Short Stays Abroad
Radboud Go Abroad Week
12 October 2023
Going abroad for a short period?

- Check available options
  - Course at Dutch Scientific Institute
  - Summer or Winter School
  - United Netherlands delegation
  - Conference

- Consider your preferences
  - Subject
  - Location
  - Duration
  - Schedule
  - Language of instruction

- Check grant requirements
- Consult your International Office
Finding a Summer or Winter School

- International Office websites
  - PTRS Summer Schools
  - Faculty of Arts Summer Schools
  - NSM Summer Schools
  - International Offices publish a selection of Summer/Winter Schools, but they do not have direct contact with the organising teams

- Website Summer Schools in Europe
- Website Go Abroad
- Short courses portal
- Courses offered by a NWIB
- Netherlands-Asia Honours Summer School
- Search directly on the website of a university
Applying for a grant

- Grant options
  - *Short Stay Abroad grant*
  - *Conference grant*
  - *United Netherlands grant is being developed*
Short Stay Abroad grant

**Requirements**

- Full-time student at faculties of Management, Arts, Science or PTRS
- You receive ECTS for your stay abroad
- Minimum 5 consecutive days, maximum +/- 6 weeks
- Inside or outside of Europe (stays with an international focus in the Netherlands are possible for PTRS and Arts students as well)
- Online or on-site
- Grant is only issued once during your studies at Radboud University

**Finances**

- Maximum € 750,- in Europe (€375 per week), €1000,- outside Europe (€500 per week), € 750,- online (€375 per week), € 500 in the Netherlands (only PTRS and Arts)
- Maximum two weeks, but you may stay abroad for a longer period
- Final grant is decided based on the number of days of your stay abroad
- Maximum 75% of costs for travel, housing, participation fee and mandatory excursions
- Advance partial payment is possible
- First come, first serve
Short Stay Abroad grant

• **Application**
  • For stays abroad, start your application in Osiris Student (Study Abroad Portal) and upload information on your stay abroad, a motivation letter and a reference letter by a professor or study advisor
  • Fill in online form sent to you by email after confirmation
  • Fill out Grant Agreement and Letter of Approval
  • Request International Office of faculty to sign Letter of Approval
  • Send both documents at least two weeks before you leave to studentexchange@ru.nl

  • For stays in the Netherlands, contact your International Office

• **After short stay**
  • Send a certificate of participation and online student report to studentexchange@ru.nl
  • Latest one month after the last day of your short stay
Conference grant

• **Requirements**
  • Full-time student at Radboud University
  • Conference is taking place abroad or online
  • Conference is relevant to your study, with confirmation from a study advisor
  • You are not receiving another grant

• **Finances**
  • €75 per day for a congress in Europe (maximum 3 days)
  • €120 per day for a congress outside Europe (maximum 3 days)
  • No advance payments possible
Conference grant

• Application
  • Fill in online form on website
  • Fill out Grant Agreement
  • Request study advisor to fill out and sign declaration of permission form
  • Send both documents at least two weeks before you leave to studentexchange@ru.nl

• After conference
  • Send a proof of participation (name badge or certificate) to studentexchange@ru.nl
  • Latest one month after the last day of your short stay
QUESTIONS?