

Faculty of Social Sciences
Master's programme in Pedagogical Sciences

Education and examination regulations 2018-2019

Table of contents

Part 1 General provisions	1
Section 1 General provisions	1
Article 1.1 Applicability	1
Article 1.2 Definitions	1
Part 2 General part	2
Section 2 Admission to the programme and education.....	2
Article 2.1 Admission and admission requirements.....	2
Article 2.2 Entry requirements.....	2
Section 3 Structure of the programme	2
Article 3.1 Final examination, degree and distinction.....	2
Article 3.2 General learning outcomes	2
Article 3.3 Curriculum	2
Article 3.4 Elective programme	3
Article 3.5 Teaching periods and interim examinations.....	3
Article 3.6 Form of education	3
Article 3.7 Incorporation of units of study obtained outside the programme.....	3
Article 3.8 Replacing units of study.....	4
Article 3.9 Exemptions	4
Section 4 Examinations	4
Article 4.1 Structure and requirements of the interim examinations.....	4
Article 4.2 Rules when administering interim examinations.....	5
Article 4.3 Frequency of interim examinations.....	5
Article 4.4 Registration and application for interim examinations.....	6
Article 4.5 Re-sit of interim examinations.....	6
Article 4.6 Determination of results.....	6
Article 4.7 Publication of results	7
Article 4.8 The right to inspect the interim examinations.....	7
Article 4.9 Validity term of examinations.....	8
Article 4.10 Determination of final Master's examination results	8
Section 5 Study progress, student counselling and course advice	8
Article 5.1 Study progress and student counselling.....	8
Section 6 Teaching evaluation.....	9
Article 6.1 Teaching evaluation method	9
Section 7 Miscellaneous stipulations.....	9
Article 7.1 Code of conduct	9
Part 3 Programme specific regulations	10
Section 8 Access to the degree programme and education	10

Article 8.1	Entering the programme	10
Article 8.2	Admission requirements.....	10
Article 8.3	Pre-master	10
Article 8.4	Programme specific entry requirements	10
<i>Section 9</i>	<i>Programme structure and design</i>	<i>11</i>
Article 9.1	Specific learning outcomes.....	11
Article 9.2	Study load.....	11
Article 9.3	Structure of the programme	11
Article 9.4	Language of instruction	11
Article 9.5	Composition of the programme	12
Article 9.6	Participation in education.....	13
Article 9.7	General exemptions	13
<i>Section 10</i>	<i>Examinations</i>	<i>14</i>
Article 10.1	Participation in interim examinations.....	14
Part 4	Transitional and final provisions	15
<i>Section 11</i>	<i>Final provisions</i>	<i>15</i>
Article 11.1	Safety net scheme and hardship clause.....	15
Article 11.2	Adoption and amendments	15
Article 11.3	Publication.....	15
Article 11.4	Entry into force.....	15
Appendices		
Appendix 1	Distinctions	16
Appendix 2	Regulations on fraud	17
Appendix 3	Regulations Examination Rooms RU.....	21
Appendix 4	Faculty of Social Sciences code of conduct.....	24
Appendix 5	Learning outcomes of the Master's programme	25
Appendix 6	Pre-masterprogramme Pedagogical Sciences.....	26

PART 1 GENERAL PROVISIONS

Section 1 General provisions

Article 1.1 Applicability

1. These Education and Examination Regulations (EER, hereinafter, regulations) apply to the Master's degree programme in Pedagogical Sciences (hereinafter, the programme), that is offered by the Faculty of Social Sciences (hereinafter, the faculty). Part 2 of these regulations lists the provisions applicable to all Master's degree programmes. Part 3 specifies the additional provisions applicable to this particular programme.
2. The present regulations apply to all students enrolled in the programme in 2018-2019.
3. In order to prevent disadvantages to students as a result of regulatory alterations regarding the EER that was in place at the start of the programme, suitable arrangements are made. If no arrangements have been made, students can apply for consideration of the hardship clause (article 11.1).

Article 1.2 Definitions

1. The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, 'the Act') will have the same meaning as these terms have in the Act.
2. Apart from the terms referred to in paragraph 1, the following terms will be understood to have the following meaning:
 - EC (European Credit): the course load entity in accordance with the European Credit Transfer System, in which 1 EC is equivalent to 28 hours of study.
 - Examination programme: the entirety of units of study, resulting in a Bachelor's or Master's degree certificate.
 - Interim examination: umbrella term for all common assessment methods, as described in article 4.1.1.
 - Unit of study part of the degree programme (component) as referred to in article 7.3 of the Act.
 - Free elective unit of study: component to be determined by the student, which is part of the examination programme.
 - Extracurricular elective unit of study: component to be determined by the student, which is not part of the examination programme.
 - Fraud: any act or omission by a student that makes forming an accurate opinion of his or her knowledge, understanding and skills partially or entirely impossible. A detailed explanation of this is outlined in appendix 2.
 - Scientific integrity: regarding research and education within the faculty, regulations are in place as formulated by the 'Notitie Wetenschappelijke integriteit' at the KNAW (www.knaw.nl/nl/actueel/publicaties/notitie-wetenschappelijke-integriteit) and elaborated by the 'Nederlandse Gedragscode Wetenschapsbeoefening' by the VSNU. (www.vsnul.nl/nederlandse-gedragscode-wetenschapsbeoefening.html).
 - Final paper: final paper for the programme, also known as dissertation or thesis.

PART 2 GENERAL PART

Section 2 Admission to the programme and education

Article 2.1 Admission and admission requirements

1. The Admission Board decides on the admission to the programme.
2. The admission requirements are laid down in the programme-specific part of these regulations.

Article 2.2 Entry requirements

Students who are registered for the programme may attend all units of study in that programme and may sit the relevant interim examinations, unless specific admission requirements apply as laid down in the programme-specific part of these regulations.

Section 3 Structure of the programme

Article 3.1 Final examination, degree and distinction

1. The programme will be concluded by the Master's final examination.
2. The student who has passed the Master's final examination will be awarded the Master of Science (MSc) degree.
3. The Examination Board may award a distinction to a student who has successfully passed the Master's final examination. The rules for awarding a distinction have been laid down in the university's Guideline for Distinctions 2015. In order to provide the student with proper and clear information this guideline is attached to these regulations as appendix 1.

