit of the interim examination in question is administered.

#### **Article 4.8    *Objection procedure***

A student may object to the assessment of his or her work by appealing to the Examination Board. The procedure to be followed in the case of an objection is provided in Appendix 3.

#### **Article 4.9    *Final examination***

1. When students have completed all interim examinations successfully, they must apply for the final exam themselves.
2. The Examination Board will determine the result of the final examination as soon as the student has submitted sufficient proof of having passed the required interim examinations and thus of having received the corresponding university education.
3. Presenting at the Master's thesis conference constitutes a prerequisite for completion of the programme.
4. The final examination is formalized, i.e. when the Examination Board has determined that all requirements have been met, students will receive their certificate. A graduation ceremony is organised twice a year in which students must give a short oral presentation in English on their research project. This presentation will not be assessed.
5. Prior to determining the results of the final examination, the Examination Board itself may conduct an inquiry into the student's knowledge with respect to one or more units of study or aspects of the degree programme.

### **Section 5    *Student counselling***

#### **Article 5.1    *Monitoring of students' progress***

The faculty records the students' individual study results in such a way that every student can obtain an overview of the results registered in the system OSIRIS at that moment.

#### **Article 5.2    *Student counselling***

1. The faculty takes care of the introduction to university life and counselling of the students enrolled in the programme, also for the purpose of acquainting them with the study opportunities within and outside the programme.
2. Students who underachieve either on a regular basis or during a long period of time are invited for an interview with the associate director to discuss continuation or termination of their education. If a student's results remain inadequate, the director will consult the Examination Board about issuing a strong recommendation for termination of the student's participation in the programme.

## Section 6 Teaching evaluation

### *Article 6.1 Teaching evaluation method*

With due observance of the quality assurance system of the university, as laid down in the Handbook Quality Assurance System Degree Programmes Radboud University (*Handboek Kwaliteitszorg Onderwijs Radboud Universiteit*), the dean sees to it that the units of study taught in the programmes will be systematically evaluated.

## Section 7 Miscellaneous stipulations

### *Article 7.1 Code of conduct*

The faculty has instituted a Code of conduct that both students and employees are expected to follow. This Code of conduct can be found in appendix 2 of these regulations.

## Section 8 Transitional and final provisions

### *Article 8.1 Transitional provision for judicia*

The distinctions regulations applicable on September 1 of the first year of enrollment in the programme will apply for students who have been registered without interruptions for the Master's degree programme.

### *Article 8.2 Safety netscheme and hardship clause*

1. In individual cases not or insufficiently covered by these regulations, the dean will decide.
2. In individual cases of extreme unfairness, the Examination Board or the Dean will be entitled to make an exception to the provision of these regulations in favour of a student.

### *Article 8.3 Adoption and amendments*

1. Without prejudice to the provisions of the Structure Regulations of the Radboud University (hereinafter structure regulations), the present regulations have been drawn up or amended by the dean after having been advised thereon by the degree programme committee and after having obtained the approval of the 'Facultaire Gezamenlijke Vergadering' (Faculties General Meeting).
2. Any amendments made to these regulations will only take effect in the present academic year if the interests of the students are not disproportionally compromised thereby.

### *Article 8.4 Publication*

1. The Dean will ensure appropriate publication of these regulations as well as of any amendment to these documents.
2. Anyone interested may consult the EER on the faculty's website.

### *Article 8.5 Coming into effect*

These regulations will come into effect on September 1, 2017.

Any education and examination regulations laid down previously for the degree programmes referred to will cease to apply from that date onwards.

As confirmed by the Dean, June 22, 2017.

