

# Education and Examination Regulations

Academic year 2018-2019

Faculty of Philosophy, Theology and  
Religious Studies

Master Theology and Religious Studies



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## Paragraph 1 Introductory provisions

### Article 1 Purpose of the regulations

1. In these education and examination regulations (hereinafter: regulations) the current procedures and rights and obligations for education and examination of the degree programme Master's in Theology and Religious Studies Croho<sup>1</sup> code 60824 (hereinafter: the programme) set up at the faculty of Philosophy, Theology and Religious Studies of Radboud University (hereinafter: RU) are defined.
2. Students who wish to obtain an S.T.L in the framework of a cooperation agreement with the University of Leuven must follow the specialisation as researcher in the third year.

### Article 2 Scope of the regulations

The regulations apply for all students who register for any of the academic year 2018-2019 programmes.

### Article 3 Definitions

1. The terms in these regulations that are also used in the Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek*; hereinafter to be referred to as 'the Act') have the same meaning as these terms have in the Act.
2. Notwithstanding the provisions in paragraph 1 of the present article, the following terms have the following meanings:
  - a. Contact hour: a teaching period during which the lecturer is physically present;

## Paragraph 2 Admission to the programme

### Article 4 Admission requirements and procedures

To be admitted to the programme, the prospective student must meet the registration requirements under and pursuant to the Act and/or those set by the university board with respect to (additional) previous qualifications and/or admission and with respect to the procedures. In order to provide the prospective student with proper and clear information, these requirements and procedures have been attached to these regulations as appendix 1.

### Article 5 Admissions board

Decisions on admission to the programme are taken on behalf of the dean by an admissions board.

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<sup>1</sup> Central Register of Higher Education Study Programmes

## Paragraph 3 Structure and form of the programme

### Article 6 Exit qualifications of the programme

1. The programme intends:
  - a. to provide the student with knowledge, understanding and skills with respect to the area of Theology and Religious Studies.
  - b. to educate the student on an academic level;
  - c. to prepare the student for an advanced study career or other future career;
2. In addition to the general exit qualifications as described in paragraph 1 of the present article, the programme also intends:

#### *1. Gaining specific knowledge and insight*

- a) Students will acquire a sound knowledge of and insight into research methods and techniques of a selected research area, with the emphasis on ‘comparativity’ and formation of judgement.
- b) Students will acquire a sound knowledge of and insight into the historical origins and the current circumstances of world religions, in particular Islam and Christianity, with a focus on the source texts, doctrinaire content and religious practices, as well as their accompanying societal and cultural expressions.
- c) Students will acquire a sound knowledge of and insight into the history of the relations and interactions in particular between Islam or Christianity and other world religions, with regard to a specific theme.
- d) Students will acquire a sound knowledge of and insight into the current situation of the relations and interactions between in particular Islam or Christianity and other world religions, with regard to a specific theme and against the backdrop of current processes such as globalisation and modernism.

#### *2. Applying specific knowledge and insight*

- a) Students will be able to apply knowledge and insight into religious traditions and their interaction in a discriminating (and relatively independent) manner following research methods and techniques, by accurately describing, analysing and synthesising a new problem situation in a research environment.
- b) Students will be able to apply knowledge and insight into religious traditions, their interactions and research methods and techniques in a discriminating (and relatively independent) manner, within one of the following professional contexts: research, policy and pastoral/spiritual care.

#### *3. Forming judgement*

Students will be able to make an independent scientific assessment of (a number of specific) views, religious practices and the social consequences of religious traditions, by collecting and interpreting relevant information and by evaluating this against a backdrop of scientifically sound internal and external criteria.

#### 4. Communication

Students will be able to compare, analyse, synthesise and evaluate specific religious phenomena within various religious traditions and communicate the outcome, orally as well as in writing, to both a specialist and a non-specialist public.

#### 5. Learning skills

Students will possess the learning skills to independently generate, reproduce, understand, interpret, analyse and evaluate new information regarding religious traditions in one of the following professional contexts: research, policy and pastoral/spiritual care.

#### Article 7 Study load of the programme

The programme has a study load amounting to 60 ECs. The programme's study load is set by the executive board, in a separate decision.

#### Article 8 Form of the programme

The programme is taught full-time. The programme's form is determined by the executive board, in a separate decision.

#### Article 9 Language of the programme

1. The programme is taught in the Dutch language, which is the programme's language of instruction with the exception of the one year Master's specialisation Theology which is taught in English.
2. The programme's language of instruction is determined by the executive board, in a separate decision. The RU's Code of Conduct Foreign Language is applicable when the language of instruction is determined.

#### Article 10 Master examination programme

The programme has a master examination programme<sup>2</sup> which is aimed at realising the exit qualifications described in these regulations. This examination programme constitutes a coherent complex of units of study, as described in more detail in appendix II.

#### Article 11 Incorporating units of study (optional courses)]

1. With due consideration for the examination programme described in appendix II, the programme allows for the incorporation of 10 ECs of optional units of study from other degree programmes.
2. The board of examiners incorporates optional units of study from other degree programmes upon the student's request.
3. For the incorporation of the optional units of study the following conditions apply:

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<sup>2</sup> In this translation, the word 'bachelor or master examination' is used for the Dutch word '*examen*' and the word 'examination' for the Dutch word '*tentamen*'.