Article 3.2 General learning outcomes

1. The programme has the intention that students:
 - a. acquire knowledge, understanding and skills in the relevant area;
 - b. become qualified to an academic level; and
 - c. prepare for a future (study) career.
2. In addition to the general exit qualifications as described in paragraph 1 of the present article the programme also intends to realize the programme-specific learning outcomes as laid down in article 9.1 of the programme-specific part of these regulations

Article 3.3 Curriculum

1. The programme comprises the total units of study as described in the programme-specific part of these regulations, aimed at the realisation of well-defined objectives in the areas of the knowledge, insight and skills that those completing the course are deemed to possess.
2. In addition to the units of study referred to in the previous paragraph the student may add extra-curricular elective units of study to the programme.

3. In the context of the programme the student is required to write a final paper as an individual proof of competence, unless The Examination Board should decide this requirement is to be replaced by participation in a research project or by an internship which is subject to an individual report in accordance with applicable academic standards.
4. Notwithstanding the stipulations above, the programme-specific part may detail deviations of this article.

Article 3.4 Elective programme

1. The programme's Examination Board decides on a request for permission to attend a elective programme as meant in article 7.3d of the Act. The Examination Board will verify whether the programme fits within the degree programme's domain which the Examination Board is accountable to, if it is sufficiently coherent and if the level is adequate in the context of the programme's learning outcomes.
2. The request in question will have to be submitted at least two months prior to the start of the programme.

Article 3.5 Teaching periods and interim examinations

1. The programme will be offered in an annual schedule consisting of two semesters.
2. A semester is divided in two periods. Each period consists of seven education weeks, one week without education and two examination weeks.
3. The programme-specific part at least arranges in which semester the opportunity is provided to attend courses and to sit the interim examinations of the units of study.
4. In derogation of the provision in paragraph 1 of this article, the Master's programmes can adjust the semester schedule to fit educational needs.

Article 3.6 Form of education

1. In article 9.5 of the programme-specific part of these regulations the form of education for each unit of study is established.
2. In article 9.4 of the programme-specific part of these regulations the language/languages in which the units of study are taught is specified.

Article 3.7 Incorporation of units of study obtained outside the programme

1. At the request of the student the Examination Board will incorporate elective units of study from outside the programme.
2. The incorporation of units of study as meant in clause 1 is only allowed before the start of that unit.
3. In the event the units that express workload and study results of the units of study to be incorporated differ from those provided for in these regulations, conversion will take place. The Examination Board will decide on the conversion, with due observance of the Radboud University memo 'Conversion of workload and study results' (Conversie van studiebelasting en studieresultaten).

Article 3.8 Replacing units of study

1. In special cases a student may, with the permission of the Examination Board, replace an obligatory unit of study of the programme by a unit of study of another programme.
2. The replacing of units of study as meant in paragraph 1 is only allowed before the start of that unit.

Article 3.9 Exemptions

1. Granting exemptions from units of study is permitted, unless provided otherwise in the programme-specific part of these regulations
2. At the request of a student and having heard the examiner involved, the Examination Board may exempt the student either partially or fully from sitting an interim examination, if this student:
 - a. has either completed a relevant unit of study of a university or higher professional programme that is similar both regarding contents and level; or
 - b. demonstrates - after successfully passing an assessment as requested by the examiner - having adequate knowledge and skills regarding the unit of study in question as a result of relevant work experience or professional experience.
3. Exemptions must be requested before the start of the unit of study.
4. The percentage of exemptions will never be more than 50% of the programme credits.
5. No exemption as referred to in paragraph 1 will be granted for the final paper.
6. In so far as the programme has general exemptions, these are listed in the programme-specific part of these regulations.
7. The Examination Board does not grant exemptions on the basis of results obtained in the period in which the student was banned from sitting interim examinations as referred to in article 7.12b paragraph 2 of the act.

Section 4 Examinations

More detailed provisions regarding the assessment of the units of study are outlined in the Rules and Regulations of the Examination Board

(<https://www.ru.nl/socialewetenschappen/osp/raadplegen/oer-eer-2018-2019/>)

Article 4.1 Structure and requirements of the interim examinations

1. Each unit of study of the programme will be completed by an interim examination. Interim examinations may comprise more than one modular interim examination and can be taken either in writing, online or orally. Apart from written or oral examinations, tests with multiple choice and/or open questions, papers, theses, assignments, take-home examinations, reports, presentations or a combination of any of these is possible.
2. In addition to the provisions set forth in paragraph 1 for units of study that also comprise a practical and/or work group, attendance levels and the degree of active participation may be included in final grading.
3. In principle, oral interim examinations are administered in public and these examinations consist of an individual test in which, normally no more than one person is tested at the same time.

4. Oral interim examinations are administered in the presence of at least a second examiner or an observer appointed by the Examination Board. Otherwise the interim examination is to be recorded. In the case that a presentation is part of the final examination, the same rules apply. The same applies to presentations that count for more than 40% of the final grade. This provision does not refer to practical assignments.
5. The Examination Board may allow students with an impairment, by way of special examination facilities, to sit the interim examinations in a form adapted to their individual impairment. Prior to making a decision on this matter, the Examination Board may seek expert advice. In so far as facilities in the context of a 'digital test' are concerned, the Examination Board, when formatting the facility, may seek advice from the faculty's digital testing coordinator.
6. Prior to the commencement of an academic year information will be provided for each individual unit of study on the way in which the interim examinations will be administered.
7. Representative sample questions, both in form and content will be made available to the students on the electronic learning environment at least one week prior to the examination.
8. The course manual must be published at least one week in advance of the interim examination on the electronic learning environment. The course manual includes materials for the interim examination preparation, examination methods and weighting of various interim examination parts in the determination of the final grade. For all students assessment criteria have to be available for final assignments, theses, assignments, reports and presentations.
9. Interim examination dates must be announced no later than one month before the start of a semester.
10. If an interim examination is spread over more than one exam sitting, at least five working day must be scheduled between the last class session covering relevant new materials for the interim examination and the interim examination. If there is only one exam sitting, at least three working days must be scheduled between the last class session and the interim examination.
11. If a unit of study starts on the first day of an academic period set by the Executive Board, no requirements may be imposed on students regarding literature having been studied or assignments having been completed for that unit of study on that day. Necessary preparatory actions - such as reading course manuals or looking for an internship - are permitted.
12. If there are legitimate grounds, the Examination Board may decide that an interim examination is taken in another form than described in the prospectus.

