English-taught electives and minors
Bachelor's students of Business Administration / Bedrijfskunde 2019-2020

This document is primarily intended for Bachelor’s students who are participating in the Business Administration and Business Economics Bachelor’s specialisations.

How much room for electives does a student have at the Bachelor's stage?
Years 2 and 3 of the Bachelor’s stage contain 120 EC, which must include at least 24 EC of elective courses. For instance, this can be composed of two courses worth 12 EC, four courses worth 6 EC, or five courses worth 3 EC and one course worth 9 EC. You are not required to take these electives during the semesters and blocks in which they have been placed according to the study programme. You can take an elective whenever it is offered. Of course, it is entirely up to you if you would like to take more than 24 EC of elective courses. If desired, additional courses that you have successfully completed can be listed on the supplement that accompanies your Bachelor’s diploma.

What are electives?
Electives are university-level Bachelor’s courses that are not a part of the required study programme for the Business Administration/Bedrijfskunde Bachelor’s and that do not strongly overlap with the required courses. The content of elective courses can be quite similar to business administration courses, but this is not required. In the digital prospectus, it is frequently indicated which courses can or cannot be taken as electives as well as any prerequisites needed to take a course. If you are in doubt as to whether you are able to include a particular elective course in your programme or if you would like more information on how suitable a course is or on the best order in which to take certain courses, please contact the student advisor from the relevant degree programme. In principle, at the Nijmegen School of Management, all English-taught courses from other Bachelor’s programmes can be chosen as electives. However, this generally does not apply to methodology courses and projects. Students participating in the Business Economics Bachelor’s specialisation can include Dutch-taught electives in their programme in addition to or instead of the English-taught courses. Students of the Dutch-taught Bedrijfskunde and Business Administration Bachelor’s specialisations enjoy the same freedom when it comes to the language of instruction for electives. However, we encourage students of the specialisation Business Administration very strongly in the Business Administration to take all courses in their Bachelor’s programme in English, the elective courses as well! Not every faculty course is equally suitable as an elective course option. When making your decision, be sure to pay attention to required/preferable “prior knowledge” in the course descriptions in the prospectus!

Which courses are not allowed as electives?
- Students in the Business Administration, Business Economics, and Bedrijfskunde Bachelor’s specialisations are not permitted to take courses from the first-year of the English-taught Business Administration curriculum or the English-taught Bachelor’s specialisation International Business Administration (e.g. Cross-Cultural Management, Organisational Culture, and Communication, International Management). The course Leadership in Organisations can however be taken as an elective.
- Courses and electives from the Business Administration Master’s programme at RU Nijmegen.
- Courses from university degree programmes other than the Dutch-taught Bedrijfskunde, which are not specified by those degree programmes as “electives” for Bachelor’s students.
What does the approval of electives entail?
If you want to take a course as an elective that is offered by a university other than Radboud University Nijmegen, then you must present it to the Examination Board for approval in advance. This also applies for courses offered by universities abroad. For further information, please contact your student advisor. The student advisor will deal with this matter on behalf of the Examination Board.

Suggestions for English-taught electives
There is no comprehensive guide available that contains all possible electives. Therefore, you have to seek out interesting electives and register for them on your own (things to keep in mind in this regard: the registration requirements for the degree programme that offers the courses in question; ensuring that the electives you want to take fit into your timetable; registering for the relevant examinations; etc.), so make sure that you seek out suitable electives in a timely fashion. If you want to take courses outside of the Nijmegen School of Management, then you can review the digital prospectus of the other degree programmes at Radboud University via this link: www.ru.nl/prospectus. If you have any questions, ask the student advisor from the institution that offers the course.

What is a minor?
A minor is a package of interrelated courses specifically intended for students who want to familiarise themselves with a certain academic discipline. The size of a minor differs by degree programme and not all degree programmes offer minors. The Nijmegen School of Management has a separate prospectus for English-taught minors. For more information visit the prospectus. Most minors at the Nijmegen School of Management are worth 24 EC and have been adapted to the electives space in the Bachelor’s programme. Of course, you can also take one or more courses from a minor as electives. The benefit of a minor is that the courses form a cohesive whole. Certain minors also award certificates when you have completed all the courses in the minor.

