Faculty Regulations

Faculty of Science

Radboud University

Regulations

- Adopted by the Board of the Faculty of Science
  by decision dated 7 April 2025
- Assent granted by the Faculty Joint Assembly
  by decision dated 21 May 2025
- Approved by the Executive Board of Radboud University Nijmegen
  by decision dated 10 March 2026

Addendum 1
Entailing amendments to articles 4, 13, 16, 17, 21, and 31

- Adopted by the Board of the Faculty of Science
  by decision dated 8 June 2026
- Assent granted by the Faculty Joint Assembly
  by decision dated 24 June 2026
- Approved by the Executive Board of Radboud University Nijmegen
  by decision dated 1 September 2026

N.B. This document is a translation. The Dutch text is binding.

Chapter 1. General Provisions

Article 1. Legal Basis

These regulations are based on Article 14 of the 2021 Regulations governing the Structure of Radboud University Nijmegen (hereinafter: the Regulations governing the Structure).

Article 2. Scope

1. These Regulations apply to the Faculty of Science (hereinafter: the Faculty).
2. The provisions of these regulations apply without prejudice to the provisions of the Regulations governing the Structure, the guidelines of the Executive Board as referred to in Article 7 the Regulations governing the Structure and the provisions of the Administrative and Management Regulations of Radboud University Nijmegen.

Article 3. Objective

1. These Regulations set out the detailed rules governing the governance and structure of the Faculty.
2. Without prejudice to the provisions of paragraph 1, these Regulations lay down or describe:
    a. the number of Vice Deans
    b. the rules for the replacement of the Dean by the Vice Deans
    c. the duties and powers of the Faculty Board
    d. the duties and powers of the Directors of Education and the rules governing the structure of the Education Institutes
    e. the composition of Programme Committees and the method of appointing their members
    f. whether, in view of the provisions of Article 34(1) of the Regulations governing the Structure, a single joint Examination Board has been established for a number of study programmes
    g. the duties and powers of the Directors of Research, the structure of the Research Institutes and the manner in which research that is not accommodated within the Research Institutes is coordinated
    h. the rules on who chairs the consultative meeting of the Faculty Joint Assembly (hereinafter: FJA), if this consultative meeting is, in deviation from the UJA/FJA Regulations, not chaired by the Dean.
3. The provisions in these regulations relating to the governance and structure of the Faculty, other than the detailed rules referred to in paragraphs 1 and 2, have already been constitutively laid down in the Regulations governing the Structure or the Management and Administration Regulations. In the context of these Regulations, those provisions serve a descriptive function.

Article 4. Definitions

1. The terms used in these Regulations that also occur in the Higher Education and Research Act (hereinafter: the Act) have the meaning assigned to them in the Act, unless stated otherwise in paragraph 2.
2. The following terms are used in these Regulations:
    a. Dean: the Dean referred to in the Regulations governing the Structure of the Faculty of Science
    b. Governance Model: the document entitled ‘Radboud University Governance Model’ as adopted by the Executive Board
    c. Faculty Board: the Board referred to in the Regulations governing the Structure
    d. Impact: the transfer of knowledge for the benefit of society referred to in Article 1.3 of the Act
    e. Education Institute: the organisational entity referred to in Article 32 of the Regulations governing the Structure, not being the Education Institute referred to in the Act
    f. Research Institute: the organisational entity referred to in Article 35 of the Regulations governing the Structure, not being the Research Institute referred to in the Act
    g. Programme Committee: the committee referred to in Article 9.18 of the Act, and
    h. Vice Dean: the officer referred to in Article 16 of the Regulations governing the Structure

Chapter 2. Structure, governance and management of the Faculty

Section 2.1. Structure

Article 5. Structure

Teaching, research practice, and the realisation of impact take place within the Faculty. The Faculty is organised as illustrated in the organisational chart in Appendix I.

Section 2.2. Governance

Article 6. Dean

1. The Faculty is headed by the Dean. The Dean is responsible for the general management of the Faculty.
2. The duties and powers of the Dean are derived from the Regulations governing the Structure and are also set out therein. The Dean exercises other duties and powers arising from the institutional regulations of Radboud University on behalf of the Executive Board or on behalf of the Doctorate Board. The duties and powers of the Dean are further described in the Governance Model.
3. The Executive Board appoints, suspends and dismisses the Dean. The term of appointment is four years. The guiding principles of the appointment procedure for the Dean are laid down in the Management and Administration Regulations and further elaborated in the 'Procedure for the Appointment and Reappointment of Senior Management'.