- a. In principle, only courses at master's level can be included. Including a bachelor's course into the master's examination programme is not permitted.
  - b. Checks will be made for repeats in content when compared to obligatory or previously included items in the examination programme.
4. Incorporation of a unit of study as referred to in paragraph 1 of the present article is only permitted before the relevant unit of study starts.
5. In the event the study load units and the study result units of the units of study to be incorporated differ from the provisions laid down in these regulations, conversion will take place. The board of examiners will decide on the conversion, with due observance of the memo on conversion: 'Conversion of study load and study results' (*Conversie van studiebelasting en studieresultaten*).

Article 12 Not applicable

Article 13 Exemptions from units of study

1. Granting exemptions from units of study is permitted. The total number of exemptions is never more than 60 ECs.
2. Upon a student's request, the board of examiners may grant the student exemption from sitting an examination if this student
  - a. either has completed a relevant unit of study as part of a university or higher professional education programme which is similar both as regards content and as regards level,
  - b. or demonstrates to have adequate knowledge and skills as regards the unit of study in question as a result of relevant work experience or professional experience.
3. In the assessment referred to in paragraph 1 of the present article, the board of examiners checks the current relevance of the knowledge, understanding or skills that were tested in the examination.
4. No exemption as referred to in paragraph 1 of the present article is granted for the master's thesis.
5. The examination board does not grant exemptions on the basis of results obtained in the period in which the student was barred from sitting examinations because of examination fraud, established by the board of examiners, as referred to in the RU Regulations on Fraud. In order to provide the student with proper and clear information, the RU Regulations on Fraud have been attached to these regulations as appendix III.

Article 14 Replacing units of study

1. Upon the student's request and in special cases, the board of examiners may replace a unit of study in the examination programme by a unit of study from another degree programme.
2. Replacing a unit of study as referred to in paragraph 1 of the present article may only take place before the relevant unit of study starts.
3. The master's thesis cannot be replaced, except where the board of examiners should decide this final paper is to be replaced by participation in a research project or by an internship which is to be reported on in accordance with applicable academic standards.

## Article 15 Optional curriculum

1. The programme's board of examiners decides on a request for permission to attend an optional curriculum as referred to in article 7.3d of the Act. The board of examiners will verify if this curriculum fits in the programme's domain which the board of examiners is part of, if it is sufficiently coherent and if the level is adequate in view of the programme's exit qualifications.
2. The request in question must have been submitted at least two months before the programme starts.

## Paragraph 4 Structure and form of the units of study

### Article 16 Registration and application for examinations

1. The student registers via Osiris for units of study of the programme he has enrolled in. The student who has registered for the course is also registered for the following examination in the relevant study year. If a student should not want to sit the examination, he will have to deregister via Osiris at the latest seven days before the examination date.
2. The student has to register for a resit of the examination, if applicable, at the latest seven days before the examination date in conformity with the guidelines and instructions laid down to that purpose by or on behalf of the relevant board of examiners.
3. If the student fails to deregister in due time, non-appearance is considered as a used opportunity to sit the examination, unless the board of examiners should decide otherwise in special cases.

### Article 17 Admission to courses and examinations

1. The student is permitted to attend all units of study in the programme and to sit the relevant examinations and resits.
2. Contrary to the provisions in paragraph 1 of the present article, the entry requirements described in the study guide apply. If entry requirements are applicable, the student cannot be admitted to the course and/or the examination before these entry requirements have been met.
3. Admission to courses and examinations is not made dependent on other financial contributions than tuition fees, unless costs should be involved that are connected with the course in question. If any costs referred to in this paragraph should be involved, these costs have been listed in the study guide.
4. An examination that has been passed, may not be resat without the written permission the board of examiners.
5. In the case of a practicum and/or seminar, attendance during the sessions is obligatory to gain access to the examination. The attendance level requirement for a practicum and/or seminar series is set at 80%.  
The board of examiners may exempt the student from the obligation referred to in the present paragraph, with or without imposing alternative requirements.



#### Article 18 Number of examinations per study year

Per study year, the student can sit one examination per unit of study and resit this examination once, unless determined otherwise. If a student does not participate in the first examination opportunity of the academic year, he can only participate in the resit of that academic year.

#### Article 19 Timetable for courses and examinations

Per academic year, the programme is offered in two semesters, set by the executive board. Appendix II at least arranges in which semester the opportunity is provided to attend courses and to sit examinations.

#### Article 20 Language of courses and examinations

Tuition and examinations of the units of study are provided in the language of instruction of the relevant programme. In case of an exam with open questions or a paper in a language other than Dutch the candidate is allowed to answer in Dutch. If the tuition and/or the examinations are provided in a different language than the language of instruction, this is referred to in the overview in the study guide and the course manual.

#### Article 21 Learning objectives

Each unit of study is aimed at realising the learning objectives described in these regulations. The learning objectives per unit of study have been laid down in further detail in the study guide and course manuals.

#### Article 22 Format of tuition

The format of the tuition has been laid down per unit of study in the overview in appendix II of these regulations.

#### Article 23 Number of contact hours

The number of contact hours per unit of study has been laid down in appendix II.

