

FACT SHEET 2019/2020

GENERAL INFORMATION		
ADDRESS	REIMS Campus : NEOMA Business School 59 rue Pierre Taittinger 51100 REIMS FRANCE +33 3 26 77 47 47	ROUEN Campus : NEOMA Business School 1 rue Maréchal Juin 76130 MONT SAINT AIGNAN FRANCE +33 2 32 82 57 00
WEBSITE	https://www.neoma-bs.com/en/	https://welcome.neoma-bs.com/
ERASMUS+ CODE	F REIMS 25	
INTERNATIONAL OFFICE	Mr Michel MOTTE Director of International Special Programs michel.motte@neoma-bs.fr	Ms Claire VERDIER Director of International Partnerships & Development claire.verdier@neoma-bs.fr International Team Contact: mobility@neoma-bs.fr
CONTACTS FOR INCOMING STUDENTS	HUB Welcome & Administrative Centre Reims: hub.reims@neoma-bs.fr +33 (0) 3 26 77 47 47 Rouen: hub.rouen@neoma-bs.fr +33 (0) 2 32 82 57 00	

ACADEMIC CALENDAR			
	ONLINE NOMINATION PERIOD	SEMESTER DATES	WELCOME DAY
FALL SEMESTER	March 15 – April 15, 2019	September 2 – December 20, 2019	September 7, 2019
SPRING SEMESTER	September 16 - October 14, 2019	January 3 – May 31, 2020	January 4, 2020

Bank holidays are available on <http://welcome.neoma-bs.com/step-7/>

Vacation dates will appear on each student's finalized class schedule.

ACADEMIC INFORMATION	
Language Requirements	We do not require an official language certificate and trust our partners to ensure their students have the relevant language level. Recommended : To study in English : IELTS 6.0 or TOEFL 85 To study in French : B2 minimum CEFR or TEF 500
GPA Requirements	There is no minimum GPA requirement to participate in the exchange program, however, students must meet the standards set by their home institution to study abroad.
Nomination & Registration	NEOMA Business School only accepts nominations through its online system. Nominations are completed through a web link provided by e-mail. Once the nomination period is closed, students are contacted directly with the registration details.

Acceptance Letters	Acceptance letters will be sent by e-mail to the student's home institution by early May for the Fall semester and early November for the Spring semester. Original letters will be sent by post upon request.
Course Load	The usual workload is 30 ECTS credits per semester (5 courses). The minimum workload required is 20 ECTS credits.
Level of Study	Both undergraduate, graduate and postgraduate levels, depending on the exchange agreement.
Exchange Course Offer	As up to 95% of courses are taught in English, exchange students do not need to speak French. Students can only mix and match courses within the same offer, undergraduate OR graduate. https://www.neoma-bs.com/docs/NEOMA-BS-CATALOGUE-2019-2020-v4.pdf
Language Courses	French as foreign language courses for non-French speakers are available.
Course Registration	Course registration is completed online on a first-come/first-served basis. Specific dates for course registration are announced to students by e-mail. <ul style="list-style-type: none"> • Fall semester: early May • Spring semester: early November
Grading	In addition to the final examination, classes are assessed continuously (participation, projects, papers, etc.). All courses are graded on a scale out of 20. The minimum pass mark is 10/20. Home universities receive academic transcripts under the ECTS* grading standard. The translation of these grades into the local grading system is up to the student's home institution.
Transcripts	Transcripts are generally available 2 months after the final exams. Students are invited to download their transcript directly on the internal portal. An original copy can be sent by the post upon request.

* More information about the Bologna Process: <http://www.ehea.info/> -

Our grading system is available here: <https://documentcloud.adobe.com/link/track?uri=urn%3Aaaid%3Ausc%3A330c2a22-f886-4dee-ab07-9aec36dae962>

PRACTICAL INFORMATION

HOUSING	On & Off-campus accommodation in Reims and Rouen can be booked through the NEOMA BS Housing Application, well in advance of arrival. Prices may vary between €250 and €600 per month for private accommodation depending on the size, the services provided and the duration of the exchange. To confirm a booking, full payment of the semester's rent is required in advance. More information: http://welcome.neoma-bs.com/step-3/ Depending on your visa you may benefit from the CAF housing allowance which can cover up to 25% of your rent.																
INSURANCE	All students are required to be covered by health insurance during their stay in France. <ul style="list-style-type: none"> • European Union Citizens may be covered by their home national health insurance and should obtain a European Health Insurance Card. • Non-European students will either be covered by the French National Health Insurance (at no cost), or a private international insurance, depending on their visa. Finally, any accommodation in France must be covered by Housing insurance. The cost is a one-time fee between €25 and €65 for a room on residence. More information will be provided with the housing offer.																
AVERAGE MONTHLY LIVING EXPENSES	<table> <tr> <td>Accommodation</td><td>400€</td></tr> <tr> <td>Food</td><td>150€</td></tr> <tr> <td>Material for studies</td><td>20€</td></tr> <tr> <td>Social/Leisure</td><td>75€</td></tr> <tr> <td>Public transportation</td><td>25€</td></tr> <tr> <td>Hygiene goods</td><td>30€</td></tr> <tr> <td>Other</td><td>50€</td></tr> <tr> <td>TOTAL</td><td>750€</td></tr> </table>	Accommodation	400€	Food	150€	Material for studies	20€	Social/Leisure	75€	Public transportation	25€	Hygiene goods	30€	Other	50€	TOTAL	750€
Accommodation	400€																
Food	150€																
Material for studies	20€																
Social/Leisure	75€																
Public transportation	25€																
Hygiene goods	30€																
Other	50€																
TOTAL	750€																

VISA TO FRANCE	Non-European students will need a visa to enter and to stay in the Schengen Area for the length of your studies. Students must apply well in advance of their arrival for a visa at the nearest French Consulate. Here is a helpful guide to obtaining your visa: http://welcome.neoma-bs.com/step-2/
WELLNESS SERVICES	In the Wellness offer, several services are attached, including a cell "Diversity, Equal Opportunities, Handicap". Assistance is offered to students who may need special arrangements for managing exams, courses or absence periods. Disability referents on each of our campuses are available. Free consultations are also held by a psychologist upon request.
INTERNATIONAL STUDENT GUIDE	International Student Guide

TOP 3 Reasons to choose NEOMA BS:

1 INTERNATIONAL ACCREDITATIONS



2 TOP-RANKED FRENCH BUSINESS SCHOOL

Out of 250 Business Schools in France, only 35 are members of the prestigious « Conference des Grandes Ecoles ». NEOMA BS is one of them! Our highly selective institution is annually ranked in the top 10 French institutions fully recognized by the French Ministry of Higher Education.

3 VIBRANT CITIES AT THE GATES OF PARIS

REIMS

Elégance & Luxe à la française...



- Home to many prestigious Champagne Houses
- UNESCO World Heritage sites
- A major economic & industrial crossroads
- 30 min from CDG Airport and 45 min from Paris, by high-speed train

ROUEN

Heart of Normandy



- Capital of the French Impressionists, home to Monet's famous Cathedral
- Medieval downtown core on the Seine River
- The Rouen Port – a major European logistics hub
- Situated halfway between Paris and the coast