Article 4.2 Rules when administering interim examinations

For the proper course of events during examinations that are administered in RU examination rooms, the executive board has adopted House rules. In order to provide the student with proper and clear information these rules have been attached to these regulations as appendix 3.

Article 4.3 Frequency of interim examinations

1. Students are allowed to participate in interim examinations twice per unit of study in an academic year, on the dates set by the director, unless provided otherwise in the programme-specific part of these regulations.

2. Contrary to the stipulation in paragraph 1, there will be only one opportunity to take an interim examination for a unit of study that was not taught in that particular academic year. The examiner can decide otherwise.

Article 4.4 Registration and application for interim examinations

1. Students who register through OSIRIS for a unit of study of the programme are also registered for the first following interim examination in the relevant academic year.
2. If a student should not want to sit the interim examination, he or she will have to deregister through OSIRIS, no later than five working days before the interim examination date.

Article 4.5 Re-sit of interim examinations

1. Interim examinations may be retaken once within the same academic year, even when the result is a pass.
2. Students will have to register for a re-sit no later than five working days before the interim examination date in conformity with the provisions laid down to that purpose by or on behalf of the Examination Board.
3. If feedback has been provided within a reasonable time period, successfully passed interim examinations (essays, assignments, report etc.) cannot be retaken, unless stated otherwise in the course manual. A final paper for a programme that receives a passing grade may only be redone in the sense that an entirely new paper is written.
4. If a student re-sits an interim examination, in all cases the most recent grade will determine the final result.
5. The course manual contains provisions on retaking modular interim examinations for the different units of study of the programme.
6. Each interim examination must be passed within the academic year that students take the relevant unit of study. If students do not pass the interim examination within the academic year they must retake the entire unit of study the following academic year, unless the examiner decides otherwise.

Article 4.6 Determination of results

1. The final grade of an examination will be rounded to the nearest whole and half grade points, as follows: 1; 1.5; 2; 2.5; 3; 3.5; 4; 4.5; 5; 6; 6.5; 7; 7.5; 8; 8.5; 9; 9.5; 10, unless the grade is not expressed as a number.
2. As determined in paragraph 1, the results of an interim examination cannot be set at 5.5. For arithmetical scores between 5 and 6, a score lower than 5.50 will be rounded to 5 and a score equal to or higher than 5.50 will be rounded to 6. The degree programme's course manual contains provisions on rounding scores of modular interim examinations for the different units of study.
3. If the result of an interim examination equals or is greater than 6.0 points, the interim examination is passed. If the result of the interim examination equals or is less than 5.0 points, the student has failed the interim examination.

Article 4.7 Publication of results

1. The examiner will determine the results of a written interim examination as soon as possible and takes care of registration in OSIRIS.
2.
 - a. In case of an oral interim examination, the examiner will determine the result immediately or within five days after the interim examination was administered.
 - b. In case of written or online interim examinations, the grading period is no longer than fifteen working days after the day the interim examination was administered. The last regulation also applies to written examinations divided into parts. For open-ended questions examinations with more than 100 participants, a grading period of twenty working days applies.
 - c. With respect to written assignments/papers, the rule of assessment within fifteen working days applies. If there are more than 100 papers to be marked, a period of twenty working days applies.
3. By way of exception the Examination Board may - in consultation with the examiner - extend the period referred to in paragraph 2 or reduce this period. Students must be informed before the expiry of the deadline.
4. The grading period is mentioned on the examination form or the digital learning environment.
5. A minimum period of ten working days must be maintained between the date of the announcement of the result and the date of the re-sit.
6. When the results are published, the student will be informed about the right to inspect his or her marked work as referred to in article 4.8 and about the possibility of appealing at the Examinations Appeals Board as well as of the option of reassessment within the period for appeal. A request for re-assessment must be lodged with the Examination Board and shall not defer the submission term for lodging an appeal.
7. During completion of the programme's final project an independent second reader will be consulted as well as a thesis supervisor.
8. In the case of suspected fraud or plagiarism, the provisions contained in the Regulations on Fraud during interim examinations and examinations must be followed (appendix 2).

Article 4.8 The right to inspect the interim examinations

1. For a period of a maximum of twenty working days following the publication of the results of a written interim examination the student will be allowed to inspect the questions and the work marked, as well as receive an explanation of the formal assessment criteria.
2. The inspection will take place under supervision of at least an examiner and/or another person with substantive knowledge regarding the course.
3. If deemed necessary, the Examination Board can, after consultation with the examiner, extend or shorten the period of twenty working days as mentioned in paragraph 1 of this article.
4. The examiner may decide that inspection will take place for all students at the same time, on a date and at a time and place set prior to the start of the unit of study.
5. Time, date and - preferably - place of the inspection referred to in paragraph 4 will be announced at least five working days in advance.

6. If a student is unable to attend the inspection referred to in paragraph 4 due to demonstrable circumstances beyond his or her control a separate inspection can be arranged upon his or her request, preferably within the period of time referred to in paragraph 1 of the present article.
7. In all events, inspection will take place no later than five working days before the re-sit of the interim examination in question is administered.

Article 4.9 Validity term of examinations

1. The validity term of any examination that has been passed is indefinite, unless provided otherwise in the programme specific part of these regulations, with due observance of the stipulations on this matter laid down in the act.
2. In case of a restricted validity term, the Examination Board, in special circumstances and in individual cases, may extend the validity term. In the event a student has been granted financial support under the Profiling Fund, as referred to in the Act, because of an impairment or chronic illness, the board of examiners extends the period, at any time, at least by the number of months that the financial support has been granted by the executive board.
3. The provisions in paragraph 1 of the present article do not apply for modular examinations. The validity term of modular examinations is always limited to the end of the relevant unit of study.