Article 7. Vice Deans

1. The Dean is assisted by two Vice Deans: a Vice Dean for Education and a Vice Dean for Research. Where appropriate, Vice Deans act as deputies to the Dean.
2. The duties of the Vice Deans are set out in the Regulations governing the Structure. These duties are further elaborated in the Governance Model.
3. The Executive Board appoints, suspends and dismisses the Vice Deans. The term of appointment is two to four years. The guiding principles of the appointment procedure for Vice Deans are laid down in the Management and Administration Regulations and further elaborated in the 'Procedure for the Appointment and Reappointment of Senior Management'.

Article 8. Director of Operations

1. In addition to the assistance provided by the Vice Deans as referred to in Article 7, the Dean is assisted by a Director of Operations.
2. The duties of the Director of Operations are set out in the Regulations governing the Structure. These duties are further elaborated in the Governance Model.
3. The Dean appoints the Director of Operations following prior approval by the Executive Board. In doing so, the Dean shall observe the rules for the appointment of the Director of Operations as laid down by the Executive Board in a separate decision in the 'Procedure for the Appointment and Reappointment of Senior Management'.

Article 9. Faculty Board

1. The Faculty Board is composed of the Dean, the Vice Deans and the Director of Operations. In practice, the Faculty Board acts as a collegiate body, under the ultimate responsibility of the Dean.
2. The Faculty Board is chaired by the Dean.

Article 10. Student Assessor

1. The Dean appoints a Student Assessor for a term of one year at a time, on the recommendation of the Faculty Student Council.
2. The Student Assessor attends the meetings of the Faculty Board and advises the Faculty Board from the students' perspective.

Article 11. Faculty Secretary

1. The Faculty has a Faculty Secretary to support the Faculty Board.
2. The Faculty Secretary is responsible for the preparation and process of decision-making within the Faculty, as well as for the follow-up to decisions.

Section 2.3. Faculty management

Article 12. Dean's power of management and substitution

1. The Dean is charged with managing the Faculty on behalf of the Executive Board.
2. For the benefit of the management referred to in paragraph 1, the Executive Board has granted the Dean, by separate decision, a power of attorney with the right of substitution in accordance with the guidelines pertaining to that separate decision on the power of attorney.

Section 2.4. Participational Bodies

Article 13. Faculty Participational Bodies

1. Participation within the Faculty is exercised by a Representative Council (subcommittee of the Works Council), a Faculty Student Council (FSC), the Programme Committees and a Faculty Joint Assembly (FJA) of (the Representative Council of) the Works Council and the Faculty Student Council.
2. The rules pertaining to the Representative Council have been laid down by the Works Council in a separate resolution, in the Establishment Decree of the Representative Council.
3. The rules pertaining to the FSC and the FJA have been laid down by the Executive Board in the USC-FSC Regulations and the UJA-FJA Regulations, respectively.
4. The FJA meets in a faculty consultative meeting. The chairmanship of the faculty consultative meeting rotates between the Dean, members of the Representative Council's board and members of the Faculty Student Council's board.

Article 14. Programme Committee

1. The Faculty has the Programme Committees listed in Appendix II for the study programmes listed in that appendix.
2. The duties of the Programme Committee(s) are set out in the Regulations governing the Structure.
3. The Programme Committees consist of the number of student members and other members specified in this Appendix for each Programme Committee.
4. The student members of the Programme Committees are elected on the basis of prior elections. These elections are (mutatis mutandis) subject to the provisions of the USC-FSC Regulations. The other members of the Programme Committees are appointed by the Dean from among the academic staff responsible for teaching the relevant study programme.
5. The term of office of the student members of the Programme Committee is one year. Retiring student members are immediately eligible for re-election. The term of office of the other members of the Programme Committees is four years. Retiring other members are immediately eligible for re-election.
6. The Dean appoints the chair of the Committee.
7. Programme Committee members may not simultaneously be members of the Examination Board belonging to the same study programme.
8. The Programme Committee draws up an annual report of its activities. The Programme Committee submits the report to the Dean.
9. To determine their working procedure, the Programme Committees adopt internal regulations.

