

## **GENERAL TERMS AND CONDITIONS RADBOUD SUMMER SCHOOL 2022 – v 10 January 2022**

The Radboud Summer School is part of Radboud University in Nijmegen, The Netherlands. The summer school is intended for both international and Dutch students at Bachelor's, Master's or PhD level. Some of the courses accept postdocs and/or professionals. In this document we refer to all participants of Radboud Summer School as participant. The terms and conditions below apply to all summer courses offered by Radboud Summer School.

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### **1. Application**

- 1.1. Participants can apply for Radboud Summer School by filling out the online application form. Incomplete applications will not be processed. Participants are officially enrolled once they have paid the full amount of the fee.
- 1.2. Participants who submit their application, agree with the general terms and conditions of the Radboud Summer School.
- 1.3. The application deadline for courses taking place in June 2022 is May 1, 2022.
- 1.4. The application deadline for courses taking place in July 2022 is June 1, 2022.
- 1.5. The application deadline for courses taking place in August 2022 is July 1, 2022.
- 1.6. If there are still course places available after the deadline, Radboud Summer School may decide to extend the application deadline.

### **2. Admission requirements**

- 2.1. For all summer courses the same minimum English language requirements apply: IELTS 6.0, B2, TOEFL 550 or equivalent.
- 2.2. Participants do not need to provide a language test result. However, if on the basis of the application doubts remain about the English language level, Radboud Summer School reserves the right to ask for additional documents and/or a telephone/online interview .
- 2.3. Radboud Summer School is not responsible for any inconvenience or failure to attend due to the participant's lack of English language proficiency.
- 2.4. Each summer course has its own entry requirements, which are defined in the course description on the individual course pages on the website of Radboud Summer School.
- 2.5. If Radboud Summer School decides that the participant does not comply with the admission criteria of the course, Radboud Summer School will not accept the application.
- 2.6. Radboud Summer School reserves the right to request additional documents for the selection process if needed.

### **3. Selection and enrolment**

- 3.1. Applications are considered on a first come first serve basis.
- 3.2. If a participant is accepted, the participant will receive an invoice by e-mail.

- 3.3. Only after the fee has been paid the participant is officially enrolled in Radboud Summer School.
- 3.4. If the selected course has filled up before the participant has paid, the participant will be notified and given the opportunity to either be placed on a waiting list, apply for another course or withdraw the application.
- 3.5. If the course has filled up at the same time the participant has paid, the participant will be notified and the fee will be reimbursed, the participant will be placed on a waiting list or the participant will be given the opportunity to apply for another course.

#### **4. Mode of course delivery**

- 4.1. On each course page participants will find the mode of study for that particular course.
- 4.2. Mode of study “On campus”:  
This course will be taught in a physical form on the campus of Radboud University, or in specific cases mentioned in the course description, on other premises in the Netherlands
- 4.3. Mode of study “Online”:  
This course will be taught online. Online courses consist of a combination of live sessions, group work and individual assignments. Live sessions will be take place between 9 AM and 5:30 PM CEST.

#### **5. Fees and discounts**

- 5.1. Course fees, housing fees and social event fees are published on the website: [www.ru.nl/summerschool](http://www.ru.nl/summerschool)
- 5.2. An “early bird discount” applies if the participant sends in a complete application no later than the 1st of April 2022 and if the participant pays the fee no later than 14 days after the participant has received the payment instructions.
- 5.3. The early bird discount comprises of a 10% discount of the published course fee
- 5.4. A “partner discount” applies if the participant
  - is enrolled as a student or PhD student at Radboud University
  - is enrolled as a student or PhD student at a partner university of Radboud University, as listed on the webpage of Radboud university
  - is an alumni of Radboud Summer School and/or Radboud University
- 5.5. The partner discount comprises of a 15% discount of the published course fee
- 5.6. The discount is applicable to the course fee only, not the housing or social events fee.
- 5.7. When applicable, the early bird discount and the partner discount can be combined, leading to a total discount of 25%.

