

## Information Sheet – Incoming Exchange Students Semester 2 2020

Name of University	University of Canterbury
University Website	<a href="http://www.canterbury.ac.nz">www.canterbury.ac.nz</a>
Website for Exchange Students	<a href="http://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange">www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange</a>
Mailing Address	<p>Postal address: International Relationships Office University of Canterbury Private Bag 4800 Christchurch 8140 New Zealand</p> <p>Courier address: International Relationships Office University of Canterbury 20 Kirkwood Ave, Ilam Christchurch 8041 New Zealand</p>
Contact Information	<p>Ms Percy Chan (International Mobility Co-ordinator) <a href="mailto:percy.chan@canterbury.ac.nz">percy.chan@canterbury.ac.nz</a> Phone: + 64 3 3693876</p>

## General Information

University of Canterbury	<p><b>Internationally ranked</b> Established in 1873 by scholars of Oxford and Cambridge Universities, UC is a among the world's top 1% of universities. We are home to 40 recognised research centres, institutes and hubs. UC was also the first university in New Zealand to receive the prestigious QS 5-star ranking for overall excellence.</p> <p><b>Innovative programmes</b> Over 100 different programmes are offered across 5 Colleges (Arts, Science, Engineering, Business and Law, and Education, Health and Human Development). Whatever your academic interests, UC has a broad selection of courses to choose from.</p> <p><b>Vibrant student community</b> Students on campus have a choice of modern accommodation and access to all the amenities of a fully equipped student village. UC features a thriving student association plus over 160 student led clubs catering to a huge range of interests.</p>
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	<p>See how our Study Abroad and Exchange students have experienced New Zealand with their own photos and videos in our gallery at:  <a href="https://www.canterbury.ac.nz/study/study-abroad-and-exchange/gallery/">https://www.canterbury.ac.nz/study/study-abroad-and-exchange/gallery/</a></p>
Christchurch	<p>Ōtautahi Christchurch is a recreational hot spot within easy reach of all the fun and adventure the region has to offer. It is the gateway to the South Island, and located in the province of Waitaha Canterbury. With a population of around 380,000, Christchurch is the largest city and the economic centre of the South Island.</p> <p><b>A recreational hub</b>  Christchurch's location on the east coast makes it perfect for water sports, with six swimming beaches within 30 minutes' drive from UC. There are a number of rivers and lakes, including the picturesque Avon River which runs right through the city. The city's Port Hills are popular for walking, rock climbing, and mountain biking. Hagley Park in the centre of the city has 165 hectares of park-like grounds.</p> <p><b>Vibrant entertainment options</b>  Christchurch has a busy calendar of events — from art exhibitions and cultural celebrations to sporting events and music festivals. There are over 900 restaurants, cafés, and bars to sample, many of them close to UC. Christchurch is also home to theatres and over 740 city parks.</p> <p><b>Leisure and lifestyle</b>  In 2019, Christchurch topped CNN's list of 19 places to visit – describing the city, its buildings, and culture as “elegant”, “gorgeous”, “colourful”, and “dynamic”. Visit the new city precincts with displays of vibrant street art that represent the revitalisation of the central city.</p>
Academic calendar	<p><u>UC Semester 2 2020 (July intake)</u>  International Induction (Orientation): Tuesday 7 July 2020, students should arrive no later than Monday 6 July 2020.  Enrolment for all international students: in the same week as the International Induction.  Lectures commence on: 13 July 2020  Exam period ends on: 7 November 2020</p> <p><u>UC Semester 1 2021 (February intake)</u>  International Induction (Orientation): TBC  Enrolment for all international students: TBC - it is usually in the same week as the International Induction before lectures commence.  Lectures commence on: TBC  Exams end on: TBC</p> <p>The academic dates in 2020 can be found at:  <a href="http://www.canterbury.ac.nz/study/keydates">www.canterbury.ac.nz/study/keydates</a></p>
Course load (number of points per semester or per year)	<p>A normal workload for one semester is 60 points (or 120 points for one year). Minimum course load is 45 points per semester (90 points per year) and the maximum load is 75 points per semester.</p>
Level of courses	<p>In <u>Arts, Science and Commerce</u>, the undergraduate (Bachelor) degree is a 3 year degree at Canterbury. This means that 300 level courses are the most advanced undergraduate courses in these areas. 400 level courses in these</p>