Chapter 3. Education, research and impact

Section 3.1. Education Institutes

Article 15. Education Institutes

1. The Dean has established the Education Institutes listed in Appendix II to provide the education associated with the study programmes listed in that appendix.
2. The Education Institutes may employ academic and/or support staff.
3. To determine their working procedure, the Education Institutes adopt internal regulations.

Article 16. Director of Education

1. The management of the Education Institute falls to the Director of Education.
2. The duties of the Director of Education are set out in the Regulations governing the Structure. These duties are listed in Appendix III.
3. The Director of Education is appointed by the Dean for a term of four years. The appointment may be extended once for a term of two years**.** In exceptional cases, this provision may be waived. In appointing the Director of Education, the Dean sees to it that the Director of Education is:
    a. a full professor or, in exceptional cases, an associate professor
    b. is not simultaneously Dean or Vice Dean
    c. is not simultaneously Director of any other Radboud University institute on research, education or participation
    d. is not a member of a Programme Committee, and
    e. is not a member of an Examination Board.
4. The Director of Education reports to the Vice Dean responsible for education. The Director of Education may be relieved of this role by the Dean.

Article 17. Programme Director

1. Without prejudice to the duties of the Director of Education, each study programme offered by the Faculty is managed by a Programme Director. The same person may serve as Programme Director for more than one study programme.
2. The duties of the Programme Director are set out in the Governance Model. These duties are listed in Appendix III.
3. The Programme Director is appointed by the Dean on the recommendation of the Director of Education for a term of four years. In appointing the Programme Director, the Dean sees to it that the Programme Director is:
    a. a full professor or an associate professor, or, in exceptional cases, an assistant professor
    b. is not simultaneously Dean or Vice Dean
    c. is not simultaneously Director of any other Radboud University institute on research, education or participation
    d. is not a member of a Programme Committee, and
    e. is not a member of an Examination Board.
4. The Programme Director is accountable to the Director of Education.

Article 18. Institute Assessor

1. The Director of Education appoints an Institute Assessor for a term of one year at a time, on the recommendation of the Programme Committee.
2. The Institute Assessor advises the Director of Education on the responsibilities of the Education Institute from the students' perspective.
3. The duties and powers of the Institute Assessor are set out in the internal regulations of the Education Institute.

Article 19. Professional Field Advisory Council

1. The Programme Director appoints a Professional Field Advisory Council. Study programmes can also share a Professional Field Advisory Council.
2. The Professional Field Advisory Council advises on the study programmes based on its knowledge of the work field.
3. A Professional Field Advisory Council consists of peers, alumni and/or professionals from the industry.

Section 3.2. Research Institutes

Article 20. Research Institutes

1. Research within the Faculty is organised within the Research Institutes listed in Appendix II.
2. The academic staff are largely based at the Research Institutes. From there, they are deployed to carry out not only research but also teaching and impact activities.
3. The Research Institutes have support staff.

Article 21. Director of Research

1. The Research Institutes are led by a Director of Research.
2. The duties of the Director of Research are set out in the Regulations governing the Structure. These duties are further elaborated in the Governance Model. These duties are listed in Appendix III.
3. The Director of Research is appointed by the Dean for a term of four years. The appointment may be extended once for a term of two years. In exceptional cases, this provision may be waived. In appointing the Director of Research, the Dean sees to it that the Director of Research is:
    a. a full professor or, in exceptional cases, an associate professor
    b. not simultaneously Dean or Vice Dean, and
    c. not simultaneously Director of Research or a board member of any other Radboud University institute.
4. The Director of Research reports to the Dean or Vice Dean (responsible for research). The Director of Research may be relieved of this role by the Dean.

Article 22. Managing Director

1. Each Research Institute has a Managing Director who is a member of the Research Institute's board.
2. The duties of the Managing Director are listed in Appendix III.
3. The Managing Director is appointed by the Dean on the recommendation of the Director of Research.
4. The Managing Director is accountable to the Director of Research.