Article 4.10 Determination of final Master's examination results

1. When students have completed all interim examinations successfully, they must apply for the final Master's examination themselves.
2. The Examination Board will determine the results of the examination as soon as the student has passed the interim examinations forming part of either the units of study of the programme in question or of the phase of the programme in question and has submitted proof thereof.
3. Prior to determining the results of the final Master's examination, the Examination Board itself may conduct an inquiry into the student's knowledge with respect to one or more units of study or aspects of the degree programme. If this is the case, this will be elaborated upon in the programme-specific part of these regulations.

Section 5 Study progress, student counselling and course advice

Article 5.1 Study progress and student counselling

1. The dean is responsible for the registration of the study results in such a way that every student can obtain an updated overview of the results registered in the system OSIRIS at that moment.
2. The dean is responsible for providing adequate student counselling.

Section 6 Teaching evaluation

Article 6.1 Teaching evaluation method

With due observance of the quality assurance system of the university, as laid down in the Handbook Quality Assurance System Degree Programmes Radboud University (Handboek Kwaliteitszorg Onderwijs Radboud Universiteit), the dean sees to it that the units of study taught in the programmes will be systematically evaluated.

Section 7 Miscellaneous stipulations

Article 7.1 Code of conduct

The faculty has instituted a Code of conduct that both students and employees are expected to follow. This Code of conduct is attached in appendix 4 of these regulations.

PART 3 PROGRAMME SPECIFIC REGULATIONS

Section 8 Access to the degree programme and education

Article 8.1 Entering the programme

1. The programme has the following entering moments. Interim registration is not possible.
 - a. September 1;
 - b. February 1.
2. Enrolment for the programme is only possible if the graduation date for the prior education degree on which the enrolment is based precedes the enrolment date.

Article 8.2 Admission requirements

1. Admission to the programme will be granted to those who have passed the Bachelor's examination in Pedagogical Sciences at the Radboud University Nijmegen. The Examination Board may require supplementary conditions to be met if the Bachelor's examination took place more than six years previously and there are substantive reasons for doing so.
2. Those who have obtained a Bachelor's degree in one of the Pedagogical Sciences programmes from a Dutch university will be admitted to the programme, subject to the approval of the Admission Board.
3. Admission will also be granted to a student who has completed at least a Bachelor's programme and in the opinion of the Examination Board has given sufficient proof of suitability to follow the programme.

Article 8.3 Pre-master

1. In the event that not all admission criteria have been met but the Examination Board is of the opinion that the deficiencies can be remedied within a reasonable period of time, the scope and the content of a pre-master programme will be determined upon request.
2. The student will only be admitted to the programme if the pre-master programme has been completed and all admission requirements have been met.
3. The pre-master regulations are attached as appendix 6.

Article 8.4 Programme specific entry requirements

1. Students are admitted to the interim examinations of the specialisation units of study 2 provided they have participated the interim examination of the specialisation unit of study 1.
2. Contrary to the provisions in the general part of these regulations students may not participate in the courses of the units of study Internship Orthopedagogics and Diagnostics before they have completed the following units of study of the Bachelor's programme:
 - Beroepsvaardigheden 3: Orthopedagogiek;
 - Methodiek van de psychodiagnostiek;
 - Behandelingsmethodiek.

Section 9 Programme structure and design

Article 9.1 Specific learning outcomes

1. In addition to the general learning outcomes in the general part of these regulations, this programme also aims to:
 - a. bring students to an advanced level of knowledge, skills and insights in the field of Pedagogical Sciences;
 - b. give students an advanced academic training;
 - c. bring students to such a level, mentioned in paragraph 1 sub a and b, that this accords with the Bachelor's programme in Pedagogical Sciences;
 - d. train students in such a way that after the completion of the programme they are capable of independent academic research in the field of Pedagogical Sciences, and to follow a subsequent study that is mainly self-directed or autonomous in nature;
 - e. train students in such a way that they are capable of applying knowledge, insights and problem-solving abilities in new or unknown situations within a broader (or multi-disciplinary) context that is related to the field of Pedagogical Sciences;
 - f. train students to be capable of integrating knowledge and to work with complex matters;
 - g. train students to be capable of making an expert judgement, even when the information available is limited, and in so doing take into consideration the social and ethical responsibilities that are involved in applying one's own knowledge and judgment;
 - h. train students to be capable of communicating their conclusions, along with the knowledge, motivation and considerations on which these are based, to a public of specialists and non-specialists.
2. Students who have satisfactorily completed the programme will have:
 - a. advanced knowledge, insights and skills in the field of Pedagogical Sciences;
 - b. the skills to carry out independent research in the field of Pedagogical Sciences;
 - c. sufficient knowledge to follow a subsequent study in the field of Pedagogical Sciences that is mainly self-directed or autonomous in nature.
3. The further elaboration of paragraph 1 and 2 is attached to these regulations as appendix 5.

Article 9.2 Study load

The programme will have a study load of 60 EC.

Article 9.3 Structure of the programme

The programme will be offered exclusively as a full-time programme.

Article 9.4 Language of instruction

1. The programme will be conducted in the Dutch language.
2. Contrary to the provision in paragraph 1 units of study (partially) may be conducted in English and interim examinations may be taken in English. It concerns the following units of study, with reference to the corresponding semester (x):

- PWM020 Complex Systems Theory (2);
- PWM150 Educating the Gifted (1);
- PWM160 The Good Life (1);
- PWM200 Dealing with Diversities in Care;
- International Perspectives on Treatment.

Article 9.5 Composition of the programme

1. The programme has eight graduation specialisations:

- a. Angst- en stemmingsstoornissen;
- b. Beperkingen en handicaps;
- c. Diversities in Youth Care;
- d. Forensische pedagogiek;
- e. Gifted Education;
- f. Pedagogische ethiek;
- g. Risicogedrag;
- h. Speciale leerbehoeften.