	<p>disciplines are graduate courses and undergraduate exchange students are <u>not</u> eligible to take 400 level courses, unless students have been granted admission to a Postgraduate Certificate of Proficiency.</p> <p>Note, however, that some <u>professional degrees such as Forestry, Speech and Language Therapy, Social Work and Engineering</u> are 4 year degrees and 400 level courses in these areas are therefore classed as undergraduate courses. Exchange students may be permitted to take 400 level courses in these disciplines if they have the necessary pre-requisites and the approval of the relevant department.</p>
Timetable	<p>Timetable Planner:</p> <p>This is a searchable course timetable at: <a href="https://mytimetable.canterbury.ac.nz/aplus/timetable/#subjects">https://mytimetable.canterbury.ac.nz/aplus/timetable/#subjects</a>. It allows anyone to enter combinations of courses and preview how they would fit into a timetable before they enrol at UC.</p>
Course information	<a href="https://www.canterbury.ac.nz/courseinfo/AdvancedSearch.aspx">https://www.canterbury.ac.nz/courseinfo/AdvancedSearch.aspx</a>
Language of instruction	English
Grading system	<a href="https://www.canterbury.ac.nz/study/grading-scale/">https://www.canterbury.ac.nz/study/grading-scale/</a>

## Exchange Information

Level of studies that accept exchange students	<p>Undergraduate</p> <p>Postgraduate exchange applications are considered on a case-by-case basis. Approval from academic departments and relevant deans will be required.</p>
Duration of exchange	1 semester or 1 year (two semesters)
Programmes or courses not open to exchange students / restricted courses	<ul style="list-style-type: none"> <li>▪ Distance learning courses</li> <li>▪ 200 level Law courses</li> <li>▪ Fine Arts</li> <li>▪ Teacher Education</li> </ul> <p>Note: Education courses with EDUC course code under the Bachelor of Arts schedule are available to Exchange students.</p> <ul style="list-style-type: none"> <li>▪ some Physical Education and Sport Coaching courses require police checks.</li> <li>▪ Journalism</li> <li>▪ Courses in MBA and Executive Development programmes</li> <li>▪ Clinical practice courses</li> <li>▪ Forest Biology (FORE218)</li> <li>▪ Communication Disorders are open to students who meet pre-requisites except for the clinical practice courses.</li> <li>▪ Social Work – field work courses are not open to Exchange students. Entry to other theory courses will be considered case-by-case basis and approval from Social Work will be required.</li> <li>▪ Civil Engineering and Natural Resources Engineering - while the Department of Civil Engineering welcomes Study Abroad and Exchange students and can usually accommodate most course</li> </ul>

	<p>requests, there are limits on capacity in some Civil Engineering courses. In order to ensure that students know in advance whether UC will be able to accommodate them into the courses they need, we now require that all students wishing to take any Civil Engineering courses (courses coded ENCN, ENCI or ENNR) include a list of courses they wish to take at UC with their application. Students who meet general admission requirements will be granted admission to the University first as per usual and their courses will then be sent to Civil Engineering for a decision as to whether students are able to take their selected courses. The International Relationships Office will then advise students as to which courses have been approved.</p> <p>It is also recommended that students applying to other engineering disciplines provide a list of courses with their application.</p> <p>Some other courses are limited entry and may have additional entry requirements. Please contact the International Mobility Co-ordinator or Officer if students have enquiries about course restrictions.</p>
GPA requirement	B average
English language requirement	<p>Please see:</p> <p><a href="https://www.canterbury.ac.nz/enrol/international/english/">https://www.canterbury.ac.nz/enrol/international/english/</a></p>
Nomination deadlines	<p>For Semester 2 2020 admission (July): 15 March 2020</p> <p>For Semester 1 2021 admission (February): 1 October 2020</p>
Application deadlines	<p>For Semester 2 2020 admission (July): 15 April 2020</p> <p>For Semester 1 2021 admission (February): 1 November 2020</p>
Nomination and Application procedures / documents required	<p>1) Nomination: For students hoping to undertake a one semester exchange in Semester 2 2020 (July – November 2020) or a one year exchange over Semester 2 2020 (July to November 2020) and Semester 1 2021 (February to June 2021), please nominate your students by submitting the Incoming Exchange Nomination Sheet (provided to our partner universities separately) to us before <b>15 March 2020</b>. Note that summer is not included in the exchange period.</p> <p>2) Students are required apply online before <b>15 April 2020</b>. They will be required to upload their <b>official transcript (with the grading key)</b>, <b>proof of English language</b> if applicable and <b>passport copy</b> with the online application and will also be asked to provide an initial list of courses (including back-up courses) they wish to take as part of the online application (the application can still proceed if they don't yet have the passport to upload).</p>