#### **6. Payment procedure**

- 6.1. The fee can be paid by using one of the following options:
  - 6.1.1. Visa credit card or Master credit card  
The participant will receive an email with payment instructions.
  - 6.1.2. IDEAL  
The participant will receive an email with payment instructions.
  - 6.1.3. international bank transfer  
If a participant cannot pay by credit card or iDeal, the fee can be paid by international bank transfer. The participant needs to send an e-mail to [radboudsummerschool@ru.nl](mailto:radboudsummerschool@ru.nl) to receive the bank details of Radboud Summer School. All costs required for the bank transfer have to be paid by the participant
  - 6.1.4. Invoice to home university or company  
This payment method is only available upon request, as it takes longer to process. Since enrolment is dependent on the date of payment, it may impact the chances of the participant being admitted due to limited places per course. See also 3.3. This payment method is available until 1 April 2022.
- 6.2. Radboud Summer School strongly advises participants to pay the fee within 10 days after receiving the invoice to secure enrolment. See also 3.3.

- 6.3. If a participant participates in a summer school course without enrolment, Radboud Summer School is authorised to remove this person from the course immediately.

## **7. Cancellation policy**

### **7.1. Cancellation by the participant**

If the participant cancels his or her participation after enrolment the following refunds apply:

#### Courses in June 2022:

- Cancellation before April 1, 2022: 100% refund
- Cancellation between April 1 and May 1, 2022: 75% refund
- Cancellation on or after May 1, 2022: no refund

#### Courses in July 2022:

- Cancellation before April 1, 2022: 100% refund
- Cancellation between April 1 and May 1, 2022: 75% refund
- Cancellation on or after May 1, 2022: no refund

#### Courses in August 2022:

- Cancellation before May 1, 2022: 100% refund
- Cancellation between May 1 and June 1, 2022: 75% refund
- Cancellation on or after 1 June 2022: no refund

Participants who withdraw during the course are not entitled to a refund.

The refunds apply to the course fee, fees for social programme and, if applicable, student accommodation organized through Radboud Summer School.

### **7.2. Cancellation of a course by Radboud Summer School before confirmation**

Radboud Summer School has the right to cancel a course due to lack of interest. Radboud Summer School will inform participants no later than 15 days after the application deadline in case a course is cancelled,

If Radboud Summer School has to cancel a course after the participant has paid the fees, the participant receives a 100% refund of all the fees paid to Radboud Summer School.

### **7.3. Cancellation of a course by Radboud Summer School after confirmation**

Radboud Summer School has the right to cancel a course after the participant has received confirmation that the course will start, due to unforeseen circumstances, Radboud Summer School will try to provide the participant with an alternative course or provide the participant with a 100% refund of all the fees paid to Radboud Summer School.

### **7.4. Cancellation of a course due to COVID-19 or other force majeure**

If a course in the mode "On campus" (see 4.2) must be cancelled due to the effects of Covid-19 or other force majeure, Radboud Summer School will try to offer an online alternative with an alternative fee. The participant can then choose to accept the offer or receive a 100% refund of all fees paid to Radboud Summer School.

### **7.5. Radboud Summer School is not liable for refunding other expenses made by the participant, such as travel arrangements, visa applications or hotel arrangements. The participant is advised to wait making travel arrangements until Radboud Summer School has confirmed the start of the course.**

### **7.6. Radboud Summer School strongly recommends participants to take out travel insurance.**

### **7.7. All refunds will be made in euros. Radboud Summer School cannot refund any shortfalls due to exchange rate fluctuations or bank charges.**

## **8. Accommodation**

- 8.1. June and July 2022:** Radboud Summer School has made special arrangements with a selection of hotels in Nijmegen. After the participant has been admitted to a course in June or July, the participant will receive an e-mail with the different options and discounts available. The selected hotels have a limited amount of rooms available with special rates/conditions for summer school participants.

8.2. **August 2022:** Radboud Summer School provides participants the opportunity to book a room in a student accommodation with affordable prices for the duration of the summer school. Booking accommodation via Radboud Summer School is a non-obligatory service and the housing fee is not included in the course fee. Please note that student accommodation is limited and is reserved on a first come first serve basis.

8.2.1. Participants who want to book a room in a student accommodation will need to sign a rental contract upon registration at the Radboud Summer School.

[More information about the conditions using this service will be published on the website of Radboud Summer School.](#)

8.2.2. In carrying out our services, it could be necessary that we share the information you have provided via the booking form with our partner SSH&, who is the local provider of the student accommodation. By booking accommodation you give your consent to share this information with the SSH&.