2. Composition of the specialisations Angst- en stemmingsstoornissen, Beperkingen en handicaps, Diversities in Youth Care, Forensische pedagogiek, Gifted Education, Risicogedrag en Speciale leerbehoeften with reference to the corresponding semester (x) and the study load in EC (total 60):

- a. PWM220 Master's thesis (1 and 2) 15
- b. PWM010 Juvenile Law, Policy and Ethics (2)..... 4
- c. PWM020 Complex Systems Theory (2) 4
- d. Coaching in de praktijk (1 or 2)..... 4
- e. Specialisation units of study (two per specialisation, see 3)..... 8
- f. Internship (1 and 2), choice of :
 - PWM240 Orthopedagogy 20
 - PWM230 Pedagogy..... 20
- g. Choice of*:
 - PWM280 Diagnostiek (1 and 2) 5
 - BCU3017 Policy Cycle (2) 6

* Choice of the unit of study Diagnostiek or Policy Cycle depends on choice of the internship. Students who choose an internship Orthopedagogy take the unit of study Diagnostiek. An internship Pedagogy Students is combined with the unit of study Policy Cycle.

3. Overview of specialisation units of study

Angst- en stemmingsstoornissen:

1. PWM050 Angst en depressie: actuele ontwikkelingen en trends (1)..... 4
2. PWM060 Klinische vaardigheden voor angst en stemmingsstoornissen (1)..... 4

Beperkingen en handicaps:

1. PWM120 Interventies bij mensen met functiebeperkingen (1) 4
2. PWM110: Participatie: opvoeden en begeleiden van mensen met een beperking (1) 4

Diversities in Youth Care

1. PWM200 Dealing with Diversities in Care (1) 4
2. PWM300 International Perspectives on Treatment and Care 4

Forensische pedagogiek:

1. PWM260 Dwang en drang (1) 4
2. PWM270 Crimogene factoren (1) 4

Gifted Education:

1. PWM150 Educating the Gifted (1) 4
2. Course Abroad (2) 4

Risicogedrag:

1. PWM070 Recente ontwikkelingen in risicogedrag (1) 4
2. PWM080 Risicogedrag: onderzoek en klinische praktijk (1) 4

Speciale leerbehoeften:

1. PWM095 Theoretische verklaringsmodellen van het speciaal leren (1) 4
2. PWM105 De scientist-practioner binnen het speciaal leren (1) 4

4. Composition of the graduation specialisation Pedagogische ethiek:
 - a. PWM220 Scriptie (1 and 2) 15
 - b. PWM230 Stage Pedagogiek (1 and 2) 20
 - c. PWM0300 Coaching in de praktijk (1 and 2) 4
 - d. PWM010 Jeugdrecht, beleid en ethiek (2) 4
 - e. PWM180 Belang van het kind (1 or 2) 4
 - f. PWM160 The Good Life (1 or 2) 4
 - g. PWM120 Complex Systems Theory (2) 4
5. A description of the units of study outlined in paragraph 1 to 4, including contact hours, (a summary of) learning objectives and instructional and examination methods included, is provided in the programme's prospectus.

N.B.: Specialisation and unit of study titles in article 9.5 may be amended.

Article 9.6 Participation in education

1. In principal - regarding participation in units of study - the following rules apply:
 - a. participation in lectures and question & answer lectures is optional;
 - b. participation in work groups is optional. An exemption applies to practical training. Participation in these work groups is mandatory.
2. Mandatory participation and possible penalties for not participating must be stated in the course manual for the unit of study concerned.
3. If the provisions stipulated in the previous paragraph are not fulfilled, mandatory participation may not be imposed.

Article 9.7 General exemptions

The Examination Board does not grant any standard exemptions based on previously-taken educational programmes.

Section 10 Examinations

Article 10.1 Participation in interim examinations

In derogation from what was established in article 4.2 of these regulations an internship in both Orthopedagogy and Pedagogy will be offered no more than twice during the programme, with the understanding that if the student fails to meet the required standard during the internship or the internship is terminated before the agreed period, another chance will be offered in a different place in order to obtain the marks required for the internship.

PART 4 TRANSITIONAL AND FINAL PROVISIONS

Section 11 Final provisions

Article 11.1 Safety net scheme and hardship clause

1. The dean will make decisions in individual cases not covered or insufficiently covered by these regulations.
2. In individual cases of extreme unfairness, the Examination Board or the dean is authorised to make an exception to the provisions of these regulations in favour of a student.

Article 11.2 Adoption and amendments

1. Notwithstanding the provisions in article 7 of the Structure Regulations of Radboud University, these regulations are drawn up or amended by the dean after receiving advice from the programme committee and after having obtained the approval of the faculties' general assembly (facultaire gezamenlijke vergadering).
2. In special cases, an amendment made to these regulations can take effect in the present academic year, only if this does not disproportionately compromise the interests of the students.

Article 11.3 Publication

1. The dean will be responsible for suitable publication of these regulations and of possible amendments to these.
2. Any interested party may consult the EER on the faculty's website.

Article 11.4 Entry into force

These regulations will enter into effect on September 1, 2018.

Any Education and Examination Regulations laid down previously for the programme will cease to apply from that date onwards.

As established by the dean on June 21, 2018.

APPENDIX 1 DISTINCTIONS

1. With due observance of the provisions set out in this article, the Examination Board will determine whether a distinction will be awarded and, if so, which distinction will be awarded.
2. The distinction:
 - a. 'cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 8.0; or
 - b. 'summa cum laude' will be awarded if the weighted average result of the final assessment of the units of study referred to in paragraph 3 equals or is higher than 9.0.
3. The distinction will be calculated on the basis of all units of study of the examination programme for which a mark has been awarded on a scale of 1 to 10, except for extra-curricular units of study.
4. The number of EC of the units of study referred to in paragraph 3 will serve as the weighting ratio for the calculation of the weighted average result, unless provided otherwise in the programme-specific part of these regulations.
5. The distinction will not be awarded if more than 10 per cent of the total study load of the examination programme (being one or more units of study) has been resat or if interim examinations have been resat more than once, notwithstanding the authority of the Examination Board to decide otherwise, stating reasons therefore.
6. The distinction will not be awarded if fraud was established in one of the examination programme's units of study.

