

# Regulations governing attendance fees for the USC and FSCs



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# Chapter 1      Introductory provisions

## **Article 1.      Basis and purpose of the regulations**

1. These regulations are based on Articles 3.2.1 and 4.2.1 of the Regulations governing the University Student Council and the Faculty Student Councils, noting the provisions in Articles 39 and 40 of the Structure Regulations.
2. The purpose of these regulations is to lay down the procedural rules for the payment of attendance fees to eligible students.

## **Article 2.      Scope**

1. These regulations apply to the students of Radboud University who are members of the USC.
2. The dean of the faculty may decide to declare these regulations applicable to students of Radboud University who are members of the FSC.

## **Article 3.      Definitions**

1. Terms used in these regulations that also occur in the WHW shall have the meaning given to them by the WHW, unless otherwise stated in this article.
2. In these regulations, the following definitions apply:
  - a. Designated meeting: formal meeting with the Executive Board or the faculty's Executive Board, respectively
  - b. Faculty Student Council: the Faculty Student Council as referred to in Article 40 of the Structure Regulations
  - c. USR-FSR Regulations Regulations governing the University Student Council and the Faculty Student Councils
  - d. Student assessor: the student as referred to in Article 20 of the Structure Regulations
  - e. University Student Council (USC): the student council as referred to in Article 39 of the Structure Regulations
  - f. Attendance fee: compensation for preparing for and attending meetings.

## Chapter 2. Attendance fees

### **Article 4. Criterion**

To be eligible for attendance fees, the student as referred to in Article 2 must have attended at least 80% of the designated meetings in the academic year in question. Their attendance must be evidenced by the records of the designated meetings.

### **Article 5. Level of fees**

If a student meets the criterion specified in Article 4, they shall receive the following amounts:

- a. Students who are regular members of the FSC shall receive €400.
- b. Students who are members of the FSC presidium shall receive €600.
- c. Students who are regular members of the USC shall receive €1600.
- d. Students who are members of the USC presidium shall receive €2200.

### **Article 6. Procedure for receiving attendance fees**

1. The administrative secretarial office of the central participational body checks the records of the designated meetings. If the student meets the requirements, they will be asked to provide an IBAN. The administrative secretarial office will then order the payment of the fees by *Finance & Control*.
2. The payment shall be made after the end of the academic year in question, but no later than 1 November.

## Chapter 3 Final provisions

### **Article 7. Safety net clause**

In all cases for which these regulations do not or do not fully provide, the Executive Board shall decide.

### **Article 8. Adoption, amendments and evaluation**

1. These regulations are established and amended by the Executive Board, following consultation with the USC.
2. These regulations, including the amounts specified herein, shall be reviewed two years after their adoption. Thereafter, an evaluation shall take place after five years.

### **Article 9. Adoption, amendments and evaluation**

1. These regulations may be cited as: 'Regulations governing attendance fees for the USC and FSCs'.
2. The Executive Board is responsible for publishing these regulations.

### **Article 10. Entry into force**

These regulations take effect retroactively on 1 September 2021.

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Adopted by the Executive Board on 21 June 2022.

# Explanation

## Background

Following signals from the USC, a benchmark study was carried out regarding compensation for students who are members of participational bodies. This revealed that the compensation received by students in the USC and FSCs and by student assessors is lower than the compensation received by students at equivalent universities for these activities. For this reason, the Executive Board has set a fixed level of compensation, the attendance fee, for these students for the preparation of and attendance at meetings with the Board. The compensation is in addition to the contribution these students receive from the Profiling Fund. The attendance fee is reimbursed from the budget that has been designated for this purpose by the Executive Board.

## Basis

The USR-FSR Regulations provide the basis for the Executive Board or the dean to draw up regulations for the compensation of costs incurred by the USC (Article 3.2.1) or the FSCs (Article 4.2.1) respectively with regard to the proper performance of their duties. In the spirit of these provisions, the Executive Board also understands this to include the payment of attendance fees.

## Taxation

Attendance fees are subject to taxation. They are paid out as a gross sum, and the student is required to declare them as income to the Tax and Customs Administration/Education Executive Agency (DUO).

## Distinction between positions

A distinction has been made between the compensation for a regular member of a participational body and a member of the presidium, because there is a considerable difference between the workload and duties of these positions.

### **Attendance rate**

To be eligible for the compensation, the student must have attended at least 80% of the designated meetings. The table below gives an indication of the average number of meetings per body per academic year. Please note that the number of meetings may differ per position and per faculty.

<b>Body</b>	<b>Designated meetings</b>	<b>80% of the total no. of meetings (rounded off)</b>
USC	24-28	19-22
FSC	7-8	6

### **Changes during the academic year**

If the student is only a member of the participational body for part of the academic year, the compensation will be paid in proportion to the number of months. If a successor is appointed in accordance with the applicable regulations and procedures, this successor will be entitled to compensation in proportion to the remaining number of months.