#### Article 24 Format of examination

1. The examination format has been laid down per unit of study in the overview in appendix II of these regulations. The programme has the following examination formats:
  - a. written examination (WE): a written examination which the student takes at a scheduled time will usually consist of open and/or closed questions. The written examination can also be held digitally;
  - b. oral examination (OE): individual examination;
  - c. written assignment (SA): students will work independently on a written product, based on prior detailed criteria. Such a written assignment will usually contain a maximum of 1,500 words;
  - d. oral presentation (OP): students will present an independently formed argument, appropriate to the intended public;
  - e. paper (PA): students will produce a written report of independently performed research which will address a range of questions. When producing the paper students will process and analyse

the relevant literature appropriate to the questions. A paper will contain between 1,500-6,000 words;

- f. report (RE): students will produce a written report of independently performed research addressing a range of questions. The report will process and analyse the relevant literature appropriate to the questions. A report will consist of more than 6,000 words. A report only concerns the internship report, the professional orientation report and the master's thesis.
2. In special cases, the board of examiners may decide that the format of the relevant examination described in appendix II will be deviated from.
  3. Written examinations are administered in the RU examination rooms.
  4. Oral examinations are held in public, unless decided otherwise by the board of examiners. An oral examination is an individual test in which, in principle, not more than one person is tested at the same time. Oral examinations are to be administered in the presence of a second examiner or of an observer appointed by the board of examiners. In special cases, the board of examiners may decide that the examination is recorded.
  5. The board of examiners may allow students with an impairment, by way of special examination facilities, to sit examinations in a format adapted to their individual impairment. Prior to taking a decision in this matter, the board of examiners may seek expert advice. In so far as facilities in the context of a 'digital test' are concerned, the board of examiners, when formatting the facility, may seek advice from the faculty's digital testing coordinator.

## Paragraph 5 Testing and administering examinations

### Article 25 Rules when administering examinations

For the proper course of events during examinations that are administered in RU examination rooms, the executive board has adopted House Rules. In order to provide the student with proper and clear information, these rules have been attached to these regulations as appendix IV

### Article 26 Establishing the examination results

1. The examiner establishes the result of an examination in writing.
2. The result of an examination is expressed in full or half points. If the result of an examination is established differently, this is described in more detail in the overview in the study guide.
3. Examination results are marked in whole and half points only. If a mark ends in .25 then this mark will be rounded down to .0. Results ending between .25 to .75 will be rounded off to .5. Results ending in .75 and above will be rounded up to .0.
4. In deviation to this, an examination result will not be set at 5.5. A calculated score ending below 5.5 will be rounded down to 5, and a score of 5.5 and upwards will be rounded up to 6.
5. Results of partial examinations can be marked in numbers up to 1 decimal point. When rounding off results of partial examinations, numbers after the first decimal point will be ignored.

6. If the result of an examination equals or is more than 6.0 points, the examination is considered to have been passed. If the result of the examination equals 5.0 or is less than 5.0 points, the examination is considered not to have been passed.
7. If an examination that has already been sat is resat, the more recently obtained result always determines the result.

#### Article 27 Publication of the examination results

1. Immediately after the result has been established, the examiner provides the student administration office with the data required for the publication of this result.
2. The examiner publishes the result of any examination within fifteen days after the date the examination was administered. Immediately following an oral examination, but no later than five days after it was administered, the examiner informs the student about the result and provides the student with a written statement of it.
3. In special cases, the board of examiners may extend or reduce the periods referred to in paragraph 2 of the present article. If so the student will be informed in due time.
4. When the result is published, the student is informed about the right to peruse the examination paper as referred to in these regulations and about the possibility to appeal at the examinations appeals board within the applicable appeal period.

#### Article 28 Perusal and inspection rights

1. For a period of at least twenty days following the publication of the result of a written examination, the student is entitled, upon his request, to peruse and inspect the work assessed.
2. For the period referred to in paragraph 1 of the present article, any interested party is entitled to inspect, during the perusal, both the questions asked and the assignments set for the relevant written examination and of the standards applied for their assessment.
3. Notwithstanding paragraphs 1 and 2 of the present article, the examiner may decide that perusal will take place for all students at the same time, on a date and at a time and place set in advance. If a student should not be able to attend this perusal because of circumstances demonstrably beyond his control, a separate perusal can be arranged, upon the student's request, preferably within the period of time referred to in paragraph 1 of the present article.
4. In any case the opportunity for perusal is offered no later than five days before the examination can be resat.

#### Article 29 Validity term of examinations

1. In view of the provisions in article 7.10 paragraph 4 of the Act, the executive board has laid down the following rules:
  - a. The validity term of any examination that has been passed is indefinite.
  - b. The student is notified, in due time, of the expiry of the validity term applicable for an examination that was passed. This notification, by or on behalf of the dean, states that and explains the reasons why the relevant knowledge, understanding and/or skills are outdated.

- c. In special circumstances and in individual cases, the board of examiners may extend the validity term of the period referred to under a. In the event a student has been granted financial support under the Profiling Fund, as referred to in the Act, because of an impairment or chronic illness, the board of examiners extends the period, at any time, at least by the number of months that the financial support has been granted by the executive board.
2. The provisions in paragraph 1 of the present article do not apply for modular examinations. The validity term of modular examinations is always limited to the end of the relevant unit of study.

#### Article 30 Master examination

1. The programme is finalised by the master examination.
2. The board of examiners establishes the result of the examination as soon as the student has passed all the units of study examinations of the examination programme pertaining to the degree programme in question. The examination date then is the date on which the last unit of study examination was sat.
3. Prior to establishing the result of the examination, the board of examiners itself may conduct an inquiry into the student's knowledge with respect to one or more units of study or aspects of the programme.

#### Article 31 Degree and distinction

1. The student who has passed the programme's examination is awarded the Master's degree.
2. The board of examiners may award a distinction. The rules that apply for awarding distinctions have been laid down in the university's Guidelines for Distinctions 2015. In order to provide the student with proper and clear information, these guidelines have been attached to these regulations as appendix V.