APPENDIX 2 REGULATIONS ON FRAUD

Paragraph 1 Introductory provisions

Article 1 Purpose of these regulations

1. To prevent fraud during interim examinations and examinations as referred to in article 7.12b WHW, the executive board of Radboud University (hereinafter: RU) adopts the following regulations.
2. For the harmonisation of the provisions in these regulations between faculties, these regulations have been laid down as 'comply-explain' regulations (pas-toe-leg-uit-regeling).

Article 2 Scope of these regulations

1. These regulations apply both to the initial RU programmes and for the students who have registered for these programmes.
2. The executive board may decide, in a separate decision, to apply these regulations mutatis mutandis to the other programmes offered by RU.

Article 3 Definitions

The terms that are used in these regulations - in so far as these terms are also used in the Higher Education and Research Act (Wet op het Hoger onderwijs en Wetenschappelijk onderzoek, hereinafter: WHW) - have the same meaning that is given to these terms in the WHW.

Paragraph 2 Definition fraud, procedure and sanctions

Article 4 Definition of fraud

1. At RU, fraud is understood to mean any act or omission by a student which, in its nature, is intended to have as an effect that proper assessment of the knowledge, understanding and skills of that student or another student, is made fully or partially impossible.
2. Fraud is in any case understood to mean:
 - a. fraud when taking written interim examinations, including
 - having materials available which are not permitted under the House Rules Examinations Rooms RU Regulations (Regeling Huisregels Tentamenruimten RU);
 - copying or exchanging information;
 - passing oneself off as someone else, or being represented by someone else during interim examinations;
 - b. fraud when producing theses and other papers, including
 - plagiarism in the sense of using or copying someone else's texts, data or ideas without complete and correct source references, plagiarism in the sense of copying the work of another student and presenting this as one's own work and other specifically academic forms of plagiarism; insofar as it leads to the description in paragraph 1.
 - fabricating (making up) and/or falsifying (distorting) research data;

- submitting a thesis or another paper that was written by someone else.
- c. other fraud in the context of interim examinations or examinations, including
 - taking possession of assignments, answer keys and the like, prior to the time the interim examination or examination is to take place;
 - changing answers to assignments in an interim examination or examination after it has been handed in for assessment;
 - providing incorrect information when applying for an exemption, extension of validity period, and the like, of an interim examination or an examination.
- 3. An attempt to commit fraud will also be seen as fraud for the purpose of these regulations.

Article 5 Procedure for suspicion of fraud

1. When fraud is suspected, the examination board or the examiner immediately informs the student of this suspicion. If the suspicion of fraud is established when the interim examination or the examination is administered, the examination board or the examiner will allow the student to complete the interim examination or the examination.
2. The examination board or the examiner may order the student to make any material related to the suspicion of fraud available to them.
3. The examination board or the examiner drafts a report of the suspicion of fraud. If the examiner drafts the report, he will send this report to the examination board without delay.
4. The examiner can have him- or herself be represented by an invigilator or another RU employee.

Article 6 Procedure for investigation and determination of fraud

1. The examination board makes the report referred to in article 5 available to the student without delay and then starts an investigation into the matter. The examination board provides the student with the opportunity to respond to the report in writing. The examination board hears both the examiner and the student.
2. Within four weeks following the date the report was made available to the student, the board of examiners decides whether fraud was actually committed. The examination board informs both the student and the examiner of their decision in writing. The four-week period may be extended by two weeks.
3. If fraud is established, the examination board declares the relevant interim examination or examination invalid.
4. If fraud is established, the examination records both the fact that fraud was committed and the sanction imposed in the student's student file.

Article 7 Sanctions

1. If the examination board has established fraud has been committed, the board may:
 - a. determine that the student may not sit one or more interim examinations or examinations during a period to be set by the examination board, which period will be a maximum of one year;
 - b. determine that no distinction will be awarded on the degree certificate;

- c. make a recommendation to the Dean of the Honours Academy that the student should not be admitted to the honours programme of the university or the faculty or recommend that the student's participation in the honours programme of the university or the faculty should be ended.

If the examination board has established that serious fraud has been committed, the board may also

- d. make a recommendation to the executive board that the student's registration for a programme should be terminated with definitive effect.

2. After the examination board has established that serious fraud has been committed, the executive board - upon examination boards' recommendation - may terminate the student's registration for a programme with definitive effect.
3. The sanctions as referred to in this article are imposed as from the day following the date the student is notified of the decision that sanctions are imposed.

Paragraph 3 Transitional provisions

Does not apply.

Paragraph 4 Final provisions

Article 8 Decisions and legal protection

1. Decisions pursuant to these regulations may be sent to the student digitally and/or by email.
2. The student can appeal against any decision made under these regulations, within six weeks following the date on the relevant decision, by lodging a notice of appeal at the Examinations Appeals Board (College voor Beroep van de Examens (CBE)).

Article 9 Adoption and amendment

1. These regulations have been adopted by the executive board in accordance with the 'comply-explain' principle.
2. In so far as the content of these regulations relates to the duties and powers of the faculty's dean or the duties and powers of the programme's examination board, the content must also be confirmed by that dean or that examination board. Without any comments by the dean or the examination board as referred to in the first paragraph of the present article, confirmation will take place five months after the regulations have been adopted.

Article 10 Effect

With due observance of the provisions in Article 9, these regulations take effect on 1 September 2018. These regulations will then replace any previous regulations.

Article 11 Publication

1. The executive board sees to the appropriate publication and possible amendments of these regulations.

2. For the purpose of appropriate and clear provision of information to students and prospect students, the dean and the examination board will include these regulations, every year, as an appendix to the Education and Examination Regulations (Onderwijs- en Examenregeling, OER) and as an appendix to the Rules and Guidelines (Regels en Richtlijnen, RR) of the programme.

