

Student Organisation Accreditation Regulations

These regulations and code of conduct were adopted by the executive board on 19 March 2019.

Article 1. Benefits

An accredited organisation may be eligible for:

- a. training provided by the Student Affairs Office. Such professional training can help student administrators to improve their skills in that capacity;
- b. compensation for committee work from the Profiling Fund;
- c. a subsidy. An accredited student organisation may apply to Student Affairs or an accredited umbrella organisation for a subsidy as provided for in the Student Life Subsidy Regulations [*Subsidiereglement Student Life*];
- d. free use of halls and discount arrangements for catering within the framework stipulated for the purpose;
- e. office space. A request may be submitted to Student Affairs for office space;
- f. assistance from the office for accredited organisations. Student Affairs and more especially, the Student Life department, is the office within Radboud University which deals with questions submitted by student administrators from accredited student organisations. Student Life may receive requests, search for answers or solutions, or provide referrals.

Article 2. Criteria

A student organisation shall be eligible for accreditation, provided that the following criteria are satisfied.

- a. it is entirely legally competent;
- b. it focuses on the university or faculty community within Radboud University or the student community in accordance with its constitution;
- c. no less than 75% of its members must be registered as students of Radboud University or HAN University of Applied Sciences and no less than 50% of its student members must be registered as students at Radboud University;
- d. it must have no less than twenty (20) members. Should it be impossible for an organisation to have such a number given its nature, it must be able to show that its activities benefit no less than twenty (20) students;
- e. it has signed and – in so far as a regular assessment occurs as provided for in Article 3(a)(1) – complied with the code of conduct (Annex 1);
- f. it is viable. The student organisation must satisfy a demonstrable need and be able to fill its executive board and committees;
- g. it is healthy in financial terms. It raises funds with the aid of member contributions or external sponsorship or subsidies and is not largely dependent on Student Affairs for support in order to survive.

Article 3. Decision-making procedure

- a. Assessments may occur in the following way:
 1. regular assessments. Accredited organisations shall be assessed in relation to the criteria for accreditation in September once every three years. A student organisation shall receive an invitation by email for this purpose. Regular assessments shall occur in September 2019, 2022, 2025, 2028 and so forth;
 2. through an initial assessment. An organisation that is not accredited but would like to be eligible for accreditation may submit an application for accreditation to Studentlife@ru.nl. Applications have to be submitted 10 working days prior to meetings of the 'Toewijzingscommissie'. It shall also be assessed in relation to the criteria referred to in Article 2.
- b. The following documents shall be submitted for the purposes of an application referred to in the foregoing clause:

- a completed application form (Annex 2);
 - the relevant student organisation's constitution;
 - a recent annual budget;
 - a signed code of conduct.
- c. A decision concerning accreditation may entail that:
- the student organisation is accredited;
 - the student organisation is not accredited.
- d. A student organisation will be accredited, provided that it satisfies all of the criteria. A decision may also be taken in favour of accreditation where a student organisation has not yet satisfied all of the criteria but it is realistically deemed likely that it will do so within a year. In the event that an organisation is not accredited, it may again submit to an assessment the next time one is conducted.
- e. Accreditation shall apply as of the first day of the month following that in which the decision is taken in favour of such accreditation.

Article 4. Term of validity and revocation of decision

- a. A decision in favour of accreditation which follows a regular assessment shall apply for a period of three (3) years subject to an interim revocation provided for in §(c) of this article.
- b. A decision in favour of accreditation which follows an initial assessment shall apply until such time as the next regular assessment occurs.
- c. A decision in favour of accreditation may be revoked in the event that:
- the relevant student organisation no longer satisfies the criteria referred to in Article 2; or
 - it acts contrary to the code of conduct.
- d. A student organisation shall be heard before its accreditation is revoked.
- e. Written notice shall be given of a decision in favour of the revocation of accreditation.
- f. By virtue of the revocation of its accreditation a student organisation shall forego all of the rights associated with such accreditation on the date on which the revocation comes into effect.
- g. The director of the Student Affairs Office shall make any decision pursuant to these regulations on behalf of the executive board.
- h. A decision referred to in §(g) may also be signed by the Student Life manager (as instructed).

Article 5. Objections

An objection may be lodged against any decision that is taken on behalf of the executive board in accordance with these regulations within six (6) weeks after the date of such decision. This may be done through the Central Complaints Office (www.ru.nl/centraalklachtenloket). The statement of objection must set out the grounds for the objection. A copy of the relevant decision must accompany the objection.