### Paragraph 6 Study progress, counselling and recommendations

#### Article 32 Study progress and student counselling

1. The dean is responsible for the registration of the study results in such a way that the board of examiners can provide every student, upon his request and within a reasonable period of time, with an updated overview of the results obtained.
2. The dean is responsible for providing adequate student counselling.

#### Article 33 BSA-arrangements

Not applicable.

## Paragraph 7 Evaluation of tuition

### Article 34 Tuition evaluation method

With due observance of the quality assurance system of the institute, as laid down in the Handbook Quality Assurance System Degree Programmes Radboud University (*Handboek Kwaliteitszorg Onderwijs Radboud Universiteit*), the dean ensures that the courses taught in the programmes are systematically evaluated.

## Paragraph 8 Transitional provisions

Not applicable.

## Paragraph 9 Final provisions

### Article 35 Safety net scheme and hardship clause

In cases not covered by these regulations, or insufficiently covered by these regulations, the dean decides.

### Article 36 Adoption, employee participation and amendments

1. The present regulations are laid down or amended by the dean, after the programme committee (*opleidingscommissie*) has delivered its opinion on them and after the faculty joint assembly (*facultaire gemeenschappelijke vergadering*) has consented to them.
2. Any amendments to these regulations will not take effect in the current academic year, unless the interests of the student are not disproportionately compromised by it.

### Article 37 Implementation

1. These regulations enter into effect on 1-9-2018.
2. The education and examination regulations laid down previously cease to have effect as from that date.

### Article 38 Publication

1. The dean is responsible for the appropriate publication of these regulations and of any amendments of them.
2. Any interested party is entitled to collect a copy of these regulations at the faculty office.

### Article 39 Evaluation

The dean ensures that these regulations are evaluated on a regular basis.

These regulations were laid down by the dean on 6 July 2018.

# Appendix I Admission requirements and Procedures

## Admission requirements

1. To be admitted to the Theology and Religious Studies programme you will require one of the following:
  - A certificate which to the discretion of the Examining Board is at least equivalent to the diploma referred to in paragraph 2;
  - Have successfully completed the pre-master's to this programme, with a special note that the Islam studies pre-master's will only offer admission to the Islam studies master's programme.
  - Admission to the master's in theology specialisation is only possible with a bachelor's in theology or pre-master's in theology. For the pre-master's in theology programme, see the master's in theology EER.
  
2. You will meet the admission requirements if you have successfully completed one of the following BA programmes.

### *Specialisation in Religious Studies*

- BA Religious Studies
- BA Theology

### *Specialisation in Islam Studies*

- BA Islam and Arabic
- BA Religious Studies

### *Specialisation in Religion and Policy*

- BA Religious Studies
- BA Theology
- BA Islam and Arabic

### *Specialisation in Pastoral/Spiritual Care*

- BA Religious Studies
- BA Theology
- BA Islam and Arabic

### *Specialisation in Theology*

- BA Theology

There will be an obligatory admission interview for the 'specialisation in pastoral/spiritual care'.

3. Students who at the discretion of the Examining Board have supplied sufficient proof of being able to follow the programme may also be admitted.

Students may only take part in lectures and examination of the parts of the four specialisations of the 'Theology and Religious Studies' listed below once they have successfully completed the exams of the accompanying elements:

	Element (specialisation)	After having successfully completed
a)	Internship (Religion and Policy)	Methods of religion and policy research course Policy planning and implementation course
b)	Internship (Pastoral/Spiritual Care)	Clinical research methods course, Spiritual counselling course, cursus Ethische ondersteuning,

In special circumstances and at the student's request, the Examining Board may allow deviation from the sequence set out above.

### Different starting moments

The 'Religious Studies' and 'Islam Studies' specialisations have two starting dates:

- a) 1 September;
- b) 1 February.

### Restrictions regarding continuation onto the master's programme

The Examining Board may decide to permit a student registered on the Bachelor's in Theology or Religious Studies programme who wishes to continue on to the master's programme, but who has yet to complete the bachelor's programme, to be admitted to certain elements of the master's programme prior to admission to the master's. The Examining Board will only allow this if the student concerned can demonstrate:

- a) that he/she has successfully completed the bachelor's final paper;
- b) that he/she has obtained a minimum of 160 EC in the bachelor's programme. ECs awarded for exemptions can be included.

### Pre-Masters

1. In the event that the previously described admission requirements have not been met, but the admission committee believes that the shortcomings can be overcome within a reasonable period, then upon request the scale and content of a pre-master's programme can be determined.
2. Students can be admitted to the pre-master's programme if they:
  - a) possess an academic higher education bachelor's degree;

- b) possess a professional education bachelor's degree with an average score of 7.5 or higher on their final grade list.
3. Students who are in possession of a higher professional education bachelor's degree with an average final score between 7.0 and 7.5 may be admitted based on a selection interview.
4. The Religious Studies and Islam Studies pre-master's programmes contain the following elements, including the accompanying study load:

### Premaster Religious Studies

Course	Study load	Teaching Method	Examination Method	Contact Hours	Course
Inleiding religiewetenschappen	5 EC	HC + PR	ST	1	24
Jodendom	5 EC	HC	MP + ST	1	24
Christendom	5 EC	HC + WC	SO + ST	1	24
Islam	5 EC	HC	ST	1	24
Boeddhisme	5 EC	HC + WC	PA + ST	2	24
Bronteksten christendom	5 EC	HC	SO + PA	2	24
Bronteksten Islam	5 EC	WC	SO + PA	2	24
Religie en ethiek	5 EC	HC + WC	ST	2	24
Godsdienstsociologie	5 EC	HC	SO + ST	2	24
Methoden en technieken I	5 EC	HC	SO + ST	1	24
Academische vaardigheden, Werkplaats eindwerkstuk + Pre-master werkstuk	10 EC	WC	PA+ SO + MP + WS	1 2	24
<i>totaal</i>	60 EC				



