Radboud University
Student Exchange
Data sheet 2022/2023

**General**

General website  
www.ru.nl/english

Admission information for Exchange students  
www.ru.nl/exchangestudents

Information about Covid-19  
www.ru.nl/io/Covid19

Erasmus code/PIC  
NL NIJMEGE01/999992110

**Academic Calender**

First semester 2022/23  
Monday 5 September 2022 - Friday 27 January 2023  
Nomination deadline: 1 May 2022  
Student application deadline: 23 May 2022  
Orientation activities: Sunday 21 August - Sunday 28 August 2022

Second semester 2022/23  
Monday 30 January - Friday 5 July 2023  
Nomination deadline: 1 November 2022  
Student application deadline: 23 November 2022  
Orientation activities: Sunday 29 January - Saturday 4 February 2023

Expected arrival dates are at the start of the orientation or at the beginning of each semester. Although lectures and classes are taught during aforementioned periods, exact dates may slightly differ for some faculties. Exam periods may slightly differ at the faculty level too. In the first semester exams are mostly held in December/January; in the second semester, exams can be held up until early July. Students should confirm the dates of the classes/exams with the faculty/study coordinator. For master studies, the academic year may not necessarily fall into two semesters.

<table>
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<tr>
<th>Responsibility</th>
<th>Contact Person</th>
<th>Telephone number</th>
<th>E-mail address</th>
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| Non-EU university wide:  
- Outgoing students  
- Nominations incoming students | Ms. Kim van Helden, MA | +31 (0) 24 361 6196 | studentexchange@ru.nl |
| Partnership management | Mr. Rob van Leeuwen, MA | | studentexchange@ru.nl |
| Nominations incoming students EU and non-EU faculty based | Faculty IO (see 2nd page) | | Faculty IO (see 2nd page) |
| Admissions incoming students | Ms. Elke van Bogget, MA | +31 (0) 24 361 1628 | exchangeadmissions@ru.nl |
| Erasmus+ Institutional Coordination | Ms. Inger Visschers | +31 (0) 6 31 13 22 13 | erasmus@ru.nl |
| Administration Erasmus+ scholarships (outgoing students) | Ms. Ingrid Verberk | +31 (0) 24 361 2053 | erasmus@ru.nl |
General information

Courses
www.ru.nl/overviewexchangecourses

Grading table
www.ru.nl/io/grading-table

The grading system is on a scale of 1 to 10 (6-10 = passed), whereas a 9 or 10 are seldom given. Since 2016, Radboud University participates in the Egracons initiative for grade conversion.

Housing
www.ru.nl/exchangestudents/housing

Radboud University offers support in finding housing, but unfortunately cannot give any guarantees. Contact housing@ru.nl for more information.

Language
www.ru.nl/exchangestudents/proofofenglish

Minimum level in English: B2. C1 applies for courses offered at the Department of English and the Master's programmes at Nijmegen School of Management. Courses may be taught in English and/or Dutch; in addition, Spanish, German, and French may be used at the departments for foreign languages. For updates regarding the accepted proofs of English please check the abovementioned website.

Language courses
www.radboudintolanguages/en

Social Dutch language courses are offered for free (limited spots available) for exchange students. Special discounts are also available for other language courses for students.

Insurance
www.ru.nl/insurances

When staying in the Netherlands, students are required to have (extended):
(1) Health insurance
(2) Legal liability insurance for damage or injury caused to a third party
(3) Travel insurance

Visa
www.ru.nl/visa

(for non-EEA countries) Depending on the nationality and length of stay, students may need to obtain 1-2 entry documents:
(1) a short stay visa (< 3 months), required for certain non-EEA countries. Please note that a short-stay visa (also called ‘Schengen visa’) has to be applied for in person at the Netherlands Embassy (or its representation) in the home country;
(2) the Provisional Residence Permit (or MVV: Machtiging tot Voorlopig Verblevenhoudt). Student Admissions will submit the student's Provisional Residence Permit and/or residence permit (Vervolgsvergunning Regulier = VVR) application on the student's behalf. Please check www.ru.nl/visa and the Netherlands Embassy in the home country (or its representation) for the latest requirements.

Orientation

Facilities
www.ru.nl/english/education/study-radboud/facilities-on-campus

Approximate €700 - €1000 a month (daily expenses, rent and instruction materials)

Nomination and Application Procedures

Application
www.ru.nl/exchangestudents/admission

(1) The home university sends the nomination of their student(s) using the Radboud University nomination sheet to exchangeadmissions@ru.nl, the relevant faculty (see below) or for university wide non-EU agreements to studentexchange@ru.nl

(2) Upon acceptance by the faculty, the student will receive a login for online registration

(3) The student submits all required data and documents online. For Erasmus+ partners: please note that Radboud University is listed under our legal name 'Stichting Radboud Universiteit' in the OLA-platform. Please use the e-mail address of the relevant faculty contact points below as ‘contact person’ & ‘responsible person’.

(4) Student Admission at Radboud University will review the application and will inform the student if the submitted data and documents meet the requirements. After this, the faculty will inform the students about their acceptance as an exchange student.

Please find an explanation of this procedure and more information about the documents on our website: www.ru.nl/exchangestudents/admission. NB: students coming for a traineeship will need to fill in the specific Learning Agreement for Traineeships. For traineeships, a proof of English and a Transcript of Records are not required.

Contact points for nominations, Learning Agreements and course information

Faculty of Arts
internationaloffice@let.ru.nl

Faculty of Law
internationaloffice@jur.ru.nl

Faculty of Medical Sciences
internationaloffice@arts.ru.nl

Faculty of Philosophy, Theology and Religious Studies
internationaloffice@ftr.ru.nl

Faculty of Science
io@science.ru.nl

Faculty of Social Sciences
ioss@ru.nl

Nijmegen School of Management
imo@fm.ru.nl