Article 23. Graduate Schools

1. The Graduate Schools established by the Dean and listed in Appendix II are affiliated with the Research Institutes referred to in this Section.
2. The Graduate Schools referred to in Article 1 are responsible for the practical organisation of the study programme and the supervision of PhD candidates.
3. The Graduate School is headed by a Graduate School Coordinator, who is appointed by the Director of Research.

Chapter 4. Committees and Advisory and Consultative Bodies

Section 4.1 Admissions Office

Article 24. Admissions Office

1. The Dean has designated the Admissions Office to make decisions regarding admission to the Faculty's study programmes as referred to in the Act, including the entrance examination for *colloquium doctum* as referred to in Article 7.29 of the Act.
2. The Admissions Office is, in view of the Executive Board's delegation of authority to the Dean and the right of substitution as laid down in Radboud University's Registration Regulations, responsible on behalf of the Executive Board for the admission of students to the study programmes.
3. To determine the working procedure of the Admissions Office, the Dean adopts internal regulations by separate decision.

Section 4.2 Study Advice Committee

Article 25. First-Year Student Advisory Committee

1. The Dean establishes a First-year Student Advisory Committee for all Bachelor's programmes. The Education Institutes offering at least one Bachelor's programme nominate one member for appointment. The members belong to the Faculty's permanent academic staff.
2. The Committee referred to in paragraph 1 issues, on behalf of the Dean, the Binding Study Advice as referred to in Article 7.8b of the Act.
3. The Dean appoints the members of the Committee for a period of four years.
4. One of the members of the Committee is appointed chair.
5. The Committee is supported by an administrative secretary.

Section 4.3 Examination Boards

Article 26. Examination Boards

1. By separate decision, the Dean has established the Examination Boards referred to in Appendix II for the study programmes listed in that appendix.
2. The duties and powers of the Examination Boards are laid down in Article 7.12b of the Act. Without prejudice to the provisions of Article 7.12b(3) of the Act, the Examination Board adopts internal regulations to determine the working procedure of the Examination Board.
3. The Dean appoints the members of the Examination Boards by separate decision, usually on the recommendation of the relevant Director of Education. The Dean appoints the members of the Examination Board for a period of four years.
4. Each Examination Board has a minimum of three members, including an external member (as referred to in Article 7.12a(3) of the Act) and is largely made up of members belonging to the permanent academic staff responsible for providing education at the study programme(s) concerned.
5. An academic advisor cannot simultaneously act as a member of the Examination Board. Examination Board members may not simultaneously be members of the Programme Committee belonging to the same study programme.
6. The Dean appoints the chair of the Committee.
7. The Examination Board is supported by an administrative secretary.
8. The Examination Board draws up an annual report of its activities. The Examination Board submits the report to the Dean.

Section 4.4 Advisory Bodies

Article 27. Overview of Advisory Bodies

The Dean has established the following advisory bodies:

1. Education Policy Committee (OBC)
    a. The Education Policy Committee gives solicited and unsolicited advice to the Faculty Board on the development and implementation of the Faculty's education policy.
    b. The Committee is chaired by the Vice Dean responsible for education. The Committee also consists of the student assessor, the Directors of Education, the head of the Education Centre, and student members. The Dean appoints the student members for a term of one year at a time, on the recommendation of the Faculty Student Council. Student members are immediately eligible for re-election. The Committee is supported by a secretary.
2. Managing Directors' Consultation (MD Consultation)
    a. The Consultation provides solicited and unsolicited advice to the Faculty Board on policy and business operations. In addition, best practices, developments and initiatives are shared.
    b. The Consultation is chaired by the Faculty's Director of Operations. The other participants are the Managing Directors of the Research Institutes, the head of the Human Resources department and the head of the Finance & Control department. The Consultation is supported by a secretary.
3. Gender, Diversity and Inclusion Committee (GenDI)
    a. The Committee advises the Faculty Board on issues pertaining to diversity and inclusion, and organises activities for students and staff to raise awareness of inclusiveness and diversity.
    b. The Committee consists in any case of a delegate from the HR department, a delegate from the Faculty Board, an academic advisor, a student and members from the academic or support staff representing as many institutes within the Faculty as possible. The chair is appointed by the Dean for a period of two years. The Committee is supported by a coordinator.
4. Ethics Review Committee
    a. The Committee's task is to assess whether ethical principles and guidelines are being observed in research projects to be executed that do not fall under the Medical Research Act and in which no laboratory animals are used. In addition, at the request of the Faculty Board, the Committee advises on policy or strategic issues relating to research ethics.
    b. The Committee consists of members of the academic or support staff representing different Research Institutes within the Faculty. The Committee in any case includes members with ethical, legal, and data management expertise. The members are appointed by the Faculty Board. The chair is appointed for a period of four years. The Committee is supported by a secretary.