## Premaster Islam Studies

Course	Study load	Teaching Method	Examination Method	Contact Hours	Course
Inleiding religiewetenschappen	5 EC	HC + PR	ST	1	24
Jodendom	5 EC	HC	ST	1	24
Christendom	5 EC	HC+WC	SO+ST	1	24
Islam	5 EC	HC	ST	1	24
Diversiteit en staatsvorming in het Midden Oosten	5 EC	WC	PA	1	24
Bronteksten christendom	5 EC	HC	SO + PA	2	24
Bronteksten Islam	5 EC	WC	SO + PA	2	30
Islam in Europa	5 EC	WC	SO + PA	2	30
Moderne geschiedenis van het M-O	5 EC	HC	PA	2	30
Etnisch-religieuze conflicten in Europa en het M-O	5 EC	WC	MP+SO+PA	1	24
Academische vaardigheden, Werkplaats eindwerkstuk + Pre-master werkstuk	10 EC	WC	PA + MP + SO + WS	1 2	24
<i>totaal</i>	60 EC				

## Appendix II Examination programme

1. The first and second year of the degree programme consists of the following components, study loads, teaching methods, examination formats and contact hours.

<b>Specialisation Religious Studies</b>		
1	Masterseminar scriptievak	10 EC
2	Masterseminar naar keuze	10 EC
3	Masterseminar naar keuze	10 EC
4	Onderzoeksstage of masterseminar naar keuze	10 EC
5	Masterscriptie	20 EC
	<i>totaal</i>	60 EC

<b>Specialisation Islam Studies</b>		
1	Masterseminar Islam	10 EC
2	Masterseminar Islam	10 EC
3	Masterseminar naar keuze	10 EC
4	Onderzoeksstage of masterseminar naar keuze	10 EC
5	Masterscriptie	20 EC
	<i>totaal</i>	60 EC

<b>Specialisation Religion and Policy</b>		
1	Filosofie van religie, staat en samenleving	5 EC
2	Religie, culturele diversiteit en overheidsbeleid	5 EC
3	Religie en recht	5 EC
4	Religie en diversiteitsmanagement	5 EC
5	Methoden van religie- en beleidsonderzoek	5 EC
6	Beleidsplanning- en implementatie	5 EC
7	Opdrachtstage	15 EC
8	Masterscriptie	15 EC
	<i>totaal</i>	60 EC

<b>Specialisation Spiritual Care</b>		
1	Grondslagencursus geestelijke verzorging	5 EC
2	Rituele expressie	5 EC
3	Spirituele counseling	5 EC
4	Ethische ondersteuning	5 EC
5	Spirituele diagnostiek	5 EC
6	Klinische onderzoeksmethoden	5 EC
7	Beroepsstage	15 EC
8	Masterscriptie	15 EC
	<i>totaal</i>	60 EC

<b>Specialisatie Theology</b>		
1	Specialisation seminar	10 EC
2	Specialisation courses	10 EC
3	Extra Theology seminar	10 EC
4	Elective course or internship	10 EC
5	Master's thesis	20 EC
	<i>totaal</i>	60 EC

The number of contact hours in the master consists of at least nine hours per week.

Legend:

HC: hoorcollege – LE: lecture

WC: werkcollege – SE: seminar

PR: practicum – PR: practicum

SO: schriftelijke opdracht – WT: written task

MP: mondelinge presentatie – MP: presentation

ST: schriftelijk tentamen – WE: written exam

PA: paper – PA: paper

WS: werkstuk – TH: thesis

- lecture (LE): students will acquire reproducible knowledge provided by the lecturer in support of individual study. The process stimulates and encourages students to ask questions;
- seminar (SE) (attendance is obligatory): students will produce assignments set by the lecturer to be discussed during the seminar in an interactive manner. Interaction during the seminar supports the process of independent learning. This is why attendance is obligatory;
- practicum (PR) (attendance is obligatory): students will learn specific skills following assignments set by the lecturer. Command of these skills is a learning objective in itself. The interaction and mutual feedback by students is an integral part of the learning process. This is why attendance is obligatory.

**M1, first semester, Religious Studies**

Course	Study load	Teaching Method	Examination Method	Contact Hours
Masterseminar Comparative Religious Studies	10 EC	WC	MP+PA	48
Masterseminar Geschiedenis van het christendom	10 EC	WC	SO+PA+ST	48
Masterseminar Migratie, Transnationaliteit en Diaspora	10 EC	WC	MP+SO+PA	48
Masterseminar Empirical Religious Studies	10 EC	WC	PA	48
Masterseminar Politieke Islam: van moslim broederschap tot islamistische staat	10 EC	WC	MP+SO+PA	48

**M1, second semester Religious Studies**

Course	Study load	Teaching Method	Examination Method	Contact Hours
Masterseminar Textual Sources of Judaism and Christianity	10 EC	WC	SO+PA	48
Masterseminar Systematische religiewetenschappen	10 EC	WC	MP+PA	48
Onderzoeksstage	10 EC			
Werkplaats masterscriptie+ Masterscriptie	20 EC	WC	SO+WS	12