## Appendices

### Appendix 1 Distinctions

1. With due observance of the provisions set out in this article, the board of examiners is the body responsible for the decision whether a distinction will be awarded and if so, which distinction will be awarded.
2. The distinction:
  - a. 'cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 8.0; or
  - b. 'summa cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 9.0.
3. The distinction will be calculated on the basis of all units of study of the examination programme for which a mark has been awarded on a scale ranging between 1 and 10, excepting extra-curricular units of study.
4. The number of EC of the units of study referred to in paragraph 3 will serve as the weighting ratio for the calculation of the weighted average result, unless provided otherwise in these regulations.
5. The distinction will not be awarded if more than 10 per cent of the total study load of the examination programme (being one or more units of study) has been resat or if interim examinations have been resat more than once, notwithstanding the authority of the Examination Board to decide otherwise, stating reasons therefore.
6. The distinction will not be awarded if fraud was established in one of the entire examination programme's units of study.

### Appendix 2 Rules of conduct

The Faculty of Social Sciences seeks to maintain a work environment where employees and students work and study with effort, joyfully, and aimed towards achieving results. To facilitate this, the faculty has adopted a number of rules governing conduct in the faculty. These rules of conduct are taken to form the foundation of a motivating and inspiring work environment. It is the mutual responsibility of employees and students to take care of them.

#### *Points of reference*

The faculty seeks to provide an atmosphere characterized by:

- mutual respect and personal development;
- openness and trust;
- cooperation and responsibility.

#### *This implies that*

- everyone should be treated with respect, without being offensive or hurtful. Treat others as you want to be treated by others. This goes for all forms of communication including verbal, written, e-mail, blackboard, chat-rooms, course evaluations, contacts with secretary and supporting staff;
- everyone makes sure to familiarize themselves with and act according to the rules in the various regulations (e.g. EER, student-act, regulation on academic integrity, users' regulation RU-network and Surf-net) as well as the agreements made with respect to attendance, deadlines, review period, completing assignments, among others;
- one sticks to an agreement once made;
- students and lecturers are jointly responsible for the successful functioning of the educational process. They can and may appeal to their responsibility;
- one assumes good intentions of each other and one does not adhere to prejudicial judgements;
- everyone makes sure to be familiar with relevant information and last minute changes in the educational organisation and content, for instance via Blackboard;
- everyone respects each other's properties and takes care of locations and materials used.

Basically, this all boils down to the same thing: treat each other with respect. The faculty trusts that students and employees will act accordingly.

**Appendix 3 Appeals from decisions of examiners**

1. A candidate who is dissatisfied with a decision made by the examiner, may appeal against it by the examiner during or following the inspection or review.
2. Where the candidate and examiner are unable to come to an agreement he/she may appeal in writing to the Examination Appeals Board (*College van Beroep voor Examens*, CBE). Any such appeal must be made within six weeks of the date of the examiner's decision. Should the examiner not have reached a decision within the aforementioned six-weeks term, it is then within the right of the candidate to lodge a pro forma appeal with the Examination Appeals Board in which he/she requests an extension of the formal right of appeal.