Tips
- Make sure that the electives are related to each other to some extent (even though courses that are eligible as electives may have little in common with each other.)
- If you are participating in the Business Economics Bachelor’s specialisation, you can include courses that are part of the Dutch-taught Bedrijfskunde specialisation and the Business Administration specialisation, but which are not included in the Business Economics specialisation (e.g. Intervention Methodology or Knowledge in Organisations) as electives. Of course, this also works the other way around. For instance, you can include the English-taught courses Financial Accounting and Reporting of Management Accounting and Control from the Business Economics Bachelor’s specialisation as electives in the Business Administration Bachelor’s specialisation.
- If you are participating in the Business Administration Bachelor’s specialisation, the degree programme recommends acquiring (some) additional knowledge in the field of accounting and finance by taking one or more suitable courses from the Economics and Business Economics Bachelor’s programmes.
- You can also employ the strategy of choosing electives that are related to the Master’s specialisation on which you would like to focus.
- Bear in mind that introductory courses in the discipline are generally scheduled for the beginning of the academic year. This means that you have to be aware of potentially interesting electives in block 1 of the first semester, even if no elective has been scheduled into the timetable for block 1 of semester 2.1 in the Bachelor’s programme.
- If you would like to spend six months studying abroad and taking elective courses during the Bachelor’s programme, take this into account well in advance and create a good, long-term plan. If desired, your student advisor can help you with this. For example, if you are considering studying at a university abroad during semester 3.1 of the Business
Economics degree programme, then you could take the courses Management Accounting and Control and Introduction to Organisational Design from semester 3.1 during semester 2.1 instead (that should be possible in terms of prior knowledge, especially regarding Management Accounting and Control). If you transfer the elective from semester 2.1 to semester 3.1, then semester 3.1 will no longer contain any required courses, only electives, which should make a semester abroad feasible without having to take any delays in your studies. For further information: www.ru.nl/fm/imo.

- During the Bachelor’s degree programme, it is possible to complete an internship related to the business administration discipline, for which you can earn EC (extra-curricular internships are always possible, of course). An internship related to business administration can be substituted for up to 12 EC worth of electives. More information can be found here.

- It is sometimes possible to participate in the Pre-Master’s programme of a different degree programme during or after your Bachelor’s programme which, if successfully completed and in conjunction with a Bachelor’s diploma in Business Administration/Bedrijfskunde, will provide you with access to a Master’s specialisation in that degree programme. You can fill in your elective course spaces with courses from that Pre-Master’s programme. You will often have to take additional courses in order to complete the Pre-Master’s programme.

- If you intend to transfer into a Master’s programme other than Business Administration in Nijmegen after your Bachelor’s programme, always thoroughly discuss the issue of whether this is possible with the student advisor from that Master’s programme in a timely fashion. It is possible, be sure to discuss what the transfer requirements are. It may be possible to acquire any additional requirements (in addition to your Bachelor’s diploma) for a Master’s programme using elective space.

- There may be instances in which the exam for an elective is scheduled at the same time as the exam for a required course. You can typically find out about this within the first week of a course block (because the exam timetable for the Nijmegen School of Management will have been announced for courses from that block by that time). There is only a system in place to resolve this if the two exams are for courses from the Nijmegen School of Management. More information about these regulations can be found here.

Electives and minors at Radboud University

No rights can be derived from the overview below. Please bear in mind that there are many more electives and minors that can be taken at Radboud University Nijmegen and at other universities. The summary below is by no means comprehensive. Finally, always check the preferred or required prior knowledge for each elective.

Nijmegen School of Management

- An overview of the English-taught elective courses offered by the Nijmegen School of Management can be found in the prospectus.

- Some examples (there are more NSM electives) are:
  - Gender in Organisations (semester 2, block 3, 6 EC)
  - Managing Innovation (semester 2, block 3, 6 EC)
  - Social Cultural Approach to Entrepreneurship (semester 2, block 3, 6 EC)
  - Economics and Sustainable Development (semester 1, block 1, 6 EC)
  - Principles of Consumer Behaviour (semester 2, block 3, 6 EC)
  - Introduction to Fraud Examination (semester 2, block 3, 6 EC)

- For students of the specialisations Business Administration, Bedrijfskunde, and Business Economics, it is not allowed to take the course International Management because this course is part of the programme for students of International Business Administration.
(IBA) and is reserved for IBA students only. The course Leadership in Organisations is also part of the IBA programme, but is an exception and may be chosen as an elective!

- Information about the minors offered at Nijmegen School of Management can be found in the minor guide.

**Economics and Business Economics**
- The Department of Economics offers a lot of English-taught Bachelor’s courses that can be taken as electives.
- The Department of Economics also offers three different English-taught minors.
- The Department of Economics also offers various pre-master programmes (12-36 EC) that, after a successful completion and together with a Bachelor’s certificate in Business Administration/Bedrijfskunde, give access to different specialisations of the Master’s programme in Economics. Separate courses of these bridging programmes can be taken as electives. More information about these course can be found [here](#).

**Political Science**
The following courses of the Bachelor’s programme in Political Science are English-taught and can be taken as electives:
- Theory and History of European Integration (semester 1, block 1, 6 EC)
- Theories of International Relations (semester 2, block 3+4, 6 EC)
- Political Parties, Origins, Transformations & Future Prospects (semester 1, block 2, 6 EC)
- Political Communication (semester 2, block 3, 6 EC)
- Introduction to International Political Economy (semester 1, 6 EC, online course)
- Politics, Ethics and Practice (semester 2, block 4, 6 EC)
- Comparative Politics: democratisation (semester 2, block 3, 6 EC)
- For course information visit this [website](#).