**M1, first semester Islam Studies**

Course	Study load	Teaching Method	Examination Method	Contact Hours
Masterseminar Migratie, Transnationaliteit en Diaspora	10 EC	WC	MP+SO+PA	48
Masterseminar Politieke Islam: van moslim broederschap tot islamistische staat	10 EC	WC	MP+SO+PA	48
Werkplaats masterscriptie	0 EC	WC	SO	12
Masterseminar Comparative Religious Studies	10 EC	WC	MP+PA	48
Masterseminar Geschiedenis van het christendom	10 EC	WC	SO+PA+ST	48
Masterseminar Empirical Religious Studies	10 EC	WC	PA	48
Onderzoeksstage	10 EC			

**M1, second semester Islam Studies**

Course	Study load	Teaching Method	Examination Method	Contact Hours
Masterseminar Textual Sources of Judaism and Christianity	10 EC	WC	SO+PA	48
Masterseminar Systematische religiewetenschappen	10 EC	WC	MP+PA	48
Masterscriptie	20 EC		WS	
Onderzoeksstage	10 EC			

**M1, first semester Religion and Policy**

Course	Study load	Teaching Method	Examination Method	Contact Hours
Filosofie van religie, staat en samenleving	5 EC	HC	PA	24
Religie, culturele diversiteit en overheidsbeleid	5 EC	HC+WC	MP+ST+SO+MO	24
Religie en recht	5 EC	HC+WC	MP+SO+PA	24
Religie en diversiteitsmanagement	5 EC	HC+WC	SO+ST	24
Beleidsplanning en -implementatie	5 EC	WC	ST+MP+SO+MO	24
Methoden van religie- en beleidsonderzoek	5 EC	WC	SO+PA	24

**M1, second semester Religion and Policy**

Course	Study load	Teaching Method	Examination Method	Contact Hours
Werkplaats Masterscriptie+ Masterscriptie	15 EC	WC	SO+WS	12
Opdrachtstage	15 EC		PA+WS	

### M1, first semester Spiritual Care

Course	Study load	Teaching Method	Examination Method	Contact Hours
Rituele expressie	5 EC	HC+WC	ST	36
Grondslagen geestelijke verzorging	5 EC	HC	SO+MP+ST	24
Klinische onderzoeksmethoden	5 EC	WC	PA	24
Spirituele counseling	5 EC	WC+PR	SO+PA	36
Ethische ondersteuning	5 EC	WC	ST+PA	24
Spirituele diagnostiek	5 EC	WC	SO+MP+PA	24
Werkplaats Masterscriptie	0 EC	WC	SO	12

### M1, second semester Spiritual Care

Course	Study load	Teaching Method	Examination Method	Contact Hours
Masterscriptie	15 EC		WS	
Beroepsstage	15 EC		PA+WS	

## Specialisation **Theology**

Students must choose one of four specialisations of the theology programme:

- Biblical Exegesis
- Church History
- Practical Theology
- Systematic Theology

### **M1, eerste semester Theology**

Course	Study load	Teaching Method	Examination Method	Contact Hours
Seminar Practical Theology or Seminar Systematic Theology	10 EC	WC	PA	48
Specialisation course* (Church History; Exegesis OT; Pastoral Theology; Dogmatic Theology)	10 EC	HC+WC	MP+ST+SO+PA	24
Interdisciplinary elective (Hebrew and Greek for Biblical Exegesis or Religious Studies or internship or any other FTR/RU master course)	10 EC	HC+WC	MP+SO+PA	24/48

### **M1, tweede semester Theology**

Onderwijsseenheid	Studielaast	Werkvorm	Tentamenvorm	Contact
Seminar Biblical Exegesis or Seminar Church History	10 EC	WC	SO+WS	48
Specialisation course* (Canon law; Exegesis NT; Theological Ethics; Missiology)	10 EC	HC+WC	MP+ST+SO+PA	24
Master thesis	20 EC		WS	

\*The specialisation course can be taken either in the first or second semester. If taken in the first semester the course load in the first semester adds up to 30 EC and in the second semester also to 30 EC. If the specialization course is taken in the second semester the course load in the first semester adds up to 20 EC and in the second semester to 40 EC.



## Appendix III      RU Regulations on Fraud

### Paragraph 1 Introductory provisions

#### Article 1. Purpose of these regulations

1. To prevent fraud during interim examinations and examinations as referred to in article 7.12b WHW, the executive board of Radboud University (hereinafter: RU) adopts the following regulations.
2. For the harmonisation of the provisions in these regulations between faculties, these regulations have been laid down as 'comply-explain' regulations (pas-toe-leg-uit-regeling).

#### Article 2. Scope of these regulations

1. Except for the provisions referred to in appendix I, these regulations apply both to the initial RU programmes and for the students who have registered for these programmes.
2. The executive board may decide, in a separate decision, to apply these regulations mutatis mutandis to the other programmes offered by RU.

#### Article 3. Definitions

The terms that are used in these regulations — in so far as these terms are also used in the Higher Education and Research Act (Wet op het Hoger onderwijs en Wetenschappelijk onderzoek (hereinafter: WHIP)) — have the same meaning that is given to these terms in the WHW.

