

Summary of the Guide for the Review Article

Timeframe and appointments

In principle, the review article has to be written during a four week, full-time period. You will have four moments of contact, either in person or via mail.

During your first moment of contact:

- You agree on supervision;
- You agree on a deadline for the outline, first version and final version;
- You plan your second moment of contact.

During the second moment of contact:

- You discuss the outline;
- You discuss the grading form;
- You plan your third moment of contact.

During the third moment of contact:

- You discuss the first version;
- You plan your fourth moment of contact.

During the fourth contact moment:

- You discuss the grade.

Commenting and grading

Commenting on the review article can be done via Word once the student has sent his first version. The most important comments by you (and possibly peers) should be included in a rebuttal that you can use when looking at the final version.

Grading is done via SPIB. It should be in accordance with the *grading form* (available on SPIB), and deviations should be made clear to the student beforehand, ideally during the second meeting.

Structure of the review article

The review article must have the following structure:

- a title page;
- a brief summary;
- an introduction in which a main question, aims of the review and sub-questions are formulated;
- a body of the text, either as two separate or one integrated section consisting of:
 - an examination of the used articles;
 - a discussion with critical comments with respect to the articles that are used and conclusions concerning the main question and sub-questions as formulated in the introduction;
- a conclusion with perspectives;
- a reference list.