	<p>3) UC assesses the application and issues Offer of Place (acceptance) letter. Partner Exchange co-ordinators will be copied on the acceptance.</p> <p>4) The UC Exchange team checks with departments for course pre-approvals for the courses listed and notifies students/ partners of course approvals. Any additional requests for course pre-approvals <u>after</u> the online application has been submitted should be emailed to <a href="mailto:ucmobility@canterbury.ac.nz">ucmobility@canterbury.ac.nz</a></p> <p>5) The student completes their final Application to Enrol online, where they'll apply to register for the actual courses they wish to take. They will also have the opportunity to change courses as needed, both prior to arrival and during the add/drop period once they are on campus.</p> <p>Please also see the webpage for Incoming Exchange Students at: <a href="https://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange/">https://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange/</a></p>
Services and facilities available to exchange students	<p>Libraries, on-campus computer and internet access, student clubs, access to Recreation Centre, Health Centre, Student Care, Students' Association (UCSA), etc.</p> <p>For more information on our UCSA and the clubs and societies available at Canterbury, please see: <a href="http://ucsa.org.nz/">http://ucsa.org.nz/</a></p> <p>We have a team of Student Care Advisors that offers support and advice to students. To find out more about their services, please see: <a href="http://www.canterbury.ac.nz/support/">www.canterbury.ac.nz/support/</a></p>
Transcript	<p>Transcripts are automatically sent to the students' home universities after the completion of a student's exchange. Students do not need to request a transcript.</p>

### Arrival / International Welcome (compulsory Orientation)

Recommended arrival dates	<p>It is compulsory for international students (including exchange students) to attend the International Induction. Therefore, students should plan to arrive before the International Induction takes place.</p> <p><u>UC Semester 2 2020 (July intake)</u> International Induction (Orientation): Tuesday 7 July February 2020, students should arrive no later than Monday 6 July 2020.</p> <p><u>UC Semester 1 2021 (February intake)</u> International Induction (Orientation): TBC. Students should arrive no later than the day before the International Induction takes place.</p> <p>Students should register for the International Induction online: <a href="https://www.canterbury.ac.nz/international/how-do-i-enrol/welcome/">https://www.canterbury.ac.nz/international/how-do-i-enrol/welcome/</a></p> <p>If staying in UC Accommodation Student Village (UCA) on campus (recommended for Exchange students, see further information on accommodation below), the arrival dates are posted on the website above. The arrival dates may be subject to change.</p> <p>An earlier arrival date is subject to availability.</p>
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	Note: Semester 2 students cannot arrive too early as there is a tight turnaround time between Semester 1 students leaving and Semester 2 students arriving.
Arrange travel to Christchurch and Airport Pick-Up Service	Students must send their arrival details to the Accommodation Office well in advance (and before their deadline) if they are requesting an airport pickup, with time of arrival, airline and flight number. Students need to send us their arrival details by completing the Airport Pickup form online at: <a href="https://www.canterbury.ac.nz/life/accommodation/international/airportpickup/">https://www.canterbury.ac.nz/life/accommodation/international/airportpickup/</a>