Section 4.5 Consultative Bodies

Article 28. Overview of Consultative Bodies

The Dean has established the following consultative bodies:

1. Heads of Departments Consultation
    a. The purpose of the Consultation is to discuss initiatives, coordinate developments and advise the Director of Operations.
    b. The Consultation takes place between the Director of Operations and the heads of departments of the support services (see Article 30). The Consultation is supported by a secretary.
2. Directors of Research Consultation (ODO)
    a. The Directors of Research Consultation gives solicited and unsolicited advice to the Faculty Board on the development and implementation of the Faculty's research policy. In addition, best practices, developments and initiatives are shared.
    b. The Consultation is chaired by the Vice Dean responsible for research. Further participants include the Directors of Research of the Research Institutes, the Dean and the Director of Operations. The Consultation is supported by a secretary.
3. Programme Committees Consultation
    a. The Consultation ensures cooperation and coordination between the Vice Dean responsible for education and the Programme Committees, and between the Programme Committees themselves.
    b. The Consultation takes place every six months between a delegation from the Programme Committees and the Vice Dean. The Consultation has a technical chair and is supported by a secretary.
4. Examination Boards Consultation
    a. The Consultation ensures cooperation and coordination between the Vice Dean responsible for education and the Examination Boards, and between the Examination Boards themselves.
    b. The Consultation takes place every six months between a delegation from the Examination Boards and the Vice Dean. The Consultation has a technical chair and is supported by a secretary.

Chapter 5. Support Units

Article 29. Support Units

1. The Dean has established the following support units, collectively referred to as professional services:
    a. Computer & Communications Affairs (C&CZ)
    b. Faculty Office (BUR)
    c. Finance & Control (F&C)
    d. Common Instrumentarium (GI)
    e. Housing & Logistics (H&L)
    f. Human Resources (HR)
    g. Marketing & Communications (M&C)
    h. Education Centre (OWC)
    i. Radboud Innovation Science (RIS)
    j. TechnoCentre (TeCe)
2. The heads of the professional services departments are managed by the Director of Operations.
3. All members of the Faculty's support and management staff who do not belong to a Research Institute or Education Institute are assigned to the professional services.

Chapter 6. Transitional Provisions

Article 30. Special Organisational Units (BOE)

1. The Dean has designated certain teaching, research or related activities which, as such, did not fall under the remit of an Education Institute, a Research Institute or a support service. Such activities are housed in one or more special organisational units.
2. The power to establish special organisational units will no longer be exercised in light of RU's Governance Model.
3. The Faculty currently has two special organisational units: High Field Magnet Laboratory (HFML) and Free-Electron Lasers for Infrared eXperiment (FELIX).
4. The special organisational units are governed by a Functional Director, appointed by the Dutch Research Council (NWO)-I, and a Managing Director.
5. The special organisational units have both academic and support staff.
6. The existing special organisational units are in a transition period until transfer to the Dutch Research Council (NWO) institute HFML-FELIX. The special organisational units HFML and FELIX will be dissolved once the transfer is complete, which is scheduled for 31 December 2026.

Chapter 7. Final Provisions

Article 31. Safety Net Clause

1. All matters not covered by these Regulations are decided on by the Dean.
2. The power referred to in paragraph 1 may not be used to deviate from the provisions of these Regulations which, subject to Article 3(3) of these Regulations, have already been bindingly established in the Regulations governing the Structure or the Management and Administration Regulations.

