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Chapter 1 General provisions

Article 1 Basis

These regulations are based on Article 7.34 (1)(d) of the Higher Education and Research Act (WHW).

Article 2 Purpose of the regulations

1. Students who have completed work for a board or a participational body may be awarded a certificate for board and participational body activities (hereinafter: certificate) as a token of appreciation for the efforts they have made. These regulations lay down the criteria required for this certificate.
2. In addition to the provisions of paragraph 1, these regulations establish (procedural) rules regarding to applying for and issuing this certificate.

Article 3 Scope

These regulations apply to students of Radboud University enrolled in an accredited initial study programme.

Article 4 Definitions

1. The terms used in these regulations, which are also used in the Act will have the same meaning as these terms have in the Act, unless stated otherwise in paragraph 2.
2. Without prejudice to paragraph 1, in these regulations the following definitions apply:
 - a. Accredited student organisation: a student organisation as referred to in the WHW and recognised on the basis of the Regulations for the Recognition of Student Organisations.
 - b. Certificate for Board and participational bodies work: a statement that expresses the appreciation of the Executive Board for the student's contribution to the Boards and/or the participational bodies of Radboud University.

Chapter 2 Certificate

Article 5 Criteria for the granting of a certificate

Students eligible for a certificate:

- a. have performed board work for an accredited student organisation for at least one (study) year, or have been part of a university participational body (USC, FSR, OLC and assessors of the (sub) faculties), and
- b. have received financial support from the Profiling Fund in connection to their work for the board and/or participational bodies.

Article 6 Application procedure

Students apply for certificates using Osiris.

Article 7 Issuing certificate and format

1. The Executive Board issues the certificate digitally.
2. The certificate shall, in all cases, state
 - a. the student's name,
 - b. the name of the student organisation(s) and/or participational body or bodies that the student has contributed to, and
 - c. the study year(s) in which the student made this contribution.
3. The certificate contains a digital signature.

Chapter 3 Transitional arrangement

Article 8 Work for boards and participational bodies done before 1 May 2022

The 2002 'Regulations on the certificate for board and participational body activities' shall continue to apply to the issuing of certificates for work for boards and participational bodies carried out before 1 May 2022,

Chapter 4 Final provisions

Article 9 Implementation of regulations and proxies

To implement the provisions of these regulations, the Executive Board has granted one or more powers of proxy in a separate decision. An overview of these is included in Appendix I.

Article 10 Safety net clause

In all cases not covered fully or partially by these regulations, the decision lies with the Executive Board.

Article 11 Approval and consultative participation

These regulations were adopted on 26 April 2022, following approval of the relevant parts of these regulations by the University Student Council (USC) on 14 March 2022.

Article 12 Entry into force

These regulations shall enter into force on 1 May 2022, repealing the 'Regulations on the certificate for board and participational body activities' that had applied previously.

Article 13 Publication

The Executive Board will ensure the appropriate publication of these regulations and any amendments thereto.

Article 14 Referral

These regulations may be cited as the 'Regulations on the certificate for board and participational body activities 2022'.

Appendix I. Overview of proxies

	Task or power	Location	Authorised representative	Right of substitution
1.	Issuing the certificate	Article 7	Rector Magnificus	Yes
2.	Safety net clause	Article 10	Director Academic Affairs	No

Explanation for the purpose of the decision-making process

Reasoning

Since 2002, Radboud University has awarded certificates to students who have worked for student organisations or who have been members of a Radboud University participational body (which is understood to materially include the OLC and being an assessor). The certificate is awarded to the student as a token of appreciation for the efforts they have made. The certificate is regarded as an institution-specific facility within the meaning of Article 7.34 (1)(d) of the Higher Education and Research Act (WHW).

The procedure to apply for a certificate has been updated. This adjustment prompted the revision and updating of these regulations.

Outline of the proposal

- The main changes compared to the previous regulations:
- The clause pertaining to the basis has been adjusted and now expresses that the certificate is regarded as a facility for students, linked to their registration as students.
- A scope clause has been included in the regulations, making it clearer now that the regulations only apply to (regular) students and, therefore, do not apply to pre-Master's students, students following a post-initial Master's course, students following a minor as an elective course, etc.
- The connection with the Profiling Fund Regulations is more clearly expressed because the criteria for eligibility for the certificate are linked to the right to financial support from the Profiling Fund because of holding a position in a board or participational body.
- A definition of the relevant certificate has been included in these regulations.
- The new procedural regulation has been included in the regulations, including:
 - The application procedure is now carried out in Osiris.
 - From now on, the certificate is issued digitally.
 - The certificate is digitally signed by the Rector on behalf of the Executive Board.
- The regulations contain introductory and concluding provisions, including a basis and a scope provision. The regulations have also been adapted to Radboud University's new house style and brought more in line with Radboud University's (qualitative) standards for institutional regulations.

Advice and consultation

The relevant staff members from the Academic Affairs (AA) division were consulted as these amendments and regulations were being drawn up. The amendments to the regulations were also informally discussed with a delegation from the University Student Council (USC) on 25 June 2021 and 7 December 2021.

Participational Bodies

The certificate is regarded as a facility within the meaning of Article 7.34 (1)(d) of the WHW. This means that the decision on the policy regarding this facility must be submitted to the USC for approval pursuant to Article 3.5.1 of the USR-FSR Regulations. Effectively, this means there is no (allocated) participational body right vested in the regulations as such, whereas this does apply to those parts of the regulations that contain policy related to student facilities. Subject to this condition, a draft version of these regulations was submitted for approval on 23 December 2021 to the USC. The USC approved these regulations on 14 March 2022.

Entry into force and transitional arrangements

The proposed date for these regulations to enter into force is 1 May 2022. A transitional arrangement has been made for applications for certificates for board and participational body work that was carried out before the date of implementation.

Implementation of the regulations and proxies

Two proxies have been granted, by separate decision, for the implementation of these regulations. First, the Rector is authorised to issue the certificates on behalf of the Executive Board, using a digital signature. Furthermore, the division director for Academic Affairs is given the authority to implement the safety net clause included in the regulations.

Version control

No.	Date	By	Extra information
V0		JZ	For intended decision by the Executive Board <ul style="list-style-type: none">• Regulations simplified• Explicit link to support from the Profiling Fund• Digital application procedure• Digital delivery <p>This version was submitted for approval, unchanged, to the USC on 19 May 2021.</p>
V1.1	15-12-2021	JZ	For intended decision by the Executive Board <ul style="list-style-type: none">• Basis for awarding has been adjusted;• Clearer distinction between content and procedure;• Formatting adapted to Radboud University's new house style (both in terms of design and layout);• It has been established that the certificate must also state the period during which the student has performed work for boards or participational bodies;• Definition of certificate established;• Some textual changes (e.g. following input from USC members, see above);
V1.2	22-12-2021	JZ	For USC approval
V1.3	06-04-2022	JZ	For final Executive Board decision <ul style="list-style-type: none">• Text has been adjusted for inclusive language (e.g. 'his/hers' replaced with 'their', following DMC recommendation).• Date of implementation recorded and regulated in certain places;• proxies regulated.

[...]