APPENDIX 3 REGULATIONS EXAMINATION ROOMS RU

Paragraph 1 Introductory provisions

Article 1 Purpose of the regulations

1. For the proper course of events during examinations that are taken in examination rooms at the Radboud University (hereinafter: RU), the executive board of RU adopts the following regulations.
2. For the harmonisation of the provisions in these regulations between faculties, these regulations have been laid down as 'comply-explain' regulations (pas-toe-leg-uit-regeling).

Article 2 Scope of the regulations

1. These regulations apply both to the initial RU programmes and for the students who have registered for these programmes.
2. The executive board may decide, in a separate decision, to apply these regulations mutatis mutandis to the other programmes offered by RU.

Article 3 Definitions

The terms that are used in these regulations - in so far as these terms are also used in the Higher Education and Research Act (Wet op het Hoger onderwijs en Wetenschappelijk onderzoek, hereinafter: WHW) - have the same meaning that is given to these terms in the WHW.

Article 4 Examiners and invigilators

1. For the supervision and execution of the provisions in these regulations, the relevant examination board appoints at least one examiner. On behalf of the examiner(s) appointed, one or more invigilators may be present in the examination rooms, by or on behalf of the executive board.
2. When invigilators are deployed, as referred to in the first paragraph of this article, the relevant examiner is also present in the examination room or, as appropriate, contactable.

Article 5 Guidelines and instructions

These regulations include guidelines for the purpose of article 7.1 2b WHW. The examiner must comply with the guidelines laid down in these regulations.

Article 6 Rules and instructions

1. These regulations include instructions for the purpose of Article 7.57h WHW. The examiner can also give instructions to the student. The student must comply with the rules and instructions laid down in these regulations.
2. The student who fails to comply with the rules under these regulations, or who fails to follow the instructions, may be denied access to the examination room by or on behalf of the examiner. Not complying with the rules or not following instruction may also lead to a suspicion of fraud in the sense of the Regulations on Fraud (Regeling Fraude).

Paragraph 2 House Rules

Article 7 *Admission to the examination room and leaving it*

1. The examination room is accessible for the student at least 15 minutes before the interim examination starts.
2. Except in the circumstances described in paragraphs 3 and 4 of the present article, the student is no longer admitted into the examination room after the interim examination has commenced.
3. The student who arrives too late at the examination room is given the opportunity, 15 minutes following the commencement of the interim examination, to be as yet admitted into the examination room.
4. During the interim examination the student is permitted to use the toilets.
5. For 30 minutes following the commencement of the interim examination and for 30 minutes before the end of the interim examination, the student is not permitted to leave the examination room.

Article 8 *Student ID*

1. In the examination room the student must be able to furnish proof of identity, at any time, by producing an RU student card or a valid identity card.
2. The student who cannot furnish proof of identity as laid down in the first paragraph of the present article will not be admitted into the examination room or can as yet be denied access to that room.

Article 9 *Commencement interim examination*

The examiner starts the interim examination in time and sees to it that the examination time available can be fully used by the student.

Article 10 *Materials permitted in interim examinations*

1. When taking the interim examination, the students are not allowed to have materials available that serve or could serve as auxiliary materials for the examination paper, unless the use of that material has been explicitly permitted by the examiner before the interim examination's commencement.
2. Materials for the purpose of these regulations include, amongst other things: textbooks and dictionaries, notes and lecture notes, and watches, laptops, tablets, telephones and other smart device's and/or wearables

Article 11 *Handing in examination papers*

When the interim examination ends, the student must hand in the examination paper to the examiner. In relevant circumstances, the student may also be requested to hand in other examination materials, such as examination question papers and/or note paper used during the interim examination.

Article 12 *Peace and order and layout of the examination room*

1. Both during and after completion of the interim examination, the examiner sees to it that measures are taken that are required for adequate surveillance and for maintaining the necessary peace and

order in the examination room. Eating and drinking is allowed during the interim examination, with due observance of the provisions in these regulations.

2. When interim examinations take place, each examination room will have at least one clock which is clearly visible for each student.

Paragraph 3 Transitional provisions

Does not apply.

Paragraph 4 Final provisions

Article 13 Departure from rules and house rules

In special circumstances the examiner may depart from the provisions in these regulations.

Article 14 Adoption and amendment

1. These regulations have been adopted by the executive board in accordance with the 'comply-explain' principle.
2. In so far as the content of these regulations relates to the duties and powers of the faculty's dean or the duties and powers of the programme's examination board, the content must also be confirmed by that dean or that examination board. Without any comments by the dean or the examination board as referred to in the first paragraph of the present article, confirmation will take place five months after the regulations have been adopted.

Article 15 Effect

With due observance of the provisions in Article 14, these regulations take effect on 1 September 2018. These regulations will then replace any previous regulations.

Article 16 Publication

1. The executive board sees to the appropriate publication and possible amendments of these regulations.
2. For the purpose of appropriate and clear provision of information to students and prospect students, the dean and the examination board will include these regulations, every year, as an appendix to the Education and Examination Regulations (Onderwijs- en Examenregeling (OER) and as an appendix to the Rules and Guidelines (Regels en Richtlijnen (RR)) of the programme.

APPENDIX 4 FACULTY OF SOCIAL SCIENCES CODE OF CONDUCT

The Faculty of Social Sciences seeks to offer a work environment where employees and students work and study with effort, joyfully, and aimed towards results. To facilitate this, the faculty has adopted a number of rules governing conduct within the faculty. These rules of conduct are taken to form the foundation of a motivating and inspiring work environment. It is the mutual responsibility of employees and students to follow them.

The faculty seeks to provide an atmosphere characterised by:

- mutual respect and personal development;
- openness and trust;
- cooperation and responsibility.

