

# Teacher reflection on course progress and course evaluations from students

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## Goal teacher reflections

The goal of this document is bipartite.

1. As a teacher, this document gives you a guideline to determine points for attention/improvements based on the course evaluations and progress of the course.
2. It gives you the opportunity to provide feedback to students through this document about course evaluations and considerations that you will take with you for the next course.

This form supports the improvement cycle of guaranteeing the quality of the course(s) and communication about course evaluations.

## Reflection by topic

You reflect on the subjects where there are particularities or improvements. There is no need to report on a topic without particularities. It is therefore possible that you do not enter a description for some subjects, but indicate that there were no specifics.

## Communication of the teacher reflection

This document is posted on Brightspace under Announcements of the course. Click 'Send a copy of this announcement immediately', to make sure students are informed that this information is available. Also provide the program coordinator with a copy (by e-mail).

## Course Information

Course name	
Course code	
Name teacher(s)	
Date	

## Reflection per topic

- a) **Information to students** (before and during the course)
- b) **Course contents (incl. workload), course objectives, course material properly utilized and appropriate placed in the curriculum**
- c) **Role and performance of teacher**
- d) **Examination: form, alignment with objectives, alignment with course content, student issues, results?**
- e) **Lectures and seminars, student input and students time spent on the course.**
- f) **Other / general: notable own observations or comments (see open questions) from students?**

## Action points

1. **What happened with the action points from the previous evaluation?**
2. **What are the intended/proposed action points as a result of this evaluation and by whom to carry them out?**