**Public Administration**
- The Department of Public Administration offers one English-taught Bachelor’s course that can be taken as an elective: European Governance (semester 1, block 1, 6 EC)

**Geography, Planning and Environment**
- The following courses of the Bachelor’s programme in Geography, Planning and Environment are English-taught and can be taken as electives:
  - Approaches to Space and Environment (semester 1, block 1, 6 EC)
  - Borders and Identities in Europe (semester 1, block, 6 EC)
  - Environment and Society (semester 1, block 2, 6 EC)
  - Globalising Worlds (semester 1, block 1 + 2, 6 EC)
  - Practising Spatial Theories (semester 2, block 3)
  - Space and Environment in the European Union (semester 1, block 1)
  - Theorising Spatial Practices (semester 2, block 4)
- For course information visit the [overview](#).

**Centre for International Conflict – Analysis & Management**
- The English-taught courses of the Centre for International Conflict – Analysis & Management (CICAM) that can be taken as electives are:
  - War and State Building in Afghanistan (semester 2, block 4, 6 EC)
  - Negotiation and Peace-making (semester 2, block 3, 6 EC)
  - Conflict & Governance in Africa (semester 2, block 4, 6 EC)
  - Natural Resources, Conflict and Governance (semester 2, block 3, 6 EC)
- For course information visit this [website](#).
- CICAM offers an English-taught minor as a possible elective minor: the Minor in Conflict Studies. For information about these courses visit this [webpage](#).
Communication and Information Studies

- The English-taught courses of the Bachelor’s programme in International Business Communication that can be taken as electives are:
  - Corporate Communication (semester 1, block 1, 5 EC)
  - Language and Communication (semester 1, block 1 + 2, 5 EC)
  - Information Science (semester 2, block 4, 5 EC)
  - Intercultural Communication (semester 2, block 3, 5 EC)
  - Foreign Languages in Advertising (semester 2, block 3, 5 EC)
  - Language Management in International Organisations (semester 2, block 3, 5 EC)
  - Social Media and New Media (semester 2, block 4, 5 EC)
- The information about these courses can be found in the prospectus.
- Communication and Information Studies offers a complete English-taught Pre-Master’s programme (30 EC) in International Business Communication that, after a successful completion and together with a Bachelor’s certificate in Business Administration/Bedrijfskunde, gives access to the selection procedure of the Master’s Programme in International Business Communication. More information can be found here. Contact the student advisor of Communication and Information Studies if you are interested in the pre-master’s programme.
- The department of Communication and Information Studies is part of the Faculty of Arts. This faculty offers various English-taught minors. Separate courses of these minors can be attended as electives.

Communication Science

- The Department of Communication Science offers two English-taught Bachelor’s courses that can be taken as electives:
  - Media, Entertainment and Culture (semester 2, block 4, 5 EC)
  - Media Content (semester 1, block 2, 4 EC)
- These two courses can only be taken if you have past all first-year courses of Business Administration.
- More information about these courses can be found here, see ‘programma B2’.

Psychology

- Only a few first and second year courses of the English-taught Bachelor’s programme in Psychology can be taken as electives. These include:
  - General Introduction Psychology (semester 1, block 1, 7 EC)
  - Introduction Behaviour and Environment 1: Introduction (semester 2, block 4, 7 EC)
  - Organization Psychology (semester 2, block 4, 4 EC)
  - Work & Psychology (semester 2, block 3, 4 EC)
- Organization Psychology and Work & Psychology can only be taken if you have past all first-year courses of Business Administration.
- The desired prior knowledge of Work & Psychology is the literature of the course Behaviour and Environment 2 (the course B&E2 cannot be taken as an elective)
- More information can be found here.

Faculty of Science

- Some English-taught courses of the Bachelor’s programme in Computing and Information Science might be interesting as electives for Business Administration students.
- The department of Computing and Information Science offers a minor “Business Administration for Computer Scientists” that, after successful completion and together with a Bachelor’s certificate in Business Administration, gives access to the Master’s programme in Information Sciences. For information visit this website or contact Perry.
In the Student Company elective (NWI-GCSE008), you start your own business with fellow students. You will set up a core management team and assign responsibilities. You will do market research, write a business plan, develop a product/service, find potential customers and issue shares. You are going to make real money and preferably rake in a profit. At the end of the course you organize a shareholder meeting and explain your strategy and actions to your financiers. The course (6EC) is intended for students in the final stage of the bachelor (FNWI, FSW en NSM). The course will run from September till June. A round selection interviews may be part of the admission procedure. More information about Student Company can be found on this webpage, watch the information clip on YouTube and contact Nanne Migchels (n.migchels@fm.ru.nl).