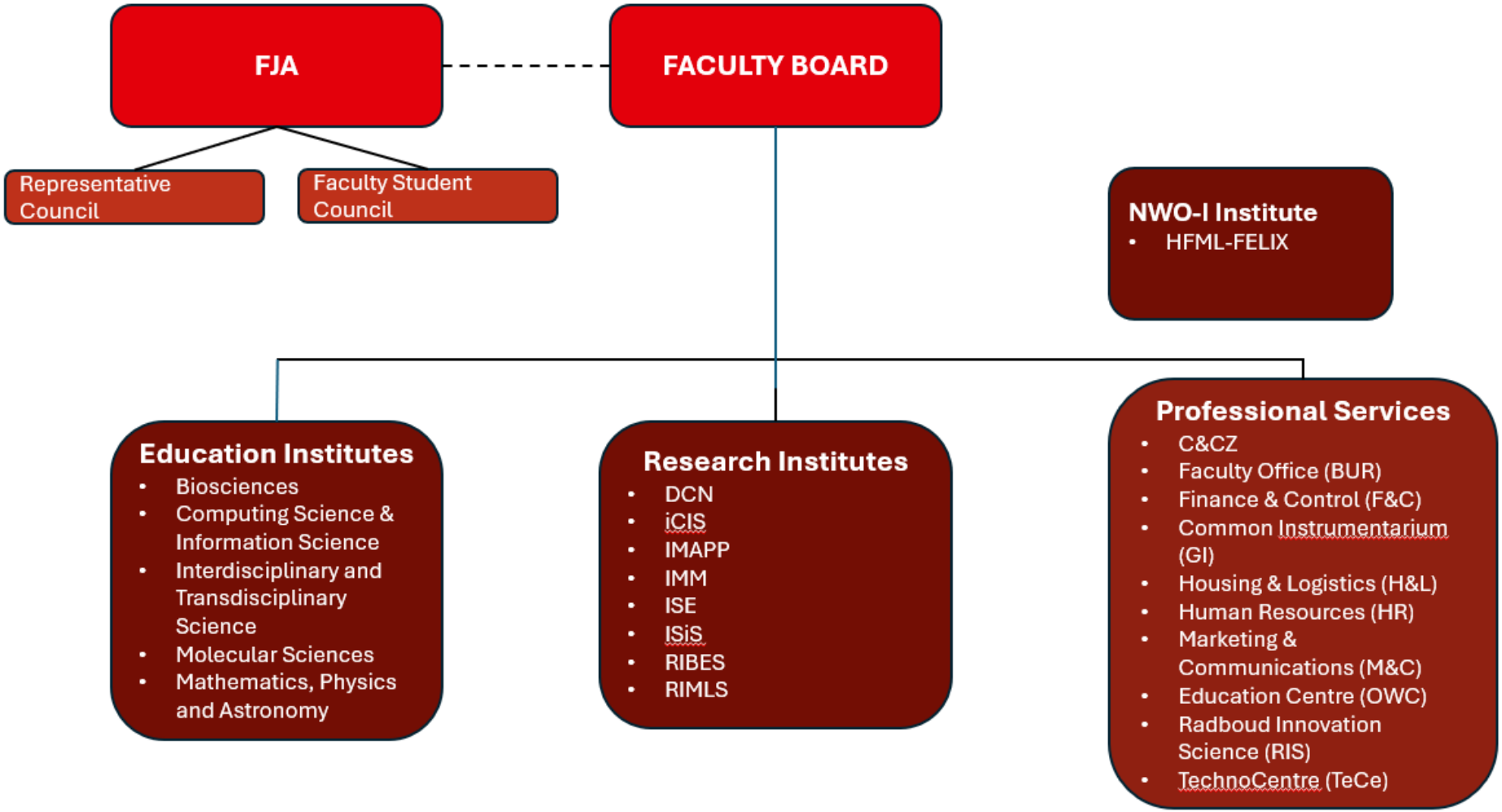
Article 32. Adoption and Amendments

1. These Regulations are adopted by the Dean after prior consent from the Faculty Joint Assembly.
2. These regulations require the approval of the Executive Board.

Article 33. Entry into Force

These Regulations shall enter into force on 2 September 2026, being the day after the Executive Board has approved the adopted regulations. As of that date, the Faculty Regulations in effect until that moment will cease to apply.

