

## **Guidelines personal plan**

### **Procedure**

- Student board members who receive financial support for 9 or more months submit their personal plan before 1 November.
- The personal plan is assessed by a student counsellor.
- The Director of Student Affairs takes a decision on the allocation of the conditional months of financial support (9 to 12 months) on the advice of a student dean.
- At the end of the academic year, the student board member receives the decision on the granting of the conditional months and can, if necessary, lodge an objection.

### **Contents personal plan**

The personal plan will state:

- What the student's motivation is for being in a board.
- What competencies the student expects to acquire during the board year.
- What the student's study plan is (before, during and after the board year, study progress should be included in this study plan (also the number of ECTS)).
- What the student's annual plan is during the board year (combination of board year with, for example, study, work, being a top athlete, internship, travel, any personal circumstances, etc.).
- What the student needs in order to make the study plan and the year plan successful (Adapted Studying).
- What the student plans to do after the administrative year.