### Paragraph 2 Definition fraud, procedure and sanctions

#### Article 4. Definition of fraud

1. At RU, fraud is understood to mean any act or omission by a student which, in its nature, is intended to have as an effect that proper assessment of the knowledge, understanding and skills of that student, or another student, is made fully or partially impossible.
2. Fraud is in any case understood to mean:
  - a) Fraud when taking written interim examinations, including
    - i. having materials available which are not permitted under the House Rules Examinations Rooms RU Regulations (Regeling Huisregels Tentamenruimten RU)\*,
    - ii. copying or exchanging information;
    - iii. passing oneself off as someone else, or being represented by someone else during interim examinations;

- b) Fraud when producing theses and other papers, including
    - i. plagiarism in the sense of using or copying someone else's texts, data or ideas without complete and correct source references, plagiarism in the sense of copying the work of another student and presenting this as one's own work and other specifically academic forms of plagiarism;
    - ii. fabricating (making up) and/or falsifying (distorting) research data;
    - iii. submitting a thesis or another paper that was written by someone else.
  - c) Other fraud in the context of interim examinations or examinations, including
    - i. taking possession of assignments, answer keys and the like, prior to the time the interim examination or examination is to take place;
    - ii. changing answers to assignments in an interim examination or examination after it has been handed in for assessment;
    - iii. providing incorrect information when applying for an exemption, extension of validity period. and the like. of an interim examination or an examination.
3. An attempt to commit fraud will also be seen as fraud for the purpose of these regulations.

#### Article 5. Procedure for suspicion of fraud

1. When fraud is suspected, the board of examiners or the examiner immediately informs the student of this suspicion. If the suspicion of fraud is established when the interim examination or the examination is administered, the board of examiners or the examiner will allow the student to complete the interim examination or the examination.
2. The board of examiners or the examiner may order the student to make any material related to the suspicion of fraud available to them.
3. The board of examiners or the examiner drafts a report of the suspicion of fraud. If the examiner drafts the report, he will send this report to the board of examiners without delay.
4. For the purposes Of the provisions in paragraphs 1 and 2 of the present article, examiner is also understood to mean the invigilator or any other RU member of staff.

#### Article 6. Procedure for investigation and determination of fraud

1. The board of examiners makes the report referred to in article 5 available to the student without delay and then starts an investigation into the matter. The board of examiners provides the student with the opportunity to respond to the report in writing. The board of examiners hears both the examiner and the student.
2. Within four weeks following the date the report was made available to the student, the board of examiners decides whether fraud was actually committed. The board of examiners

informs both the student and the examiner of their decision in writing. The four-week period may be extended by two weeks.

3. If fraud is established, the board of examiners declares the relevant interim examination or examination invalid.
4. If fraud is established, the board of examiners records both the fact that fraud was committed and the sanction imposed in the student's student file.

#### Article 7. Sanctions

1. If the board of examiners has established fraud has been committed, the board of examiners may:
  - a) determine that the student may not sit one or more interim examinations or examinations during a period to be set by the board of examiners, which period will be a maximum of one year;
  - b) determine that no distinction will be awarded on the degree certificate;
  - c) make a recommendation to the Dean of the Honours Academy that the student should not be admitted to the honours programme of the university or the faculty or recommend that the student's participation in the honours programme of the university or the faculty should be ended.

If the board of examiners has established that serious fraud has been committed, the board of examiners may also
  - d) make a recommendation to the executive board that the student's registration for a programme should be terminated with definitive effect.
2. After the board of examiners has established that serious fraud has been committed, the executive board — upon the board of examiners' recommendation — may terminate the student's registration for a programme with definitive effect.
3. The sanctions as referred to in this article are imposed as from the day following the date the student is notified of the decision that sanctions are imposed.

#### Paragraph 3 Transitional provisions

[no transitory regulations)

#### Paragraph 4 Final provisions

#### Article 8. Decisions and legal protection

1. Decisions pursuant to these regulations may be sent to the student digitally and/or by email.

2. The student can appeal against any decision made under these regulations, within six weeks following the date on the relevant decision, by lodging a notice of appeal at the Examinations Appeals Board (College voor Beroep van de Examens (CBE)).

#### Article 9. Adoption and amendment

1. These regulations have been adopted by the executive board in accordance with the 'comply-explain' principle.
2. In so far as the content of these regulations relates to the duties and powers of the faculty's dean or the duties and powers of the programme's board of examiners, the content must also be confirmed by that dean or that board of examiners. Without any comments by the dean or the board of examiners as referred to in the first paragraph of the present article, confirmation will take place five months after the regulations have been adopted.

#### Article 15. Effect

With due observance of the provisions in Article 9, these regulations take effect on 1 September 2018. These regulations will then replace any previous regulations.

#### Article 16. Publication

1. The executive board sees to the appropriate publication and possible amendments of these regulations.
2. For the purpose of appropriate and clear provision of information to students and prospect students, the dean and the board of examiners will include these regulations, every year, as an appendix to the Education and Examination Regulations (Onderwijs- en Examenreglement (OER) and as an appendix to the Rules and Guidelines (Regels en Richtlijnen (RR)) of the programme.

### Paragraph 1 Introductory provisions

#### Article 1. Purpose of the regulations

1. For the proper course of events during examinations that are taken in examination rooms at the Radboud University (hereinafter: RU), the executive board Of RU adopts the following regulations.
2. For the harmonisation of the provisions in these regulations between faculties, these regulations have been laid down as 'comply-explain' regulations (pas-toe-leg-uit-regeling).

#### Article 2. Scope of the regulations

1. Except for the provisions referred to in appendix I, these regulations apply both to the initial RU programmes and for the students who have registered for these programmes.
2. The executive board may decide, in a separate decision, to apply these regulations mutatis mutandis to the other programmes offered by RU.