Appendix I. Organisation chart



Appendix II. Bodies

Article 1. Programme Committees

1. The Faculty has the following Programme Committees for the study programmes listed below, with the number of members indicated:
    a. Biosciences (BSc Biology, MSc Biology, MSc Medical Biology), six student members and six academic staff members
    b. Chemistry (BSc Chemistry), two student members and two academic staff members
    c. Computing Science and Information Science (BSc Computing Science, MSc Computing Science, MSc Information Science), six student members and six academic staff members
    d. Molecular Life Sciences (BSc Molecular Life Sciences), two student members and two academic staff members
    e. Molecular Sciences (MSc Molecular Sciences), three student members and three academic staff members
    f. Physics and Astronomy (BSc Physics and Astronomy, MSc Physics and Astronomy), five student members and five academic staff members
    g. Natural Sciences (BSc Natural Sciences), two student members and two academic staff members
    h. Science for Sustainability (MSc Science for Sustainability), three student members and three academic staff members, in collaboration with the Nijmegen School of Management, from September 2025
    i. Mathematics (BSc Mathematics, MSc Mathematics), four student members and four academic staff members.
2. The Faculty also provides academic staff members to the following Programme Committees, as the Faculty shares responsibility for the teaching of the corresponding study programmes:
    a. Two-year Master's programmes in Education (MSc Science Education, MA Language and Cultural Studies Education, MA Humanities and Social Sciences Education), coordinated by the Faculty of Arts
    b. Human Neuroscience (BSc Human Neuroscience), coordinated by the Faculty of Social Sciences, from September 2026
    c. Crop Biotechnology and Engineering (MSc Crop Biotechnology and Engineering), coordinated by Maastricht University, starting in September 2026.

Article 2. Education Institutes

The Faculty comprises the following Education Institutes:

a. Education Institute for Biosciences (BSc Biology, BSc Human Neuroscience, MSc Crop Biotechnology and Engineering, MSc Biology, MSc Medical Biology)
b. Education Institute for Computing Science and Information Science (BSc Computing Science, MSc Computing Science, MSc Information Sciences)
c. Education Institute for Interdisciplinary and Transdisciplinary Education (MSc Science Education, MSc Science for Sustainability)
d. Education Institute for Molecular Sciences (BSc Chemistry, BSc Molecular Life Sciences, BSc Natural Sciences, MSc Molecular Sciences)
e. Education Institute for Mathematics, Physics and Astronomy (BSc Physics and Astronomy, BSc Mathematics, MSc Mathematics, MSc Physics and Astronomy).

Article 3. Research Institutes

The Faculty comprises the following Research Institutes:

a. Donders Centre for Neuroscience
b. Institute for Computing and Information Sciences
c. Institute for Mathematics, Astrophysics and Particle Physics
d. Institute for Molecules and Materials
e. Institute for Science Education
f. Institute for Science in Society
g. Radboud Institute for Biological and Environmental Sciences
h. Radboud Institute for Molecular Life Sciences.

Article 4. Graduate Schools

1. The following Graduate Schools are affiliated with Research Institutes of the same name:
    a. Institute for Computing and Information Sciences
    b. Institute for Molecules and Materials
    c. Institute for Science Education
    d. Institute for Science in Society
    e. Radboud Institute for Biological and Environmental Sciences.
2. The following Graduate Schools are affiliated with the Institute for Mathematics, Astrophysics and Particle Physics:
    a. Dutch Research School of Theoretical Physics (DRSTP)
    b. Graduate School for Subatomic Physics (OSAF)
    c. Mathematics
    d. Netherlands Research School for Astronomy (NOVA).
3. The following Graduate School is affiliated with the Donders Centre for Neuroscience:
    a. Donders Graduate School.
4. The following Graduate School is affiliated with the Radboud Institute for Molecular Life Sciences
    a. Radboudumc Graduate School.