8.2.3. The accommodations meet the following minimum criteria:

8.2.3.1. **Single** room.

8.2.3.2. The room will be furnished with a bed (including mattress, blanket/duvet, pillow and bed linen), cupboard, desk and chair.

8.2.3.3. Shared facilities include a kitchen, shower/bathroom and toilet.

8.2.3.4. Internet access (Ethernet only, no Wi-Fi, you can bring your own router).

8.2.4. Radboud Summer School does not provide towels, kitchen utensils or breakfast.

8.2.5. Radboud Summer School aims to book separate apartments for men and women but cannot guarantee this will be possible for all participants. It may occur that men and women have to share the facilities.

## 9. Social programme

9.1. Radboud Summer School offers participants the possibility to take part in the social programme. Some of the activities are for free, for some of the activities Radboud Summer School charges an additional fee. These activities are mentioned on the website.

9.2. If, due to unforeseen circumstances, the planned activities cannot take place, Radboud Summer School will offer a reasonable alternative or reimburse the fee for that specific activity.

## 10. Visa and Health Insurance

10.1. Participants are responsible for arranging their own entry visa, if applicable.

10.2. Once a participant has paid, the participant can ask for an admission letter for visa application by sending a request to [radboudsummerschool@ru.nl](mailto:radboudsummerschool@ru.nl).

10.3. Rejection of a visa application does not affect these terms and conditions, including the cancellation policy as described in article 7.

10.4. Participants are responsible for their own insurance. The insurance should cover health insurance, liabilities, and accidents that may occur during your stay in the Netherlands.

## 11. Certificate of Attendance and Credits

11.1. Participants will be awarded a certificate of attendance upon having actively participated and successfully completed all assignments in a Radboud Summer School course.

11.2. Most of our courses will award ECTS credits. The number of credits the participant has earned will be mentioned on the certificate of attendance.

11.3. Participants are responsible for making arrangements for the transfer of credits to their home university.

## 12. Alumni

12.1. If a participant has successfully completed a summer course, the participant will be registered as an alumnus of Radboud Summer School. The participant will have the opportunity to benefit from discounts on future courses and events at Radboud Summer School. The following data

will be registered in the alumni database: first and last name, course(s) and year that the participant attended the summer school, email address, postal address, telephone number. Subscriptions will also be registered, such as Radboud Magazine, Alumni Benefit Card, Radboud Recharge platform, or registration for events. [More information about the privacy statement of Radboud University](#)

- 12.2. The participant will receive an alumni newsletter no more than four times per year. The participant can unsubscribe at any time by clicking the unsubscribe link in the newsletter or by sending an e-mail to [radboudsummerschool@ru.nl](mailto:radboudsummerschool@ru.nl).

### **13. Consent photography and/or video material**

- 13.1. During this event photographs and/or videos might be taken for reporting and promotion on the internet and social media on behalf of Radboud Summer School and/or Radboud University. Participants can always object to this to the photographer during the event or at a later time via [radboudsummerschool@ru.nl](mailto:radboudsummerschool@ru.nl). The [privacy statement of Radboud University](#) applies to the processing of images.
- 13.2. When participants compete in the photo/video competition of Radboud Summer School, participants give Radboud Summer School permission to use the submitted photographs or videos for promotional purposes.

### **14. Code of conduct and liability**

- 14.1. Participants are obliged to abide by the Radboud Summer School rules and regulations, as well as all rules applying to the specific housing companies or event locations.
- 14.2. Should a participant be in violation of any regulation, Radboud Summer school reserves the right to terminate the participation and to refuse the participant entry to social events or courses . In case of expulsion, the participants costs will not be refunded.
- 14.3. Radboud Summer School does not take responsibility for any damages, losses, or injuries sustained by the participant while participating in the Radboud Summer School.
- 14.4. The agreement between the participant and Radboud Summer School and these General Terms and Conditions are exclusively governed by the Laws of the Netherlands.
- 14.5. Disputes between the participant and Radboud Summer School that cannot be solved through mutual consultation will be brought exclusively before the court in Arnhem, the Netherlands.