#### Article 3. Definitions

The terms that are used in these regulations — in so far as these terms are also used in the Higher Education and Research Act (Wet op het Hoger onderwijs en Wetenschappelijk onderzoek (hereinafter. W}IW)) — have the same meaning that is given to these terms in the WHW.

#### Article 4. Examiners and invigilators

1. For the supervision and execution of the provisions in these regulations, the relevant board of examiners appoints at least one examiner. On behalf of the examiner(s) appointed, one or more invigilators may be present in the examination rooms, by or on behalf of the executive board.
2. When invigilators are deployed, as referred to in the first paragraph of this article, the relevant examiner is also present in the examination room or, as appropriate, available on call.

#### Article 5. Guidelines and instructions

These regulations include guidelines for the purpose of article 7.12b WHW. The examiner must comply with the guidelines laid down in these regulations.

## Article 6. Rules and instructions

1. These regulations include instructions for the purpose of Article 7.57h WHW. The examiner can also give instructions to the student. The student must comply with the rules and instructions laid down in these regulations.
2. The student who fails to comply with the rules under these regulations, or who fails to follow the instructions, may be denied access to the examination room by or on behalf of the examiner. Not complying with the rules or not following instructions may also lead to a suspicion of fraud in the sense of the Regulations on Fraud (Regeling Fraude).

## Paragraph 2 House Rules

### Article 7. Admission to the examination room and leaving it

1. The examination room is accessible for the student at least 15 minutes before the interim examination
2. Except in the circumstances described in paragraphs 3 and 4 of the present article, the student is no longer admitted into the examination room after the interim examination has commenced.
3. The student who arrives too late at the examination room is given the opportunity, 15 minutes following the commencement of the interim examination, to be as yet admitted into the examination room.
4. During the interim examination the student is permitted to use the toilets.
5. For 30 minutes following the commencement of the interim examination and for 30 minutes before the end of the interim examination, the student is not permitted to leave the examination room.

### Article 8. Student ID

1. In the examination room the student must be able to furnish proof of identity, at any time, by producing an RU student card or a valid identity card.
2. The student who cannot furnish proof of identity as laid down in the first paragraph of the present article will not be admitted into the examination room or can as yet be denied access to that room.

### Article 9. Commencement interim examination

The examiner starts the interim examination in time and sees to it that the examination time available can be fully used by the student.

#### Article 10. Materials permitted in interim examinations

1. When taking the interim examination, the students are not allowed to have materials available that serve or could serve as auxiliary materials for the examination paper, unless the use of that material has been explicitly permitted by the examiner before the interim examination's commencement.
2. Materials for the purpose of these regulations include, amongst other things: textbooks and dictionaries, notes and lecture notes, and watches, laptops, tablets, telephones and other smart devices and/or wearables.

#### Article 11. Handing in examination papers

When the interim examination ends, the student must hand in the examination paper to the examiner. In relevant circumstances, the student may also be requested to hand in other examination materials, such as examination question papers and/or note paper used during the interim examination.

#### Article 12. Peace and order and layout of the examination room

1. Both during and after completion of the interim examination, the examiner sees to it that measures are taken that are required for adequate surveillance and for maintaining the necessary peace and order in the examination room. Eating and drinking is allowed during the interim examination, with due observance of the provisions in these regulations.
2. When interim examinations take place, each examination room will have at least one clock which is clearly visible for each student.

### **Paragraph 3 Transitional provisions**

[no transitory regulations)

### **Paragraph 4 Final provisions**

#### Article 13. Departure from rules and house rules

In special circumstances the examiner may depart from the provisions in these regulations.

#### Article 14. Adoption and amendment

1. These regulations have been adopted by the executive board in accordance with the 'comply-explain' principle.
2. In so far as the content of these regulations relates to the duties and powers of the faculty's dean or the duties and powers of the programme's board of examiners, the content must also be confirmed by that dean or that board of examiners. Without any comments by the dean or the board of examiners as referred to in the first paragraph of

the present article, confirmation will take place five months after the regulations have been adopted.

#### Article 15. Effect

With due observance of the provisions in Article 10, these regulations take effect on 1 September 2018. These regulations will then replace any previous regulations.

#### Article 16. Publication

1. The executive board sees to the appropriate publication and possible amendments of these regulations.
2. For the purpose Of appropriate and clear provision of information to students and prospect students, the dean and the board of examiners will include these regulations, every year, as an appendix to the Education and Examination Regulations (Onderwijs- en Examenreglement (OER) and as an appendix to the Rules and Guidelines (Regels en Richtlijnen (RR)) of the programme.



### Article 1 - Awarding distinctions

1. With due observance of the provisions set out in this article, the Examination Board is responsible for the decision of whether a distinction shall be awarded and if so, which distinction.
2. The distinctions
  - a. “cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in clause 3 is equal to or higher than 8.0, or
  - b. “summa cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in clause 3 is equal to or higher than 9.0.
3. The distinction shall be calculated on the basis of all components of the examination programme for which a mark has been awarded on a scale from 1 to 10, with the exception of extra-curricular components.
4. The number of EC of the component referred to in clause 3 shall serve as the weighting factor for the calculation of the weighted average result, unless stipulated otherwise in the programme specific part of these regulations.
5. The distinction shall not be awarded if more than 10 percent of the total study load of the examinations programme (being one or more components) has been re-sat and if examinations have been re-sat more than once, unless the Examination Board exercises its authority to decide otherwise, stating the reasons for this decision.
6. The distinction shall not be awarded if fraud was discovered in one of the examinations of the degree programme.