Article 5. Examination Boards

1. The Faculty comprises the following Examination Boards:
    a. Examination Board for Biosciences (BSc Biology, MSc Biology, MSc Medical Biology)
    b. Examination Board for Computing Science and Information Science (BSc Computing Science, MSc Computing Science, MSc Information Sciences)
    c. Examination Board for Science for Sustainability (MSc Science for Sustainability). This Examination Board has at least five members, including one external member and a proportional number of members from the Faculty and Nijmegen School of Management.
    d. Examination Board for Molecular Sciences (BSc Chemistry, BSc Molecular Life Sciences, BSc Natural Sciences, MSc Molecular Sciences).
    e. Examination Board for Mathematics, Physics and Astronomy (BSc Physics and Astronomy, BSc Mathematics, MSc Mathematics, MSc Physics and Astronomy).
2. The Science Education programme is represented by a joint, overarching Examination Board of the Two-Year Master's Programmes in Education. This Examination Board consists of lecturers involved in the various Two-Year Master's Programmes. in Education.
3. The Faculty also provides one member of the academic staff to the Examination Board for Human Neuroscience.

Appendix III. Duties

Article 1. Director of Education

1. The workload for the role of Director of Education is 0.3 FTE.
2. The Director of Education:
    a. is the head of the Education Institute and is responsible for overseeing the Programme Directors
    b. has cross-institutional responsibility for faculty-wide education, jointly with the other Directors of Education
    c. helps shape the Faculty's educational vision, organises the bottom-up contribution to policy development and advises the Dean on the educational policy to be pursued
    d. develops the Institute's educational vision and strategy
    e. is responsible for implementing institution-wide and faculty-wide educational policy
    f. monitors the quality of the study programmes within the Institute and oversees programme reviews
    g. coordinates the content of teaching and research with the Programme Directors and Directors of Research
    h. defines, in consultation with the Programme Directors and Directors of Research, the quantitative and qualitative demand for teaching staff, and to this end holds an annual meeting with the Director of Research to discuss lecturer availability
    i. formulates the demand for teaching support
    j. draws up the Institute's budget and annual accounts and monitors income and expenditure, including the management of personnel and financial matters, within the Institute's budget as determined by the Faculty Board
    k. is a member of the Education Policy Committee.

Article 2. Programme Director

1. The workload for the role of Programme Director is 0.2 FTE.
2. The Programme Director:
    a. is the face of the study programme
    b. is responsible for the substantive coherence of the study programme and for promoting coherence between teaching and the related research
    c. ensures the organisation and delivery of the study programme
    d. sets up the quality assurance framework for the study programme
    e. ensures the evaluation of teaching and the follow-up thereof, and is substantively responsible for the preparation and follow-up of programme reviews
    f. is responsible for information provision and student recruitment
    g. prepares the programme-specific sections of the Education and Examination Regulations
    h. establishes a Professional Field Advisory Council and regularly seeks its advice on the study programme.

Article 3. Director of Research

1. The workload for the role of Director of Research is 0.2 FTE to 0.5 FTE.
2. The Director of Research:
    a. is the head of the Research Institute
    b. has cross-institutional responsibility for faculty-wide research, jointly with the other Directors of Research
    c. helps shape the Faculty's research vision, organises the bottom-up contribution to policy development and advises the Dean on the research policy to be pursued
    d. develops the Institute's research vision and strategy, taking educational interests into account
    e. ensures the implementation of institution-wide and faculty research policy within the Institute
    f. monitors the quality of the research within the Institute and oversees research reviews
    g. coordinates the content of research and education with the Directors of Education
    h. defines the quantitative and qualitative demand for research staff
    i. coordinates the deployment of academic staff in teaching in consultation with the Directors of Education, and to this end holds an annual meeting with the Directors of Education to discuss lecturer availability
    j. is responsible for the recruitment of academic staff, their professional development, and their appraisal, including conducting annual appraisal interviews.

Article 4. Managing Director

1. The workload for the role of Managing Director is 0.4 FTE to 1.0 FTE.
2. The Managing Director is responsible for the Institute's operations, managing the portfolios for finance, human resources, housing, communications and ICT.
3. The Managing Director:
    a. initiates administrative policy and decision-making, including in the areas of institute strategy, finance, and human resources
    b. draws up the Institute’s budget and annual accounts under the responsibility of the Director of Research
    c. monitors the Institute’s income and expenditure
    d. implements the personnel policy in collaboration with HR
    e. organises research support under the responsibility of the Director of Research
    f. manages the Institute Office
    g. holds regular consultations with the Director of Operations.