**Appendix 4 Fraud and plagiarism**

1. Notwithstanding the provisions in article 1.2 of the EER fraud during a written examination with multiple-choice and/or open-ended questions may consist of:
  - a. copying from others or a cheat sheet;
  - b. using study aids (e.g. dictionaries, calculators, mobile telephone and cameras) during an interim examination without permission;
  - c. exchanging information inside or outside the examination room during the interim examination;
  - d. impersonating someone else during an interim examination or allowing someone else to represent oneself during an interim examination;
  - e. being in possession of the assignments for an interim examination before that interim examination is held;
  - f. taking or duplicating the examination papers of an interim examination during the examination or inspection or distributing these without permission of the examiner.The above list is not exhaustive.
2. Fraud during other exam formats may consist of the fabrication of data and/or falsifying of data and/or plagiarism. Fabrication is defined as inventing or otherwise fabricating research data. Falsification is defined as manipulating or falsely presenting research data and results. Plagiarism is defined as:
  - a. copying texts, thoughts and/or reasoning of others and presenting these as one's own;
  - b. submitting previously submitted or similar texts for assignments from other units of study without acknowledging the source;
  - c. submitting papers obtained from a commercial organisation or written by someone else - whether for payment or not.The above list is not exhaustive.
3. In addition to the perpetrator, accomplices may also be punished in cases of fraud and plagiarism. If the work copied from a fellow student was copied with the permission and/or assistance of that fellow student, he/she will in any case be considered an accomplice as defined in the previous sentence.
4. Suspicions of fraud or plagiarism may be determined before, during or after an interim examination.
5. If the proctor believes he/she has discovered a student committing fraud during a written interim examination, the proctor will immediately make note of this on the exam protocol. The proctor will also make note of this on the answer sheet of the participant suspected of fraud, either at the time the fraud is discovered or when the participant submits the examination papers. After the interim examination, the proctor will make a written report of the detected fraud. The examinee will be given the opportunity to add a written comment to the report. The written report and any comments will be handed to the relevant examiner, who is then required to contact the Examination Board for further handling.
6. An examiner may use a plagiarism detection program to investigate plagiarism.
7. If the examiner or any other party involved thinks they may have discovered fraud or plagiarism before, during or after the assessment of other exam formats, he/she must report this to the Examination Board and submit a file with evidence to prove the fraud or plagiarism.
8. The Examination Board will determine whether fraud has been committed after investigating the matter.

9. If an examinee is found guilty of fraud, the Examination Board may exclude him/her from further participation in the examination or interim examination in question, as well as from participation in other interim examinations for up to one year after the fraud is discovered.
10. In the event of serious fraud, the Examination Board may recommend that the student's enrolment for the degree programme be terminated.

### Appendix 5 Transitional Arrangements

The curriculum of the Research Master Behavioural Science will change in 2017-2018.

These transitional arrangements apply to the students that started the Research Master in 2016 or earlier.

On the left you see the units of study as in the old curriculum that will change, on the right the units of study that replace these.

Old programme (EC)	Code	New programme (EC)	Code	Transitional arrangement
Advanced Methods in Behavioural Research (3 EC)	BS14	Advanced Methods in Behavioural Research (3 EC)	BS014	Student takes new unit of study, but does not need to take the new additional tracks
Statistics: Multivariate Analysis (3 EC)	BS81	Statistics: Multivariate Analysis (4 EC)	BS081	Student takes new unit of study for 4 EC
Statistics: Analyzing in R (3 EC)	BS82	Statistics: Analyzing in R (4 EC)	BS082	Student takes new unit of study for 4 EC
Statistics: Mixed-Effects Models (3EC)	BS83	Statistics: Mixed-Effects Models (4 EC)	BS083	Student takes new unit of study for 4 EC
Statistics: Structural Equation Modeling (3 EC)	BS84	Statistics: Structural Equation Modeling (4 EC)	BS084	Student takes new unit of study for 4 EC
Philosophy of Behavioural Science (3EC)	BS21	Behavioural Science: Philosophy and Reflection (4EC)	BS021	Students with a Fail for the exam Philosophy of Behavioural Science get the opportunity to resit the unit of study*
Elective course (5 EC)		Theme course (4 EC)		Students takes theme unit of study (4 EC) + extra EC for BS: Philosophy and Reflection (1 EC) = 5 EC
Theme courses (5 EC)		Theme courses (4 EC)		Student takes new unit of study for 4 EC
				EC shortage:
			BS071	Additional Workshop
			BS014A/B	Advanced Methods tracks
				EC from Behavioural Science research master programme (if not yet followed)
				EC from other (research) master's programme after permission of the board of examiners

\* There will be one resit in the new academic year.

Units of study with a similar content that cannot be chosen both are:

Motivation, Influence, and Communication (5 EC)	BS33A	Communication and Influence (4 EC)	BS033
Interpersonal Relations & Interactions (5 EC)	BS35	Social Relations (4 EC)	BS035
Learning and Learning Problems (5 EC)	BS41A	Learning and Motivation (4 EC)	BS041
Workshop: Experimental paradigms		Advanced Methods: Behavioural Paradigms (1 EC)	BS014A