This implies that

- everyone should be treated with respect, without being offensive or hurtful;
- you should treat others as you wish to be treated. This goes for all forms of all contact on campus that occurs between staff and students and for all forms of communication, including verbal, written, e-mail, Blackboard, chat rooms, and course evaluations;
- everyone makes sure to familiarise themselves with and act according to the rules in the various regulations (e.g. EER, student-act, regulation on academic integrity, the terms of use for the RU-network and SURFnet) as well as the agreements made with respect to attendance, deadlines, review periods, completing assignments, among others;
- one sticks to the rules and agreements once made;
- students and examiners are jointly responsible for the successful functioning of the educational process and they can and may appeal to their responsibility;
- one assumes good intentions of each other and one does not adhere to prejudicial judgements;
- everyone makes sure to be familiar with relevant information and recent changes in the educational organisation and content;
- everyone respects each other's property and takes good care of spaces and materials used.

Basically, this all boils down to the same thing: treat each other with respect. The faculty trusts that students and employees will act accordingly.

APPENDIX 5 LEARNING OUTCOMES OF THE MASTER'S PROGRAMME

The Master's graduate in Pedagogical Sciences is capable of studying critically the pedagogical relationship, to research this and to optimise this by:

1. the application of and contributions to current and specialist academic knowledge in the field of development, learning or behaviour;
2. making use of and contributing to deepening the knowledge of methodology, methods and dilemmas in the (ortho) pedagogical practice;
3. approaching the pedagogical relationship in its context, as a complex system that is continuously changing;
4. formulating critically founded judgments and advice in the field of pedagogy and education, bearing in mind the social and ethical framework;
5. noting and analysing complex (ortho) pedagogical problem situations and advising a suitable approach, and supporting, implementing and evaluating this;
6. setting up independent research to answer a question of additional value for the discipline;
7. working systematically in collecting and processing relevant and usable information and relating this to existing and current academic knowledge;
8. reporting in a responsible academic manner, both orally and in writing, on complex questions to both specialists and non-specialists;
9. acting professionally in conducting research and practice, bearing in mind the normative nature and ethics of the discipline.

APPENDIX 6 PRE-MASTERPROGRAMME PEDAGOGICAL SCIENCES

The Educational Institute offers a pre-master programme Pedagogical Sciences for students with a bachelor's degree certificate (on either applied (HBO) and academic level).

1. The pre-master programme Pedagogical Sciences prepares students for the Master's degree programme Pedagogical Sciences with an internship Pedagogy.
2. The pre-master programme Pedagogical Sciences supplemented with a clinical NVO-package prepares students for the Master's degree programme Pedagogical Sciences with an internship Orthopedagogy. *Only this combination gives admission to the Master's Internship Orthopedagogy and the unit of study 'Diagnostiek'.*

In both cases completion of the pre-master programme admits students to the Master's degree Programme Pedagogical Sciences. The combination with a clinical NVO package allows students to apply for the 'NVO-beroepsregistratie Basisorthopedagoog en de Basisaantekening Diagnostiek' after successfully completing the Master's programme Pedagogical Sciences (with an internship Child and Youth Care Sciences and the unit of study 'Diagnostiek'). Only students with comparable prior education can take the clinical NVO-package. More information can be found on the website <http://www.ru.nl/pwo>.

The pre-master programme should be completed fully in order to be admitted to the Master's Programme Pedagogical Sciences. This is obtained by means of a certificate of admittance issued by the Examination Board.

Composition pre-master programme Pedagogical sciences (56 EC)

The pre-master programme comprises the following units of study with reference to the corresponding semester (x) and the study load in EC.

Pre-masterprogramme Pedagogical Sciences 56 EC

september 2018 - august 2019:

- PWB1190 Inleiding wetenschappelijk onderzoek (1) 4 EC
- PWB1200 Analyse 1 (1) 4 EC
- PWB1260 Motorische en perceptuele ontwikkeling (1) 4 EC
- PWB1060 Inleiding pedagogiek (1) 4 EC
- PWB1270 Cognitieve en taalontwikkeling (1) 4 EC
- PWB1280 Sociale- emotionele en morele ontwikkeling (2) 4 EC
- PWB1240 Analyse 2 (2) 4 EC
- PWPM010 Academische vaardigheden PM (2) 4 EC
- Elective* (1 or 2) 4 EC

september 2019 – january 2020:

- PWB2300 Psychometrie en besliskunde (1) 4 EC
- PWB2260 Sociaal culturele context (1) 4 EC
- PWB3220 Wetenschapsfilosofie (1) 4 EC
- PWB2240 Neuropsychologie (1) 4 EC
- PWPM040 Pre-master's thesis (1) 4 EC

* Choice from: PWB1040 Wijsgerige en historische context (1), PWB1050 Inleiding onderwijswetenschappen (1), PWSP060 Vormgeven van onderwijs (1), Capita selecta (1), PWB1290 Inleiding orthopedagogiek (2), Inleiding diagnostiek (2), Leren en instructie (2).

Composition pre-master programme Pedagogical sciences, supplemented with clinical NVO package (60 EC)

The pre-master programme comprises the following units of study with reference to the corresponding semester (x) and the study load in EC.

September, 2018 - August, 2019:

- PWB1190 Inleiding wetenschappelijk onderzoek (1)..... 4 EC
- PWB1200 Analyse 1 (1)..... 4 EC
- PWPM020 Methodiek van de diagnostiek PM (1) 4 EC
- PWB1071 Ontwikkelingspsychologie pre-master (1)..... 4 EC
- PWB1290 Inleiding orthopedagogiek (2) 4 EC
- PWPM030 Behandelingsmethodiek PM (2)..... 4 EC
- PWB1240 Analyse 2 (2)..... 4 EC
- PWPM010 Academische vaardigheden PM (2) 4 EC
- Elective* (1 or 2)..... 4 EC

September, 2019 – January 2020:

- PWB2300 Psychometrie en besliskunde (1) 4 EC
- PWB3330 Beroepsvaardigheden 3: Orthopedagogiek (1) 8 EC
- PWB3220 Wetenschapsfilosofie (1) 4 EC
- PWB2240 Neuropsychologie (1) 4 EC
- Pre-master's thesis (1) 4 EC

* Choice from: PWB2270 Ontwikkelingsproblemen (1), PWB2280 Leerproblemen (2), PWB2290 Sociale en emotionele problemen (2).