## Accommodation

On-campus accommodation	<p>The usual accommodation for Exchange students is at UC Accommodation Student Village. Study Abroad and Exchange accommodation package is available to Exchange students staying at the Village. Students must complete a separate accommodation application online before the application deadline. Detailed information on the package including fees, how to apply, arrival dates, etc. is available at: <a href="https://www.canterbury.ac.nz/life/accommodation/international/exchange/">https://www.canterbury.ac.nz/life/accommodation/international/exchange/</a></p> <p>Availability at UC Accommodation Student Village is guaranteed for Exchange students provided that they apply for accommodation online by the deadline and return all subsequent contracts or documents and accept the offer by the required deadlines. See more information about the how to apply on the webpage about the Accommodation package above. When making travel plans, it's very important that students also refer to the above accommodation website for the move-in dates, since if they arrive earlier than the move in dates they would need to find temporary accommodation until the move-in time.</p>
Application process	Information on how to apply online and the online application form can be found on the Study Abroad and Exchange accommodation package web page: <a href="https://www.canterbury.ac.nz/life/accommodation/international/exchange/">https://www.canterbury.ac.nz/life/accommodation/international/exchange/</a> .
Other accommodation facilities	<p>Please see the information on other accommodation facilities on the website of the Accommodation Office: <a href="https://www.canterbury.ac.nz/life/accommodation/">https://www.canterbury.ac.nz/life/accommodation/</a></p> <p>Note that it could be difficult for students coming for one semester to find off-campus private rental accommodation, so we would recommend that all students apply for accommodation on-campus at Student Village.</p>

## Visa Requirements

Are exchange students required to obtain a student visa?	Yes. Please see details on Immigration New Zealand's website: <a href="https://www.immigration.govt.nz/new-zealand-visas/options/study">https://www.immigration.govt.nz/new-zealand-visas/options/study</a>
Are exchange students allowed to work?	Please refer to Immigration New Zealand's website above and make sure that you read the Student Visa Guide carefully.

## Medical and Travel Insurance

Compulsory medical and travel insurance	<p>Exchange students <b>must</b> have appropriate and current medical and travel insurance while studying in New Zealand. This insurance <b>must meet requirements set by the New Zealand government under the NZ Ministry of Education Code of Practice</b> (<a href="http://www.legislation.govt.nz/regulation/public/2016/0057/latest/DLM6748147.html">http://www.legislation.govt.nz/regulation/public/2016/0057/latest/DLM6748147.html</a>)</p> <p>See detailed information about insurance at: <a href="https://www.canterbury.ac.nz/international/how-do-i-enrol/prepare-for-your-move-to-nz/insurance/">https://www.canterbury.ac.nz/international/how-do-i-enrol/prepare-for-your-move-to-nz/insurance/</a></p> <p>Studentsafe-University insurance is the University's current default insurance cover which meets the standards of the New Zealand Code of Practice for the Pastoral Care of International Students. Exchange students can purchase Studentsafe-University cover when they complete their enrolment in person on campus. If exchange students hope to utilise an alternative insurance policy, they must apply to the Enrolment team at the University to have the cover assessed <b>at least four weeks before enrolment</b> to determine whether it meets NZ government requirements. The application form for insurance assessment is available on the web page above. It is important to note that <b>many overseas insurance policies do not meet NZ requirements and students need to be aware that a policy required by their home university or issued in their home country may not necessarily meet NZ requirements and that purchase of the default insurance at enrolment may be required.</b></p> <p>See Medical and Travel Insurance for incoming students for full details about insurance such as the Studentsafe-University policy and minimum insurance requirements.</p>
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## Fees and Costs

Accommodation	See fees on the web page of the accommodation package for exchange students: <a href="https://www.canterbury.ac.nz/life/accommodation/international/exchange/">https://www.canterbury.ac.nz/life/accommodation/international/exchange/</a>
Living costs	Living costs can vary, but you should, in general, budget for at least NZ\$7,500 for a one-semester exchange.
Food / Meals	Meal plans are available at some of the on-campus accommodation facilities. You can visit the individual web page of these facilities to find out the costs of the meal plans.
Academic expenses	Students should budget for the costs of field trips (if field trips are included as part of their courses), books, stationery and other course-related costs.
Insurance	See the information on medical and travel insurance above.